

Georgia Southwestern State University

General Faculty Meeting

Thursday, April 30th, 2026 at 3:15p.m.

Nursing Auditorium

1. Call to Order

- a. Approval of Agenda

2. Approval of Minutes

- a. December 4th, 2025

3. Brief Reports

- a. President Michelle Johnston
- b. Provost Rachel Abbott

4. Standing Committee Activity Reports

- a. Academic Affairs – Brian Smith
- b. Business and Finance – John Stovall
- c. Faculty Affairs – Benjamin Meador
- d. Faculty Development – Sally Merritt
- e. Global Engagement and High Impact Practices – Nedialka Iordanova
- f. Graduate Affairs – Jim Aller
- g. Institutional Effectiveness – David Jenkins
- h. Institutional Review Board – Debaleena Ghosh
- i. Instructional Technology – Justin Hodges
- j. Student Affairs – Jonathan Carter
- k. Faculty Senate – Jamie MacLennan

5. Special Reports

- a. USG Faculty Council – Michael Crosby
- b. HAIL – Paul Dahlgren

6. New Business

a. Academic Affairs

i. Curriculum Changes

- 1. Research Applications and Methods Certificate
- 2. Media Production and Culture Certificate
- 3. Chemistry Major
- 4. History Major
- 5. Math Minor
- 6. Math Major
- 7. Math with option in Computational Science and Engineering Major
- 8. Project Management Certificate
- 9. Entrepreneurship Certificate
- 10. Computer Science Minor
- 11. Information Technology Minor

12. Marketing Minor
13. Human Resources Minor
14. Accounting Minor
15. Management Minor

ii. New Curriculum

1. Respiratory Care Major

iii. Program Deactivation

1. B.S. in Education with Concentration in English
2. B.S. in Education with Concentration in History
3. B.S. in Education with Concentration in Math
4. B.S. in Education with Concentration in Political Science

iv. Program Reactivation

1. B.S. in Secondary Education

v. Policy Revisions

1. Revisions to the GSW Academic Integrity Policy
2. Revision to the Policy on Double Majors

b. Faculty Affairs

- i. Faculty Handbook updates

c. Global Engagement and High Impact Practices

- i. Revision to committee charge

d. Faculty Senate

- i. New Standing Committee Proposal - HAIL

6. Additional Concerns

7. Announcements

8. Adjourn

Georgia Southwestern State University

General Faculty Meeting

Thursday, December 4, 2025, at 10:00a.m.

Nursing Auditorium

Attending: Abbott, Amarachintha, Argo, Bachhofer, Berggren, Bragg, Brown, Bryan, Carter, Cheokas, Cho, Comeau, Cotter, Dahlgren, Dearmin, DiPaula, Dickens, Duckworth-Chambliss, Fisk, Ford, Gary, Ghimire, Ghosh, Godoy, Gosa, Greene, Gugg, Hart, Harvey, Hasbach, Hobbs, Hodges, J., Huey, Iordanova, Jacobs, Jenkins, Johnston, Jones, B., Kaus, Laughlin, LeJeune, Long, MacLennan, McLemore, Meador, Megginson, Mellinger, Martin, L., Merritt, Miller, Moir, Nichols, Orton Grissett, Ouzts, Palmer, Parker, Parkinson, Peavy, Pfeiffer, Pritchett, Qi, Ragsdale, Richardson, Rogers, Ross, Russell, Ryer, Sha, Shiller, Short, Smith, B., Smith, K., Snider, Stanley, Stefancik, Stovall A, Stovall, J., Swords, J., Swords, S., Tolbert, Tu, Waldrop, Waller, Watford, Watson, Wright, L., Wynn, Yeung, Yemelyanov, A., Zarzutski.

1. Call to Order - 10:03 am

- a. Approval of Agenda
 - i. Moir moves to approve, Gugg seconds
 - ii. Passes unanimously

2. Approval of Minutes

- a. May 1, 2025
 - i. Sandra Swords moves to approve, Waldrop seconds
 - ii. Passes unanimously

3. Brief Reports

- a. President Michelle Johnston
 - i. Strategic plan – information on forming working groups will be sent to the faculty next week with the plan be implemented Fall 2026
 - ii. Master plan – 10-month process to be completed in Spring 2026
 - iii. GSW Accolades
 - 1. Chancellor's Award for Largest Increase in Retention
 - 2. Lowest average loan rates
 - 3. One-year post-graduation median income for GSW alums is ranked third highest among USG institutions.
 - 4. Low employment turnover rate among USG institutions
 - iv. Events
 - 1. Holiday Party 4 to 6, today
 - 2. Visual Arts Open House, today
 - 3. Graduation Friday, December 12 - 550 graduates
- b. Provost Rachel Abbott
 - i. Thankful for the new role, looking forward to collaboration
 - ii. Faculty achievement recognition

- iii. NISS Working Groups – Four working groups focused on standard of care for students. Drs. Davis and Jenkins meeting with NISS
- iv. Noted faculty professional development and scholarly achievements
- v. Student success – Spring 2026 enrollment up, advisors should reach out to advisees
- vi. Engagement – holiday break clarity – faculty should be available for meetings with prior notice
- vii. AI Taskforce submitted policy to the USG System Office – training course will be added in Georgia View - potentially available in Spring 2026
- viii. Web accessibility – deadline to comply is April 24, 2026 – training the first week of January
- ix. Welcome to Dr. Lettie Watford as the Interim Dean - College of Education
- c. **Question and Answer Session** – Johnston and Abbott
 - i. Discussion of AI usage and detection – Options on how to develop policies and address student misuse
 - ii. Writing Center will remain in its current location for the time being, and a permanent location to be determined later.
 - iii. Master Plan – utilization of campus spaces

4. Standing Committee Activity Reports

- a. Academic Affairs – Brian Smith
 - i. Handled 39 proposals for new courses and course revisions
- b. Business and Finance – John Stovall
 - i. Met twice
 - ii. Dr. Johnston covers new faculty/staff lines that should be funded
 - iii. Jeff Hall updates for campus activities
- c. Faculty Affairs – Benjamin Meador
 - i. Met four times
 - ii. Updated the Faculty Release Time Policy
- d. Faculty Development – Sally Merritt
 - i. 34 applications for Faculty Development Grants
- e. Global Engagement and High Impact Practices – Nedialka Iordanova
 - i. Met four times
 - ii. Reviewed dynamic forms used by Office of Professional and Experiential Learning, including study abroad and study away proposal and interest forms
 - iii. Reviewed and made recommendations for changes to the committee charge.
 - iv. Discussed study abroad and study course descriptions and associated hours, including lecture-lab-credit hours for each course
 - v. Organized events for the International Education Week
 - vi. Graduate Affairs – Drew Huey
 - 1. Master of Public Health degree program approved
- f. Institutional Effectiveness – David Jenkins

- i. Met once
 - ii. Next semester the committee will review annual reports
- g. Institutional Review Board – Debaleena Ghosh
 - i. Reviewed 16 applications
 - ii. Thanked committee members
- h. Instructional Technology – Justin Hodges
 - i. Worked on AI Policy and training
 - ii. ADA compliance
- i. Student Affairs – Jonathan Carter
 - i. Met once
 - ii. Reviewed two new student group constitutions
- j. Faculty Senate – Jamie MacLennan
 - i. Met three times
 - ii. Participated in a Strategic Planning exercise with Wendi Jenkins
 - iii. Evaluation Task Force – Rubrics are being developed with a focus on how evaluations relate to promotion and tenure.
 - iv. MacLennan encouraged faculty to reach out with suggested improvements on faculty evaluation language in the Faculty Handbook.
 - v. The Ad Hoc General Education Committee on Coordinating Assessments in Impact Domains will become a standing committee.

5. Special Reports

- a. USG Faculty Council – Michael Crosby not in attendance
- b. HAIL – Paul Dahlgren
 - i. Discussed success with HAIL efforts
 - ii. Thanked various faculty members for their help in making Hail a success
 - iii. The grant program for HAIL is funding 9 projects
 - iv. Wish list – more project-based learning, more connection with student affairs, more experiential learning, more HAIL redesign with K-12, and develop Vertically Integrated Projects
 - v. Will update D2L shell during the break

6. New Business

a. Academic Affairs

- i. Curriculum Changes
 - a. Curriculum revision – Marketing Minor
 - b. Carter moves to approve, Gugg seconds
 - c. Motion passes unanimously
 - 2. Curriculum revision – Sociology Major
 - a. Gosh moves to approve, Comeau seconds
 - b. Motion passes unanimously
- ii. New Curriculum
 - 1. New Certificate – Visual Arts Studio
 - 2. Gugg moves to approve, Carter seconds
 - a. Friendly amendment under Justification - Palmer

- i. Remove the reference to learning disabilities from the student learning outcome section
 - ii. Remove the reference to autism from the Other Section
 - b. Motion passes unanimously
- 3. New Program – Bachelor of Science in Health Care Administration
 - a. Sandra Swords moves to approve, Gosa seconds
 - b. Motion passes unanimously
- b. Faculty Affairs**
 - i. Policy revision – Faculty Release Time for Professional Development -the word “written “explanation added to the document
 - 1. Palmer moves to approve, Waldrop seconds
 - 2. Motion passes unanimously

6. Additional Concerns – none

7. Announcements

- a. Undergraduate Research Symposium, Spring 2026
- b. Sumter Players production of A Christmas Carol, Rylander Theatre, December 11 to 14

8. Adjourn – 11:36 am

Minutes by Dawn Hart

Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:

* Certificate Curriculum ▼

Faculty Member Submitting Proposal:

* Anne Jacobs

Department Chair/Unit Head email address for approval:

* Dept. Chair Biology - Anne Jacobs ▼

Undergraduate or Graduate Program?:

* Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change:

* 08/01/2026 

Degree & Program Name (e.g. BFA, Art):

* Certificate in Research Aplic

Present Requirements:

Capstone Research Course(s): Select One

BIOL 4010A and B
CHEM 4900
PSYC 4498
SOCI 4498

Internship Requirement: Select One

BIOL 4730
CHEM 4460
PSYC 4492
SOCI 4498
XSCI 4100/4110/4120

Select (10 or more hrs)

BIOL 1222 Introduction to Research
BIOL 4100 Sci. Comm & Research Tools
CHEM 3100 Chemical Literature
PSYC 3301 Psychological Stats
PSYC 4431 Experimental Psychology
SOCI 2101 Prof Dev in Social Sciences
SOCI 4440 Method of Social Research
XSCI 3910 Research Methods
XSCI 3250 Test & Measurement
ENGL 3320 Advanced Composition
ENGL 3240 Tech. Writing
ENGL 3270 Reports, Proposals & Presentation

Other Special Topics as appropriate*

Proposed Requirements:

* Capstone Research Course(s): Select One

BIOL 4010A and B
CHEM 4900
PSYC 4498
SOCI 4498*

Internship Requirement: Select One

BIOL 4730
CHEM 4460
PSYC 4492
SOCI 4492*
XSCI 4100/4110/4120

Select (10 or more hrs)

BIOL 1222 Introduction to Research
BIOL 4100 Sci. Comm & Research Tools
CHEM 3100 Chemical Literature
PSYC 3301 Psychological Stats
PSYC 4431 Experimental Psychology
SOCI 2101 Prof Dev in Social Sciences
SOCI 3000 Understanding Society*
SOCI 4498 Research I*
XSCI 3910 Research Methods
XSCI 3250 Test & Measurement
ENGL 3320 Advanced Composition
ENGL 3240 Tech. Writing
ENGL 3270 Reports, Proposals & Presentation

Other Special Topics as appropriate*

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of

State/Federal/Outside Accrediting Agencies:

Other:

Recent changes in the Sociology curriculum have made it necessary to revise the certificate to align with the new course offerings. See more detailed explanation on the attached, revised curriculum sheet.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Final research papers will be collected from the Capstone courses and used for assessment purposes.

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*Curriculum sheets revision to Research Certificate 2026.pdf

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3032393132

Anne Jacobs

Faculty Member:

01/15/2026

Date:

* ...3130353137

Anne Jacobs

Department Chair/Unit Head Signature:

01/15/2026, 12:07 PM

Date:

* ...3732333130

Bryan Davis

SACSCOC Liaison Signature:

01/15/2026, 12:45 PM

Date:

* ...3637393839

Brian Smith

Committee on Academic Affairs
Signature:

02/16/2026, 4:51 PM

Date:

* ...

Committee on Graduate Affairs Chair:

Date:

* ...

Secretary of the Faculty Senate
Signature:

Date:

* ...

Dean of the Faculty Signature:

Date:

Current

CERTIFICATE IN RESEARCH APPLICATIONS AND METHODS									
NAME	CURRENT				gsw ID#				
ADVISOR					Effective Catalog Year: 2025-2026				
15 Hours									
Required Courses (5 hrs)					Hrs	Term	Grade		
Capstone Research Course(s):					3				
Select	BIOL 4010A and B				1+2				
One	CHEM 4900				3				
	PSYC 4498				3				
	SOCI 4498				3				
Internship Requirement					2hr minimum				
Select	BIOL 4730				2+				
One	CHEM 4460				3				
	PSYC 4492				2+				
	SOCI 4498				2+				
	XSCI 4100/4110/4120				2+				
Select (10 or more hrs)					Hrs	Term	Grade		
BIOL 1222 Introduction to Research					2				
BIOL 4100 Sci. Comm & Research Tools					3				
CHEM 3100 Chemical Literature					3				
PSYC 3301 Psychological Stats					3				
PSYC 4431 Experimental Psychology					3				
SOCI 2101 Prof Dev in Social Sciences					3				
SOCI 4440 Method of Social Research					3				
XSCI 3910 Research Methods					3				
XSCI 3250 Test & Measurement					3				
ENGL 3320 Advanced Composition					3				
ENGL 3240 Tech. Writing					3				
ENGL 3270 Reports, Proposals & Presentation					3				
Other Special Topics as appropriate*									
Advisor Signature					Date				
Department Chair Signature					Date				

Additional Requirements:
 Minimum grade of "C" in all course work counted towards Certificate.

 Students are expected to conduct their capstone and internship through courses associated with their major where possible.

 Internship should focus on research/data collection/lab techniques

 *Special Topics must be approved by certificate coordinator

Notes:
 Total of 15 hrs is required.

 Some courses have pre-requisites. Check the course description on the Registrar's page.

Degree/ Major:					
Earned at:					
Comments:					
Completed by:					
	Date:				

Revised

Certificate in Research Applications and Methods

NAME	REVISED			gswid#	
ADVISOR			Effective Catalog Year: 2025-2026		

15 Hours

Required Course (5 hrs)	Hrs	Term	Grade
Capstone Research Course(s):	3		
Select	BIOL 4010A and B	1+2	
One	CHEM 4900	3	
	PSYC 4498	3	
	SOCI 4499	3	(Changed)
Internship Requirement	2 credit hour min.		
Select	BIOL 4730		
One	CHEM 4460		
	PSYC 4492		
	SOCI 4492		(Changed)
	XSCI 4100/4110/4120		
Select courses equaling 10 or more hrs from below			
BIOL 1222	Introduction to Research	2	
BIOL 4100	Sci. Comm & Research Tools	3	
CHEM 3100	Chemical Literature	3	
PSYC 3301	Psychological Stats	3	
PSYC 4431	Experimental Psychology	3	
SOCI 2101	Prof Dev in Social Sciences	3	
SOCI 3000	Understanding Society	3	Changed)
SOCI 4498	Research I	3	(added)
XSCI 3910	Research Methods	3	
XSCI 3250	Test & Measurement	3	
ENGL 3320	Advanced Composition	3	
ENGL 3240	Tech. Writing	3	
ENGL 3270	Reports, Proposals & Presentation	3	
Other Special Topics as appropriate*			

Additional Requirements

Minimum grade of C in all courses work counted towards certificate.

Students are expected to conduct their capstone and internship through course associated with their major where possible.

Internship should focus on research/data collection/lab techniques

*Special Topics must be approved by certificate coordinator

Notes

Total of 15 hours is required

Some course have pre-requisite. Check the course description on the Registrar's page.

Major:

Earned at:

Comments:

Completed by:

Date:

Advisor Signature

Date

Certificate Coordinator

Date

Reasons for Changes:

- Sociology has recently expanded their options for research courses. SOCI 4499 is a newly created course as part of a research sequence (SOCI 4498 and 4499). Discussions with the Sociology faculty suggest that SOCI 4499 is more appropriate for the Capstone course. Therefore, we made the following changes:
 - Added SOCI 4499 in as a Capstone option
 - Moved SOCI 4498 down to the electives portion. Students can still count it towards the certificate, but leaving it under the Capstone portion would result in too many credit hours in that area.
- SOCI 4492 is the Sociology internship course, according to the course catalog. We have therefore placed it as an internship option in lieu of SOCI 4498.
- SOCI 4440, which was on the old curriculum, will no longer be offered. The newly-created SOCI 3000 covers basic sociology research principles. We have therefore removed SOCI 4440 and replaced it with SOCI 3000.

Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:

* Certificate Curriculum ▼

Faculty Member Submitting Proposal:

* Jonathan Carter

Department Chair/Unit Head email address for approval:

* Dept. Chair Music/Comm - Julie Meggi ▼

Undergraduate or Graduate Program?:

* Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change:

* 08/02/2026 

Degree & Program Name (e.g. BFA, Art):

* Certificate in Media Producti

Present Requirements:

* Required Courses (3 hrs)	Hrs	Term	Grade
COMM 4350 Visual Communication			3
Select (12-15 hrs)	Hrs	Term	Grade
ARST 3170 Beginning Digital Arts I			3
ARST 3081 Beginning Photography I			3
ARTS 3102 Ethics of Intl Photography			3
CIS 2000 Desktop & Multimedia	3		
COMM 3000 Video Production II		3	
COMM 3600 Media Criticism	3		
COMM 4100 Media and Popular Culture			3
COMM 4200 Creating for Online Media		3	
COMM 4300 Social Media	3		
COMM 4550 Platform Studies		3	
COMM 4700 Internship in Communication*			3
COMM 4770 Special Topics*	3		
IT 2000 Intro to Web Design	3		
IT 2010 Audio-Video Prod I	3		
IT 3000 Advanced Web Design		3	
IT 3020 Audio-Video Prod II	3		
MKTG 4840 Social Media Marketing			3
PSYC 3340 Mass Media Influences			3

Proposed Requirements:

* Required Courses (6-9 hrs)	Hrs	Term	Grade
COMM 4350 Visual Communication			3
and at least one of the following (both can be counted)			
IT 2010 Audio-Video Prod I	3		
COMM 2225 Intro to Video Production*			3
Select (9-12hrs)	Hrs	Term	Grade
ARST 3170 Beginning Digital Arts I			3
ARST 3081 Beginning Photography I			3
ARTS 3102 Ethics of Intl Photography			3
CIS 2000 Desktop & Multimedia	3		
COMM 3000 Video Production II		3	
COMM 3600 Media Criticism	3		
COMM 4100 Media and Popular Culture			3
COMM 4200 Creating for Online Media		3	
COMM 4300 Social Media	3		
COMM 4550 Platform Studies		3	
COMM 4700 Internship in Communication*			3
COMM 4770 Special Topics*	3		
IT 2000 Intro to Web Design	3		
IT 3000 Advanced Web Design		3	
IT 3020 Audio-Video Prod II	3		
MKTG 4840 Social Media Marketing			3
PSYC 3340 Mass Media Influences			3

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Since the certificate has production as a major component, we wanted to make sure at least one production course was required

Adopting current best practice(s) in field:

Meeting mandates of

State/Federal/Outside Accrediting Agencies:

Other:

Dr. Davis asked us to make this change based on Comments from the USG

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

USG Feedback on program

Student interests in production justify the change

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Materials from the required courses will be used for assessment including videos produced and theory assignments from visual communication

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*Media Production and Culture - New.xls

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Accept * ☒

* ...3737333434

Jonathan Carter

Faculty Member:

04/01/2026

Date:

* ...3132383030

Julie Megginson

Department Chair/Unit Head Signature:

04/01/2026, 12:50 PM

Date:

* ...3931353036

Bryan Davis

SACSCOC Liaison Signature:

04/01/2026, 12:54 PM

Date:

* ...3838313737

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 4:55 PM

Date:

Committee on Graduate Affairs Chair:

Date:

Secretary of the Faculty Senate
Signature:

Date:

Dean of the Faculty Signature:

Date:

CERTIFICATE IN MEDIA PRODUCTION AND CULTURE

NAME _____
ADVISOR _____

gswID# _____
Effective Catalog Year: 2025-20

15-18 Hours

Required Courses (3 hrs)	Hrs	Term	Grade
COMM 4350 Visual Communication	3		
Select (12-15 hrs)	Hrs	Term	Grade
ARST 3170 Beginning Digital Arts I	3		
ARST 3081 Beginning Photography I	3		
ARTS 3102 Ethics of Intl Photography	3		
CIS 2000 Desktop & Multimedia	3		
COMM 3000 Video Production II	3		
COMM 3600 Media Criticism	3		
COMM 4100 Media and Popular Culture	3		
COMM 4200 Creating for Online Media	3		
COMM 4300 Social Media	3		
COMM 4550 Platform Studies	3		
COMM 4700 Internship in Communication*	3		
COMM 4770 Special Topics*	3		
IT 2000 Intro to Web Design	3		
IT 2010 Audio-Video Prod I	3		
IT 3000 Advanced Web Design	3		
IT 3020 Audio-Video Prod II	3		
MKTG 4840 Social Media Marketing	3		
PSYC 3340 Mass Media Influences	3		

Additional Requirements:

Minimum grade of "C" in all course work counted towards

COMM 4770 Special Topics may be repeated for credit if differ.

*Requires approval from the certificate advisor before taki

Degree/Major: _____

Earned at: _____

Comments: _____

Completed by: _____ Date: _____

Advisor Signature _____ Date _____

Department Chair Signature _____ Date _____

Approval for COMM 2115, 4700 and 4770

COMM 2115

Signature of Chair of Advisor _____ Date _____

COMM 4700

Signature of Chair of Advisor _____ Date _____

COMM 4770

Signature of Chair of Advisor _____ Date _____

Certificate.
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CERTIFICATE IN MEDIA PRODUCTION AND CU

NAME _____

ADVISOR _____

15-18 Hours

Required Courses (6-9 hrs)	Hrs	Term	Grade
COMM 4350 Visual Communication	3		

and at least one of the following (both can be counted)

IT 2010 Audio-Video Prod I	3		
COMM 2225 Intro to Video Production*	3		
Select (9-12hrs)	Hrs	Term	Grade
ARST 3170 Beginning Digital Arts I	3		
ARST 3081 Beginning Photography I	3		
ARTS 3102 Ethics of Intl Photography	3		
CIS 2000 Desktop & Multimedia	3		
COMM 3000 Video Production II	3		
COMM 3600 Media Criticism	3		
COMM 4100 Media and Popular Culture	3		
COMM 4200 Creating for Online Media	3		
COMM 4300 Social Media	3		
COMM 4550 Platform Studies	3		
COMM 4700 Internship in Communication*	3		
COMM 4770 Special Topics*	3		
IT 2000 Intro to Web Design	3		
IT 3000 Advanced Web Design	3		
IT 3020 Audio-Video Prod II	3		
MKTG 4840 Social Media Marketing	3		
PSYC 3340 Mass Media Influences	3		

ILTURE

gswID#

Effective Catalog Year: 2026-2027

Additional Requirements:
Minimum grade of "C" in all course work counted towards Certificate.
COMM 4770 Special Topics may be repeated for credit if the topics differ.

*Requires approval from the certificate advisor before taking

Degree/Major
:
Earned at:
Comments:
Completed by:
Date:

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Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:

* Major Curriculum ▼

Faculty Member Submitting Proposal:

* Tzvetelin Iordanov

Department Chair/Unit Head email address for approval:

* Dept. Chem/Geology/Physics - Samue ▼

Undergraduate or Graduate Program?:

* Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change:

* 08/01/2026

Degree & Program Name (e.g. BFA, Art):

* B.S. in CHEMISTRY

Present Requirements:

* Required Courses (15 hrs)	Hrs	Term	Grade
CHEM 3301 Organic Chemistry I	3		
CHEM 3301L Organic Chemistry I Lab		1	
CHEM 3302 Organic Chemistry II	3		
CHEM 3302L Organic Chemistry II Lab		1	
CHEM 4450 Instrumental Analysis	3		
CHEM 4450L Instrumental Analysis Lab		2	
CHEM 4491 Chemistry Seminar I	1		
CHEM 4492 Chemistry Seminar II	1		
Select One of the Following Options:			
Biochemistry Option (35hrs)			
CHEM 3410 Biochemistry: Proteins, Lipids and Carbohydrates	3		
CHEM 3410L Biochemistry Lab	1		
CHEM 4420 Biochemistry: Nucleic Acids		3	
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab		1	
CHEM 4430 Introduction to Bioinformatics		3	
BIOL 3200 Genetics	3		
BIOL 3100 Cell and Molecular Biology		3	
Choose 15 hours from 3000+ Chemistry			
Forensic Chemistry Option			
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab		2	
CHEM 4100K Forensic Chemistry	4		
CRJU 3110 Criminal Procedures	3		
CRJU 4700 Ethical Issues in CJ	3		
CRJU 3500 Criminal Investigations		3	
CRJU 3501 Criminal Investigations II		3	
CRJU 4110 Law of Criminal Evidence		3	
Choose 12 hours from 3000+ Chemistry			
Professional Chemistry Option			
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab		2	
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab		1	
CHEM 4402 Physical Chemistry II	3		
CHEM 4402L Physical Chemistry II Lab		1	
CHEM 3410 Biochemistry: Proteins, Lipids and Carbohydrates	3		
Choose 20 hours from 3000+ Chemistry			
Chemistry Electives			
CHEM 3100 Chemical Literature	1		
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab		2	
CHEM 3310 Inorganic Chemistry	3		
CHEM 3310L Inorganic Chemistry Lab		1	
CHEM 3320 Advanced Inorganic Chemistry		3	
CHEM 4100K Forensic Chemistry	4		
CHEM 4330 Modern Organic Chemistry		3	
CHEM 4350 Molecular Modeling	3		
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab		1	
CHEM 4402 Physical Chemistry II	3		
CHEM 4402L Physical Chemistry II Lab		1	
CHEM 3410 Biochemistry: Proteins, Lipids and Carbohydrates	3		
CHEM 3410L Biochemistry Lab	1		
CHEM 4420 Biochemistry: Nucleic Acids		3	
CHEM 4430 Introduction to Bioinformatics		3	
CHEM 4460 Chemical Internship	3		
Free Electives (to total 120 hrs)	Hrs	Term	Grade

Proposed Requirements:

* Required Courses (15 hrs)	Hrs	Term	Grade
CHEM 3301 Organic Chemistry I	3		
CHEM 3301L Organic Chemistry I Lab		1	
CHEM 3302 Organic Chemistry II	3		
CHEM 3302L Organic Chemistry II Lab		1	
CHEM 4450 Instrumental Analysis	3		
CHEM 4450L Instrumental Analysis Lab		2	
CHEM 4491 Chemistry Seminar I	1		
CHEM 4492 Chemistry Seminar II	1		
Select One of the Following Options:			
Biochemistry Option (24 hrs)			
CHEM 3410 Biochemistry: Proteins, Lipids and Carbohydrates	3		
CHEM 3410L Biochemistry Lab	1		
CHEM 4420 Biochemistry: Nucleic Acids		3	
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab		1	
CHEM 4430 Introduction to Bioinformatics		3	
BIOL 3200 Genetics	3		
BIOL 3100 Cell and Molecular Biology		3	
Choose 4 hours from 3000+ Chemistry			
Recommended CHEM 3250,3310,3320,4100,4330,4350,4401,4460			
Forensic Chemistry Option (24 hrs)			
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab		2	
CHEM 4100K Forensic Chemistry	4		
CRJU 3110 Criminal Procedures	3		
CRJU 4700 Ethical Issues in CJ	3		
CRJU 3500 Criminal Investigations		3	
CRJU 3501 Criminal Investigations II		3	
CRJU 4110 Law of Criminal Evidence		3	
Professional Chemistry Option (24 hrs)			
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab		2	
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab		1	
CHEM 4402 Physical Chemistry II	3		
CHEM 4402L Physical Chemistry II Lab		1	
CHEM 3410 Biochemistry: Proteins, Lipids and Carbohydrates	3		
Choose 8 hours from 3000+ Chemistry			
Recommended CHEM 3100,3310,3320,4330,4350,4420,4430,4460,4900			
Free Electives (to total 120 hrs)	Hrs	Term	Grade

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of
State/Federal/Outside Accrediting Agencies:

Other:

Current curriculum sheet requires, for professional concentration, 51 hours of upper division chemistry classes. Classes are offered on rotational basis and that makes it virtually impossible to graduate students within 4 years. The proposed change allows for 51 hrs. of upper division chemistry, but only requires 39 hrs. The proposed changes to biochemistry and forensic concentrations also limit the number of required upper division hours to 39.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.):

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*combinedfile.pdf

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3337383633

Izvetelin Jordanov

Faculty Member:

02/23/2026

Date:

* ...3336373738

Samuel Peavy

Department Chair/Unit Head Signature:

02/23/2026, 12:04 PM

Date:

* ...3931343537

Bryan Davis

SACSCOC Liaison Signature:

02/23/2026, 12:42 PM

Date:

Committee on Academic Affairs
Signature:

Date:

*

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:

B.S. in CHEMISTRY

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026

IMPACTS CORE: 61 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Institutional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170 (3)			
Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3),			
INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2),POLS 2401(3),			
SOCI 1200(3), SOSOC 1101(3), WGSS 2001(3)			

Math & Quantitative Reasoning (3 credits; min grade of C)	Hrs	Term	Grade
MATH 1001, 1101, 1111, 1113, 1120, or 1401			

Political Science & US History (6 credits)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		

Art, Humanities & Ethics (6 credits)	Hrs	Term	Grade
ENGL 2110, 2120, 2130, 2160 or PHIL 2020	3		
ARTC 1100 or MUSC 1100	3		

Written Communication (6 credits; min grade of C)	Hrs	Term	Grade
ENGL 1101	3		
ENGL 1102	3		

Tech, Science & Math (11 hrs)	Hrs	Term	Grade
Course Options			
Lab Science - _____ Lab (if CHEM or BIOL) _____			
Lab Science - _____ Lab (if CHEM or BIOL) _____			
Tech, Science & Math Courses			

Social Science (6 credits)	Hrs	Term	Grade
SOCI 1101, PSYC 1101, ECON 2105, SOSOC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		

Field of Study (18 credits)	Hrs	Term	Grade
CHEM 1211 Prin of Chemistry I	3		
CHEM 1211L Prin of Chemistry I Lab	1		
CHEM 1212 Prin of Chemistry II	3		
CHEM 1212L Prin of Chemistry II Lab	1		
MATH 1120 (minimum grade of C)	4		
MATH 2221 (minimum grade of C)	4		
MATH 1401 or MATH 2000-2999 or BIOL 2107(advisor approval)	3		

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS _____ (Activity)	1		

Additional Requirements			
_____ GA HISTORY _____ US HISTORY			
_____ GA CONSTITUTION _____ US CONSTITUTION			
_____ UNIV 1000			

ADDITIONAL REQUIREMENTS
Minimum grade of "C" required in Tech, Science & Math lab science courses.
At least two hours of Free Electives must be in courses numbered 3000 or above to have the minimum 39 hours of upper division credit hours.
Physics not taken in Tech, Science & Math, then these courses must be taken in place of 8 hours of Free Electives.
NOTE: Online CHEM 1211K, CHEM 1211, CHEM 1211L, CHEM 1212K, CHEM 1212, CHEM 1212L (including eCore courses) are not accepted in Field of Study.

UNIVERSITY POLICIES AND PRACTICES
Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.
A <u>minimum</u> of 120 semester hours must be completed for graduation.
39 semester hours must be upper division work at the 3000-4000 level.
If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives.
Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives.
Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed

Required Courses (15 hrs)	Hrs	Term	Grade
CHEM 3301 Organic Chemistry I	3		
CHEM 3301L Organic Chemistry I Lab	1		
CHEM 3302 Organic Chemistry II	3		
CHEM 3302L Organic Chemistry II Lab	1		
CHEM 4450 Instrumental Analysis	3		
CHEM 4450L Instrumental Analysis Lab	2		
CHEM 4491 Chemistry Seminar I	1		
CHEM 4492 Chemistry Seminar II	1		

Select One of the Following Options:

Biochemistry Option (35hrs)			
CHEM 3410 Biochemistry: Proteins, Lipids and	3		
CHEM 3410L Biochemistry Lab	1		
CHEM 4420 Biochemistry: Nucleic Acids	3		
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab	1		
CHEM 4430 Introduction to Bioinformatics	3		
BIOL 3200 Genetics	3		
BIOL 3100 Cell and Molecular Biology	3		
Choose 15 hours from 3000+ Chemistry			

Forensic Chemistry Option			
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab	2		
CHEM 4100K Forensic Chemistry	4		
CRJU 3110 Criminal Procedures	3		
CRJU 4700 Ethical Issues in CJ	3		
CRJU 3500 Criminal Investigations	3		
CRJU 3501 Criminal Investigations II	3		
CRJU 4110 Law of Criminal Evidence	3		
Choose 12 hours from 3000+ Chemistry			

Professional Chemistry Option	
CHEM 3250 Quantitative Analysis	3
CHEM 3250L Quantitative Analysis Lab	2
CHEM 4401 Physical Chemistry I	3
CHEM 4401L Physical Chemistry I Lab	1
CHEM 4402 Physical Chemistry II	3
CHEM 4402L Physical Chemistry II Lab	1
CHEM 3410 Biochemistry: Proteins, Lipids and	3
<i>Choose 20 hours from 3000+ Chemistry</i>	

Chemistry Electives			
CHEM 3100 Chemical Literature	1		
CHEM 3250 Quantitative Analysis	3		
CHEM 3250L Quantitative Analysis Lab	2		
CHEM 3310 Inorganic Chemistry	3		
CHEM 3310L Inorganic Chemistry Lab	1		
CHEM 3320 Advanced Inorganic Chemistry	3		
CHEM 4100K Forensic Chemistry	4		
CHEM 4330 Modern Organic Chemistry	3		
CHEM 4350 Molecular Modeling	3		
CHEM 4401 Physical Chemistry I	3		
CHEM 4401L Physical Chemistry I Lab	1		
CHEM 4402 Physical Chemistry II	3		
CHEM 4402L Physical Chemistry II Lab	1		
CHEM 3410 Biochemistry: Proteins, Lipids and	3		
CHEM 3410L Biochemistry Lab	1		
CHEM 4420 Biochemistry: Nucleic Acids	3		
CHEM 4430 Introduction to Bioinformatics	3		
CHEM 4460 Chemical Internship	3		

Free Electives (to total 120 hrs)	Hrs	Term	Grade

Major:	_____
Earned at:	_____
Comments:	_____ _____ _____
Completed by:	_____ Date: _____

B.S. in CHEMISTRY

NAME _____

ADVISOR

qswID#

Effective Catalog Year: 2026-2027

IMPACTS CORE: 60 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Institutional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170 (3)			
Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3),			
INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3),			
SOCI 1200(3), SOSC 1101(3), WGSS 2001(3)			
Math & Quantitative Reasoning (3 credits; min grade of C)	Hrs	Term	Grade
MATH 1001, 1101, 1111, 1113, 1120, or 1401			
<u>Recommended Math Courses by Program</u>			
Political Science & US History (6 credits)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		
Art, Humanities & Ethics (6 credits)	Hrs	Term	Grade
ENGL 2110, 2120, 2130, 2160 or PHIL 2020	3		
ARTC 1100 or MUSC 1100	3		
Written Communication (6 credits; min grade of C)	Hrs	Term	Grade
ENGL 1101	3		
ENGL 1102	3		
Tech, Science & Math (11 hrs)	Hrs	Term	Grade
<u>Course Options</u>			
Lab Science -			
Lab (if CHEM or BIOL)			
Lab Science -			
Lab (if CHEM or BIOL)			
Tech, Science & Math Courses			
<u>Recommended STEM Courses by Program</u>			
Social Science (6 credits)	Hrs	Term	Grade
SOCI 1101, PSYC 1101, ECON 2105, SOSC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		
Field of Study (18 credits)	Hrs	Term	Grade
CHEM 1211 Prin of Chemistry I	3		
CHEM 1211L Prin of Chemistry I Lab	1		
CHEM 1212 Prin of Chemistry II	3		
CHEM 1212L Prin of Chemistry II Lab	1		
MATH 1120 (minimum grade of C)	4		
MATH 2221 (minimum grade of C)	4		
MATH 1401 or MATH 2000-2999 or BIOL 2107 (advisor approval)	3		

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements				
_____ GA HISTORY		_____ US HISTORY		
_____ GA CONSTITUTION		_____ US CONSTITUTION		
_____ UNIV 1000				

ADDITIONAL REQUIREMENTS
Minimum grade of "C" required in Tech, Science & Math lab science courses.
At least two hours of Free Electives must be in courses numbered 3000 or above to have the minimum 39 hours of upper division credit hours.
Physics not taken in Tech, Science & Math, then these courses must be taken in place of 8 hours of Free Electives.
NOTE: Online CHEM 1211K, CHEM 1211, CHEM 1211L, CHEM 1212K, CHEM 1212, CHEM 1212L (including eCore courses) are not accepted in Field of Study.

UNIVERSITY POLICIES AND PRACTICES	
Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.	
A <u>minimum</u> of 120 semester hours must be completed for graduation.	
39 semester hours must be upper division work at the 3000-4000 level.	
If MATH 112H is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives.	
Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives.	
Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed	

[illegible]

Prior Degree/ Major:	
Earned at:	
Comments:	
Completed by: _____ Date: _____	



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:

* Major Curriculum ▼

Faculty Member Submitting Proposal:

* Glenn Robins

Department Chair/Unit Head email address for approval:

* Dept. Chair History/Political Science - I ▼

Undergraduate or Graduate Program?:

* Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change:

* 08/12/2026

Degree & Program Name (e.g. BFA, Art):

* BA History

Present Requirements:

* MAJOR CORE

HIST 4500 or POLS 4950 3

*Global History 3

*US History 3

HISTORY ELECTIVES:

*History 3

*History 3

*History 3

*History 3

*History 3

*History 3

*History 3

*History electives must be upper division and approved by advisor.

Minor or Certificate Required (15-18 hrs)

Free Electives (12-15 hrs.)

Proposed Requirements:

* MAJOR CORE

HIST 4500 or POLS 4950 or INDS 4000 3

*Global History 3000-4000 3

*US History 3000-4000 3

History elective 3000-4000 3

Southern Studies Concentration (18 hrs)

*HIST 3570 Civil War-Reconstruction 3

*HIST 3730 History of the Old South 3

*HIST 3770 Black-American History 3

*HIST 3810 History of Georgia 3

*POLS 2201 State & Local Government 3

*POLS4580 Constitutional Law II 3

Traditional Concentration (18 hrs)

History Elective 3000-4000 3

History Elective 3000-4000 3

History Elective 3000-4000 3

History Elective 3000-4000 3

History Elective 3000-4000 3

History Elective 3000-4000 3

Minor or Certificate Required (15-18 hrs)

Free Electives (12-15 hrs.)

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

It allows more student options through the selection of a Southern Studies concentration or a Traditional concentration.

Adopting current best practice(s) in field:

Meeting mandates of

State/Federal/Outside Accrediting Agencies:

Other:

The offer to create a Southern Studies concentration was extended by the USG as part of a response to the History degree program's LPP status.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Student opinionnaires and informal surveys have expressed an interest in a regularly offered cohort of Southern history-centric courses.

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Other:

The changes do not alter the the program's learning outcomes or its current collection of assessment data.

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*ba_his - 2026-27-SS-Proposal-1.pdf

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Accept * ☒

* ...3835373434

Glenn Robins

Faculty Member:

04/08/2026

Date:

* ...3735343330

Glenn Robins

Department Chair/Unit Head Signature:

04/08/2026, 1:16 PM

Date:

* ...3337353332

Bryan Davis

SACSCOC Liaison Signature:

04/08/2026, 1:31 PM

Date:

* ...3334393537

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 5:03 PM

Date:

Committee on Graduate Affairs Chair:

Date:

Secretary of the Faculty Senate
Signature:

Date:

Dean of the Faculty Signature:

Date:

B.A. in HISTORY

THIS MAJOR REQUIRES A MINOR OR CERTIFICATE.

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026

IMPACTS CORE: 60 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Institutional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170			
Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3),			
INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3),			
SOCI 1200(3), SOSC 1101(3), WGSS 2001(3)			
Math & Quantitative Reasoning (3 credits; min gr	Hrs	Term	Grade
MATH 1001, 1101, 1111, 1113, 1120, or 1401			
Recommended Math Courses by Program			
Political Science & US History (6 credits)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		
Art, Humanities & Ethics (6 credits)	Hrs	Term	Grade
ENGL 2110, 2120, 2130, 2160 or PHIL 2020	3		
ARTC 1100 or MUSC 1100	3		
Written Communication (6 credits; min grade of C	Hrs	Term	Grade
ENGL 1101	3		
ENGL 1102	3		
Tech, Science & Math (10 hrs min)	Hrs	Term	Grade
Course Options			
Lab Science -			
Lab (if CHEM or BIOL)			
2 Tech, Science & Math Courses -			
Optional Lab (if CHEM or BIOL)			
Recommended STEM Courses by Program			
Social Science (6 credits)	Hrs	Term	Grade
SOCI 1101, PSYC 1101, ECON 2105, SOSC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		
Field of Study (18 hrs)	Hrs	Term	Grade
HIST 1111 or 1112 Wrld Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
POLS 2101	3		
WGSS 2101, SOSC 1101 or HIST 2800	3		
Choose Two 1000-2000 courses (9 hrs)			
Any CHIN, COMM, CSCI, ECON, EDUC, POLS,			
SOSC, SPAN, WGSS			
	3		
	3		

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements	
____ GA HISTORY	____ US HISTORY
____ GA CONSTITUTION	____ US CONSTITUTION
____ UNIV 1000	

Major Core (30 hrs)	Hrs	Term	Grade
HIST 4500 or POLS 4950	3		
*Global History	3		
*US History	3		
HISTORY ELECTIVES:			
*History	3		
*History	3		
*History	3		
*History	3		
*History	3		
*History	3		
*History	3		

Minor or Certificate Required(16-18 hrs)	Hrs	Term	Grade

Free Electives (12-15 hrs)	Hrs	Term	Grade
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			

ADDITIONAL REQUIREMENTS
Minimum grade of "C" required in social science, major, minor, and certificate courses, unless otherwise noted.
*History electives must be upper division and approved by advisor.

Minor, Certificate, and Elective Hours
Minor, certificate, and/or electives must include a minimum total of 9 semester hours of 3000 level or above coursework.

UNIVERSITY POLICIES AND PRACTICES
Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.
A minimum of 120 semester hours must be completed for graduation.
39 semester hours must be upper division work at the 3000-4000 level.
If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives.
Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours.
If more than 15 hours are earned, the extra hours will count in Free Electives.
Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior
Degree/Major: _____
Earned at: _____
Comments: _____
Completed by: _____ Date: _____

OLD

NAME New Proposal

ADVISOR _____

IMPACTS CORE: 60 HOURS

gswID#

Effective Catalog Year: 2026-2027

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Instructional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170			
Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3),			
INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3),			
SOCI 1200(3), SOSC 1101(3), WGSS 2001(3)			
Math & Quantitative Reasoning (3 credits; min gr	Hrs	Term	Grade
MATH 1001, 1101, 1111, 1113, 1120, or 140			
Political Science & US History (6 credits)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		
Art, Humanities & Ethics (6 credits)	Hrs	Term	Grade
ENGL 2110, 2120, 2130, 2180 or PHIL 2020	3		
ARTC 1100 or MUSC 1100	3		
Written Communication (6 credits; min grade of C	Hrs	Term	Grade
ENGL 1101	3		
ENGL 1102	3		
Tech, Science & Math (10 hrs min)	Hrs	Term	Grade
Course Options			
Lab Science -			
Lab (if CHEM or BIOL)			
2 Tech, Science & Math Courses -			
Optional Lab (if CHEM or BIOL)			
Recommended STEM Courses by Program			
Social Science (6 credits)	Hrs	Term	Grade
SOCI 1101, PSYC 1101, ECON 2105, SOSC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		
Field of Study (18 hrs)	Hrs	Term	Grade
HIST 1111 or 1112 Wild Civ I or II		3	
HIST 2111 or 2112 US Hist I or II		3	
POLS 2101		3	
WGSS 2101, SOSC 1101 or HIST 2800	3		
Choose Two 1000-2000 courses (9 hrs)			
Any CHIN, COMM, CSCI, ECON, EDUC, POLS,			
SOSC, SPAN, WGSS			
	3		
	3		

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements	
GA HISTORY	US HISTORY
GA CONSTITUTION	US CONSTITUTION
UNIV 1000	

Major Core (12 hrs)		Hrs	Term	Grade
HIST 4500 or POLS 4950 or INDS 4000		3		
*Global History	3000-4000	3		
*US History	3000-4000	3		
History elective	3000-4000	3		
Southern Studies Concentration (18 hrs)				
*HIST 3570	Civil War-Reconstruction	3		
*HIST 3730	History of the Old South	3		
*HIST 3770	Black-American History	3		
*HIST 3810	History of Georgia	3		
*POLS 2201	State & Local Government	3		
*POLS4580	Constitutional Law II	3		

[illegible][illegible][illegible]

ADDITIONAL REQUIREMENTS

Minimum grade of "C" required in social science, major, minor, and certificate courses, unless otherwise noted.

*History electives and approved by advisor.

Minor, Certificate, and Elective Hours	
Minor	15
Certificate	15
Elective	15

Minor, certificate, and/or electives must include a minimum total of 9 semester hours of 3000 level or above coursework.

UNIVERSITY POLICIES AND PRACTICES

Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.

A minimum of 120 semester hours must be completed for graduation.

39 semester hours must be upper division work at the 3000-4000 level.

If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives.

Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours.
If more than 15 hours are earned, the extra hours will count in Free Electives.

Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior	
Degree/Major:	
Earned at:	
Comments:	
Completed by:	Date:



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:

* Minor Curriculum ▼

Faculty Member Submitting Proposal:

* Chadwick Gugg

Department Chair/Unit Head email address for approval:

* Dept. Chair Math - Chadwick Gugg ▼

Undergraduate or Graduate Program?:

* Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change:

* 08/01/2026

Degree & Program Name (e.g. BFA, Art):

* MATH Minor

Present Requirements:

* See attached Curriculum Sheet - Changes are in the Proposed Requirements

Proposed Requirements:

1. Update Course Names and Numbers to align with Math Collaborative Course offerings.
2. Replace MATH 3322 Adv Math Modeling with MATH 4458 Comp Sci and Engineering I

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of
State/Federal/Outside Accrediting Agencies:

Other:

Course renumbering and renaming is to align with the offerings of the MATH Collaborative that GSW Math is joining in FALL 2026. MATH 4458 covers similar material to MATH 3322 and so replaces it on the Major and Minor curriculum sheets.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

The MATH Collaborative is a USG-led initiative.

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Courses in the Math Major/Minor are assessed in the Program assessments (test questions/projects).

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*Curriculum_Sheet_Math_Minor_2026_Updates.pdf

Accept * ☒

* ...3030373537

Chadwick Gugg
Faculty Member:

04/02/2026

Date:

* ...3735343632

Chadwick Gugg
Department Chair/Unit Head Signature:

04/02/2026, 8:46 PM

Date:

* ...3338363531

Bryan Davis
SACSCOC Liaison Signature:

04/03/2026, 7:40 AM

Date:

* ...3533383533

Brian Smith
Committee on Academic Affairs
Signature:

04/13/2026, 4:59 PM

Date:

Committee on Graduate Affairs Chair:

Date:

Secretary of the Faculty Senate
Signature:

Date:

Dean of the Faculty Signature:

Date:

MATHEMATICS MINOR

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026

16 Hours

Required Courses (7 hrs)	Hrs	Term	Grade
MATH 2222 Calculus III	4		
MATH 2224 Discrete Systems II	3		
Elective Courses (9 hrs)	Hrs	Term	Grade
Select three:			
MATH 3313 Differential Equations	3		
MATH 3316 Analysis I	3		
MATH 3317 Analysis II	3		
MATH 3322 Adv Mathematical Modeling	3		
MATH 3325 Mathematical Statistics	3		
MATH 4412 Modern Algebra I	3		
MATH 4413 Modern Algebra II	3		
MATH 4440 Partial Differential Equations	3		
MATH 4442 Complex Analysis	3		

Additional Requirements:
Minimum grade of "C" in all course work counted toward minor. No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.

Advisor Signature _____ Date _____

Mathematics Department Signature _____ Date _____

Degree/
Major: _____
Earned at: _____
Comments: _____
Completed by: _____ Date: _____

MATHEMATICS MINOR

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027

16 Hours

Required Courses (7 hrs)	Hrs	Term	Grade
MATH 2222 Calculus III	4		
MATH 2224 Discrete Systems II	3		
Elective Courses (9 hrs)	Hrs	Term	Grade
Select three:			
MATH 3313 Differential Equations	3		
MATH 4014 Real Analysis I	3		
MATH 4015 Real Analysis II	3		
MATH 4458 Comp Sci and Engineering I	3		
MATH 3325 Mathematical Statistics	3		
MATH 3319 Abstract Algebra I	3		
MATH 3321 Abstract Algebra II	3		
MATH 4440 Partial Differential Equations	3		
MATH 4024 Complex Variables	3		

Additional Requirements:
Minimum grade of "C" in all course work counted toward minor. No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.

Advisor Signature _____ Date _____

Mathematics Department Signature _____ Date _____

Degree/	
Major:	_____
Earned at:	_____
Comments:	_____
Completed by:	_____ Date: _____



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:	* Major Curriculum		
Faculty Member Submitting Proposal:	* Chadwick Gugg		
Department Chair/Unit Head email address for approval:	* Dept. Chair Math - Chadwich Gugg		
Undergraduate or Graduate Program?:	* Undergraduate Cours		
Proposed Effective Date for Curriculum Change:	* 08/01/2026	Degree & Program Name (e.g. BFA, Art):	* B.S. in Mathematics
Present Requirements:	* See attached Curriculum Sheet - Changes are in the Proposed Requirements		
Proposed Requirements:	* 1. Add DATA 1501 to Field of Study (Extra third hour goes to Free Electives) 2. Update change in credit hours of CSCI 1301 and 1302 (4 hrs->3hrs) 3. Add MATH 4034 Number Theory to optional courses in Major 4. Replace MATH 3320 and MATH 3322 with MATH 4458 and MATH 4459, respectively. 5. Update Course Names and Numbers to align with Math Collaborative Course offerings.		

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:	
Adopting current best practice(s) in field:	DATA 1501 is an integrative (MATH+CS+APPLICATIONS) Core course that will benefit the student skill set and help meet Field of Study hour requirement. MATH 4458 and MATH 4459 provide valuable experience in applying Math to real-world modeling. MATH 4034 adds breadth to the Math Major.
Meeting mandates of State/Federal/Outside Accrediting Agencies:	
Other:	Course renumberings and renamings are to align with the offerings of the MATH Collaborative that GSW Math is joining in FALL 2026. MATH 4458 and MATH 4459 replace MATH 3320 and MATH 3322, for which there was significant overlap of course material.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	The MATH Collaborative is a USG-led initiative.
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)	
Source(s) of Data:	

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):	Major courses will be assessed with the Program Assessment.
Other:	
Attach a copy of the current curriculum sheet and the proposed curriculum sheet:	*Curriculum_Sheets_Math_Major_Updates_Spring_2026.pdf

Chadwick Gugg
Faculty Member:

Date:

Chadwick Gugg
Department Chair/Unit Head

Date:

Bryan Davis
SACSCOC Liaison Signature

Date:

Brian Smith
Committee on Academic Affairs
Signature:

Date:

Committee on Graduate Affairs Chair:

Date:

Secretary of the Faculty Senate
Signature:

Date:

Dean of the Faculty Signature: _____

Date:

B.S. in MATHEMATICS

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026

IMPACTS CORE: 60 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Institutional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170 (3)			
Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3),			
INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3),			
SOCI 1200(3), SOSC 1101(3), WGSS 2001(3)			
Math & Quantitative Reasoning (3 credits; min grade o	Hrs	Term	Grade
MATH 1001, 1101, 1111, 1113, 1120, or 1401			
Recommended Math Courses by Program			
Political Science & US History (6 credits)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		
Art, Humanities & Ethics (6 credits)	Hrs	Term	Grade
ENGL 2110, 2120, 2130, 2160 or PHIL 2020	3		
ARTC 1100 or MUSC 1100	3		
Written Communication (6 hrs; min grade of C)	Hrs	Term	Grade
ENGL 1101	3		
ENGL 1102	3		
Tech, Science & Math (10 hrs min)	Hrs	Term	Grade
Course Options			
Lab Science -			
Lab (if CHEM or BIOL)			
2 Tech, Science & Math Courses -			
Optional Lab (if CHEM or BIOL)			
Recommended STEM Courses by Program			
Social Science (6 credits)	Hrs	Term	Grade
SOCI 1101, PSYC 1101, ECON 2105, SOSC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		
Field of Study (18 credits)	Hrs	Term	Grade
CSCI 1301 Intro to Programming I	4		
CSCI 1302 Intro to Programming II	4		
MATH 2221 Calculus II	4		
MATH 2223 Discrete Systems I	3		
MATH 2224 Discrete Systems II	3		

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements	
GA HISTORY	US HISTORY
GA CONSTITUTION	US CONSTITUTION
UNIV 1000	

Degree Checklist
Application for Graduation
Exit Interview
GRE or Dept. approved graduate level exam

Required Courses (31 hrs)	Hrs	Term	Grade
MATH 2222 Calculus III	4		
MATH 3325 Mathematical Statistics	3		
Select two sequences:			
Analysis I and II	MATH 3316	3	
	MATH 3317	3	
Topology I and II	MATH 4450	3	
	MATH 4451	3	
Modern Algebra I and II	MATH 4412	3	
	MATH 4413	3	
Select four courses:			
MATH 3313 Differential Equations	3		
MATH 3320 Scientific Computation	3		
MATH 3322 Adv Mathematical Modeling	3		
MATH 4440 Partial Differential Equations	3		
MATH 4442 Complex Analysis	3		
MATH 4495 Math Prep for Grad Sch (required)	3		
MATH 4499 Senior Honors Thesis	3		
Minor or Certificate (15-18 hrs) Required	Hrs	Term	Grade
Free Electives (10-13 hrs)	Hrs	Term	Grade

ADDITIONAL REQUIREMENTS
*Registration for this class is by department invitation.
Minimum grade of "C" must be earned in all math courses.

Minor, Certificate, and Elective Hours
Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

UNIVERSITY POLICIES AND PRACTICES
Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.
A minimum of 120 semester hours must be completed for graduation.
39 semester hours must be upper division work at the 3000-4000 level.
The extra hour earned by taking MATH 1120 in Tech, Science & Math will count in Free Electives.
For the BS-Math degree, if more than 4 hours are earned in Institutional Priority, the extra hours will be used in Free Electives.
Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/ Major:	_____
Earned at:	_____
Comments:	_____
Completed by:	_____ Date: _____

NAME _____

ADVISOR _____

Effective Catalog Year: 2026-2027

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Degree Checklist	
☐	Application for Graduation
☐	Exit Interview
☐	GRE or Dept. approved graduate level exam

ADDITIONAL REQUIREMENTS
*Registration for this class is by department invitation.
Minimum grade of "C" must be earned in all math courses.

Minor, Certificate, and Elective Hours
Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

UNIVERSITY POLICIES AND PRACTICES

Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.

A minimum of 120 semester hours must be completed for graduation.

39 semester hours must be upper division work at the 3000-4000 level.

DATA 1501 cannot be used to satisfy both Field of Study and Tech, Science & MATH

The extra hour earned by taking DATA 1501 in Field of Study will count in Free Electives.

The extra hour earned by taking MATH 1120 in Tech, Science & Math counts in Free Electives.

For the BS-MATH degree, if more than 4 hours are earned in Institutional Priority, the extra hours will be used in Free Electives.

Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/ Major:	
Earned at:	
Comments:	
Completed by:	Date:



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change: * Major Curriculum ▼

Faculty Member Submitting Proposal: * Chadwick Gugg

Department Chair/Unit Head email address for approval: * Dept. Chair Math - Chadwich Gugg ▼

Undergraduate or Graduate Program?: * Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change: * 08/01/2026  Degree & Program Name (e.g. BFA, Art): * B.S. in Math with Opt. Comp

Present Requirements:

* See attached Curriculum Sheet - Changes are in the Proposed Requirements

Proposed Requirements:

1. Add DATA 1501 to Field of Study (Extra third hour goes to Free Electives)
2. Update change in credit hours of CSCI 1301 and 1302 (4 hrs->3hrs)
3. Update Course Names and Numbers to align with Math Collaborative Course offerings.

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

DATA 1501 is an integrative (MATH+CS+APPLICATIONS) Core course that will benefit the student skill set and help meet Field of Study hour requirement.

Meeting mandates of
State/Federal/Outside Accrediting Agencies:

Other:

Course renumberings and renamings are to align with the offerings of the MATH Collaborative that GSW Math is joining in FALL 2026.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

The MATH Collaborative is a USG-led initiative.

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.):

Major courses will be assessed with the Program Assessment.

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*Curriculum_Math_Comp_Sci_Updates_Spring_2026.pdf

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3438343730

Chadwick Gugg
Faculty Member:

04/02/2026

Date:

* ...3930353239

Chadwick Gugg
Department Chair/Unit Head Signature:

04/02/2026, 8:45 PM

Date:

* ...3836313336

Bryan Davis
SACSCOC Liaison Signature:

04/03/2026, 7:41 AM

Date:

* ...3230383631

Brian Smith
Committee on Academic Affairs
Signature:

04/13/2026, 4:59 PM

Date:

* ...

Committee on Graduate Affairs Chair:

Date:

* ...

Secretary of the Faculty Senate
Signature:

Date:

* ...

Dean of the Faculty Signature:

Date:

NAME _____

ADVISOR _____

Effective Catalog Year: 2025-2026

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Additional Requirements	
GA HISTORY	US HISTORY
GA CONSTITUTION	US CONSTITUTION
UNIV 1000	

Degree Checklist	
☐	Application for Graduation
☐	Exit Interview
☐	GRE or Dept. approved graduate level exam

*Registration for this class is by department invitation.
Minimum grade of "C" must be earned in all math courses.

Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.

A minimum of 120 semester hours must be completed for graduation.

39 semester hours must be upper division work at the 3000-4000 level.

The extra hour earned by taking MATH 1120 in Tech, Science & Math will count in Free Electives.

For the BS-Math degree, if more than 4 hours are earned in Institutional Priority, the extra hours will be used in Free Electives.

Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Completed by: _____ Date: _____

B.S. in MATHEMATICS with Option in Computational Science and Engineering

NAME

ADVISOR

gswld#

Effective Catalog Year: 2026-2027

IMPACTS CORE: 60 HOURS

Institutional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170 (3)			
Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3),			
INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3),			
SOCI 1200(3), SOSC 1101(3), WGSS 2001(3)			
Math & Quantitative Reasoning (3 hrs; min grade of C)			
MATH 1001, 1101, 1111, 1113, 1120, or 1401			
Recommended Math Courses by Program			
Political Science & US History (6 credits)			
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		
Art, Humanities & Ethics (6 credits)			
ENGL 2110, 2120, 2130, 2160 or PHIL 2020	3		
ARTC 1100 or MUSC 1100	3		
Written Communication (6 hrs; min grade of C)			
ENGL 1101	3		
ENGL 1102	3		
Tech, Science & Math (10 hrs min)			
Course Options			
Lab Science -			
Lab (if CHEM or BIOL)			
2 Tech, Science & Math Courses -			
Optional Lab (if CHEM or BIOL)			
Recommended STEM Courses by Program			
Social Science (6 credits)			
SOCI 1101, PSYC 1101, ECON 2105, SOSC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		
Field of Study (18 credits)			
CSCI 1301 Intro Programming I	3		
CSCI 1302 Intro Programming II	3		
DATA 1501 Intro to Data Science	3		
MATH 2221 Calculus II	4		
MATH 2223 Discrete Systems I	3		
MATH 2224 Discrete Systems II	3		
Physical Education (4 hrs)			
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements			
GA HISTORY	US HISTORY		
GA CONSTITUTION	US CONSTITUTION		
UNIV 1000			

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Required Courses (31 hrs)	Hrs	Term	Grade
MATH 2222 Calculus III	4		
MATH 3313 Differential Equations	3		
MATH 4014 Real Analysis I	3		
MATH 4015 Real Analysis II	3		
MATH 3325 Math Statistics	3		
MATH 4440 Partial Differential Equations	3		
MATH 4458 Comp Science & Engineering I	3		
MATH 4459 Comp Science & Engineering II	3		
Select two courses:			
MATH 4024 Complex Variables	3		
MATH 4495 Math Prep for Grad Sch (required)	3		
*MATH 4499 Senior Honors Thesis	3		
Minor or Certificate (15-18 hrs) Required			
Free Electives (10-13 hrs)			

Degree Checklist	
☐	Application for Graduation
☐	Exit Interview
☐	GRE or Dept. approved graduate level exam

ADDITIONAL REQUIREMENTS	
*Registration for this class is by department invitation.	
Minimum grade of "C" must be earned in all math courses.	

Minor, Certificate, and Elective Hours	
Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.	

UNIVERSITY POLICIES AND PRACTICES	
Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.	
A minimum of 120 semester hours must be completed for graduation.	
39 semester hours must be upper division work at the 3000-4000 level.	
DATA 1501 cannot be used to satisfy both Field of Study and Tech, Science & MATH	
The extra hour earned by taking DATA 1501 in Field of Study will count in Free Electives.	
The extra hour earned by taking MATH 1120 in Tech, Science & Math will count in Free Electives.	
For the BS-Math degree, if more than 4 hours are earned in Institutional Priority, the extra hours will be used in Free Electives.	
Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.	

Prior Degree/ Major:	
Earned at:	
Comments:	
Completed by:	Date:



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:	* Certificate Curriculum ▼		
Faculty Member Submitting Proposal:	* Allen Brown		
Department Chair/Unit Head email address for approval:	* Business - Gaynor Cheokas ▼		
Undergraduate or Graduate Program?:	* Undergraduate Cours ▼		
Proposed Effective Date for Curriculum Change:	* 08/01/2026	Degree & Program Name (e.g. BFA, Art):	* Project Management Certific
Present Requirements:	Proposed Requirements:		
* Project Management Certificate (A) No note	* Project Management Certificate (A) Add Note: "Students should meet with a Management advisor to discuss a plan to complete the Entrepreneurship Certificate and verify all prerequisites are identified. The listed courses may not be offered every term."		

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:	
Adopting current best practice(s) in field:	
Meeting mandates of State/Federal/Outside Accrediting Agencies:	
Other:	Improve Academic Advisement by discipline specific faculty.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)	
Source(s) of Data:	

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):	
Other:	
Attach a copy of the current curriculum sheet and the proposed curriculum sheet:	*cert_pm_current_and_proposed_3-11-26.xlsx

Allen Brown
Faculty Member:

Gaynor Cheekas
Department Chair/Unit Head Signature

Bryan Davis
SACSCOC Liaison Signature:

Brian Smith
Committee on Academic Affairs
Signature:

Committee on Graduate Affairs Chair:

Secretary of the Faculty Senate
Signature: _____

Dean of the Faculty Signature: _____

Date: _____

Project Management Certificate

Current

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026

18 Hours Minimum

Required Course (6 hrs)	Hrs	Term	Grade
PMGT 3500 Foundations of Project Mgmt	3		
PMGT 3570 Project Mgmt Tools	3		
Select 4 courses from the list below (12 hrs)	Hrs	Term	Grade
MGNT 3610 Operations Mgmt	3		
MGNT 3620 Supply Chain Mgmt	3		
PMGT 3640 Project Cost & Procurement Mgt	3		
PMGT 4110 Project Mgmt. Leadership	3		
PMGT 4180 Project Risk & Control Mgmt	3		
PMGT 4970 Project Management Internship	3		
CSCI 1201 Introduction to Computing	3		

Additional Requirements:
Minimum grade of "C" in all course work counted towards certificate.

Project Management Certificate

Proposed

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027

18 Hours Minimum

Required Course (6 hrs)	Hrs	Term	Grade
PMGT 3500 Foundations of Project Mgmt	3		
PMGT 3570 Project Mgmt Tools	3		
Select 4 courses from the list below (12 hrs)	Hrs	Term	Grade
MGNT 3610 Operations Mgmt	3		
MGNT 3620 Supply Chain Mgmt	3		
PMGT 3640 Project Cost & Procurement Mgt	3		
PMGT 4110 Project Mgmt. Leadership	3		
PMGT 4180 Project Risk & Control Mgmt	3		
PMGT 4970 Project Management Internship	3		
CSCI 1201 Introduction to Computing	3		

Additional Requirements:
Minimum grade of "C" in all course work counted towards certificate.

Students should meet with a Management advisor to discuss a plan to complete the Project Management Certificate and verify all prerequisites are identified. The listed courses may not be offered every term.

Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change: * Certificate Curriculum ▼

Faculty Member Submitting Proposal: * Allen Brown

Department Chair/Unit Head email address for approval: * Business - Gaynor Cheokas ▼

Undergraduate or Graduate Program?: * Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change: * 08/01/2026  Degree & Program Name (e.g. BFA, Art): * Entrepreneurship Certificate

Present Requirements:
* Entrepreneurship Certificate
(A) No note

Proposed Requirements:
* Entrepreneurship Certificate
(A) Add Note: "Students should meet with a Management advisor to discuss a plan to complete the Entrepreneurship Certificate and verify all prerequisites are identified. The listed courses may not be offered every term."

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of State/Federal/Outside Accrediting Agencies:

Other: Improve Academic Advisement by discipline specific faculty.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet: *cert_ent_current_and_proposed_3-11-26.xlsx

Allen Brown
Faculty Member:

Gaynor Cheekas
Department Chair/Unit Head Signature

Bryan Davis
SACSCOC Liaison Signature:

Brian Smith
Committee on Academic Affairs
Signature:

Committee on Graduate Affairs Chair:

Secretary of the Faculty Senate
Signature: _____

Dean of the Faculty Signature: _____

Date: _____

Entrepreneurship Certificate

Proposed

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027

18 Hours Minimum

Required Course (12 hrs)	Hrs	Term	Grade
BUSA 2106 Environment of Business	3		
ENTR 3510 Accounting for Entrepreneurs	3		
ENTR 3520 Financing the Business Venture	3		
MKTG 3800 Principles of Marketing	3		
Select 1 course from the list below (3hrs)	Hrs	Term	Grade
IT 2000 Web Design	3		
HRMT 3670 Introduction to HR	3		
MGNT 3600 Principles of Management	3		
MKTG 4820 Consumer Behavior	3		
MKTG 4830 Marketing Communications	3		
MKTG 4840 Social Media Marketing	3		
MKTG 4895 Marketing Analytics	3		
BUSA 4970 Business Practicum	3		
Capstone Course (required, 3hrs)	Hrs	Term	Grade
MGNT 4260 Small Business/Entrepreneurship	3		

Additional Requirements:

Minimum grade of "C" in all course work counted towards certificate.

Students should meet with a Management advisor to discuss a plan to complete the Entrepreneurship Certificate and verify all prerequisites are identified. The listed courses may not be offered every term.



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:

* Minor Curriculum ▼

Faculty Member Submitting Proposal:

* Shannon Perry

Department Chair/Unit Head email address for approval:

* Dept. Chair Computing - Shannon Perry ▼

Undergraduate or Graduate Program?:

* Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change:

* 08/01/2026

Degree & Program Name (e.g. BFA, Art):

* Computer Science Minor

Present Requirements:

* Required Courses (12 hrs)
CSCI 1301 Intro to Programming I
CSCI 1302 Intro to Programming II
CSCI 2200 Computer Architecture
CSCI 4400 Intro to Database Systems
Electives (6 hrs)
Select two:
CSCI 2510 Data Structures and Algorithms
CSCI 3200 Principles of Operating Systems
CSCI 3400 Introduction to Computer Networks

Proposed Requirements:

* Required Courses (9 hrs)
CSCI 1301 Intro to Programming I
CSCI 1302 Intro to Programming II
CSCI 2510 Data Structures and Algorithms
Electives (9 hrs)
Select two:
CSCI 3200 Principles of Operating Systems
CSCI 3400 Introduction to Computer Networks
CSCI 4200 Design of Operating Systems
CSCI 4400 Intro to Database Systems

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of
State/Federal/Outside Accrediting Agencies:

Other:

Current option provides a path where students may not meet the requirement of 9 upper division credit hours. These changes will alleviate that possibility.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

2025-26-undergraduate-catalog.pdf

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.):

Courses are evaluated as part of the ABET assessment plan.

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

* m_cs_fa26 - New and old curriculum.xls

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsw.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsw.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept ☒

* ...3930383637

Shannon Perry
Faculty Member:

03/12/2026

Date:

* ...3834353032

Shannon Perry
Department Chair/Unit Head Signature:

03/13/2026, 11:37 AM

Date:

* ...3339383537

Bryan Davis
SACSCOC Liaison Signature:

03/13/2026, 11:42 AM

Date:

* ...3839323334

Brian Smith
Committee on Academic Affairs
Signature:

03/23/2026, 4:41 PM

Date:

*

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:

COMPUTER SCIENCE MINOR**NEW**

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027**18 Hours**

Required Courses (9 hrs)	Hrs	Term	Grade
CSCI 1301 Intro to Programming I	3		
CSCI 1302 Intro to Programming II	3		
CSCI 2510 Data Structures and Algorithms	3		
Electives (9 hrs)	Hrs	Term	Grade
Select three:			
CSCI 3200 Principles of Operating Systems	3		
CSCI 3400 Introduction to Computer Networks	3		
CSCI 4200 Design of Operating Systems	3		
CSCI 4400 Intro to Database Systems	3		

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.

CIS 1000 is required for this minor with a minimum grade of "C". This course may be taken to meet Area B requirements or as a Free Elective.

Advisor Signature _____ Date: _____

Computing & Mathematics School Signature _____ Date: _____

Degree/
Major _____

Earned at: _____

Comments: _____

Completed
by: _____

Date: _____

COMPUTER SCIENCE MINOR**OLD**

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026**18 Hours**

Required Courses (12 hrs)	Hrs	Term	Grade
CSCI 1301 Intro to Programming I	3		
CSCI 1302 Intro to Programming II	3		

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. No 3000-4000 level course can be used to satisfy requirements in both a



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change: * Minor Curriculum ▼

Faculty Member Submitting Proposal: * Shannon Perry

Department Chair/Unit Head email address for approval: * Dept. Chair Computing - Shannon Peri ▼

Undergraduate or Graduate Program?: * Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change: * 08/01/2026  Degree & Program Name (e.g. BFA, Art): * Information Technology Minc

Present Requirements:

* Required Courses (12 cr)
CSCI 1301 Intro to Programming I
CSCI 1302 Intro to Programming II
CSCI 2200 Computer Architecture
CSCI 3400 Introduction to Computer Networks
Electives (6 hrs)
Select two:
IT 2000 Web Design
IT 3300 Syst Anal & Design
CSCI 4400 Intro to Database Systems

Proposed Requirements:

* Required Courses (9 hrs)
CSCI 1301 Intro to Programming I
CSCI 1302 Intro to Programming II
IT 2000 Web Design
Electives (9 hrs)
Select two:
IT 3300 Syst Anal & Design
CSCI 3400 Intro to Computer Networks
CSCI 4200 Design of Operating Systems
CSCI 4400 Intro to Database Systems

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of
State/Federal/Outside Accrediting Agencies:

Other:

Current option provides a path where students may not meet the requirement of 9 upper division credit hours. These changes will alleviate that possibility.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

2025-26-undergraduate-catalog.pdf

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program
assessments purposes: (tests, portfolios, assignments, etc.):

Courses are evaluated as part of the ABET assessment plan.

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*m_it.FA26 - New and old curriculum.xls

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsw.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsw.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept ☒

* ...3836373435

Shannon Perry
Faculty Member:

03/12/2026

Date:

* ...3739333235

Shannon Perry
Department Chair/Unit Head Signature:

03/13/2026, 11:38 AM

Date:

* ...3632323636

Bryan Davis
SACSCOC Liaison Signature:

03/13/2026, 11:43 AM

Date:

* ...3631383938

Brian Smith
Committee on Academic Affairs
Signature:

03/23/2026, 4:41 PM

Date:

*

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:

INFORMATION TECHNOLOGY MINOR**NEW**

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027**18 Hours**

Required Courses (9 hrs)	Hrs	Term	Grade
CSCI 1301 Intro to Programming I	3		
CSCI 1302 Intro to Programming II	3		
IT 2000 Web Design	3		

Electives (9 hrs)	Hrs	Term	Grade
Select three:			
IT 3300 Syst Anal & Design	3		
CSCI 3400 Intro to Computer Networks	3		
CSCI 4200 Design of Operating Systems	3		
CSCI 4400 Intro to Database Systems	3		

Additional Requirements:

Minimum grade of "C" in all course work counted towards minor. No 3000-4000 level course can be used to satisfy requirements in both a major and minor program.

CIS 1000 is required for this degree with minimum grade of "C". The course may be taken to meet Area B requirements or as a Free Elective.

Advisor Signature _____

Date: _____

College of Business and Computing Signature _____

Date: _____

Degree/ Major:	_____
Earned at:	_____
Comments:	_____ _____ _____
Completed by:	_____ Date: _____

INFORMATION TECHNOLOGY MINOR**OLD**

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026**18 Hours**

Required Courses (12 cr)	Hrs	Term	Grade
CSCI 1301 Intro to Programming I	3		
CSCI 1302 Intro to Programming II	3		
CSCI 2200 Computer Architecture	3		
CSCI 3400 Introduction to Computer Networks	3		

Electives (6 hrs)	Hrs	Term	Grade
Select two:			

Additional Requirements:

Minimum grade of "C" in all course work counted towards minor. No 3000-4000 level course can be used to satisfy requirements in both a major and minor program.

CIS 1000 is required for this degree with minimum grade of "C". The course may be taken to meet Area B requirements or as a Free Elective.

Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:	* Minor Curriculum ▼
Faculty Member Submitting Proposal:	* Allen Brown
Department Chair/Unit Head email address for approval:	* Business - Gaynor Cheokas ▼
Undergraduate or Graduate Program?:	* Undergraduate Cours ▼
Proposed Effective Date for Curriculum Change:	* 08/01/2026 
Degree & Program Name (e.g. BFA, Art):	* Marketing Minor

Present Requirements: * Marketing Minor: (A) The required courses are not offered every term. (B) No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.	Proposed Requirements: * Marketing Minor: (A) The listed courses may not be offered every term (B) 18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.
--	---

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:	
Adopting current best practice(s) in field:	
Meeting mandates of State/Federal/Outside Accrediting Agencies:	
Other:	Improve Academic Advisement by discipline specific faculty and clarify minor requirements within same college.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)	
Source(s) of Data:	

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):	
Other:	

Attach a copy of the current curriculum sheet and the proposed curriculum sheet: *m_mktg_current_and_proposed_3-11-26.xls

Accept * ☒

* ...3338313633

Allen Brown

Faculty Member:

03/11/2026

Date:

* ...3535313933

Gaynor Cheokas

Department Chair/Unit Head Signature:

03/13/2026, 2:30 PM

Date:

* ...3136343532

Bryan Davis

SACSCOC Liaison Signature:

03/17/2026, 7:30 AM

Date:

* ...3937363338

Brian Smith

Committee on Academic Affairs
Signature:

03/23/2026, 4:39 PM

Date:

* _____

Committee on Graduate Affairs Chair:

Date:

* _____

Secretary of the Faculty Senate
Signature:

Date:

* _____

Dean of the Faculty Signature:

Date:

MARKETING MINOR

PROPOSED

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027

18 Hours Minimum

Required Courses (15 cr)	Hrs	Term	Grade
MKTG 3800 Principles of Marketing	3		
MKTG 4890 Marketing Management	3		
Approved 3000-4000-Level Marketing Course	3		
Approved 3000-4000-Level Marketing Course	3		
Approved 3000-4000-Level Marketing Course	3		
Approved 3000-4000-Level Marketing Course	3		
or MGNT 3650 International Business			

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. **18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.**

Students should meet with a Marketing advisor to discuss a plan to complete the Marketing minor and verify all prerequisites are identified. **The listed courses may not be offered every term.**

Advisor Signature _____ Date _____

Business School Signature _____ Date _____

Degree/ Major:	_____
Earned at:	_____
Comments:	_____ _____
Completed by:	_____ Date: _____



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change: * Minor Curriculum ▼

Faculty Member Submitting Proposal: * Allen Brown

Department Chair/Unit Head email address for approval: * Business - Gaynor Cheokas ▼

Undergraduate or Graduate Program?: * Undergraduate Cours ▼

Proposed Effective Date for Curriculum Change: * 08/01/2026  Degree & Program Name (e.g. BFA, Art): * Human Resource Managem

Present Requirements:

* Human Resource Management Minor
(A) Students should meet with a Human Resources advisor to discuss a plan to complete the HR minor. The required courses are not offered every term."
(B) No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program."

Proposed Requirements:

* Human Resource Management Minor
(A) Students should meet with a Human Resources advisor to discuss a plan to complete the HR minor and verify all prerequisites are identified. The required courses may not be offered every term.
(B) 18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of State/Federal/Outside Accrediting Agencies:

Other:

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet: *m_hrm_current_and_proposed_3-11-26.xls

Allen Brown
Faculty Member:

Date:

Gaynor Cheekas
Department Chair/Unit Head Signature

Date:

Bryan Davis
SACSCOC Liaison Signature:

Date:

Brian Smith
Committee on Academic Affairs
Signature:

Date:

Committee on Graduate Affairs Chair:

Date:

Secretary of the Faculty Senate
Signature: _____

Date:

Dean of the Faculty Signature: _____

Date:

HUMAN RESOURCE MANAGEMENT MINOR

Proposed

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027

18 Hours

Required Courses (18 cr)	Hrs	Term	Grade
HRMT 3670 Intro to Human Resource Mgmt	3		
HRMT 3390 HRLaw/Employment Law	3		
Select Four:			
MGNT 3600 Principles of Management	3		
MGNT 3680 Org Theory & Behavior	3		
HRMT 3850 Talent Development	3		
HRMT 4650 Performance Management	3		
HRMT 4670 HR Staffing	3		
HRMT 4680 Compensation Management	3		

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. **18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.**

Students should meet with a Human Resources advisor to discuss a plan to complete the HR minor **and verify all prerequisites are identified. The required courses may not be offered every term.** The subject codes changed from MGNT to HRMT effective Fall 2018. Students will receive appropriate credit for the HRMT or MGNT course taken with the same course number.

Advisor Signature _____ Date _____

Business School Signature _____ Date _____

Degree/

Major: _____

Earned at: _____

Comments: _____

Completed by: _____ Date: _____



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:	* Minor Curriculum ▼		
Faculty Member Submitting Proposal:	* Allen Brown		
Department Chair/Unit Head email address for approval:	* Business - Gaynor Cheokas ▼		
Undergraduate or Graduate Program?:	* Undergraduate Cours ▼		
Proposed Effective Date for Curriculum Change:	* 08/01/2026	Degree & Program Name (e.g. BFA, Art):	* Accounting Minor
Present Requirements:		Proposed Requirements:	
* Accounting Minor: (A) No note: (B) No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.		* Accounting Minor: (A) Add note: "Students should meet with an Accounting advisor to discuss a plan to complete the Accounting minor and verify all prerequisites are identified. The listed courses may not be offered every term." (B) 18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.	

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:	
Adopting current best practice(s) in field:	
Meeting mandates of State/Federal/Outside Accrediting Agencies:	
Other:	Improve Academic Advisement by discipline specific faculty and clarify minor requirements within same college.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)	
Source(s) of Data:	

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):	
Other:	
Attach a copy of the current curriculum sheet and the proposed curriculum sheet:	* m_acc_current_and_proposed_3-11-26.xls

suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsw.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsw.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept* ☒

* ...3931303231

Allen Brown

Faculty Member:

03/11/2026

Date:

* ...3236313234

Gaynor Cheokas

Department Chair/Unit Head Signature:

03/18/2026, 11:16 AM

Date:

* ...3330333433

Bryan Davis

SACSCOC Liaison Signature:

03/18/2026, 3:51 PM

Date:

* ...3633373134

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 4:46 PM

Date:

* _____

Committee on Graduate Affairs Chair:

Date:

* _____

Secretary of the Faculty Senate
Signature:

Date:

* _____

Dean of the Faculty Signature:

Date:

ACCOUNTING MINOR

Proposed

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2026-2027

18 Hours

Required Courses (18 cr)	Hrs	Term	Grade
ACCT 2101 Accounting Principles I	3		
ACCT 2102 Accounting Principles II	3		
ACCT 3250 Intermediate Accounting I	3		
ACCT 3260 Intermediate Accounting II	3		
Select two:			
ACCT 3270 Intermediate Accounting III	3		
ACCT 4220 Data Analytics in Accounting	3		
ACCT 4230 Taxation for Individuals	3		
ACCT 4290 Auditing	3		
Approved Accounting Elective	3		

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. **18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.**

Students should meet with an Accounting advisor to discuss a plan to complete the Accounting minor and verify all prerequisites are identified. The listed courses may not be offered every term.

Advisor Signature _____ Date _____

Business School Signature _____ Date _____

Degree/ Major:	_____
Earned at:	_____
Comments:	_____ _____ _____
Completed by:	_____ Date: _____

Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

Select Area of Change:	* Minor Curriculum
Faculty Member Submitting Proposal:	* Allen Brown
Department Chair/Unit Head email address for approval:	* Business - Gaynor Cheokas
Undergraduate or Graduate Program?:	* Undergraduate Cours
Proposed Effective Date for Curriculum Change:	* 08/01/2026 
Degree & Program Name (e.g. BFA, Art):	* Management Minor
Present Requirements:	Proposed Requirements:
* Management Minor: (A) No note: (B) No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.	* Management Minor: (A) Add note: "Students should meet with a Management advisor to discuss a plan to complete the Management minor and verify all prerequisites are identified. The listed courses may not be offered every term." (B) 18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:	
Adopting current best practice(s) in field:	
Meeting mandates of State/Federal/Outside Accrediting Agencies:	
Other:	Improve Academic Advisement by discipline specific faculty and clarify minor requirements within same college.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)	
Source(s) of Data:	

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:	
Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):	
Other:	

Attach a copy of the current curriculum sheet and the proposed curriculum sheet: *m_man_current_and_proposed_3-11-26.xls

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Accept ☒

* ...3039363234

Allen Brown

Faculty Member:

03/11/2026

Date:

* ...3031343832

Gaynor Cheekas

Department Chair/Unit Head Signature:

03/18/2026, 11:16 AM

Date:

* ...3238343237

Bryan Davis

SACSCOC Liaison Signature:

03/18/2026, 3:51 PM

Date:

* ...3136373033

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 4:47 PM

Date:

* ...

Committee on Graduate Affairs Chair:

Date:

* ...

Secretary of the Faculty Senate
Signature:

Date:

* ...

Dean of the Faculty Signature:

Date:

MANAGEMENT MINOR

Proposed

NAME _____
ADVISOR _____

gswID# _____
Effective Catalog Year: 2026-2027

18 Hours Minimum

Required Courses (18 cr)	Hrs	Term	Grade
ACCT 2101 Accounting Principles I	3		
BUSA 3105 Communications in the Business Environment	3		
MGNT 3600 Principles of Management	3		
HRMT 3670 Intro to HR Management OR	3		
MGNT 3680 Org Theory & Behavior			
Select two:			
BUSA 2106 The Environment of Business	3		
BUSA 3050 Business Statistics	3		
HRMT 3670 Intro to HR Management	3		
MGNT 3610 Operations Management	3		
MGNT 3620 Supply Chain Management	3		
MGNT 3680 Org Theory & Behavior	3		
MGNT 4260 Small Business Entrepreneurship	3		
MGNT 4660 Business Forecasting	3		
PMGT 3500 Project Management	3		

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. 18 Minor Credit Hours must be unique to the Minor and not counted toward a BBA major Degree.

Students should meet with a Management advisor to discuss a plan to complete the Management minor and verify all prerequisites are identified. The listed courses may not be offered every term.

Advisor Signature Date

Business School Signature Date

Prior Degree/
Major: _____

Earned at: _____

Comments: _____



Proposal For A New Program

Disclaimer

The Formal Proposal must be approved at all applicable levels of faculty governance before being submitted to the University System of Georgia.

Degree / Program Name:

Faculty Member Submitting Proposal:

Department Chair/Unit Head email address for approval:

Undergraduate or Graduate Program?:

Semester to be Effective:

Year to be Effective:

Justification

Select one or more of the following to indicate why the proposed course will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of State/Federal/Outside Accrediting Agencies:

Other:

Supporting Data:

Source of Data for Proposed Program

Job Demand Data:

Are jobs on the Governor's list of High Demand Careers?

Assessment Plan

(i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Other:

Attach a copy of the proposed curriculum sheet:

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3833373131
Timothy Tolbert 03/31/2026, 10:49 AM
Faculty Member Signature: Date:

* ...3830303231
Courtney Ross 03/31/2026, 12:35 PM
Unit Head Signature: Date:

* ...3634343737
Bryan Davis 03/31/2026, 2:20 PM
GSW SACSCOC Liaison Signature: Date:

*

Committee on Academic Affairs
Signature: Date:

*

Committee on Graduate Affairs
Signature: Date:

*

Secretary of Faculty Senate Signature: Date:

*

Dean of the Faculty Signature: Date:

B.S. in RESPIRATORY THERAPY

NAME _____

ADVISOR _____

gswid# _____

Effective Catalog Year: _____

IMPACTS CORE: 60 HOURS

Institutional Priority (4-5 credits)	Hrs	Term	Grade
Select 4 - 5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3), JNTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3), SOCI 1200(3), SOSC 1101(3), THEA 1110(3), WGSS 2001(3)			
Math & Quantitative Reasoning (3 credits; min grade	Hrs	Term	Grade
MATH 1001, 1101, 1111, 1113, 1120, or 1401			
Political Science & US History (6 credits)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 2111 or 2112 US Hist I or II	3		
ARESP, Humanities & Ethics (6 credits)	Hrs	Term	Grade
ENGL 2110, 2120 or 2130 or PHIL 2020	3		
ARTC 1100, MUSC 1100 or THEA 1100	3		
Written Communication (6 credits; min grade of C)	Hrs	Term	Grade
ENGL 1101	3		
ENGL 1102	3		
Tech, Science & Math (10 hrs min)	Hrs	Term	Grade
<u>Course Options</u>			
Science or Non-Science Majors (Minimum 11 hours):			
Lab Science -			
Lab (if CHEM or BIOL)			
Lab Science -			
Lab (if CHEM or BIOL)			
Tech, Science & Math Courses			
Social Science (6 credits)	Hrs	Term	Grade
SOCI 1101, PSYC 1101, ECON 2105, SOSC 2101,	3		
HIST 1111, HIST 1112, POLS 2101, ECON 1101	3		
Field of Study (18 hrs)	Hrs	Term	Grade
BIOL 2251K Anatomy & Physiology I	4		
BIOL 2252K Anatomy & Physiology II	4		
BIOL 2260K Microbiology	4		
PSYC 2103 Human Growth & Development	3		
Free Elective (lower division numbered 1000-2999)	3		

Physical Education (1 hrs)	Hrs	Term	Grade
PEDS (Activity)	1		

Additional Requirements			
GA HISTORY	US HISTORY		
GA CONSTITUTION	US CONSTITUTION		
UNIV 1000			

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Required Courses (64 hrs)	Hrs	Term	Grade
RESP 3010 Fundamentals of Respiratory Care I	2		
RESP 3020 Patient Assessment	3		
RESP 3040 Respiratory Care Pharmacology	2		
RESP 3050 Fundamentals of Respiratory Care II	2		
RESP 3060 Pathology for Respiratory Care	3		
RESP 3100 Cardiopulmonary Anatomy and Physiology	3		
RESP 3200 Clinical I	2		
RESP 3210 Respiratory Therapy Lab I	2		
RESP 3220 Clinical II	2		
RESP 3230 Respiratory Therapy Lab II	2		
RESP 3240 Clinical III	2		
RESP 3250 Respiratory Therapy Lab III	2		
RESP 3300 Airway Management and Resuscitation	2		
RESP 3310 Ventilatory Support I	2		
RESP 3320 Respiratory Critical Care Monitoring	3		
RESP 4010 Ventilatory Support II	2		
RESP 4020 Neonatal and Pediatric Respiratory Care	3		
RESP 4030 Pulmonary Diagnostics	3		
RESP 4100 Clinical IV	3		
RESP 4110 Respiratory Therapy Lab IV	2		
RESP 4120 Clinical V	4		
RESP 4200 Pulmonary Disease Management	3		
RESP 4250 Respiratory Therapy Education	3		
RESP 4410 Research	3		

ADDITIONAL REQUIREMENTS

Minimum grade of "C" required in Written Communication; Math, Math & Quantitative Reasoning; Art, Humanities & Ethics: Literature; Tech, Science & Math; and Field of Study. Completion of Anatomy & Physiology I and II, and Microbiology, must be within 5 years of admission to the program. The program must be completed within a maximum of 8 semesters of enrollment in the first respiratory therapy course.

UNIVERSITY POLICIES AND PRACTICES

Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses.
A minimum of 120 semester hours must be completed for graduation.
39 semester hours must be upper division work at the 3000-4000 level.
If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives.
Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/ Major:	_____
Earned at:	_____
Comments:	_____ _____ _____
Completed by:	_____ Date: _____



Proposal For Program Deactivation

Program Deactivation Information

Department Initiating Proposal:

* Middle/ Secondary Education

Semester to be Effective:

* Fall

Year to be Effective:

* 2026

Faculty Member Submitting Proposal:

* Lettie Watford

Department Chair/Unit Head email address for approval:

* Education - Lettie Watford

Undergraduate or Graduate Program?:

* Undergraduate

List item(s) to be deactivated:

Program Type(s)

Bachelor of Science in Education

ProgramTrack(s)

Major concentration - English

Program(s)

Bachelor of Science in Education with a concentration in English

Justification

Indicate why the proposed deactivation will be beneficial, giving your justification. Include and/or append relevant supporting data.

Justification:

This request seeks approval to deactivate the Bachelor of Science in Education with a major concentration in English in order to consolidate it with the existing concentrations in History, Mathematics, and Political Science. As a standalone program, the English concentration has demonstrated persistently low enrollment across two consecutive review cycles and has produced a limited number of program completers, placing it at risk of termination under University System of Georgia guidelines. Concurrently, the state of Georgia continues to experience significant shortages of fully certified teachers across secondary (grades 6–12) content areas. Under the proposed reactivation of the B.S. Ed. in Secondary Education, English will be designated as one of four concentration areas, alongside History, Mathematics, and Political Science. This reconfiguration will unify the previously separate concentrations within a single program structure, allowing students to pursue a clearly defined content-area emphasis. Consolidation will enable enrollment and completion data to be assessed collectively at the program level, rather than across multiple standalone programs, thereby strengthening program viability, enhancing long-term sustainability, and supporting alignment with statewide workforce needs.

* ...3330333039

Lettie Watford

Faculty Signature:

04/06/2026

Date:

* ...3133373831

Lettie Watford

Department Chair/Unit Head Signature:

04/06/2026, 11:31 AM

Date:

* ...3135333330

Bryan Davis

GSW SACSCOC Liaison Signature:

04/06/2026

Date:

* ...3435323330

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 5:02 PM

Date:

*

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:



Proposal For Program Deactivation

Program Deactivation Information

Department Initiating Proposal:

* Middle/Secondary Education

Semester to be Effective:

* Fall

Year to be Effective:

* 2026

Faculty Member Submitting Proposal:

* Lettie Watford

Department Chair/Unit Head email address for approval:

* Education - Lettie Watford

Undergraduate or Graduate Program?:

* Undergraduate

List item(s) to be deactivated:

Program Type(s)

Bachelor of Science in Education

ProgramTrack(s)

Major Concentration in History

Program(s)

Bachelor of Science in Education with a concentration in History

Justification

Indicate why the proposed deactivation will be beneficial, giving your justification. Include and/or append relevant supporting data.

Justification:

This request seeks approval to deactivate the Bachelor of Science in Education with a major concentration in History to consolidate it with the existing concentrations in English, Mathematics, and Political Science. As a standalone program, the History concentration has demonstrated low enrollment across two consecutive review cycles and has produced a limited number of program completers, placing it at risk of termination under University System of Georgia guidelines. Concurrently, the state of Georgia continues to experience significant shortages of fully certified teachers across secondary (grades 6–12) content areas. Under the proposed reactivation of the B.S. Ed. in Secondary Education program, History will be designated as one of four concentration areas, alongside English, Mathematics, and Political Science. This reconfiguration will unify the previously separate concentrations within a single program structure, allowing students to pursue a clearly defined content-area emphasis. Consolidation will enable enrollment and completion data to be assessed collectively at the program level, rather than across multiple standalone programs, thereby strengthening program viability, enhancing long-term sustainability, and supporting alignment with statewide workforce needs.

* ...3630353537

Lettie Watford
Faculty Signature:

04/06/2026

Date:

* ...3739373138

Lettie Watford

Department Chair/Unit Head Signature:

04/06/2026, 11:33 AM

Date:

* ...3130373437

Bryan Davis

GSW SACSCOC Liaison Signature:

04/06/2026

Date:

* ...3530373639

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 5:02 PM

Date:

* ...

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:



Proposal For Program Deactivation

Program Deactivation Information

Department Initiating Proposal:

* Middle/Secondary Education

Semester to be Effective:

* Fall

Year to be Effective:

* 2026

Faculty Member Submitting Proposal:

* Lettie Watford

Department Chair/Unit Head email address for approval:

* Education - Lettie Watford

Undergraduate or Graduate Program?:

* Undergraduate

List item(s) to be deactivated:

Program Type(s)

Bachelor of Science in Education

ProgramTrack(s)

Major concentration in Mathematics

Program(s)

Bachelor of Science in Education with a concentration in Mathematics

Justification

Indicate why the proposed deactivation will be beneficial, giving your justification. Include and/or append relevant supporting data.

Justification:

This request seeks approval to deactivate the Bachelor of Science in Education with a major concentration in Mathematics to consolidate it with the existing concentrations in English, History, and Political Science. As a standalone program, the mathematics concentration has demonstrated low enrollment across two consecutive review cycles and has produced a limited number of program completers, placing it at risk of termination under University System of Georgia guidelines. Concurrently, the state of Georgia continues to experience significant shortages of fully certified teachers across secondary (grades 6–12) content areas. Under the proposed reactivation of the B.S. Ed. in Secondary Education program, Mathematics will be designated as one of four concentration areas, alongside English, History, and Political Science. This reconfiguration will unify the previously separate concentrations within a single program structure, allowing students to pursue a clearly defined content-area emphasis. Consolidation will enable enrollment and completion data to be assessed collectively at the program level, rather than across multiple standalone programs, thereby strengthening program viability, enhancing long-term sustainability, and supporting alignment with statewide workforce needs.

* ...3038333732

Lettie Watford
Faculty Signature:

04/06/2026

Date:

* ...3936303839

Lettie Watford
Department Chair/Unit Head Signature:

04/06/2026, 11:32 AM

Date:

* ...3438303435

Bryan Davis
GSW SACSCOC Liaison Signature:

04/06/2026

Date:

* ...3135343630

Brian Smith
Committee on Academic Affairs
Signature:

04/13/2026, 5:02 PM

Date:

* ...

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:



Proposal For Program Deactivation

Program Deactivation Information

Department Initiating Proposal:

* Middle/Secondary Education

Semester to be Effective:

* Fall

Year to be Effective:

* 2026

Faculty Member Submitting Proposal:

* Lettie Watford

Department Chair/Unit Head email address for approval:

* Education - Lettie Watford

Undergraduate or Graduate Program?:

* Undergraduate

List item(s) to be deactivated:

Program Type(s)

Bachelor of Science in Education

ProgramTrack(s)

Major concentration in Political Science

Program(s)

Bachelor of Science in Education with a concentration in Political Science

Justification

Indicate why the proposed deactivation will be beneficial, giving your justification. Include and/or append relevant supporting data.

Justification:

This request seeks approval to deactivate the Bachelor of Science in Education with a major concentration in Political Science to consolidate it with the existing concentrations in English, History, and Mathematics. As a standalone program, the Political Science concentration has demonstrated low enrollment across two consecutive review cycles and has produced a limited number of program completers, placing it at risk of termination under University System of Georgia guidelines. Concurrently, the state of Georgia continues to experience significant shortages of fully certified teachers across secondary (grades 6–12) content areas. Under the proposed reactivation of the B.S. Ed. in Secondary Education program, Political Science will be designated as one of four concentration areas, alongside English, History, and Mathematics. This reconfiguration will unify the previously separate concentrations within a single program structure, allowing students to pursue a clearly defined content-area emphasis. Consolidation will enable enrollment and completion data to be assessed collectively at the program level, rather than across multiple standalone programs, thereby strengthening program viability, enhancing long-term sustainability, and supporting alignment with statewide workforce needs.

* ...3338333739

Lettie Watford

Faculty Signature:

04/06/2026

Date:

* ...3431323339

Lettie Watford

Department Chair/Unit Head Signature:

04/06/2026, 11:32 AM

Date:

* ...3735353631

Bryan Davis

GSW SACSCOC Liaison Signature:

04/06/2026

Date:

* ...3838303634

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 5:03 PM

Date:

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:

Proposal For Program Reactivation

Program Reactivation Information

Department Initiating Proposal: * Middle/Secondary Education

Semester to be Effective: * Fall ▼

Year to be Effective: * 2026

Faculty Member Submitting Proposal: * Lettie Watford

Department Chair/Unit Head email address for approval: * Education - Lettie Watford ▼

Undergraduate or Graduate Program?: * Undergraduate Cours ▼

List item(s) to be reactivated:

Program Type(s)	ProgramTrack(s)	Program(s)
BS Ed in Secondary Education	Major concentrations - are English, History, Mathematics, Political and Science	BS Ed in Secondary Education (with concentrations in English, History, Mathematics, and Political Science)

Justification

Indicate why the proposed reactivation will be beneficial, giving your justification. Include and/or append relevant supporting data.

Attach Improved Recruitment Plan: BS Ed in Secondary Education (proposal).pdf

Justification:

This request seeks approval to reactivate the Bachelor of Science in Education (B.S. Ed) in Secondary Education for the purpose of consolidating four existing B.S. Ed. In Education programs with major concentrations in English, History, Mathematics, and Political Science. The current individual concentration programs have experienced two consecutive cycles of low enrollment and a limited number of program completers, placing them at risk of termination by the University System of Georgia. At the same time, Georgia continues to experience significant teacher shortages across secondary (grades 6-12) content areas. Reactivating the B.S. Ed. in Secondary Education will allow these four standalone concentrations to be unified within a single program, with students selecting a specific content-area emphasis in English, History, Mathematics, or Political Science. This consolidation will enable cumulative enrollment and completion data to be reviewed at the program level rather than across four separate programs, thereby enhancing program viability, sustainability, and long-term alignment with workforce needs.

Attached is the proposed curriculum sheet for the Bachelor of Science in Education BS Ed in Secondary Education program. The document includes the current required teaching field and major coursework for the English, History, Mathematics, and Political Science concentrations.

* ...3733393932

Lettie Watford

Faculty Signature:

04/05/2026

Date:

* ...3532393738

Lettie Watford

Department Chair/Unit Head Signature:

04/06/2026, 11:34 AM

Date:

* ...3637303134

Bryan Davis

SACSCOC Liaison Signature:

04/06/2026

Date:

* ...3534373538

Brian Smith

Committee on Academic Affairs
Signature:

04/13/2026, 5:02 PM

Date:

*

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Faculty Senate
Signature:

Date:

*

Dean of the Faculty Signature:

Date:

*History

Field of Study - History (9 hrs)	Hrs	Term	Grade
HIST 1111 or 1112 World Civ I or World Civ II	3		
HIST 2111 or 2112 US History I or US History II	3		
HIST 2800 or HIST 2600	3		

Major Core (24 hrs)	Hrs	Term	Grade
HIST 3810 History of Georgia	3		
HIST U.S. 3000-4000	3		
HIST European 3000-4000	3		
HIST Non-Western 3000-4000	3		
HIST Elective (3000-4000)	3		
HIST Elective (3000-4000)	3		
HIST Elective (3000-4000)	3		
HIST Elective (3000-4000)	3		

*Mathematics

Field of Study (10 hrs)	Hrs
MATH 1401 Elementary Statistics	3
MATH 2221 Calculus II	4
MATH 2223 Discrete Systems I	3

Major Requirements (22 hrs)	Hrs	Term	Grade
MATH 2222 Calculus III	4		
MATH 2224 Discrete Systems II	3		
MATH 3325 Mathematical Statistics	3		
Subject five courses:			
MATH 3100 Modern Geometry	3		
MATH 3200 Number Theory	3		
MATH 3313 Differential Equations	3		
MATH 3316 Analysis I	3		
MATH 3317 Analysis II	3		
MATH 4412 Modern Algebra I	3		
MATH 4413 Modern Algebra II	3		
Math 4458 Computational Science & Eng. I	3		
MATH 4459 Computational Science & Eng.	3		
MATH 4490 History and Phil of Mathematics	3		
*MATH 4499 Senior Honors Thesis	3		

*English

Field of Study (9 hrs)	Hrs	Term	Grade
Select 2 Courses Below			
ENGL 2110, 2120 or 2130	3		
	3		
English majors must select survey courses in World, British, and American literature across Areas C and F.			
ENGL 2150	3		

Major Core (24 hrs)	Hrs	Term	Grade
ENGL 3100 Intro to Literary &	3		
ENGL 3220 Advanced Comp	3		
ENGL 3215 Grammar and Its	3		
One Upper Level Course in A	3		
One Upper Level Course in B	3		
One Upper Level Course in P	3		
Advisor Approved Upper Level	3		
Advisor Approved Upper Level	3		

* Political Science

Field of Study (9 hrs)	Hrs	Term
POLS 2101 Introduction to Po	3	
POLS 2201 State & Local Go	3	
Select one (3 hrs):		
HIST 1111 or HIST 1112 Wo	3	
HIST 2111 or HIST 2112 US	3	

Major Core (24 hrs)	Hrs	Term	Grade
POLS 3205 Intro to Compare	3		
POLS 4630 International Rel	3		
POLS 2401 Global Issues	3		
Select One (3 hrs):			
POLS 4700 Political Philosop	3		
POLS 4760 American Politics	3		
Select One (3 hrs):			
POLS 4570 Constitutional La	3		
POLS 4580 Constitutional La	3		
*American Politics Electives (3 hrs):			
*Am Pol Sci Elec	3		
Political Science Electives (6 hrs):			
Any 3000-4000 POLS Course	3		
Any 3000-4000 POLS Course	3		

**Courses related to the concentration fields may be modified as determined by the academic departments and the College of Education.



Proposal for Change to Academic Policy

Change to Academic Policy Proposal Information

Unit Proposing Revision:

* Academic Affairs

Who does this policy change affect?:

* Both

Attach a copy of the current policy:

* Current Academic Integrity Policy.docx

Attach a copy of the proposed new policy:

* Revision to GSW Academic Integrity Policy.docx

Justification for Change:

* Developments in Artificial Intelligence and the development of a institutional AI Policy require adjustment of the Academic Integrity Policy to keep the policy relevant and to guide students and faculty in acceptable AI usage.

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3937353339

Bryan Davis

Faculty Member:

10/13/2025

Date:

* ...3435303234

Brian Smith

Committee on Academic Affairs:

02/16/2026, 4:50 PM

Date:

* ...3637343434

James Allen

Committee on Graduate Affairs Chair:

11/17/2025, 7:31 AM

Date:

* ...3230363631

Rachel Abbott

Secretary of the Senate:

Date:

* ...3230363631

Rachel Abbott

Dean of the Faculty:

10/15/2025, 11:16 AM

Date:

Policy Subcommittee
Chair

Electronically signed by Michael Moir on 11/14/2025 10:02:01 AM

Proposed Revision to GSW Academic Integrity Policy

Plagiarism

Plagiarism includes, but is not limited to, asking someone to write any part of an assignment, copying someone else's work (published or unpublished), inadequately documenting research, downloading material from electronic sources without appropriate documentation, unacknowledged use of Generative Artificial Intelligence tools, or representing others' works or ideas as one's own.

Artificial Intelligence (AI)

The use of AI tools should be acknowledged to avoid appearing to represent the product of AI as your own work. Faculty have the freedom to allow the use of AI tools and to stipulate the conditions under which such tools may be used in their classes. Students should be aware that the spectrum of acceptable AI use will vary from class to class and could run from absolutely no use allowed to complete freedom of use. Faculty members must inform students what level AI use is acceptable in their classes, and students must make themselves aware what level of AI use is acceptable in each of their classes. Unacceptable use of AI is subject to sanction by the university as described below.



Proposal for Change to Academic Policy

Change to Academic Policy Proposal Information

Unit Proposing Revision:

* Communication and Emerging Media

Who does this policy change affect?:

* Undergraduates

Attach a copy of the current policy:

* Current Double Majors Policy.docx

Attach a copy of the proposed new policy:

* New Double Major Policy.docx

Justification for Change:

* This proposal serves two functions
1) it is an effort to clarify the proposal offered by Dr. Davis about how to count hours in a double major. These changes have been made based on the confusion of members of the Senate and Dr. Davis' explanation of the goals of the revisions.

2) The current ability/policy of students trying to second major outside of a specific degree type at the same graduation is unclear, with different offices saying it is either impossible or falls under the second degree policy.

This proposal offers a way for students to complete two bachelors degrees at the same time as long as the a) complete the requirements for both and b) meet all other requirements of a double major.

I have talked to the Registrar's office to clarify that this formatting works needs.

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3730383639

Jonathan Carter
Faculty Member:

03/04/2026

Date:

* ...3636373535

Brian Smith

Committee on Academic Affairs:

03/23/2026, 4:33 PM

Date:

*

Committee on Graduate Affairs Chair:

Date:

*

Secretary of the Senate:

Date:

* ...3836343434

Rachel Abbott

Dean of the Faculty:

03/05/2026, 9:10 AM

Date:

Policy Subcommittee
Chair

Electronically signed by Michael Moir on 03/05/2026 9:13:48 AM

Current

Double Majors

A GSW student who wishes to meet the requirements for more than one major within the same baccalaureate degree classification (B.A., B.S., B.B.A., B.S.Ed.) is pursuing a double major. Requirements for completion of a double major include the following:

1. All degree requirements must be met for both majors.
2. Once major course requirements, exclusive of elective and minor requirements, have been met for the first major, a minimum of twenty-one semester credit hours must be completed for the second major.
3. The minimum twenty-one hours of credit for the second major may be taken in lieu of minor and elective requirements for the first major.
4. A minimum of fifteen of the additional hours for the second major must be at the 3000-4000 level within the degree program.
5. Approval to complete a double major must be granted by the appropriate department chair or academic dean and be on file in the Office of the Registrar no later than the date of application for graduation.

Updated Policy

Double Majors/Simultaneous Degrees

A student who wishes to meet the requirements for more than one major at the same graduation date can fall into one of two categories: Students graduating with a double major will be awarded one diploma if both majors are in the same baccalaureate degree (e.g., Bachelor of Science with separate majors in Mathematics and Biology). Students are eligible for a Simultaneous Degree if they graduate with a double major in two different baccalaureate degrees. Those students will be issued two diplomas (e.g., Bachelor of Arts with a Major in English and a Bachelor of Science with a Major in Mathematics). A separate graduation application is required for each diploma.

1. All degree requirements must be met for both majors.
2. Once major course requirements, exclusive of elective and minor requirements, have been met for the first major, a minimum of twenty-one additional semester credit hours at the 3000-4000 level must be completed for the second major as major requirements or electives.
3. A minimum of fifteen of the additional twenty-one hours of 3000-4000 level for the second major must be courses within the second major requirements, with a maximum of six of the credits being electives.
4. The minimum twenty-one hours of credit for the second major may be taken in lieu of minor and elective requirements for the first major (and vice versa).
5. Approval to complete a double major must be granted by the appropriate department chair or academic dean and be on file in the Office of the Registrar no later than the date of application for graduation. It is encouraged to complete this as early as possible to help with the advising process.

The standard guidelines for fulltime teaching at the undergraduate level per semester for tenured, tenure-track, and visiting faculty with the rank of assistant professor or above are as follows: lecture courses (12 credit hours), studio art classes (9 credit hours, which are equivalent to 18 contact hours), lab sciences (12 contact hours), and music (12 contact hours.) Additionally, fulltime teaching for all ranks of lecturers is twelve to fifteen (12-15) credit hours. Class size standards and best practices are defined by each unit in the work profiles. The standard guideline for fulltime teaching at the graduate level is nine (9) credit hours per semester. If a unit awards graduate degrees, it must establish a set of comparative expectations for graduate and undergraduate teaching to guide teaching assignments that include a mix of undergraduate and graduate teaching. All units must define overload teaching and establish reasonable limits on annual overloads. Overload limits and expectations are established and apply not only to teaching at GSW, but also to teaching for eCore or for any other USG or non-USG institution. Faculty members teaching for institutions other than GSW, including eCore, must receive permission from his or her academic unit and the Office of Academic Affairs prior to any term in which he or she wishes to teach elsewhere, ideally before GSW class schedules are set.

Each academic unit must establish expectations for the service expected of faculty members. For faculty members who are not eligible for tenure, service may not be expected depending upon the nature of the appointment. Expectations will be established by units. Each unit may consider departmental service, service to the larger university community, and community service, if any.

Each GSW fulltime faculty member regardless of rank is expected at a minimum to remain current in both the content and the pedagogy of his or her area of expertise. Each unit may establish expectations for Scholarship or Creative Work beyond this minimum expectation. In addition, each unit must define the nature of acceptable Scholarship or Creative Work, such as peer-reviewed publications or professional exhibitions or performances. If the expectations differ for faculty members at different points in the tenure, promotion, or post-tenure process, those expectations must be articulated in the unit's Faculty Work Profile(s).

The Office of Academic Affairs is responsible for determining a timeline for establishing and reviewing Faculty Work Profiles. The Faculty Affairs committee will develop a consistent format for the profile documents. Initial profiles and any subsequent changes to a unit's profiles must be approved by the Dean, with final approval by the Provost.

Expectations for on-campus presence during main terms shall be included in annual contracts. On-campus expectations for summer shall be set out in summer contracts.

¹ Approved by GSW Faculty 04/30/2019

Academic Advisement

The student academic advisement program is under the direction of the Office of Academic Affairs. Academic deans and department chairs and other designated faculty members have direct responsibility for providing the best possible information and advice to students enrolled in the programs of the University.

When students are enrolled in the University they are required to indicate the programs of study which they plan to pursue. On the basis of this information, students are assigned to faculty members who will serve as their official advisors.

If a student desires to make a change in his/her program of study, he/she should meet with the department or an advisor in the new program of study to discuss the requirements and expectations of

the academic community, through activities such as peer-reviewed papers, conference presentations, and other active research that is recognized by your discipline.

7. The written evaluation will be discussed by the faculty member's supervisor with the faculty member, with the faculty member receiving the written evaluation at least 48 hours in advance of this meeting, and ~~the overall evaluation should have scores in the 5 areas of achievement, should indicate whether the faculty member is making progress towards the next promotion or tenure-related review, and—if not—should identify specific areas where work is needed, if not. At this discussion stage, an attempt should be made to resolve any differing opinions on scores. Before the close of the meeting, the faculty member will sign the evaluation indicating that he or she is aware of its contents, and this signed document will become part of the official evaluation record. The supervisor will discuss with the faculty member the specific areas where improvements need to be made in order to achieve promotion and/or tenure.~~

8. Lecturers and Senior lecturers will be provided annual evaluations in the same method the academic unit uses for tenure-track faculty, but only follows PRP remediation at the discretion of Department Chair or Dean. Lecturers and Senior Lecturers must focus on teaching and may choose one of either Scholarship or Service as a focus. Lecturers' and Senior Lecturers' performance on other criteria should be noted in annual evaluations, but is not expected or required.

- ~~9. The annual evaluation summary must be written by the evaluator and signed by both the faculty member and the evaluator, and will address the specific criteria in the five components of achievement listed above.~~

10. A faculty member whose primary responsibilities do not include teaching shall have an evaluation which focuses on excellence in those areas (e.g., research, administration, and elements of student success) where the individual's major responsibilities lie. While a faculty member's performance evaluation may be deemed as "Not Meeting Expectations" for other reasons, they must be so assessed if a majority of their work responsibilities are assessed as "Not Meeting Expectations." Faculty workload percentages shall be factored into the annual evaluation scoring systems, as defined by colleges and department in policies on file with the Provost's office.

11. Appeals Process

If a faculty member believes that their evaluation involves discrimination based on protected categories such as race, color, sex, religion, creed, national origin, handicap, or age, they may file a complaint with the Department of Human Resources. This complaint may be in addition to or separate from the process described below.

Faculty members are entitled to appeal their direct supervisor's annual evaluation in whole or in part. This appeal must be in writing, to their direct/evaluating supervisor, and should specifically state the factual basis for the appeal and provide documentation to support it. The faculty member will have five business days after meeting with their supervisor regarding their evaluation (section 7, above) to file the appeal.

The supervisor will have 5 business days to review the appeal and return a written decision to the faculty. The faculty member may then choose to escalate the appeal to their indirect supervisor; the dean of their college or—if their direct supervisor is the dean—to the provost. This appeal should also be in writing, and within five working days of the direct supervisor's decision.

Upon receipt of such an appeal, the indirect supervisor may attempt to resolve it as they see fit, including—but not limited to—simple review of the provided review materials, individual discussion with the faculty or direct supervisor, or joint conference with the faculty member and direct supervisor. Any conferences should be held within ten working days of receipt of the appeal, and the indirect supervisor shall convey their written decision to all parties within 5 days of the last held conference. The indirect supervisor's decision shall be final.

Promotion and Tenure Procedures

The procedure for promotion or tenure must allow the process to be completed in time for the recommendation to the University to reach the Office of the Board of Regents by the required deadline. Therefore, applications for promotion or tenure must be submitted by the date determined by the Provost/VPAA—, generally in early fall—and each stage of review must also meet deadlines set by the Provost/VPAA. Faculty members who are seeking promotion or tenure should seek the advice of experienced faculty to help develop an accurate application. Deans and chairpersons are expected to provide advice and assistance in this process. Pre-promotion and pre-tenure reviews should be made available to respective faculty members by deans and chairpersons.

Eligibility

It is the responsibility of each individual faculty member to keep their file complete, to provide the academic unit head with all information relevant to the criteria for promotion and tenure, and to be aware of eligibility at all times through periodic (at least annual) discussion with the academic unit head. If, at any time, a faculty member has a question about eligibility, they should schedule a conference with the Provost/VPAA to discuss this matter, once they have received approval from their department chair and/or dean. If, after the conference, the faculty member is not clearly eligible according to policies, or wishes to go up for “early” promotion, they may file a formal written request with supporting data to the Provost/VPAA that they be declared eligible. The Provost/VPAA will review the data and render a decision with copies to the academic dean and to the President. The faculty member must make the request in sufficient time to be considered with all other school faculty. Being declared eligible for tenure or promotion does not ensure that a faculty member will be tenured or promoted.

Contents

All contents and decisions related to promotion and/or tenure shall be based on what is documented in the faculty member’s annual evaluations on file, as collected, analyzed, commented on, and presented by the faculty member. As such, it is critical that annual evaluations accurately reflect faculty performance and growth, so that a candidate is not rejected for promotion or tenure decisions despite having strong annual evaluations.

A dossier submitted for consideration of promotion and/or tenure review should include, at a minimum, the following:

- a. A cover sheet or sheets as prescribed by the Provost/VPAA.
- b. Accomplishments relating to achievements in the pillar of Teaching.
These accomplishments must include student and peer evaluation data. Any participation in Student Success Activities and Faculty Development Activities related to Teaching that the faculty member has engaged in should be noted, as applicable.
- c. Accomplishments relating to achievements in the pillar of Service.
Any participation in Student Success Activities and Faculty Development Activities related to Service that the faculty member has engaged in should be noted, as applicable.
Service activities should primarily focus on service to the department, to the college, to the campus, and to the discipline. Activities in each of these areas should be included in review materials. In addition to these types of service, it is recognized that due to our rural location and small community, service to the community through volunteerism is important to the health of our region. For this reason, these activities can be included as an element of service, but cannot be disproportionate to the other areas of service listed. Departments and Colleges will have the primary responsibility for ensuring service is predominately related to the institution and discipline, and for defining how much community service is permitted to count towards the overall service requirement.
- d. Accomplishments relating to achievements in the pillar of Scholarship.
Any participation in Student Success Activities and Faculty Development Activities related to Scholarship that the faculty member has engaged in should be noted, as applicable.
- e. A current curriculum vita.

Global Engagement and High Impact Practices Committee - Current

The Global Engagement and High Impact Practices Committee will oversee University efforts on high impact practices. The committee will

- Advise the administration of grants related to high impact practices (HIPs) and review the various high impact practice grant proposals.
- Serve as HIPS liaisons from across campus- help identify courses that should have a HIP status and promote participation in this process.
- Review W2W proposals and make recommendations regarding W2W offerings
- Make recommendations for W2W credit amounts based on event type and length (e.g., 2-week long study abroad trip vs. 1-hour presentation).
- Work with Director of Experiential Learning and International Students Coordinator to help plan and coordinate international-themed events (e.g., international guest speakers, International Education Week events, Taste of the World).
- Make recommendations for course load and faculty compensation for internships, study abroad, domestic study away, service-learning projects, first-year seminars, and supervised undergraduate student research.

Global Engagement and High Impact Practices Committee - Proposed

The Global Engagement and High Impact Practices Committee will oversee University efforts on high impact practices. The committee will:

- Serve as HIPS liaisons from across campus.
- Work with Director of Professional and Experiential Learning to help plan and coordinate international-themed events (e.g., international guest speakers, International Education Week events, Taste of the World).
- Make recommendations for internships, study abroad, domestic study away, service-learning projects, first-year seminars, and supervised undergraduate student research.
- Assist the Director of Professional and Experiential Learning to promote connections between GSW and the local community.

Draft Charge of HAIL committee

The HAIL Implementation Committee will oversee university efforts on the implementation of HAIL: High-Impact Approach to Integrative Learning. The committee will cooperate with faculty and administrators to ensure that students receive equitable access to HAIL and opportunities to engage in integrative learning. The committee will:

- Advise on the administration of grants related to HAIL and review grant proposals.
- Serve as liaisons from across campus to help identify courses that should have HAIL status and to promote participation in this process.
- Review HAIL proposals and make recommendations regarding HAIL course offerings.
- Work with the Director of HAIL to help plan and coordinate HAIL-related events.

The committee is made up of 11 members representing various areas of the university as follows:

- Representative from Athletics appointed by the Athletic Director
- Representative from Residential and Campus Life appointed by the VP of Student Affairs & Enrollment Management
- Representative from Student Engagement & Success appointed by the VP of Student Affairs & Enrollment Management
- Student Representative from the Student Government Association
- Representative from the College of Arts and Sciences nominated by the Faculty Senate with consultation from the HAIL director and appointed by the President.
- Representative from the College of Business and Computing nominated by the Faculty Senate with consultation from the HAIL director and appointed by the President.
- Representative from the College of Education nominated by the Faculty Senate with consultation from the HAIL director and appointed by the President.
- Representative from the College of Nursing and Health Sciences nominated by the Faculty Senate with consultation from the HAIL director and appointed by the President.
- Director of Professional and Experiential Learning (ex officio)
- Director of HAIL (ex officio)
- Assistant Director(s) of HAIL (ex officio)

