

Business & Finance Committee

May 5, 2025 @ 4:00 pm

1. VOIP update – Royce Hackett
 - a. \$400k received from USG at FY24 year-end for implementation of VOIP to replace analog phone lines. Royce to speak to timelines and challenges.
2. Capital Projects
 - a. MRR projects – completed within last year: 24 combined \$1.89m, 25 combined \$1.475m, have not received 26 allocation yet (likely August)
 - i. Education chiller and boiler
 - ii. English Electrical and HVAC controls
 - iii. Wheatley Admin chiller
 - iv. SSC boiler
 - v. Sanford Hall 1st floor renovation (IT has moved in)
 - b. MRR projects in process
 - i. Sewer line upgrade started in April, anticipating completion around end of June
 - c. MRR coming up
 - i. HVAC controls
 - ii. Jackson Hall chiller and boiler
 - iii. Elevator compliance work
 - iv. Campus utilities mapping
 - v. SSC flat roof replacement and HVAC controls
 - vi. Education electric cables and switchgear
 - d. Griffin Bell Conference Center project – construction is complete
 - i. 10,760 sq ft new build + 2,516 reno = 13,276 sq ft
 - ii. \$6.445 million project privately funded
 - iii. Awaiting ballroom drum lighting (expected June), furniture (most expected in June with some in July/August).
 - iv. Couple “soft opening” type events (May Day golf tournament this past weekend and Donor Reception after GSWF Board Meeting on May 16), but anticipate renting out in earnest starting late summer/early fall.
 - e. Carter Library renovation – \$5 million project approved by legislature for FY24, added \$1.2 million in MRR funding to total \$6.2 million project.
 - i. McMillan Pazdan Smith is DP and Garbutt Construction is CM
 - ii. Work started at conclusion of Fall semester in mid-December with anticipated completion September 2025
 - iii. Replace all 5 rooftop air handler units and related ductwork and controls, replace transformer, replace ceiling tiles, restroom renovations on both floors, new flooring on both floors, paint, LED lighting throughout, renovate 2nd floor study rooms, circulation desk refresh, front entrance refresh, new furniture, AV, staircase refresh, possibly add more scope as project commences and contingency funds are released (more study rooms, front vestibule, etc.)
 - f. Science lab building
 - i. \$20.3 million project, funded in 3 stages: \$1.6m in design funding approved for FY25, \$16.1m construction funds approved for FY26, \$2.6m FF&E anticipated for FY27
 - ii. Approx 23k sq ft single-story building adjacent to Carter II, housing science labs, offices, and support space
 - iii. PDC Solutions is PM, JMA Architecture is DP, Allstate Construction is CM

- iv. Finishing up programming/conceptual phase, about to move into schematic phase. Current anticipated schedule: design completion Fall 2025, construction completion Fall 2026
 - v. Gen Chemistry, Organic Chem, Gen Bio, Micro bio, Upper Level Bio, Upper Level Bio/BioChem, Research labs, Prep rooms, faculty offices, group study spaces
 - g. Facilities Master Plan
 - i. RFQ/RFP out now (initiated by BOR office). Shortlisting, interviews, and selection of firm will happen this month. Anticipate starting in earnest in the Fall with completion mid-2026. Will include stakeholder feedback opportunities. The final document will help guide capital planning and priorities over the next 10 years.
 - h. Send any suggestions to plant@gsw.edu
 - i. Encourage everyone to be eyes and ears around campus and contact us w/concerns
- 3. Enrollment
 - a. Over 3700 students in Fall, up over 8.5% headcount, up 6.9% FTE
 - i. Chancellor's Cup for 4th straight semester
 - b. Final Spring enrollment headcount increased 6.6% over last Spring (3159 to 3366)
 - i. 3rd in our sector for enrollment gains
 - c. Summer registrations up slightly 0.5%. Fall registration up almost 12% right now. 134 more students registered for housing than this time last year.
- 4. Budgets
 - a. USG Budget hearing on February 25 – discussed the University, trends, needs, challenges
 - i. For the first time in years, we were expecting a significant increase in State Appropriations in FY26 based on our credit hour change from FY23-24 (2-year lag)
 - ii. No tuition increase for in-state, 2% increase for OOS, 3% increase for OOC (minimal impact to GSW as most of those receive waivers)
 - iii. Net over \$1.9m in new unallocated dollars when combining state and tuition (updated spreadsheet from January B&F meeting)
 - b. FY27 – based on current formula and credit hours, we anticipate additional State Approp dollars for FY27, although not as much as FY26
- 5. Audits / Reviews
 - a. None to report at this time

Business and Finance Committee – 9:00AM on August 12, 2024 – Wheatley Admin 200

Meeting was opened at 9:00AM.

In attendance were Laurel Robinson, Genie Bryan, Sam Peavy, Lee Wright, Amber Stovall, John Stovall, Laura Stanley, and Michael Crosby.

Absent were Lydia Rogers, Kevin Ellis, Brian Mallett, and Jeff Hall. Jeff Hall did reach out prior to the meeting that he was unable to attend.

The committee elected officers:

- Genie Bryan motioned to nominate John Stovall for Chair of the Business & Finance Committee, and was seconded by Sam Peavy. Motion was approved unanimously.
- John Stovall motioned to nominate Amber Stovall for Secretary of the Business & Finance Committee, and was seconded by Genie Bryan. Motion was approved unanimously.

The committee discussed the importance of B&F hearings in the spring, regardless of whether funds are available for one-time or continuing requests.

The committee also discussed concerns about the uneven temperatures in buildings, notably English, Roney, and BHP. The temperatures vary drastically and are causing problems, including mold and mildew damage to the buildings and books. Issues will be forwarded to plant@gsw.edu, but this is an item to discuss at the next meeting.

A tentative date was set for the next meeting September 27th at 10 AM in the BHP COBAC conference room. Once Amber Stovall has confirmed this date with Jeff Hall, a meeting invite will be sent to the committee.

Being no further business, the meeting was adjourned by John Stovall.

Respectfully submitted,

Amber Stovall

Business and Finance Committee – 3:30PM on October 31st, 2024 – BHP COBAC Conference Room

Meeting was opened at 3:33 PM.

In attendance were Jeff Hall, Michelle Johnston, Laurel Robinson, Kevin Ellis, Brian Mallett, Sam Peavy, Amber Stovall, John Stovall, Laura Stanley, Michael Crosby, Sidae Lee, and Lascelles Anderson.

Absent were Genie Bryan and Lee Wright.

John Stovall talked about the B&F meeting time and will send another doodle for next meeting.

The August 12th minutes were approved with the change of taking Lydia Rogers off as she is not on the B&F Committee.

Dr. Michelle Johnston

- Reviewed committee charge and the responsibilities and roles
- Importance of open dialogue and transparency
- Open discussion about past experiences and budget hearings of committee
- New development process for budgets
 - 17 units from campus involved
 - Held budget hearings in October
 - \$8M in requests
 - Presented to executive team
 - Will bring the priority list from the executive team to the B&F Committee
 - B&F Committee will make sure we align budgeted with priorities (strategic plan) and give feedback on priority list
- There was an open discussion on closing the loop on priority list, better communication on how money is allocated/awarded, and making the progress of projects more transparent and visible.
- Noted that having a master plan is important
- There was a discussion brought up by the committee about the many “pots” of money for projects and scholarship funds and how merit funds were moved to promise scholarships with no warning.
- BOR will hold GSW budget hearing on February 25
- Retention is extremely important issue

Jeff Hall reviewed the current capital projects, enrollment, budgets, and audits for the university (separate sheet with details included with minutes).

Being no further business, the meeting was adjourned by John Stovall shortly after 5PM.

Respectfully submitted,

Amber Stovall

Business and Finance Committee – 11:00 AM on February 7th, 2024 – BHP COBAC Conference Room

Meeting was opened at 11:05 AM.

In attendance were Jeff Hall, Michelle Johnston, Laurel Robinson, Kevin Ellis, Brian Mallett, Sam Peavy, Amber Stovall, John Stovall, Laura Stanley, Michael Crosby, Sidae Lee, Genie Bryan and Lee Wright.

No absences.

John Stovall opened the meeting and passed out agenda, minutes, and proposed FY 26 Education and General budget planning sheet.

Dr. Michelle Johnston

- Overview of where we are in budget process and overall process with governor
- Positive budget for higher ed
 - Current formula has been around for a long period of time
 - GSW has growth based on current formula (2-year delay)
 - There are changes being discussed in internal model (performance-based): Success, Retention, Graduation Rates, Enrollment (credit hours)
- \$1.7 M in revenue increases projected
- GSW Budget hearing is February 25th
- Campaign funding is on-going

Jeff Hall/Dr. Michelle Johnston

- FY 26 E&G budget planning sheet
 - Reviewed budget increase allocation line item by line item from FY 26 E&G budget planning sheet
 - Clarified budget planning was conducted by division heads (executive team)
 - Open conversation on line items

The October 31st meeting minutes were approved.

John discussed in-person vs Teams meetings. Committee will continue to meet in-person. Committee discussed meeting again in May after FY26 budget is approved-it may be May 7th or 8th, but could extend until after graduation.

Being no further business, the meeting was adjourned by John Stovall at 12:23 PM.

Respectfully submitted,

Amber Stovall

Business and Finance Committee – 4:00 PM on May 5th, 2025 – BHP COBAC Conference Room

Meeting was opened at 4:03 PM.

In attendance were Jeff Hall, Michelle Johnston, Royce Hackett, Hannah Finley, Laurel Robinson, Kevin Ellis, Brian Mallett, Sam Peavy, Amber Stovall, John Stovall, Laura Stanley (online), Michael Crosby, Sidae Lee, Genie Bryan and Lee Wright (online).

No absences.

John Stovall opened the meeting and passed out agenda.

Royce Hackett and Hannah Finley

- Reviewed status of VOIP system installation
 - Systems office awarded \$400K funding for installation
 - System is on Microsoft Teams
 - Project is going a bit slower than expected
 - Pilot phase is completed
 - Now in Phase I-150 members
 - Next will be Phase II and III and completion is hopefully completed by end of summer.

Jeff Hall

- Reviewed capital projects
- Reviewed enrollment numbers
- Gave an overview of budget hearing

Dr. Michelle Johnston

- Joined meeting around 4:40 PM and talked about the budget hearing and the results
 - Received for FY 26 more appropriations than anticipated
 - Budget was circulated
 - Discussion on performance assessments and merit increases

Being no further business, the meeting was adjourned by John Stovall at 5:22 PM.

Respectfully submitted,

Amber Stovall

Fiscal Year 2026 Education & General (E&G) Budget Planning

Projected Available E&G Revenue Increase **1,737,813**

E&G Expenditure Increases

Academic Growth

		<u>Nature</u>
QEP Expenses	135,000	Hybrid
Nursing faculty (1.5 FTE) funding moving from private/sponsored to E&G	190,000	Personnel
Faculty promotion and tenure	20,000	Personnel
Increase Nursing budget for simulator maintenance	32,409	Operating
Add English faculty position	75,900	Personnel
Add Management faculty position	124,200	Personnel
Convert part-time Pyschology/Sociology administrative position to full-time	39,585	Personnel

Safety & Support

Estimated increased costs for new custodial contract	77,500	Operating
Reinstate IT Help Desk Coordinator position	66,240	Personnel
Add Asst Plumber position	62,100	Personnel
Restore Public Safety position	56,850	Personnel
Vehicle refresh	75,000	Equipment
Refresh security cameras across campus (phased)	75,000	Equipment

Student Success

Reinstate support for Career Development	75,000	Hybrid
Restore Dean of Students position	121,500	Personnel
Resources allocated for implementation of NISS recommendations	93,150	Hybrid
Investments in expanded academic support services	50,000	Hybrid

Enrollment & Marketing

Increase Admissions and Recruiting operating budget	50,000	Operating
Increase Marketing budget	75,000	Operating

Multi-Functional

Faculty/Staff computer refresh	100,000	Equipment
Course and facilities scheduling optimization software	100,000	Operating
Strategically increase operating budgets	43,379	Operating

Total Expenditure Increases **1,737,813**

Expenditure Increase Summary

Natural Categories

Personnel	756,375	43.5%
Operating	378,288	21.8%
Equipment	250,000	14.4%
Hybrid	353,150	20.3%
	1,737,813	

Functional Categories

Academic Growth	617,094	35.5%
Safety & Support	412,690	23.7%
Student Success	339,650	19.5%
Enrollment & Marketing	125,000	7.2%
Multi-Functional	243,379	14.0%
	1,737,813	