

Agenda

Fall General Meeting of the Faculty

Friday, November 30, 2018

3:00 pm

GSW Nursing (Carter 1) Auditorium

- I. Call to Order and Welcome – Dr. M. Elizabeth Gurnack
- II. Reading and Approval of Minutes of APRIL 26 2018 General Faculty Meeting
- III. Remarks by GSW President – Dr. Neal Weaver
- IV. Remarks by Vice President of Academic Affairs and Provost – Dr. Suzanne Smith
- V. Activity Reports from Standing Committees and Faculty Senate
 - a. Academic Affairs
 - b. Business and Finance
 - c. Faculty Affairs
 - d. Faculty Development
 - e. Graduate Affairs
 - f. Institutional Review Board
 - g. Institutional Effectiveness
 - h. Instructional Technology
 - i. International Studies
 - j. Student Affairs
 - k. University Promotion and Tenure
 - l. Faculty Senate
- VI. New Business
 - a. Curriculum Changes/Additions
 - i. Criminal Justice Change to Curriculum
 - ii. BA in Music Change to Curriculum
 - iii. BS in Psychology Change to Curriculum
 - iv. BS in Sociology, Minor in Sociology Change to Curriculum
 - v. MBA in Management Change to Curriculum
 - b. New Programs
 - i. Composing Video Game Music (Certificate)
 - c. Items from Committee on Graduate Affairs
 - d. Changes to Faculty Handbook
 - i. Faculty Development Grant Proposals: remove requirement that faculty meet 20% of the costs.
 - ii. Changes to section V: Faculty Consulting
- VII. Other items for Discussion
- VIII. Announcements
- IX. Adjournment

PROPOSAL FOR A CURRICULUM CHANGE

Georgia Southwestern State University

Select Area of Change:

- Core Curriculum Major Curriculum Graduate Curriculum Other Curriculum
(minor, certificate, etc.)
Specify: Area A,B,C,D,E Specify:

Proposed Effective Date for Curriculum Change:
(Month/Year): 08/2019

Degree & Program Name: (e.g., BFA, Art): B.S. in Criminal Justice

Present Requirements: See OLD Curriculum Sheet

Reads:

General Criminal Justice Degree (39 hrs or 6 hrs with / Concentration)

Proposed Requirements (Underline changes after printing this form: See NEW Curriculum Sheet.

Reads:

General Criminal Justice Degree (39 hrs from either concentration)*

Justification:

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- Improve student learning outcomes:
 Adopting current best practice(s) in field:
 Meeting mandates of state/federal/outside accrediting agencies:
 Other:

Source of Data to Support Suggested Change:

- Indirect measures:** Student Opinionnaires, student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

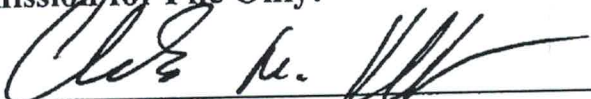
Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures:** Student Opinionnaires; student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

****Attach a current curriculum sheet and proposed curriculum sheet.****

Submission for File Only:

Unit Head:  Date: 8-28-18

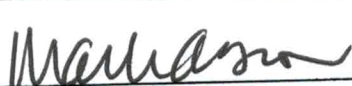
Reviewed By (necessary even for file submissions):

GSW SACSCOC Liaison _____ Date: _____

Approvals (unnecessary for file submissions):

Unit Head:  Date: 8-28-18

Teacher Education Committee Chair: _____ Date: _____

Committee on Academic Affairs Chair:  Date: 9/4/18

Committee on Graduate Affairs Chair: _____ Date: _____

Secretary of the Faculty Senate: _____ Date: _____

Dean of the Faculty: _____ Date: _____

OLD

B.S. in CRIMINAL JUSTICE eMajor

NAME _____

ADVISOR _____

gwID# _____

Effective Catalog Year: 2018-2019

AREAS A-F: 60 HOURS

Area A (9 hrs) (Min Grade of C Required)	Hrs	Term	Grade
ENGL 1101 Composition I	3		
ENGL 1102 Composition II	3		
MATH 1001, 1101, 1111, 1113 or 1120	3		
Area B (4-5 hrs)	Hrs	Term	Grade
Select 4-5 hours from list below:			
CIS 1000(p), COMM 1110 (p), ENGL 2200(p), Foreign Lang(2000 level)(3), HIST 2800(p), INTL 2000 (1-3), LIBR 1101(p), POLS 3401(p), SOCI 1200(p), SOCSC 1101(p), THEA 1110(p), WOSS 200(p)			
Area C (6 hrs)	Hrs	Term	Grade
ENGL 2111, 2112, 2121, 2122, 2131, or 2132	3		
ARTC 1100, MUSC 1100 or THEA 1100	3		
Area D (10 hrs min)	Hrs	Term	Grade
Lab Science-List A			
Lab (if CHEM or BIOL)			
Non-Lab/Lab Science-List A or B			
Optional Lab (if CHEM or BIOL)			
Course from List A, B, or C			
Area E (12 hrs)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 1111 or 1112 World Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
Select one:	3		
PSYC 1101, ECOM 2105, HIST 1111 OR 1112			
Area F (18 hrs)	Hrs	Term	Grade
CRJU 1100 Intro to Criminal Justice	3		
CRJU 2100 Intro to Law Enforcement	3		
CRJU 2200 The Judicial Process	3		
SPAN 1001 Elementary Spanish	3		
Select two of the following electives (6 hrs)			
COMM 1100 Human Communications (eCore) OR COMM 1110 Fundamentals of Speech	3		
SPAN 2034 Spanish for CJ	3		
PHIL 2020 Logic and Critical Thinking	3		
SOCI 1100 Social Problems	3		
POLS 2201 State and Local Government	3		

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 3000 CPR/First Aid	2		
PEDS _____ (Activity)	1		

Additional Requirements	
GA HISTORY	US HISTORY
GA CONSTITUTION	US CONSTITUTION
UNIV 1000	W2W Requirement

Courses Not Listed Above:	Hrs	Term	Grade

MAJORELECTIVE REQUIREMENTS: 60 HOURS

Major Core (21 hrs)	Hrs	Term	Grade
CRJU 3100 Criminal Law	3		
CRJU 3110 Criminal Procedures	3		
CRJU 3200 Criminology	3		
CRJU 3300 Corrections	3		
CRJU 3700 Research Methodology	3		
CRJU 4700 Ethical Issues in CJ	3		
CRJU 4800 Senior Capstone	3		
GENERAL CRIMINAL JUSTICE DEGREE (39 hrs or 6hrs w/ Concentration)*			
CRJU 3250 Crime and Media	3		
CRJU 3350 Drugs in America	3		
CRJU 3400 Juvenile Delinquency & J	3		
CRJU 3500 Criminal Investigations I	3		
CRJU 3501 Criminal Investigations II	3		
CRJU 3710 Special Topics in CJ	3		
CRJU 3800 Race, Ethnicity, and CJ	3		
CRJU 3810 Victimology	3		
CRJU 4000 Internship in CJ	3		
CRJU 4300 Community Corrections	3		
CRJU 4350 Family Violence	3		
CRJU 4500 Management of Forensic	3		
PSYC 3850 Forensic Psychology	3		
SOCI 3800 Dev of Criminal Behavior	3		
POLS 3100 Constitutional Law	3		
CONCENTRATION AREA: LAW ENFORCEMENT(3 hrs + 8 hrs General)*			
CRJU 3350 Drugs in America	3		
CRJU 3400 Juvenile Delinquency & J	3		
CRJU 3500 Criminal Investigations I	3		
CRJU 3501 Criminal Investigations II	3		
CRJU 3600 Criminal Justice Admin	3		
CRJU 3710 Special Topics in CJ	3		
CRJU 3800 Race, Ethnicity, and CJ	3		
CRJU 3810 Victimology	3		
CRJU 4110 Law of Criminal Evidence	3		
CRJU 4200 Profiling Serial Offenders	3		
CRJU 4210 Terrorism and CJS	3		
CRJU 4300 Community Corrections	3		
CRJU 4350 Family Violence	3		
CRJU 4500 Police Problems and Prac	3		

ADDITIONAL REQUIREMENTS
 Minimum grades of "C" required in Area F and all major and minor courses.
 *Students may either receive the General CJ Degree or the CJ Degree with a concentration in Law Enforcement. For the General Degree only, students take 42 hours of classes listed under "General Criminal Justice Degree." Students wishing to concentrate in Law Enforcement will take 33 hours of courses under the Concentration area plus 9 additional hours of classes listed under "General Criminal Justice Degree."

UNIVERSITY POLICIES AND PRACTICES
 Minimum grade of "C" required in Area A, Area F and all major courses.
 A minimum of 120 semester hours must be completed for graduation.
 39 semester hours must be upper division work at the 3000-4000 level.
 If MATH 1120 is taken in Area A, the extra hour earned will count in Free Electives.
 Hours from Area B plus hours from Area D must equal 15 hours. If more than 15 hours are earned, hours earned to fulfill PE requirements end UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/
 Major: _____
 Earned at: _____
 Comments: _____
 Completed by: _____ Date: _____

NEW

B.S. in CRIMINAL JUSTICE eMajor

NAME _____
 ADVISOR _____

gswID# _____ Effective Catalog Year: 2019-2020

AREAS A-F: 60 HOURS

Area A (9 hrs) (Min Grade of C Required)	Hrs	Term	Grade
ENGL 1101 Composition I	3		
ENGL 1102 Composition II	3		
MATH 1001, 1101, 1111, 1113 or 1120	3		
Area B (4-5 hrs)			
Select 4-5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign Lang(2000 level)(3), HIST 2800(3), INTL 2000 (1-3), LIBR 1101(2), POLS 2401(3), SOCI 1200(3), SOSC 1101(3), THEA 1110(3), WGSS 2001(3)			
Area C (6 hrs)			
ENGL 2111, 2112, 2121, 2122, 2131, or 2132	3		
ARTC 1100, MUSC 1100 or THEA 1100	3		
Area D (10 hrs min)			
Area-D Lists			
Lab Science-List A			
Lab (if CHEM or BIOL)			
NonLab/Lab Science-List A or B			
Optional Lab (if CHEM or BIOL)			
Course from List A, B, or C			
Area E (12 hrs)			
POLS 1101 American Government	3		
HIST 1111 or 1112 Wnd Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
Select one:	3		
PSYC 1101, ECON 2105, SOCI 1101			
HIST 1111 OR 1112			
Area F (18 hrs)			
CRJU 1100 Intro to Criminal Justice	3		
CRJU 2100 Intro to Law Enforcement	3		
CRJU 2200 The Judicial Process	3		
SPAN 1001 Elementary Spanish	3		
Select two of the following electives (6 hrs)	3		
COMM 1100 Human Communications (eCore) OR COMM 1110 Fundamentals of Speech			
SPAN 2034 Spanish for CJ	3		
PHIL 2020 Logic and Critical Thinking	3		
SOCI 1160 Social Problems	3		
POLS 2201 State and Local Government	3		
Physical Education (4 hrs)			
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		
Additional Requirements			
GA HISTORY		US HISTORY	
GA CONSTITUTION		US CONSTITUTION	
UNIV 1000		W2W Requirement	
Courses Not Listed Above:			

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Major Core (21 hrs)	Hrs	Term	Grade
CRJU 3100 Criminal Law	3		
CRJU 3110 Criminal Procedures	3		
CRJU 3200 Criminology	3		
CRJU 3300 Corrections	3		
CRJU 3700 Research Methodology	3		
CRJU 4700 Ethical Issues in CJ	3		
CRJU 4800 Senior Capstone	3		
GENERAL CRIMINAL JUSTICE DEGREE (39 hrs from either concentration)*			
CRJU 3250 Crime and Media	3		
CRJU 3350 Drugs in America	3		
CRJU 3400 Juvenile Delinquency & Justice	3		
CRJU 3500 Criminal Investigations I	3		
CRJU 3501 Criminal Investigations II	3		
CRJU 3710 Special Topics in CJ	3		
CRJU 3800 Race, Ethnicity, and CJ	3		
CRJU 3810 Victimology	3		
CRJU 4000 Internship in CJ	3		
CRJU 4300 Community Corrections	3		
CRJU 4350 Family Violence	3		
CRJU 4500 Management of Forensics	3		
PSYC 3850 Forensic Psychology	3		
SOCI 3800 Dev of Criminal Behavior	3		
POLS 3100 Constitutional Law	3		
CONCENTRATION AREA: LAW ENFORCEMENT (33 hrs + 6 hrs General)*			
CRJU 3350 Drugs in America	3		
CRJU 3400 Juvenile Delinquency & Justice	3		
CRJU 3500 Criminal Investigations I	3		
CRJU 3501 Criminal Investigations II	3		
CRJU 3600 Criminal Justice Administration	3		
CRJU 3710 Special Topics in CJ	3		
CRJU 3800 Race, Ethnicity, and CJ	3		
CRJU 3810 Victimology	3		
CRJU 4110 Law of Criminal Evidence	3		
CRJU 4200 Profiling Serial Offenders	3		
CRJU 4210 Terrorism and CJS	3		
CRJU 4300 Community Corrections	3		
CRJU 4350 Family Violence	3		
CRJU 4600 Police Problems and Practices	3		

ADDITIONAL REQUIREMENTS

Minimum grades of "C" required in Area F and all major and minor courses.
 *Students may either receive the General CJ Degree or the CJ Degree with a concentration in Law Enforcement. Students wishing to concentrate in Law Enforcement will take 33 hours of courses under the "Law Enforcement Concentration" area plus 6 additional hours of classes listed under "General Criminal Justice Degree." For the General CJ Degree, students will take 39 hours from either area.

UNIVERSITY POLICIES AND PRACTICES

Minimum grade of "C" required in Area A, Area F and all major courses.
 A minimum of 120 semester hours must be completed for graduation.
 39 semester hours must be upper division work at the 3000-4000 level.
 If MATH 1120 is taken in Area A, the extra hour earned will count in Free Electives.
 Hours from Area B plus hours from Area D must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives.
 Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/
 Major: _____
 Eamed at: _____
 Comments: _____

 Completed
 by: _____ Date: _____

PROPOSAL FOR A CURRICULUM CHANGE

Georgia Southwestern State University

Select Area of Change:

Core Curriculum

Specify: Area A,B,C,D,E

Major Curriculum

Graduate Curriculum

Other Curriculum
(minor, certificate,
etc.)

Specify: B.A. in
Music only

**Proposed Effective Date for
Curriculum Change:**

(Month/Year): Fall, 2019

Degree & Program Name: (e.g., BFA, Art): B.A. in Music

Present Requirements:

See attached 2018-2019 curriculum sheet.

**Proposed Requirements (Underline changes
after printing this form:**

See attached 2019-2020 curriculum sheet.

Added MUSC 4124 Video Game Music II, MUSC
4134 History of Video Game Music, MUSC 4601
Composing Video Game Music I, MUSC 4602
Composing Video Game Music II, MUSC 4603
Composing Video Game Music III, and MUSC
4700 Internship in Music.

Justification:

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improve student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies: These courses will serve as the foundation for the USG's Nexus degree program.

Other: The additional courses will provide all students with additional options for upper-division electives.

Source of Data to Support Suggested Change:

Indirect measures: The State of Georgia has experienced a growth of over 97% in video game development companies with the last five years. Of those companies, 97.4% are small businesses that require employees to have experience in sound design, audio-visual editing and production, composition, and orchestration.

Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures: Student Opinionnaires; student, employer, or alumni surveys, etc.
- Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

****Attach a current curriculum sheet and proposed curriculum sheet.****

Submission for File Only:	
Unit Head:	Date:
Reviewed By (necessary even for file submissions):	
GSW SACSCOC Liaison <i>Raymond P. Davis</i>	Date: <i>11/6/18</i>
Approvals (unnecessary for file submissions):	
Unit Head: <i>Julie Mezzanosi</i>	Date: <i>10-30-18</i>
Teacher Education Committee Chair:	Date:
Committee on Academic Affairs Chair: <i>Walter</i>	Date: <i>11/9/18</i>
Committee on Graduate Affairs Chair:	Date:
Secretary of the Faculty Senate:	Date:
Dean of the Faculty:	Date:

B.A. in MUSIC

THIS MAJOR REQUIRES A MINOR OR CERTIFICATE.

NAME _____
 ADVISOR _____

gawd# _____
 Effective Catalog Year: 2017-2018

CORE: 60 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Area A (9 hrs)	Hrs	Term	Grade
ENGL 1101 Composition I	3		
ENGL 1102 Composition II	3		
MATH 1101, 1111, 1113, or 1120	3		
Area B (6 hrs)			
Select 4-5 hours from list below:			
LIBR 1101(1), CIS 1000(3), THEA 1110(3), SOSC 1101(3), WMST 2001(3), COMM 1110(3), POLS 2401(3), ENGL 2200(3), Foreign Lang. (2000 or higher)(3)			
Area C (6 hrs)			
ENGL 2110, 2120, or 2130	3		
Select one:	3		
ARTC 1100, MUSC 1100 or THEA 1100			
Area D (6 hrs)			
Lab Science-List A Lab (if CHEM or BIOL)			
Non-Lab Lab Science-List A or B Optional Lab (if CHEM or BIOL)			
Course from List A, B, or C			
Area E (12 hrs)			
POLS 1101 American Government	3		
HIST 1111 or 1112 World Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
Select one:	3		
ECON 2105, SOCI 1101, PSYC 1101, HIST 1111 OR 1112			
Area F (18 hrs)			
MUSC 151 Applied Music, Freshman	1		
MUSC 152 Applied Music, Freshman	1		
MUSC 251 Applied Music, Sophomore	1		
MUSC 252 Applied Music, Sophomore	1		
MUSC 1201 Elementary Harmony I	3		
MUSC 1202 Elementary Harmony II	3		
MUSC 1211 Sight Singing I	1		
MUSC 1212 Sight Singing II	1		
MUSC 1401 Group Piano I	2		
MUSC 1402 Group Piano II	2		
MUSC 2213 Sight Singing III	1		
MUSC 2214 Sight Singing IV	1		

Major Core (Select 24 hrs)	Hrs	Term	Grade
MUSC 2203 Intermediate Harmony	3		
MUSC 2400 Intro to Conducting	1		
MUSC 3000 Piano Proficiency	1		
MUSC 3020 Music in Film	3		
*MUSC 3040 Chamber Singers	1		
*MUSC 3120 Small Ensemble	1		
MUSC 3131 Pop Music and Culture	3		
MUSC 3155 Music Hist: Ancient to Baroque	3		
MUSC 3165 Music Hist: Classical to Modern	3		
MUSC 3180 Music History: Multi-Cultural	2		
MUSC 3190 Music History: Amer Music	2		
MUSC 3200 Brass Techniques	1		
MUSC 3204 Advanced Harmony	3		
MUSC 3210 Woodwind Techniques	1		
MUSC 3220 String Techniques	1		
MUSC 3230 Percussion Techniques	1		
MUSC 3240 Perf & Teach Meth-Crm Inst	1		
MUSC 3250 Voice Techniques	2		
MUSC 3300 Choral Conducting	1		
MUSC 3310 Instrumental Conducting	1		
MUSC 351 Applied Music, Junior	1		
MUSC 352 Applied Music, Junior	1		
MUSC 3400 Junior Recital	1		
MUSC 451 Applied Music, Senior	1		
MUSC 452 Applied Music, Senior	1		
MUSC 4114 Video Game Music	3		
MUSC 4150 Diction for Singers	2		
MUSC 4242 History of Jazz	3		
MUSC 4800 Senior Capstone Project	1		
*MUSC 4800 Special Topics in Music	1 to 3		
Minor or Certificate Required (15-18 hrs)			
Foreign Language Sequence (6 hrs)			
Foreign Language I	3		
Foreign Language II	3		
Free Electives (12-16 hrs)			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			

Old

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements	
GA HISTORY	US HISTORY
GA CONSTITUTION	US CONSTITUTION
UNIV 1000	W2W Requirement

Minor, Certificate, and Elective Hours
 Minor, certificate, and/or elective must include a minimum total of 12 semester hours of 3000 level or above coursework.

FOREIGN LANGUAGE REQUIREMENT
 A 6-hour sequence is required. Select sequence from courses numbered 1001, 1002, 2001, and 2002.

Prior Degree/Major _____
 Earned at: _____
 Comments: _____
 Completed by: _____ Date: _____

ADDITIONAL REQUIREMENTS
 Minimum grade of "C" must be earned in Area A, Area F and all major courses.
 *Courses may be repeated for credit.
 MUSC 0990 must be taken 7 semesters with a grade of Satisfactory.
 Students are required to participate in a major performance organization every semester in residence.
 Must present a 45 minute Senior Recital or equivalent capstone.
 Must pass the Piano Proficiency test.

UNIVERSITY POLICIES AND PRACTICES
 Minimum grade of "C" required in Area A, Area F and all major courses.
 A minimum of 120 semester hours must be completed for graduation
 39 semester hours must be upper division work at the 3000-4000 level.
 If MATH 1120 is taken in Area A, the extra hour earned will count in Free Electives

B.A. in MUSIC

THIS MAJOR REQUIRES A MINOR OR CERTIFICATE.

NAME _____

gaw/cdf

ADVISOR _____

Effective Catalog Year: 2019-2020

CORE: 60 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Area/Requirement	Hrs	Term	Grade
ENGL 1101 Composition I	3		
ENGL 1102 Composition II	3		
MATH 1101, 1111, 1113, or 1120	3		
Select 4-5 hours from list below:			
LIBR 1101(1), CIS 1000(3), THEA 1110(3), SOSC 1101(3), WMST 2001(3), COMM 1110(3), POLS 2401(3), ENGL 2200(3), Foreign Lang (2000 or higher)(3)			
ENGL 2110, 2120, or 2130	3		
Select one:	3		
ARTC 1100, MUSC 1100 or THEA 1100			
Lab Science-List A			
Lab (# CHEM or BIOL)			
Non-Lab/Lab Science-List A or B			
Optional Lab (# CHEM or BIOL)			
Course from List A, B, or C			
POLS 1101 American Government	3		
HIST 1111 or 1112 World Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
Select one:	3		
ECON 2105, SOCI 1101, PSYC 1101, HIST 1111 OR 1112			
MUSC 151 Applied Music, Freshman	1		
MUSC 152 Applied Music, Freshman	1		
MUSC 251 Applied Music, Sophomore	1		
MUSC 252 Applied Music, Sophomore	1		
MUSC 1201 Elementary Harmony I	3		
MUSC 1202 Elementary Harmony II	3		
MUSC 1211 Sight Singing I	1		
MUSC 1212 Sight Singing II	1		
MUSC 1401 Group Piano I	2		
MUSC 1402 Group Piano II	2		
MUSC 2213 Sight Singing III	1		
MUSC 2214 Sight Singing IV	1		

Physical Education (hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements	
GA HISTORY	US HISTORY
GA CONSTITUTION	US CONSTITUTION
UNIV 1000	W2W Requirement

Minor, Certificate, and Elective Hours
 Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

Prior Degree/Major _____
 Earned at: _____
 Comments: _____
 Completed by: _____ Date: _____

Required Major Core (hrs)	Hrs	Term	Grade
MUSC 3000 Piano Proficiency	1		
MUSC 4800 Senior Capstone Project	1		
Major Core Elective (Select 22 hrs)			
MUSC 2203 Intermediate Harmony	3		
MUSC 2400 Intro to Conducting	1		
MUSC 3020 Music in Film	3		
*MUSC 3040 Chamber Singers	1		
*MUSC 3120 Small Ensemble	1		
MUSC 3155 Music Hist: Ancient to Baroque	3		
MUSC 3165 Music Hist: Classical to Modern	3		
MUSC 3180 Music History: Multi-Cultural	2		
MUSC 3190 Music History: Amer Music	2		
MUSC 3131 Pop Music and Culture	3		
MUSC 3200 Brass Techniques	1		
MUSC 3204 Advanced Harmony	3		
MUSC 3210 Woodwind Techniques	1		
MUSC 3220 String Techniques	1		
MUSC 3230 Percussion Techniques	1		
MUSC 3240 Perf & Teach Meth-Clm Inst	1		
MUSC 3250 Voice Techniques	2		
MUSC 3300 Choral Conducting	1		
MUSC 3310 Instrumental Conducting	1		
MUSC 351 Applied Music, Junior	1		
MUSC 352 Applied Music, Junior	1		
MUSC 3400 Junior Recital	1		
MUSC 451 Applied Music, Senior	1		
MUSC 452 Applied Music, Senior	1		
MUSC 4114 Video Game Music	3		
MUSC 4124 Video Game Music II	3		
MUSC 4134 History of Video Game Music	3		
MUSC 4150 Diction for Singers	2		
MUSC 4242 History of Jazz	3		
MUSC 4601 Composing Video Game Music I	2		
MUSC 4602 Composing Video Game Music II	2		
MUSC 4603 Composing Video Game Music III	2		
MUSC 4700 Internship in Music	6		
*MUSC 4900 Special Topics in Music	1 to 3		

Minor/Certificate Required (15-18 hrs)

Foreign Language Sequence (6 hrs)	Hrs	Term	Grade
Foreign Language I	3		
Foreign Language II	3		

Free Elective (12-16 hrs)	Hrs	Term	Grade
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			

FOREIGN LANGUAGE REQUIREMENT:
 A 6-hour sequence is required. Select sequence from courses numbered 1001, 1002, 2001, and 2002.

ADDITIONAL REQUIREMENTS:
 Minimum grade of "C" must be earned in Area A, Area F and all major courses.
 *Courses may be repeated for credit.
 MUSC 0990 must be taken 7 semesters with a grade of Satisfactory.
 Students are required to participate in a major performance organization every semester in residence.

New

PROPOSAL FOR A CURRICULUM CHANGE

Georgia Southwestern State University

Select Area of Change:

Core Curriculum

Specify: Area A,B,C,D,E

Major Curriculum

Graduate Curriculum

Other Curriculum
(minor, certificate,
etc.)

Specify:

Proposed Effective Date for Curriculum Change:

(Month/Year): 08/2019

Degree & Program Name: (e.g., BFA, Art): B.S. Psychology

Present Requirements:

*PSYC 3301 Psychological Statistics
PSYC 4411 Hist & System of Psychology
PSYC 4431 Experimental Psychology
PSYC 4450 Senior Seminar in Psychology

Select 1 course from below (3 hrs)

PSYC 3365, Biopsychology

PSYC 4407, Theories of Learning

PSYC 4410, Cognitive Psychology

Select 4 courses from below (12 hrs)

<list>

Proposed Requirements (Underline changes after printing this form):

*PSYC 3301 Psychological Statistics
PSYC 4411 Hist & System of Psychology
PSYC 4431 Experimental Psychology
PSYC 4450 Senior Seminar in Psychology

Select 1 course from below (3 hrs)

PSYC 3365, Biopsychology

PSYC 3380, Sensation and Perception

Select 1 course from below (3 hrs)

PSYC 4407, Theories of Learning

PSYC 4410, Cognitive Psychology

Select 3 courses from below (9 hrs)

Justification:

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improve student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other:

Source of Data to Support Suggested Change:

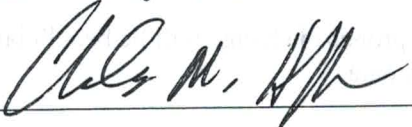

- Indirect measures:** Student Opinionnaires, student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures:** Student Opinionnaires; student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Student scores on the Area Concentration Achievement Test (ACAT) may improve in the areas of biological, learning and cognitive influences in psychology.

****Attach a current curriculum sheet and proposed curriculum sheet.****

Submission for File Only:	
Unit Head:	Date:
Reviewed By (necessary even for file submissions):	
GSW SACSCOC Liaison	Date:
Approvals (unnecessary for file submissions):	
Unit Head: 	Date: 11-9-18
Teacher Education Committee Chair:	Date:
Committee on Academic Affairs Chair: 	Date: 11/9/18
Committee on Graduate Affairs Chair:	Date:
Secretary of the Faculty Senate:	Date:
Dean of the Faculty:	Date:

add

B.S. in PSYCHOLOGY

THIS MAJOR REQUIRES A MINOR OR CERTIFICATE.

NAME _____
 ADVISOR _____

gswID# _____
 Effective Catalog Year: 2018-2019

AREAS A-F: 60 HOURS

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Area A (9 hrs) (Min Grade of C Required)	Hrs	Term	Grade	
ENGL 1101 Composition I	3			
ENGL 1102 Composition II	3			
MATH 1001, 1101, 1111, 1113, or 1120	3			
Area B (4-5 hrs)	Hrs	Term	Grade	
Select 4-5 hours from list below:				
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign Lang(2000 level)(3), HIST 2800(3), INTL 2000 (1-3), LIBR 1101(2), POLS 2401(3), SOCI 1200(3), SOSC 1101(3), THEA 1110(3), WGSS 2001(3)				
Area C (6 hrs)	Hrs	Term	Grade	
ENGL 2111, 2112, 2121, 2122, 2131, or 2132	3			
ARTC 1100, MUSC 1100 or THEA 1100	3			
Area D (10 hrs min)	Area D Lists	Hrs	Term	Grade
Lab Science-List A				
Lab (if CHEM or BIOL)				
NonLab/Lab Science-List A or B				
Optional Lab(if CHEM or BIOL)				
Course from List A, B, or C				
Area E (12 hrs)	Hrs	Term	Grade	
POLS 1101 American Government	3			
HIST 1111 or 1112 Wrld Civ I or II	3			
HIST 2111 or 2112 US Hist I or II	3			
Select one:	3			
ECON 2105, SOCI 1101, HIST 1111 OR 1112				
Area F (18 hrs)	Hrs	Term	Grade	
PSYC 1101 Introduction to Psychology	3			
PSYC 2103 Human Growth & Development	3			
Select one:	3			
SOCI 1101, SOSC 1101, SOCI 1160, SOCI 2293, WGSS 2001				
Select 9 lower level elective hours from:				
	3			
	3			
	3			
ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON, ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC, PHYS, POLS, PSYC, SOCI, SOSC, SPAN, THEA, WGSS				

Major Core (27 hrs)	Hrs	Term	Grade
*PSYC 3301 Psychological Statistics	3		
PSYC 4411 Hist & System of Psychology	3		
PSYC 4431 Experimental Psychology	3		
PSYC 4450 Senior Seminar in Psychology	3		
Select 1 course from below (3 hrs)			
PSYC 3365 Biopsychology	3		
PSYC 4407 Theories of Learning	3		
PSYC 4410 Cognitive Psychology	3		
Select 4 courses from below (12 hrs)			
*PSYC 3308 Psychological Aspects of Agi	3		
*PSYC 3309 Human Sexuality	3		
*PSYC 3311 Social Psychology	3		
PSYC 3320 Child Psychology	3		
PSYC 3331 Intro to Psychological Testing	3		
PSYC 3332 Adolescent Development	3		
PSYC 3337 Theories of Personal Relatio	3		
PSYC 3338 Sport Psychology	3		
*PSYC 3340 Mass Media Influences	3		
PSYC 3350 Health Psychology	3		
PSYC 3380 Sensation & Perception	3		
PSYC 3390 Cross-cultural Psychology	3		
PSYC 4395 Theo/Research Caregiving	3		
PSYC 4401 Abnormal Psychology	3		
PSYC 4402 Behavior Modification	3		
PSYC 4403 Emotional Prob in Children	3		
PSYC 4405 Theo/Tech Counseling	3		
PSYC 4414 Psychology of Language	3		
PSYC 4422 Theories of Personality	3		
PSYC 4492 Psychology Internships	3		
PSYC 4497 Senior Research I	3		
PSYC 4498 Senior Research II	3		
PSYC 449A Special Topics	3		

Minor or Certificate Required (15-18 hrs)	Hrs	Term	Grade

Free Electives (15-18 hrs)	Hrs	Term	Grade
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			

Minor, Certificate, and Elective Hours
 Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

ADDITIONAL REQUIREMENTS
 Minimum grades of "C" must be earned in Area F and all major and minor courses.
 *Equivalent Sociology classes may be substituted for these major Psychology courses.

UNIVERSITY POLICIES AND PRACTICES
 Minimum grade of "C" required in Area A, Area F and all major courses.
 A minimum of 120 semester hours must be completed for graduation.
 39 semester hours must be upper division work at the 3000-4000 level.
 If MATH 1120 is taken in Area A, the extra hour earned will count in Free Electives.
 Hours from Area B plus
 hours from Area D must
 hours earned to fulfill PE
 requirements and UNIV

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS _____ (Activity)	1		
Additional Requirements			
GA HISTORY		US HISTORY	
GA CONSTITUTION		US CONSTITUTION	
UNIV 1000		W2W Requirement	

Prior Degree/ Major _____
 Earned at: _____
 Comments: _____

 Completed by: _____ Date: _____

PROPOSAL FOR A CURRICULUM CHANGE

Georgia Southwestern State University

Select Area of Change:

Core Curriculum

Specify: Area A,B,C,D,E

Major Curriculum

Graduate Curriculum

Other Curriculum
(minor, certificate,
etc.)

Specify: Minor

Proposed Effective Date for Curriculum Change:

(Month/Year): 08/2019

Degree & Program Name: (e.g., BFA, Art): B.S. Sociology,
Minor in Sociology

Present Requirements:

See 2018-2019 curriculum sheets

Proposed Requirements (Underline changes after printing this form:

See 2019-2020 curriculum sheets

Deactivate SOCI 3325, Intro to Social Work

Justification:

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improve student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other:

Source of Data to Support Suggested Change:

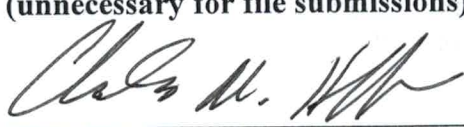
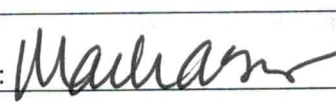
- Indirect measures:** Student Opinionnaires, student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures:** Student Opinionnaires; student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

****Attach a current curriculum sheet and proposed curriculum sheet.****

Submission for File Only:	
Unit Head:	Date:
Reviewed By (necessary even for file submissions):	
GSW SACSCOC Liaison	Date:
Approvals (unnecessary for file submissions):	
Unit Head: 	Date: 11-9-18
Teacher Education Committee Chair:	Date:
Committee on Academic Affairs Chair: 	Date: 11/9/18
Committee on Graduate Affairs Chair:	Date:
Secretary of the Faculty Senate:	Date:
Dean of the Faculty:	Date:

B.S. in SOCIOLOGY

old

NAME _____

gswid# _____

ADVISOR _____

Effective Catalog Year: 2018-2019

AREAS A-F: 60 HOURS

Area A (9 hrs) (Min Grade of C Required)	Hrs	Term	Grade
ENGL 1101 Composition I	3		
ENGL 1102 Composition II	3		
MATH 1001, 1101, 1111, 1113 or 1120	3		

Area B (4-5 hrs)	Hrs	Term	Grade
Select 4-5 hours from list below:			

CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign Lang(2000 level)(3), HIST 2800(3), INTL 2000 (1-3), LIBR 1101(2), POLS 2401(3), SOCI 1200(3), SOSC 1101(3), THEA 1110(3), WGSS 2001(3)			
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Area C (6 hrs)	Hrs	Term	Grade
ENGL 2111, 2112, 2121, 2122, 2131, or 2132	3		
ARTC 1100, MUSC 1100 or THEA 1100	3		

Area D (10 hrs min)	Area D Lists	Hrs	Term	Grade
Lab Science-List A				
Lab (if CHEM or BIOL)				
NonLab/Lab Science-List A or B				
Optional Lab (if CHEM or BIOL)				
Course from List A, B, or C				

Area E (12 hrs)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 1111 or 1112 Wrld Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
Select one:	3		
PSYC 1101, ECON 2105, HIST 1111 OR 1112			

Area F (18 hrs)	Hrs	Term	Grade
SOCI 1101 Introductory Sociology	3		
SOCI 1160 Social Problems	3		
SOCI 2293 Sociology of the Family	3		
Select 9 lower level elective hours from:			
	3		
	3		
	3		
ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON, ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC, PHYS, POLS, PSYC, SOSC, SPAN, THEA, WGSS			

Physical Education (4 hrs)	Hrs	Term	Grade
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS (Activity)	1		

Additional Requirements	
_____ GA HISTORY	_____ US HISTORY
_____ GA CONSTITUTION	_____ US CONSTITUTION
_____ UNIV 1000	_____ W2W Requirement

Courses Not Listed Above:	Hrs	Term	Grade

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

Major Core (27 hrs)	Hrs	Term	Grade
*SOCI 3331 Sociological Statistics	3		
SOCI 4420 Develop of Sociological Theory	3		
SOCI 4440 Methods of Social Research	3		
SOCI 4450 Seminar in Sociology	3		
Choose 5 of the following courses (15 hrs):			
*SOCI 3308 Psychosocial Asp Of Aging	3		
*SOCI 3309 Human Sexuality	3		
*SOCI 3311 Social Psychology	3		
SOCI 3318 Sociology of Religion	3		
SOCI 3325 Intro to Social Work	3		
*SOCI 3340 Mass Media	3		
SOCI 3350 Criminology	3		
SOCI 4230 Soc of Health and Medicine	3		
SOCI 4350 Family Violence	3		
SOCI 4411 Race/Minority	3		
SOCI 4417 Gender and Society	3		
SOCI 4445 Deviant Social Behavior	3		
SOCI 4460 Environmental Sociology	3		
SOCI 4465 Soc & Natural Resources	3		
SOCI 449A Special Topics	3		
SOCI 4492 Sociological Internships	3		
SOCI 4498 Research	3		



Minor, Cert or Free Elect (15-18 hrs)	Hrs	Term	Grade

Free Electives (15-18 hrs)	Hrs	Term	Grade
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			

Minor, Certificate, and Elective Hours
 Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

ADDITIONAL REQUIREMENTS
 Minimum grades of "C" required in Area F and all major and minor courses.
 Only 3 hours of tutorial courses (internships, special topics, senior research) can be used towards major requirements.
 *Equivalent Psychology classes may be substituted for these major Sociology courses.

UNIVERSITY POLICIES AND PRACTICES
 Minimum grade of "C" required in Area A, Area F and all major courses.
 A minimum of 120 semester hours must be completed for graduation.
 39 semester hours must be upper division work at the 3000-4000 level.
 If MATH 1120 is taken in Area A, the extra hour earned will count in Free Electives.
 Hours from Area B plus hours from Area D must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives.
 Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/
 Major: _____
 Earned at: _____
 Comments: _____

 Completed by: _____ Date: _____

B.S. in SOCIOLOGY

new

NAME _____
 ADVISOR _____

Effective Catalog Year: 2019-2020
 MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

AREAS A-F: 60 HOURS			
Area A (9 hrs) (Min Grade of C Required)	Hrs	Term	Grade
ENGL 1101 Composition I	3		
ENGL 1102 Composition II	3		
MATH 1001, 1101, 1111, 1113 or 1120	3		
Area B (4-5 hrs)	Hrs	Term	Grade
Select 4-5 hours from list below:			
CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign			
Lang(2000 level)(3), HIST 2800(3), INTL 2000 (1-3),			
LIBR 1101(2), POLS 2401(3), SOCI 1200(3), SOGC 1101(3),			
THEA 1110(3), WGSS 2001(3)			
Area C (6 hrs)	Hrs	Term	Grade
ENGL 2111, 2112, 2121, 2122, 2131, or 2132	3		
ARTC 1100, MUSC 1100 or THEA 1100	3		
Area D (10 hrs min)	Area D Lists	Hrs	Term
Lab Science-List A			
Lab (if CHEM or BIOL)			
NonLab/Lab Science-List A or B			
Optional Lab (if CHEM or BIOL)			
Course from List A, B, or C			
Area E (12 hrs)	Hrs	Term	Grade
POLS 1101 American Government	3		
HIST 1111 or 1112 Wrld Civ I or II	3		
HIST 2111 or 2112 US Hist I or II	3		
Select one:	3		
PSYC 1101, ECON 2105,			
HIST 1111 OR 1112			
Area F (18 hrs)	Hrs	Term	Grade
SOCI 1101 Introductory Sociology	3		
SOCI 1160 Social Problems	3		
SOCI 2293 Sociology of the Family	3		
Select 9 lower level elective hours from:			
	3		
	3		
	3		
ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON,			
ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC,			
PHYS, POLS, PSYC, SOGC, SPAN, THEA, WGSS			

Physical Education (4 hrs)			
PEDS 1010 Lifetime Fitness	1		
PEDS 2000 CPR/First Aid	2		
PEDS _____ (Activity)	1		

Additional Requirements			
_____ GA HISTORY	_____ US HISTORY		
_____ GA CONSTITUTION	_____ US CONSTITUTION		
_____ UNIV 1000	_____ W2W Requirement		

Courses Not Listed Above:	Hrs	Term	Grade

Major Core (27 hrs)	Hrs	Term	Grade
*SOCI 3331 Sociological Statistics	3		
SOCI 4420 Develop of Sociological Th	3		
SOCI 4440 Methods of Social Resear	3		
SOCI 4450 Seminar in Sociology	3		
Choose 5 of the following courses (15 hrs):			
*SOCI 3308 Psychosocial Asp Of Agr	3		
*SOCI 3309 Human Sexuality	3		
*SOCI 3311 Social Psychology	3		
SOCI 3318 Sociology of Religion	3		
*SOCI 3340 Mass Media	3		
SOCI 3350 Criminology	3		
SOCI 4230 Soc of Health and Medicir	3		
SOCI 4350 Family Violence	3		
SOCI 4411 Race/Minority	3		
SOCI 4417 Gender and Society	3		
SOCI 4445 Deviant Social Behavior	3		
SOCI 4460 Environmental Sociology	3		
SOCI 4465 Soc & Natural Resources	3		
SOCI 449A Special Topics	3		
SOCI 4492 Sociological Internships	3		
SOCI 4498 Research	3		
Minor, Cert or Free Elect (15-18)	Hrs	Term	Grade
Free Electives (15-18 hrs)	Hrs	Term	Grade
Free Elective			
Free Elective			
Free Elective			
Free Elective			
Free Elective			

Minor, Certificate, and Elective Hours
 Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework.

ADDITIONAL REQUIREMENTS
 Minimum grades of "C" required in Area F and all major and minor courses.
 Only 3 hours of tutorial courses (internships, special topics, senior research) can be used towards major requirements.
 *Equivalent Psychology classes may be substituted for these major Sociology courses.

UNIVERSITY POLICIES AND PRACTICES
 Minimum grade of "C" required in Area A, Area F and all major courses.
 A minimum of 120 semester hours must be completed for graduation.
 39 semester hours must be upper division work at the 3000-4000 level.
 If MATH 1120 is taken in Area A, the extra hour earned will count in Free Electives.
 Hours from Area B plus hours from Area D must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives.
 Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree.

Prior Degree/
 Major: _____
 Earned at: _____
 Comments: _____
 Completed by: _____ Date: _____

SOCIOLOGY MINOR

old

NAME _____

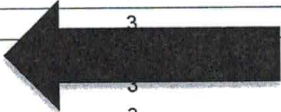
gswID# _____

ADVISOR _____

Effective Catalog Year: 2018-2019

18 Hours Minimum

Required Courses (18 cr)	Hrs	Term	Grade
Select six courses:			
*SOCI 3308 Psych Aspects of Aging	3		
*SOCI 3309 Human Sexuality	3		
*SOCI 3311 Social Psychology	3		
SOCI 3318 Sociology of Religion	3		
SOCI 3325 Intro to Social Work	3		
*SOCI 3331 Sociological Statistics	3		
*SOCI 3340 Mass Media Influences	3		
SOCI 3350 Criminology	3		
SOCI 4230 Sociology of Health and Medicine	3		
SOCI 4350 Family Violence	3		
SOCI 4411 Race & Minority Grp Relation	3		
SOCI 4417 Gender and Society	3		
SOCI 4420 Development of Social Theory	3		
SOCI 4440 Methods of Social Research	3		
SOCI 4445 Deviant/Social Behavior	3		
SOCI 4460 Environmental Sociology	3		
SOCI 4465 Sociology of Natural Resources	3		
SOCI 449A Spec Topics in Sociology	3		
SOCI 4492 Sociology Internships	3		
SOCI 4498 Research	3		



RESTRICTIONS/LIMITATIONS:

No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.

NOTE:

Minimum grade of "C" is required in all course work counted toward the minor. Only two lower level courses may be substituted for upper division work with prior written approval of the Department Chairperson in Psychology/ Sociology. You may choose from the following: SOCI 1101, SOCI 1160, or SOCI 2293.

ADDITIONAL REQUIREMENTS

*Equivalent Psychology classes may be substituted for these major Sociology courses.

Approval for use of SOCI 1101, 1160, or 2293

SOCI 1101	Signature of Chair	Date
SOCI 1160	Signature of Chair	Date
SOCI 2293	Signature of Chair	Date

Degree/
Major: _____

Earned at: _____

Comments: _____

Completed
by: _____ Date: _____

Advisor Signature _____ Date _____

Sociology Department Signature _____ Date _____

SOCIOLOGY MINOR

New

NAME _____
 ADVISOR _____

gswid# _____
 Effective Catalog Year: 2019-2020

18 Hours Minimum

Required Courses (18 cr)	Hrs	Term	Grade
Select six courses:			
*SOCI 3308 Psych Aspects of Aging	3		
*SOCI 3309 Human Sexuality	3		
*SOCI 3311 Social Psychology	3		
SOCI 3318 Sociology of Religion	3		
*SOCI 3331 Sociological Statistics	3		
*SOCI 3340 Mass Media Influences	3		
SOCI 3350 Criminology	3		
SOCI 4230 Sociology of Health and Medicine	3		
SOCI 4350 Family Violence	3		
SOCI 4411 Race & Minority Grp Relation	3		
SOCI 4417 Gender and Society	3		
SOCI 4420 Development of Social Theory	3		
SOCI 4440 Methods of Social Research	3		
SOCI 4445 Deviant/Social Behavior	3		
SOCI 4460 Environmental Sociology	3		
SOCI 4465 Sociology of Natural Resources	3		
SOCI 449A Spec Topics in Sociology	3		
SOCI 4492 Sociology Internships	3		
SOCI 4498 Research	3		



RESTRICTIONS/LIMITATIONS:

No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.

NOTE:

Minimum grade of "C" is required in all course work counted toward the minor. Only two lower level courses may be substituted for upper division work with prior written approval of the Department Chairperson in Psychology/Sociology. You may choose from the following: SOCI 1101, SOCI 1160, or SOCI 2293.

ADDITIONAL REQUIREMENTS

*Equivalent Psychology classes may be substituted for these major Sociology courses.

Degree/
Major: _____

Earned at: _____

Comments: _____

Completed by: _____ Date: _____

Approval for use of SOCI 1101, 1160, or 2293

SOCI 1101	Signature of Chair _____	Date _____
SOCI 1160	Signature of Chair _____	Date _____
SOCI 2293	Signature of Chair _____	Date _____

Advisor Signature _____ Date _____

Sociology Department Signature _____ Date _____

PROPOSAL FOR A CURRICULUM CHANGE

Georgia Southwestern State University

Select Area of Change:

- Core Curriculum X Major Curriculum Graduate Curriculum Other Curriculum
Specify: Area A,B,C,D,E (minor, certificate, etc.)
Specify:

Proposed Effective Date for Curriculum Change:
(Month/Year): Spring 2019

Degree & Program Name: (e.g., BFA, Art): MBA in Management

Present Requirements:

BUSA 6160 Managerial Economics
BUSA 6120 Marketing Management
BUSA 6140 Advanced Business Finance
BUSA 6170 Quantitative Management
BUSA 6180 International Business Practice
BUSA 6200 Managerial Control or 6000-level Acct
BUSA 6540 Organizational Theory & Behavior
BUSA 6600 Strategic Management
Plus TWO electives

Note: A cumulative GPA of 3.0 or better is required in the MBA program.

Proposed Requirements (Underline changes after printing this form:

BUSA 6160 Managerial Economics
BUSA 6120 Marketing Management
BUSA 6140 Advanced Business Finance
BUSA 6170 Quantitative Management
BUSA 6180 International Business Practice
BUSA 6200 Managerial Control or 6000-level Acct
BUSA 6540 Organizational Leadership
BUSA 6600 Business Strategy
Plus TWO electives

Note: A cumulative GPA of 3.0 or better is required in the MBA program and no more than 2 Cs may be applied to graduation requirements.

Justification:

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

- Improve student learning outcomes:
 Adopting current best practice(s) in field:
 Meeting mandates of state/federal/outside accrediting agencies:

X Other: "Organizational Theory and Behavior" and "Strategic Management" are undergraduate courses. These courses contain advanced content, and these changes in title better reflect that course content.

Source of Data to Support Suggested Change:



- Indirect measures:** Student Opinionnaires, student, employer, or alumni surveys, etc.
 Direct measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Plan for assessing the effectiveness of the change in meeting program's learning outcomes (i.e., how do these changes fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if these changes are meeting stated program outcomes?).

Data Sources:

- Indirect measures:** Student Opinionnaires; student, employer, or alumni surveys, etc.
- Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

****Attach a current curriculum sheet and proposed curriculum sheet.****

Submission for File Only:	
Unit Head:	Date:
Reviewed By (necessary even for file submissions):	
GSW SACSCOC Liaison	Date:
Approvals (unnecessary for file submissions):	
Unit Head: 	Date: 11/8/18
Teacher Education Committee Chair:	Date:
Committee on Academic Affairs Chair:	Date:
Committee on Graduate Affairs Chair: 	Date: 11-12-18
Secretary of the Faculty Senate:	Date:
Dean of the Faculty:	Date:

old

MASTER OF BUSINESS ADMINISTRATION (MBA)

NAME _____
ADVISOR _____

gswID# _____

Catalog Term _____
Effective Catalog Year: 2018-2019

MBA Core Courses (24 hrs)	Hrs	Term	Grade
BUSA 6160 Managerial Economics	3		
BUSA 6120 Marketing Management	3		
BUSA 6140 Advanced Business Finance	3		
BUSA 6170 Quantitative Management	3		
BUSA 6180 International Business Practice	3		
ACCT 6200 Managerial Control or 6000 level Acct.	3		
BUSA 6540 Organizational Theory & Behavior	3		
BUSA 6600 Strategic Management	3		
Select Two: (Must be approved by advisor.)	Hrs	Term	Grade
Approved 6000 Level MBA Course	3		
Approved 6000 Level MBA Course	3		

Additional Requirements:

Note:
A cumulative GPA of 3.0 or better is required in the MBA program.

Prerequisite MBA Foundation Courses	Hrs	Term	Grade
A minimum GPA of 3.0 in MBA foundation courses is required if bachelor's degree is not in business. Minimum grade of 'C' required in all prerequisite courses.			
ACCT 2101 Principles of Acct. I or Survey of Acct.	3		
BUSA 3050 Business Statistics or equivalent	3		
BUSA 3150 Business Finance or equivalent	3		
MGNT 3600 Principles of Management	3		

MASTER OF BUSINESS ADMINISTRATION (MBA)

new

NAME _____
 ADVISOR _____

gswID# _____

Catalog Term _____
 Effective Catalog Year: 2018-2019

MBA Core Courses (21 hrs)			
	Hrs	Term	Grade
BUSA 6120 Marketing Management	3		
BUSA 6140 Advanced Business Finance	3		
BUSA 6160 Managerial Economics			
BUSA 6170 Quantitative Management	3		
BUSA 6180 International Business Practice	3		
ACCT 6200 Managerial Control or 6000 level Acct.	3		
BUSA 6540 Organizational Leadership			
BUSA 6600 Business Strategy			
Select Three: (Must be approved by advisor.)			
	Hrs	Term	Grade
Approved 6000 Level MBA Course	3		
Approved 6000 Level MBA Course	3		

Additional Requirements:
<p>Note: A cumulative GPA of 3.0 or better is require in the MBA program and no more than 2 C's may be applied to graduation requirements.</p>



Prerequisite MBA Foundation Courses	Hrs	Term	Grade
A minimum GPA of 3.0 in MBA foundation courses is required if Bachelor's degree is not in business. Minimum grade of 'C' required in all prerequisite			
ACCT 2101 Principles of Acct. I or Survey of Acct.	3		
BUSA 3050 Business Statistics or equivalent	3		
BUSA 3150 Business Finance or equivalent	3		
MGNT 3600 Principles of Management	3		

PROPOSAL FOR A NEW PROGRAM
Georgia Southwestern State University

The Formal Proposal must be approved at all applicable levels of faculty governance before being submitted to the University System of Georgia.

Date of Submission: 10/29/2018

Proposed Effective Date:
Fall, 2019

Degree/Program Name:
Composing Video Game Music (Certificate)

Requirements: See attached curriculum sheet.

Justification: Select one or more of the following to indicate why the proposed program will be beneficial, giving your justification. Include and/or append relevant supporting data.

- Improving student learning outcomes:
- Adopting current best practice(s) in field: The certificate will offer additional flexibility and training for GSW graduates.
- Meeting Mandates of State/Federal/Outside Accrediting Agencies: The certificate will add more options for students, and the online flexibility will help facilitate graduation rates as mandated in the BOR Complete College Georgia Program. The certificate will serve as the foundation for the USG's Nexus program.
- Other:

Source of Data to Support Suggested Change:

- Indirect Measures: Student-faculty dialog and requests from students over a 4 year time span to offer more upper division music electives, and to specifically offer more courses in the popular genre.
- Direct Measures: Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.)

Assessment Plan for the proposed program:

Student Learning Outcomes for the proposed program:

Data Sources:

- Indirect measures: Student and faculty surveys, and discussions.
- Direct measures: Enrollment and completion of the certificate program over a 4-year span.
- Other:

****Attach a curriculum sheet for proposed program.****

Reviewed By:	
GSW SACSCOC Liaison <i>Karen P Davis</i>	Date: <i>11/16/18</i>
Approvals:	
Unit Head: <i>Julie Magnusson</i>	Date: <i>10/30/18</i>
Teacher Education Committee Chair:	Date:
Committee on Academic Affairs Chair: <i>Markus</i>	Date: <i>11/9/18</i>
Committee on Graduate Affairs Chair:	Date:
Secretary of the Faculty Senate:	Date:
Dean of the Faculty:	Date:

Composing Video Game Music

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2018-2019

18 Hours

Required Courses - 6 hrs	Hrs	Term	Grade
MUSC 4601 Composing Video Game Music I	2		
MUSC 4602 Composing Video Game Music II	2		
MUSC 4603 Composing Video Game Music III	2		
Select 12 hrs from the following:			
CIS 2010 Audio-Video Production Tech. I	3		
CIS 3020 Audio-Video Production Tech. II	3		
MUSC 4114 Video Game Music	3		
MUSC 4124 Video Game Music II	3		
MUSC 4134 History of Video Game Music	3		
MUSC 4900 Special Topics in Music	1 to 3		

Additional Requirements:

Minimum grade of "C" in all course work counted toward certificate.

MUSC 4601, 4602, and 4603 require instructor approval.

MUSC 4900 Special Topics In Music may be repeated for credit if the topics differ.

Advisor Signature _____ Date _____

Music Department Signature _____ Date _____

Degree/
Major: _____

Earned at: _____

Comments: _____

Completed
by: _____ Date: _____



Academic Affairs

APPLICATION FOR GRADUATE FACULTY MEMBERSHIP

Received

Name: Jennifer Ryer

OCT 02 2018

Department: English and Modern Languages

Office of Academic Affairs
Georgia Southwestern State University

Campus phone: (229) 931-2193 Campus email: jennifer.ryer@gsw.edu

Highest degree held: Ph.D.

Is this a terminal degree in your teaching discipline? [checked] Yes [] No

If not, please indicate other justification for graduate faculty membership. See faculty handbook, Section II, B, 1.

Received

NOV 13 2018

Office of Academic Affairs
Georgia Southwestern State University

How have you demonstrated exemplary competence in teaching and mentoring of students?

I have taught English courses at all undergraduate levels, and I was the first in my department to begin teaching Move On When Ready courses at an area high school. My prior teaching experience in middle-grades public schools is useful in teaching courses for English education majors. I am also a faculty co-advisor for "Sirocco."

How have you demonstrated exemplary competence in scholarship and professional activities? See faculty handbook, Section II, B, 3.

For the past eight years, I have presented original scholarship at major conferences in my field, which has included research in literary studies and strategies for teaching early British and American literature.

Attach a current CV.

Based upon the evidence presented, we recommend this candidate for Graduate Faculty Membership

[Signature]

1 October 2018

Dear [Signature]
Vice President for Academic Affairs

Date 10/3/18

Nominated by Graduate Affairs on 11-5-18. [Signature]
Chair, Graduate Affairs

Elected by General Faculty on _____.

Jennifer Ryer
Lecturer, Department of English and Modern Languages
Georgia Southwestern State University

EDUCATION

University of Connecticut
Doctor of Philosophy in English, May 2015

University of Connecticut
Master of Arts in English, 2006

Mercer University
Bachelor of Arts in English, *summa cum laude*, 2002

PROFESSIONAL HISTORY

2016-Present Lecturer of English, Georgia Southwestern State University
2014-2016 Adjunct Instructor of English, University of Connecticut
2004-2014 Teaching Assistant in English, University of Connecticut

TEACHING AND RESEARCH INTERESTS

Restoration and eighteenth-century British literature, drama, cultural studies, national identity, gender and sexuality

COURSES TAUGHT

ENGL 1101: Composition I
ENGL 1102: Composition II
ENGL 2121: British Literature I
ENGL 2131: American Literature I
ENGL 3010: Literature for Young Adults

SELECTED PRESENTATIONS

“Why Are We Reading This?": Interdisciplinary Approaches to Teaching Eighteenth-Century British Literature.” 33rd Annual Interdisciplinary Conference in the Humanities. University of West Georgia, October 2018 (upcoming).

“Role-playing the Eighteenth Century: Reacting to the Past in General Education Courses.” American Society for Eighteenth-Century Studies. Orlando, FL, March 2018.

“The Freedom of Seclusion in Montagu’s *Turkish Embassy Letters*.” Southeastern American Society for Eighteenth-Century Studies. Montgomery, AL, February 2017.

“An Empire of Misfits in Behn’s *The Widdow Ranter*.” Southeastern American Society for Eighteenth-Century Studies. Savannah, GA, February 2016.

“What Are We Doing Besides Being Smug?": Carolyn Ladd Widmer’s Philosophy of a Liberal Arts Nursing Education.” American Association for the History of Nursing. Hartford, CT, September 2014.

“Men Experienced in Chances and Disasters: Staging Financial Risk after the South Sea Bubble.” Southeastern American Society for Eighteenth-Century Studies. Charleston, SC, February 2013.

“Liberty, Property, and the Traffic in Humans: America on the Restoration Stage.” Northeastern American Society for Eighteenth-Century Studies. Wesleyan University, Middletown, CT, October 2012.

“The Anxieties of Empire: Anti-Imperial Sentiments in English Restoration Theater.” American Society for Eighteenth-Century Studies. San Antonio, TX, March 2012.

“Men Who So Fully Feel the Blessings of Liberty’: Stage Representations of British National Honor in the Colonies.” American Society for Eighteenth-Century Studies. Vancouver, BC, March 2011.

UNIVERSITY SERVICE

Faculty Advisor, *Sirocco*, 2016-present

Secretary, Institutional Review Board, 2017-present

OTHER PROFESSIONAL ACTIVITIES

Member, American Society for Eighteenth-Century Studies, 2011-present.

Member, Southeastern American Society for Eighteenth-Century Studies, 2013-present.

Collection Archivist, University of Connecticut School of Nursing, 2012-2015
Organized and accessioned nursing history artifacts and documents for the Josephine A. Dolan Collection of Nursing History Artifacts. Assisted in creating exhibits, guiding visitors, and managing donations.

Library Archivist, Thomas J. Dodd Research Center, University of Connecticut, Summer 2005
Assisted in archiving the Oliver Jensen papers.

Suggested changes (**bold underline**) to Faculty Handbook due to addition of the Faculty Development Committee as a new standing faculty committee (Spring general faculty meeting June 2018) and revisions to Provost and VPAA position:

Faculty Development Grants

Based on the recommendations of the **Faculty Development Committee**, a budget has been established in the Office of the **Provost and Vice President for Academic Affairs** to award grants for individual faculty development. The **Provost and Vice President for Academic Affairs** will receive the proposals and pass them to the **Faculty Development Committee**. All proposals will be reviewed by **this** Committee. The chair of the Committee will compile the results of the review process and submit the results to the **Provost and Vice President for Academic Affairs**, who will be responsible for final decisions on funding.

To facilitate the review process, the proposals submitted should use the “Faculty Development Grant Proposal” form found in the Appendix, including a Budget and Project Description describing how the project will benefit the University. The evaluation criteria given below should be addressed in this section.

Administrators at all levels and the faculty share a common concern that opportunities for and in support of faculty development be high priority at the University. The emphasis of the program should be individual development broadly defined. A few examples of the many possible projects are

1. Research projects
2. Organizing professional meetings and seminars
3. Academic service to the community
4. Productive participation in professional meetings
5. Faculty development time (released time)

The following guidelines have been proposed by the Faculty Affairs Committee and **amended by the Faculty Development Committee (2019)**:

1. To insure wide distribution of funds, funding is limited to two grants per fiscal year. While the faculty member's enthusiasm should not be limited, first-time applicants will take priority over those requesting a second research grant in the same fiscal year.
2. These funds should be reserved for use when departmental, school, and outside funds are not available.
3. Innovative and original research, which is related to a faculty member's teaching discipline is encouraged and supported within reason of available funds. Funds may be used to pay student help, buy small items of specialized equipment, provide copies of hard-to-find literature sources, or cover travel to field sites, libraries, or other such facilities.
4. To encourage growth and professional stature, travel grants will be funded when possible to any recognized professional activity in which the faculty member is a **productive** participant (i.e., an organizer, speaker, society officer, etc.). ~~Travel funds are limited to 80% of the estimated cost, the remainder to be borne by the faculty member as evidence of his/her sincere interest in this activity.~~ Passive participation (i.e., as a member of the audience), while encouraged, is not under the faculty development grant program.

Commented [JOG1]: Remove wording that faculty must bear portion of cost

5. To assure the wise administration of these funds, a short summary of the funded activity must be sent to the **Provost and Vice President for Academic Affairs** after completion. Failure to submit a summary will result in not funding future proposals.
6. All changes in the Faculty Development Grants guidelines must be approved by a majority of the faculty at a faculty meeting.

The criteria for the evaluation of proposals by the **Faculty Development Committee** are as follows:

1. General Procedure
 1. All **Faculty Development Committee** members will read the proposals.
 2. Score each proposal on a basis of 1-10.
 3. Recommend percentage funding for each proposal.
 4. Faculty Affairs Committee members with applications in review will not vote on their own proposals.
 5. The budget allocated for Faculty Development Grants will be provided to the Committee at the beginning of each fiscal year by the Office of the **Provost and Vice President for Academic Affairs**.
 6. The Office of the **Provost and Vice President for Academic Affairs** will notify the Committee in writing of the names and amounts of awards. A brief statement will accompany this notification explaining the rationale for award amounts differing from those recommended by the Committee.
 7. The Committee will provide each applicant denied funding a brief statement explaining the rationale for denial.
2. General Guidelines
 1. Review original guidelines on file with proposals.
 2. Must demonstrate all other funding sources exhausted (department, school, outside grants, etc.)
 3. Results of any previous Faculty Development Grants must be on file with the **Provost and Vice President for Academic Affairs**.
3. Criteria for Travel Expenses to Meetings
 1. Meeting sponsored by recognized professional society or of demonstrated significance.
 2. Meeting should be pertinent to applicant's teaching or research field.
 3. Funding is restricted to applicants who are actively participating in meetings (organizer, officer, speaker, etc.).
 4. Includes a detailed budget with brief, itemized justification.
4. Criteria for Attendance at Short Courses

Relevant to applicant's teaching and/or research or to departmental goals, i.e., learning for new course offerings or course expansion.

5. Criteria for Research Proposals
 1. Literature search demonstrates project is original.
 2. Significance or importance of project is demonstrated.
 3. Applicant proposes a practical, manageable plan.
 4. Includes a detailed budget with brief, itemized justification.

For example:

Travel to field site (100 miles round trip, three trips) Secretarial help (typing final report)

For example:

Travel to field site (100 miles round trip, three trips) \$60.00

Secretarial help (typing final report) \$50.00

6. Criteria for Funding

- a. Conference Presentations & Productive Participation - National & International \$1400
 - Southeast \$1000
 - State \$600
 - Local \$200

¹These represent the maximum amount that can be requested. The awarding of actual amount awarded is subject to availability of funds and the discretion of the Faculty Affairs Committee.

²The **Faculty Development Committee** shall interpret the appropriate funding level to be that which provides the highest level of funding possible based on the location of the conference and the nature of the conference. ~~This limit does not override the aforementioned 80% of total cost limit on travel funds.~~ The **Faculty Development Committee** is allowed to make judgments concerning the definition of “Southeast” but the norm shall be conferences in Tennessee, South Carolina, Alabama, Georgia, and Northern Florida are within the “Southeast”.

Examples:

- an international or national conference taking place within the state of Georgia shall have a maximum funding award of \$1400
- a Mid-West regional conference shall have a maximum funding award of \$1400 -a California state conference shall have a maximum funding award of \$1400
- a regional conference located in South Carolina shall have a maximum funding award of \$1000
- a state conference located in Athens, Georgia shall have a maximum funding award of \$600
- b. Research-\$700
- c. Academic Supplies (related to innovative teaching projects)-\$200
- d. Attendance at Training Seminars (based on availability of funds and documentation as to how this training will benefit the University)-\$150
- e. Permit the above maximum permissible allocations to be exceeded if funding is available and project shows exceptional merit.

In case of faculty development time in lieu of teaching, the following guidelines have been established and approved by the faculty:

1. It is imperative that faculty understand that development time does not automatically accrue but will be obtained only after submission and approval of a suitable project. Additionally, faculty must understand that the general needs of

the institution or their respective department will be taken into account prior to granting individual development time.

2. To apply for faculty development time in lieu of teaching, a faculty member must submit a written proposal for a specific activity, which will aid his/her development as a professional and/or an educator.
3. A faculty member may apply for faculty development time in lieu of teaching load typically not to exceed one three or four hour course per academic year, nor three such courses in a three-year period.

4. Applications should be submitted through the department chair/academic dean for endorsement to the **Provost and Vice President for Academic Affairs** who, in turn, will solicit the recommendation of the **Faculty Development Committee**. The Committee will examine the proposal's professional merit and other pertinent information and make recommendations to the **Provost and Vice President for Academic Affairs** to aid in his/her decision. When necessary, the Committee will solicit the advice of specialists in the area of the proposal. The **Provost and Vice President for Academic Affairs**, however, will make the final decision as to whether the proposal is approved.

5. The **Provost and Vice President for Academic Affairs** enlists the cooperation of academic deans and department chairs in scheduling classes such that time for approved faculty development projects may be made available.

¹Approved by General Faculty on 04/28/2017 ² Approved by General Faculty on 4/29/2011

3 Amended and Approved by General Faculty 2018

Faculty Instructional Grants

The Faculty Instructional Grant (FIG) will provide funding for exceptional one-time purchases of long-term use instructional resources. The **Provost and Vice President for Academic Affairs** (VPAA) will receive proposals for FIGs from faculty and deliver copies of the proposals to the **Faculty Development Committee**; The **Provost and Vice President for Academic Affairs** will inform the Committee of the funding level available for the FIGs. The Committee will review all proposals and submit recommendations to the **Provost and Vice President for Academic Affairs** concerning approval and funding levels for all proposals. The **Provost and Vice President for Academic Affairs** is responsible for final decisions and notification of approved grants. The deadline for proposals, reimbursement of approved grants and implementation of grants will be set at the discretion of the **Provost and Vice President for Academic Affairs**. Procedures regarding verification of implementation of grants will be set at the discretion of the **Provost and Vice President for Academic Affairs**.

The following guidelines apply to the approval of FIG proposals;

1. Funding for the expenses in the proposal must be unavailable through normal GSW or outside funding sources, including the procedures in Section IV(S) of the Faculty Handbook.

2. FIGs may not be used for funding of proposals where funding would be available through Faculty Development Grants. This includes but is not limited to travel expenses, faculty research, training seminars, and small academic supply purchases allowed under Faculty Development Grants.
3. Faculty members are limited to one FIG per academic year.
4. The format and required information contained in FIG proposals will be established by and amended at the discretion of the **Faculty Development Committee**.

⁴Approved by GSW Faculty 04/29/11

⁵ **Approved by GSW Faculty 2018**

As presently published in Faculty Handbook (10/2018)

Faculty Development Grants

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3. Innovative and original research which is related to a faculty member's teaching discipline is encouraged and supported within reason of available funds. Funds may be used to pay student help, buy small items of specialized equipment, provide copies of hard-to-find literature sources, or cover travel to field sites, libraries, or other such facilities.
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26

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 1. Meeting sponsored by recognized professional society or of demonstrated significance.
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3. Funding is restricted to applicants who are actively participating in meetings (organizer, officer, speaker, etc.).
4. Includes a detailed budget with brief, itemized justification.

4. Criteria for Attendance at Short Courses

27

Relevant to applicant's teaching and/or research or to departmental goals, i.e., learning for new course offerings or course expansion.

5. Criteria for Research Proposals

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For example:

Travel to field site (100 miles round trip, three trips) Secretarial help (typing final report)

6. Criteria for Funding

- a. Conference Presentations & Productive Participation - National & International \$1400
 - Southeast \$1000
 - State \$600
 - Local \$200

\$60.00 \$50.00

¹These represent the maximum amount that can be requested. The awarding of actual amount awarded is subject to availability of funds and the discretion of the Faculty Affairs Committee.

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Examples:

28

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-a regional conference located in South Carolina shall have a maximum funding award of \$1000

-a state conference located in Athens, Georgia shall have a maximum funding award of \$600

b. Research-\$700

c. Academic Supplies (related to innovative teaching projects)-\$200

d. Attendance at Training Seminars (based on availability of funds and documentation as to how this training will benefit the University)-\$150

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2. To apply for faculty development time in lieu of teaching, a faculty member must submit a written proposal for a specific activity which will aid his/her development as a professional and/or an educator.
3. A faculty member may apply for faculty development time in lieu of teaching load typically not to exceed one three or four hour course per academic year, nor three such courses in

29

a three-year period.

4. Applications should be submitted through the department chair/academic dean for endorsement to the Vice President for Academic Affairs who, in turn, will solicit the recommendation of the Faculty Affairs Committee. The Committee will examine the proposal's professional merit and other pertinent information and make recommendations to the Vice President to aid in his/her decision. When necessary, the Committee will solicit the advice of specialists in the area of the proposal. The Vice President, however, will make the final decision as to whether the proposal is approved.

5. The Vice President enlists the cooperation of academic deans and department chairs in scheduling classes such that time for approved faculty development projects may be made available.

¹Approved by General Faculty on 04/28/2017 ² Approved by General Faculty on 4/29/2011

³Faculty Instructional Grants

The Faculty Instructional Grant (FIG) will provide funding for exceptional one-time purchases of long-term use instructional resources. The Vice President of Academic Affairs (VPAA) will receive proposals for FIGs from faculty and deliver copies of the proposals to the Faculty Affairs committee; The VPAA will inform the Committee of the funding level available for the FIGs. The Committee will review all proposals and submit recommendations to the VPAA concerning approval and funding levels for all proposals. The VPAA is responsible for final decisions and notification of approved grants. The deadline for proposals, reimbursement of approved grants and implementation of grants will be set at the discretion of the VPAA. Procedures regarding verification of implementation of grants will be set at the discretion of the VPAA.

The following guidelines apply to the approval of FIG proposals;

1. Funding for the expenses in the proposal must be unavailable through normal GSW or outside funding sources, including the procedures in Section IV(S) of the Faculty Handbook.
2. FIGs may not be used for funding of proposals where funding would be available through Faculty Development Grants. This includes but is not limited to travel

expenses, faculty research, training seminars, and small academic supply purchases allowed under Faculty Development Grants.

3. Faculty members are limited to one FIG per academic year.
4. The format and required information contained in FIG proposals will be established by and amended at the discretion of the Faculty Affairs Committee.

³Approved by GSW Faculty 04/29/11

8.2.18.2.4 Faculty Consulting (guidelines from USG)

Recognizing that teaching, research, and public service are the primary responsibilities of USG faculty members, it is reasonable and desirable for faculty members to engage in additional activity beyond duties assigned by the institution, which are professional in nature and based in the appropriate discipline for which the individual receives additional compensation during the contract year.

Each USG institution shall adopt guidelines governing consulting activities of faculty members which shall include the following:

1. Time that faculty may consult during regular work hours, if any. For nine-month employees the maximum limit is one day per week. Twelve-month faculty assigned to administrative positions must take annual leave when engaged in consulting during their normal work hours consistent with the USG procedures governing the use of annual leave.
2. A determination of what institutional resources may be used for consulting work;
3. A plan for reimbursing the institution for use of the institution's personnel, facilities, equipment, and or materials consistent with rates charged outside groups or persons;
4. A procedure for obtaining prior approval of the President or his or her designee; and,
5. A procedure for defining and managing conflicts of interest and conflicts of commitment regarding faculty consulting.

GSW Faculty Consulting Policy

Recognizing that teaching, research and public service are the primary responsibilities of USG faculty members, it is reasonable and desirable for faculty members to engage in additional activity beyond duties assigned by the institution, which are professional in nature and based in the appropriate discipline for which the individual receives compensation during the contract year.

1. For ten month employees the maximum amount of time that faculty can consult during regular work hours is one day per week. Twelve month faculty assigned to administrative positions must take annual leave when engaged in consulting during their normal work hours consistent with the USG procedures governing the use of annual leave. If you are consulting for, or teaching for, the USG you need to follow the joint staff agreement guidelines as can be found in Human Resources.
2. You must adhere to current guidelines 4.13 and 4.15 on appropriate use of Information Technology resources (GTA Policy PS-08-003.01)
<https://www.gsw.edu/campus-life/resourcesinformation/studenthandbook/computer-and-network-usage-policy#4.15>
3. Faculty engaging in outside activities for compensation must have the written approval of their supervisor, Dean, and the Provost/VPAA. Approval will not be granted if there is a conflict of interest with the current position. The decision to grant approval can be appealed to the next level in the chain of command.
4. A plan for reimbursing the institution for use of the institution's personnel, facilities, equipment and or materials must be approved by the faculty members immediate supervisor, Dean, and the Provost/VPAA or her/his designee. The rates of compensation must be consistent with rates charged to outside groups or persons.