

Georgia Southwestern State University

General Faculty Meeting

Thursday, December 4, 2025 at 10:00a.m.

Nursing Auditorium

1. Call to Order

- a. Approval of Agenda

2. Approval of Minutes

- a. May 1, 2025

3. Brief Reports

- a. President Michelle Johnston
- b. Provost Rachel Abbott

4. Standing Committee Activity Reports

- a. Academic Affairs – Brian Smith
- b. Business and Finance – John Stovall
- c. Faculty Affairs – Benjamin Meador
- d. Faculty Development – Sally Merritt
- e. Global Engagement and High Impact Practices – Nedialka Iordanova
- f. Graduate Affairs – Jim Aller
- g. Institutional Effectiveness – David Jenkins
- h. Institutional Review Board – Debaleena Ghosh
- i. Instructional Technology – Justin Hodges
- j. Student Affairs – Jonathan Carter
- k. Faculty Senate – Jamie MacLennan

5. Special Reports

- a. USG Faculty Council – Michael Crosby
- b. HAIL – Paul Dahlgren

6. New Business

a. Academic Affairs

i. Curriculum Changes

- 1. Curriculum revision – Marketing Minor
- 2. Curriculum revision – Sociology Major

ii. New Curriculum

- 1. New Certificate – Visual Arts Studio
- 2. New Program – Bachelor of Science in Health Care Administration

b. Faculty Affairs

- i. Policy revision – Faculty Release Time for Professional Development

6. Additional Concerns

7. Announcements

8. Adjourn

Georgia Southwestern State University

General Faculty Meeting

In attendance: Johnston, Abbott, Shiller, Nichols, J. Swords, Long, Snider, Mulliens-Foreman, Gosa, Hasbach, Slocumb, Easom, Meador, Sha, Ouzts, S. Swords, Hayes, K. Smith, M. Smith, B. Smith, Martin, Thapa, Ghimire, Cook, Mukkavilli, Taylor, Gugg, Dave, Dehzoee, Bennett, Mallett, Brown, Cho, Berggren, Bragg, Pfeiffer, Dkyes, Carter, A. Stovall, MacLennan, Whaley, McKie, Watson, Bidwell, Jenkins, Cribbs, Dickens. Jones, Tarrer, Miller, Crosby, Pritchett, LeJeune, Iordanova, Megginson, Harvey, Davis, Bivins, Ross, Gary, Ragsdale, Mellinger, Russel, Bachhofer, Argo, Bryan, Robinson, Gurnack, Jacobs, Peavy, Fisk, Wang, J. Stovall, DiPaula, Dearmin, Dahlgren, Kaus, Ryer, Moir, Comeau, Grissett, Ghosh, Qi, Cotter.

Thursday, May 1, 2025 at 3:00p.m.

Nursing Auditorium

1. Call to Order – Call to order 302 p.m.

- a. Approval of Agenda
- b. Bryan moves to approve, Gurnack seconds
- c. Friend amendment to correct the date by Carter – accepted
- d. Passes unanimously

2. Approval of Minutes

- a. December 6, 2024
- b. Gurnack moves to approve, B. Smith seconds.
- c. Smith notes misspelling of Bryan in minutes. Carter accepts correction.
- d. Passes unanimously

3. Brief Reports

- a. President Michelle Johnston
 - i. Thank you for a great academic year!
 1. Congrats to T&P awardees.
 2. Congrats to faculty awards recipients
 - a. Advising: Comeau
 - b. Teaching: Ryer
 - c. Scholarship: LeJeune
 - d. Service: MacLennan
 3. LeJeune recognized as Student Government faculty of the year.
 4. Sexton recognized as Alumni professor of the year
 5. Dahlgren and Jenkins graduated from the USG's Executive Leadership Institute.
 - ii. Reminder that we are adding meetings between students and programs as part of new student week. Thanks Dr. Robinson for the suggestion.
 - iii. Student move in is Sat Aug 9th Help if you are able.
 - iv. NISS Updates

1. Presentation of playbook on May 22nd
- v. Thank you for the wider participation strategic plan brainstorm
 1. Link coming this week for online feedback
- vi. Facilities master plan is out for bid. Closes next Friday
- vii. Student Engagement and Success is being renamed Student Affairs and Enrollment to better match the mission of that office.
 1. Dr Gay Hayes transferring from interim to VP for Student Affairs and Enrollment Management
- viii. Search Updates
 1. Provost search in progress
 - a. 4th Finalist comes in today
 - b. Please fill out the individual surveys.
 - c. Wants to make offer by end of next week if possible
 - d. Want to onboard in July
 2. Two education searches, Chem, Math, Experiential Learning, Dean of Health Science, and Director of Access and Accommodation are in the works
- ix. Capital Projects
 1. Griffin Bell center is getting final touches
 2. Library renovation is on track
 3. New science building is in the end of the planning and concept phase
 - a. Have funding all set for each phase
- x. Budget
 1. State budget was good for higher ed.
 - a. Funding priority plan from the budget hearings from 1.7 million in new funds. We are able to do all of that.
 - b. No instate tuition increases this year. 3.5 percent increase in housing. Meal plan options mostly decrease.
 - c. State funding has no budget for raises
 - d. USG is giving small pool merit. For top 15 percent of faculty and staff
 - i. Waiting on updates on procedure
 - ii. Allocation is 58k, 45k in direct compensation.
 1. Eligibility requirements means 2 percent average for 19 faculty and 23 staff
- xi. Thank you to the transition committee: MacLennan, LeJeune, Stovall, Carter, Crosby, and Easom.
- xii. Thank you Senate leadership.
- xiii. See you all at commencement on Friday!
- b. Interim Provost Rachel Abbott
 - i. Thank you everyone for all the academic work you did!
 - ii. ASPIRE – Meeting with system went well (March 6, 25).

1. Meeting focused on new programs on the list or at risk.
Conversation went well. Gave strategies and ideas.
2. 3 Year programs, we will have a meeting in the future with the system. Meeting is not to talk about deactivation. But to update on progress.
- iii. New Programs being considered
 1. Doctor of Nursing Practice
 2. Community Health
 3. Masters in Teaching focused in pedagogy
- iv. Summer advising issues.
 1. Want to provide service in the students.
 2. Ask the deans to identify 12-month faculty/admin who will be working with those students.
- v. Post tenure review
 1. Audit is underway – Feedback could come at anytime
 2. Looked at all faculty in 23-24.
 3. System met with deans, reviewing handbook, and the materials of those individuals and letters.
 4. Senate is working on that language and the system is doing the same.
 - a. Clarifications may come soon – will send updates
- vi. AI – Policy passed in April board of regents (6.2.8)
 1. Language in senate minutes from this month
 2. AI currently is under plagiarism and would apply in the fall.
 3. 8 parts from the system office must be addressed by Oct 1 to get approved the USG
 4. Will be an AI task force in the fall to look at this.

4. Standing Committee Activity Reports

- a. Academic Affairs – Brian Smith
 - i. Thank the members esp. Dr. Gosh
 - ii. 108 proposals and policies
 - iii. Sub committees
 1. Grimes and Bishop chairs
 - iv. Thanks Smith and B. Davis for help
 - v. Updated and codified bylaws. Should have more clarity on process. See our proposal down the agenda.
- b. Business and Finance – John Stovall
 - i. Thanks to the members
 - ii. 2 meetings included president
 - iii. Meeting Monday to get responses from System office
- c. Faculty Affairs – Robert Bennett
 - i. Thanks to the committee

- ii. Thanks to Mehta who headed up provisional credit to P and T and handbook
 - iii. Approved USG values statement
 - d. Faculty Development – Manoj Thapa
 - i. Met twice in person
 - ii. Subcommittee twice more
 - iii. Review 45 FDG – 33k in request. Nearly all recommended to the Provost's office
 - iv. Clarified guidelines and application form
 - v. Thanks to all members
 - e. Global Engagement and High Impact Practices – Anish Dave
 - i. Met a few times this semester
 - ii. Recommended HIPs grants
 - iii. Ran taste of the world
 - iv. Thanks to all members
 - f. Graduate Affairs – Thelma Sexton
 - i. Met once and many email votes
 - ii. Reworded grad withdrawal policy
 - iii. Curriculum revision
 - 1. 4 new MBA courses
 - 2. MAT program
 - iv. Approved temporary graduate faculty status and approvals
 - g. Institutional Effectiveness – Michele McKie
 - i. Thanks to the members.
 - ii. Sub committees
 - 1. Assessment review – all assessment reviews completed except administrative support
 - 2. Strategic plan assessment – reported qualitative assessment completed
 - iii. Thanks Brown as secretary and Jenkins as chair
 - h. Institutional Review Board – Joseph Comeau
 - i. Thanks members
 - ii. Reviewed 4 application and 1 expedited
 - i. Instructional Technology – Sai Mukkavilli
 - i. Thanks to all
 - ii. Met twice and discussed teaching circles and tech updates shared by Rocye and team
 - j. QEP – Jennifer Ryer
 - i. Hail met 4 times to discuss and faculty need
 - ii. 4 presentations at conferences
 - 1. Teaching and learning
 - 2. Investiture
 - 3. Momentum

4. Invited at GGC to talk about programing modeled after ours
5. Invited to speak on panel at Association for the Study for Higher Education and SACSCOC
6. New videos from hail programs
 - a. Comm and Nursing videos previewed
- k. Student Affairs – Sally Merritt (Delivered by Carter)
 1. Revised student code of conduct to apply disruption/bullying to all of campus
 2. Approved constitutions
- l. Faculty Senate – Jamie MacLennan
 - i. 3 meetings
 - ii. What we approved is on the agenda
 - iii. Updated our bylaws
 1. Subcommittee lead by LeJeune, Members: Carter, Kaus, and Mulleins-Foreman
 - iv. Faculty evaluation taskforce
 1. Survey had over 70 responses
 2. Discussed results
 3. Wants to clear up standards
 4. Considering Having some set of general university standards
 5. Will work into the fall, goal is to be as transparent as possible.
5. New Business
 - a. Academic Affairs
 - i. **Curriculum Changes – B. Smith moves to approve all curriculum changes as a block. Gurnack, seconds. Creation of the Block Passes unanimously**
 1. **Moir moves to approve the block. Robinson seconds. The block passes unanimously.**
 2. Program Deactivation – B.A. Art
 3. Major change -Elementary Education – Major Change
 4. Major change – Health Science
 5. Major Change - Criminal Justice
 - a. Deletion of Social Justice concentration
 - b. Addition of Pre-Law concentration
 - c. Revision of Law Enforcement concentration
 6. Major change- Communication and Emerging Media
 7. Major change - English
 8. Major change – History
 9. Major change – Political Science
 10. Major change – Music
 11. Minor change - History

- 12. Minor change – English
- 13. Minor change - Political Science
- 14. Certificate change – Pre-Law Studies
- 15. Certificate Change – Strategic Communication
- 16. Certificate Change – Persuasion, Argument & Advocacy
- 17. Certificate Change – Media Production & Culture
- 18. Certificate Change – Journalism
- 19. Certificate Change – Health Communication

ii. New Curriculum

- 1. Certificate in Data Sciences –
 - a. B Smith moves to approve. Gugg seconds. Passes unanimously.
- 2. Certificate in Sports, Leadership, and Communication
 - a. B. Smith moves to approve. Robinson seconds. Passes unanimously

iii. Core revisions

- 1. Addition ENGL 2170 to Institutional Priorities
 - a. B Smith moves to approve. Gugg seconds. Passes unanimously.
- 2. Addition Engl 2160 to Arts, Humanities, and Ethics
 - a. B Smith moves to approve. Peavey seconds. Passes unanimously.
 - b. Note: concerns about the lack of focus on the institutional priorities are have been referred to academic affairs
- 3. Addition ECON 1101 to Social Sciences
 - a. Taylor moves to approve. B. Smith seconds. Passes unanimously.

iv. General Business

- 1. Proposed Revision of General Associate Degree and General Baccalaureate Degree Requirements
 - a. Cook moves to approve. Gugg seconds. Passes unanimously.

v. Academic Affairs Policy

- 1. Academic Affairs Bylaws
 - a. Jacobs moves to approve. Carter Seconds
 - b. Smith notes typos to be corrected in 5.b.3. Should say “file” not “tile”
 - c. Passes unanimously

2. Academic Affairs Statutes

- a. Bryan moves to approve. Carter seconds. Passes unanimously.
 - b. Move to amend by B. Smith: add a line to the motion to include the following: Change all mentions of by-laws to bylaws in the university statutes.
 - i. Mullins seconds the amendment. Amendment passes unanimously.
 - c. Motion passes unanimously
 - b. b) Graduate Affairs -Taylor moves to consider all graduate affairs items as a block. Cook seconds. The motion passes unanimously.**
 - i. Carter moves to approve the block. Jacobs seconds. The block passes unanimously.
 - ii. MSN – readmission policy
 - iii. MSN – course revision (adding pre-and co-requisites)
 - iv. MAT – new program
 - v. Graduate Withdrawal Policy
 - vi. Nursing double counted courses
 - vii. Double Canes program: Computer Science and Information Technology BS / Computer Science MS”
 - c. c) Faculty Affairs**
 - i. Handbook Revisions
 - 1. Carter moves to approve. Gurnack seconds. Passes unanimously.
 - ii. USG Core Values Statement
 - 1. Cook moves to approve. Gurnack seconds. Passes unanimously.
 - d. d) Faculty Development**
 - i. FDG form and instructions revisions
 - 1. Gurnack moves to approve. B. Smith seconds. Passes unanimously.
- ## 6. Additional Concerns
- a. Faculty are concerned about lack of access to cover letters for provost candidates.
 - b. Graduation applications are going slow and it is creating potential issues for students. It needs to happen before registration.
 - i. New staff, working back towards getting back on schedule. Office is working to get back on track.
 - c. Dynamic forms are having issues on Macs. Can we address?
- ## 7. Announcements
- a. Thanks to Gurnack for all of her work
 - b. ENGL 2160 Genera – please let students know it is an option
 - c. 3 Retirements in ARTS
 - i. Martin

- ii. Daniels – reception Wednesday at 3
 - iii. Gurnack
- d. Regents Cup success by GSW students.
- e. Sumter Players. Thursday -Sunday next week show
- f. Chess tournament – it was a great event.
- g. Get copies of Blue Fire. Congrats to Kaus for the launch
- h. Congrats to folks on finishing on their first year!

8. Adjourn – Meeting adjourned at 4:50 pm.

Minutes by Jonathan Carter



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

| | | | |
|--|-------------------------------|---|-----------------------------|
| Select Area of Change: | * Minor Curriculum ▼ | | |
| Faculty Member Submitting Proposal: | * Carol Bishop | | |
| Department Chair/Unit Head email address for approval: | * Business - Gaynor Cheokas ▼ | | |
| Undergraduate or Graduate Program?: | * Undergraduate Cours ▼ | | |
| Proposed Effective Date for Curriculum Change: | * 01/01/2026 | Degree & Program Name (e.g. BFA, Art): | * BBA Marketing Certificate |
| Present Requirements: * 15 hours including two required marketing courses and three elective marketing courses. | | Proposed Requirements: * 18 hours with the additional course being either an "Approved 3000-4000-level marketing course or MGNT 3650 International Business" | |

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

| | |
|---|--|
| Improving student learning outcomes: | Adding the International Business classes strengthens student learning outcomes since the Marketing curriculum does not have an international marketing class. |
| Adopting current best practice(s) in field: | Changing the certificate requirements to 18 hours aligns with the other BBA certificate programs. |
| Meeting mandates of State/Federal/Outside Accrediting Agencies: | |
| Other: | |

Source of Data to Support Suggested Change

| | |
|---|--|
| Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.: | Employers and alumni have expressed a desire for marketing minors to have a broader base of knowledge. |
| Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.) | |
| Source(s) of Data: | |

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

| | |
|--|---|
| Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.: | Student and alumni opinionnaires to evaluate the effectiveness of an additional class in preparing them for the job market and making them more attractive to potential employers |
| Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.): | |
| Other: | |

Attach a copy of the current curriculum sheet and the proposed curriculum sheet: *MKTG Minor Current and Proposed 10-27-25.xls

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Accept * ☒

* ...3533303835

Carol Bishop

Faculty Member:

10/29/2025

Date:

* ...3530393236

Gaynor Cheekas

Department Chair/Unit Head Signature:

10/29/2025, 4:25 PM

Date:

* ...3733373939

Bryan Davis

SACSCOC Liaison Signature:

11/11/2025, 8:10 AM

Date:

* ...3831343930

Brian Smith

Committee on Academic Affairs
Signature:

11/11/2025, 10:05 AM

Date:

* _____

Committee on Graduate Affairs Chair:

Date:

* _____

Secretary of the Faculty Senate
Signature:

Date:

* _____

Dean of the Faculty Signature:

Date:

MARKETING MINOR

CURRENT

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: 2025-2026

15 Hours Minimum

| Required Courses (15 cr) | Hrs | Term | Grade |
|--------------------------------------|-----|------|-------|
| MKTG 3800 Principles of Marketing | 3 | | |
| MKTG 4890 Marketing Management | 3 | | |
| Approved 4000-Level Marketing Course | 3 | | |
| Approved 4000-Level Marketing Course | 3 | | |
| Approved 4000-Level Marketing Course | 3 | | |

Additional Requirements:

Minimum grade of "C" in all course work counted toward minor. No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program.

Students should meet with a Marketing advisor to discuss a plan to complete the Marketing minor. The required courses are not offered every term.

Advisor Signature _____ Date _____

Business School Signature _____ Date _____

Degree/

Major: _____

Earned at: _____

Comments: _____

Completed by: _____ Date: _____

| MARKETING MINOR | | | | PROPOSED | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|-------|-------|--|--|-------------------|--|--|--|--|--|------------|--|--|--|--|--|-----------|--|--|--|--|--|---------------|--|-------|--|--|--|
| NAME | | | | gswID# | | | | | | | | | | | | | | | | | | | | | | | | | |
| ADVISOR | | | | Effective Catalog Year: 2025-2026 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 Hours Minimum | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Required Courses (15 cr) | | | | Additional Requirements: | | | | | | | | | | | | | | | | | | | | | | | | | |
| MKTG 3800 Principles of Marketing | 3 | Term | Grade | Minimum grade of "C" in all course work counted toward minor. No 3000-4000 level course can be used to satisfy requirements in both a major and a minor program. | | | | | | | | | | | | | | | | | | | | | | | | | |
| MKTG 4890 Marketing Management | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approved 3000-4000-Level Marketing Course | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approved 3000-4000-Level Marketing Course | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approved 3000-4000-Level Marketing Course | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approved 3000-4000-Level Marketing Course or MGNT 3650 International Business | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Students should meet with a Marketing advisor to discuss a plan to complete the Marketing minor. The required courses are not offered every term. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Advisor Signature | | | Date | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business School Signature | | | Date | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; padding: 5px;">Degree/ Major:</td> <td colspan="5" style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="padding: 5px;">Earned at:</td> <td colspan="5" style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="padding: 5px;">Comments:</td> <td colspan="5" style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="padding: 5px;">Completed by:</td> <td style="width: 40%; border-bottom: 1px solid black;"></td> <td style="padding: 5px;">Date:</td> <td colspan="3" style="border-bottom: 1px solid black;"></td> </tr> </table> | | | | | | Degree/ Major: | | | | | | Earned at: | | | | | | Comments: | | | | | | Completed by: | | Date: | | | |
| Degree/ Major: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Earned at: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Comments: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Completed by: | | Date: | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Proposal For a Major/Minor/Certificate Change

Curriculum Change Information

| | | | |
|--|---|--|-------------------|
| Select Area of Change: | * Major Curriculum ▼ | | |
| Faculty Member Submitting Proposal: | * Jamie MacLennan | | |
| Department Chair/Unit Head email address for approval: | * Dept. of Psych/Sociology - Jamie MacL ▼ | | |
| Undergraduate or Graduate Program?: | * Undergraduate Cours ▼ | | |
| Proposed Effective Date for Curriculum Change: | * 08/01/2026 | Degree & Program Name (e.g. BFA, Art): | * B.S., Sociology |

Present Requirements:

*Field of Study (18 hrs):
SOC1 1101 Introductory Sociology
SOC1 1160 Social Problems
SOC1 2101 Professional Dev in the Social Sciences
Select 9 lower level elective hours from:
ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON,
ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC,
PHYS, POLS, PSYC, SOSOC, SPAN, THEA, WGSS

Major Core (27 hrs):

*SOC1 3331 Sociological Statistics
SOC1 4420 Develop of Sociological Theory
SOC1 4440 Methods of Social Research
SOC1 4450 Seminar in Sociology

Choose 5 of the following courses (15 hrs):

SOC1 3293 Sociology of the Family
*SOC1 3308 Psychosocial Asp Of Aging
*SOC1 3309 Human Sexuality
*SOC1 3311 Social Psychology
SOC1 3318 Sociology of Religion
SOC1 3319 Sociology of Paranormal Belief
*SOC1 3340 Mass Media
SOC1 3350 Criminology
SOC1 4230 Soc of Health and Medicine
SOC1 4350 Family Violence
SOC1 4411 Race/Minority
SOC1 4417 Gender and Society
SOC1 4445 Deviant Social Behavior
SOC1 4460 Environmental Sociology
SOC1 4465 Soc & Natural Resources
SOC1 449A Special Topics
SOC1 4492 Sociology Internship
SOC1 4498 Research

Proposed Requirements:

*Field of Study (18 hrs):
SOC1 1101 Introduction to Sociology
SOC1 1160 Contemporary Social Problems
SOC1 2101 Professional Dev in the Social Sciences
Select 9 lower level elective hours from:
ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON,
ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC,
PHYS, POLS, PSYC, SOSOC, SPAN, THEA, WGSS

Major Core (12 hrs):

SOC1 3000 Understanding Society
SOC1 4900 Sociology Capstone
**SOC1 Elective
**SOC1 Elective

Choose a concentration (9 hrs):

Research Concentration

*SOC1 3331 Sociological Statistics
SOC1 4498 Research
SOC1 4499 Research II

Social Work Concentration

SOC1 3325 Introduction to Social Work

Select two of the following courses:

SOC1 3293 Sociology of the Family
SOC1 3308 Psychosocial Asp of Aging
SOC1 4230 Soc of Health and Medicine
SOC1 4350 Family Violence
PSYC 4405 Theo and Tech of Counseling

General Sociology Concentration

**SOC1 Elective
**SOC1 Elective
**SOC1 Elective

Justification

Select one or more of the following to indicate why the proposed change will be beneficial, giving your justification. Include and/or append relevant supporting data.

Improving student learning outcomes:

Preparation for careers and/or graduate school is one of our assessed program learning outcomes. These changes support this program learning outcome by better aligning our curriculum with common career paths of sociology majors, and with concentrations that better signal their competencies to future employers.

Adopting current best practice(s) in field:

Meeting mandates of
State/Federal/Outside Accrediting Agencies:

Other:

The previous curriculum was a traditional sociology curriculum that prepared students for graduate studies in sociology. Our experience and alumni data suggest that our graduates are more likely to pursue other paths, such as careers in businesses, government agencies, or graduate studies in other fields like social work. The proposed curriculum will better align with these types of trajectories, and includes course names that better reflect this reality.

Source of Data to Support Suggested Change

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

These changes were largely influenced by the external review team from the Comprehensive Program Review of 2024-25. The sociology faculty also examined and discussed a variety of sociology programs for ideas that would improve our program's attractiveness.

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Source(s) of Data:

Plans for assessing the effectiveness of the change in meeting the program's learning outcomes

(i.e., how does this change fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.:

Qualitative items from our program assessment, particularly from the exit and alumni surveys assessing preparation for careers and graduate school.

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.):

Quantitative items measured in our program assessment.

Other:

Attach a copy of the current curriculum sheet and the proposed curriculum sheet:

*Old and New Sociology curriculum sheets.pdf

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Accept* ☒

* ...3433393931

Jamie MacLennan
Faculty Member:

10/24/2025

Date:

* ...3437373035

Jamie MacLennan
Department Chair/Unit Head Signature:

10/24/2025, 3:56 PM

Date:

* ...3833353937

Bryan Davis
SACSCOC Liaison Signature:

10/27/2025, 8:26 AM

Date:

* ...3233303132

Brian Smith
Committee on Academic Affairs
Signature:

11/10/2025, 5:07 PM

Date:

Committee on Graduate Affairs Chair:

Date:

Secretary of the Faculty Senate
Signature:

Date:

Dean of the Faculty Signature:

Date:

B.S. in SOCIOLOGY

NAME _____

gswID# _____

ADVISOR _____

Effective Catalog Year: **2024-2025**

IMPACTS CORE: 60 HOURS

| Institutional Priority (4-5 credits) | Hrs | Term | Grade |
|--|------------|-------------|--------------|
| Select 4 - 5 hours from list below: | | | |
| | | | |
| CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3), INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3), SOC 1200(3), SOSC 1101(3), THEA 1110(3), WGSS 2001(3) | | | |
| Math & Quantitative Reasoning (3 hrs; min grade | Hrs | Term | Grade |
| MATH 1001, 1101, 1111, 1113, 1120, or 1401 | | | |
| Political Science & US History (6 credits) | Hrs | Term | Grade |
| POLS 1101 American Government | 3 | | |
| HIST 2111 or 2112 US Hist I or II | 3 | | |
| Art, Humanities & Ethics (6 credits) | Hrs | Term | Grade |
| ENGL 2111, 2112, 2121, 2122, 2131, or 2132 | 3 | | |
| ARTC 1100, MUSC 1100 or THEA 1100 | 3 | | |
| Written Communication (6 credits; min grade of C | Hrs | Term | Grade |
| ENGL 1101 | 3 | | |
| ENGL 1102 | 3 | | |
| Tech, Science & Math (10 hrs min) | Hrs | Term | Grade |
| Course Options | | | |
| Non-Science Majors Only (Minimum 10 hours): | | | |
| Lab Science - | 4 | | |
| Lab (if CHEM or BIOL) | | | |
| 2 Tech, Science & Math Courses - | 3 | | |
| Optional Lab (if CHEM or BIOL) | 3 | | |
| Social Science (6 credits) | Hrs | Term | Grade |
| SOCI 1101, PSYC 1101, ECON 2105, | 3 | | |
| HIST 1111 OR 1112 | 3 | | |
| Field of Study (18 hrs) | Hrs | Term | Grade |
| SOCI 1101 Introductory Sociology | 3 | | |
| SOCI 1160 Social Problems | 3 | | |
| SOCI 2101 Professional Dev of the Social Sciences | 3 | | |
| Select 9 lower level elective hours from: | | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON, ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC, PHYS, POLS, PSYC, SOSC, SPAN, THEA, WGSS | | | |

| Physical Education (4 hrs) | Hrs | Term | Grade |
|----------------------------|-----|------|-------|
| PEDS 1010 Lifetime Fitness | 1 | | |
| PEDS 2000 CPR/First Aid | 2 | | |
| PEDS (Activity) | 1 | | |

| Additional Requirements | |
|-------------------------|-----------------|
| GA HISTORY | US HISTORY |
| GA CONSTITUTION | US CONSTITUTION |
| UNIV 1000 | |

| Courses Not Listed Above: | Hrs | Term | Grade |
|---------------------------|-----|------|-------|
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| | | | |

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

| Major Core (27 hrs) | Hrs | Term | Grade |
|--|------------|-------------|--------------|
| *SOCI 3331 Sociological Statistics | 3 | | |
| SOCI 4420 Develop of Sociological Theory | 3 | | |
| SOCI 4440 Methods of Social Research | 3 | | |
| SOCI 4450 Seminar in Sociology | 3 | | |
| Choose 5 of the following courses (15 hrs): | | | |
| SOCI 3293 Sociology of the Family | 3 | | |
| *SOCI 3308 Psychosocial Asp Of Aging | 3 | | |
| *SOCI 3309 Human Sexuality | 3 | | |
| *SOCI 3311 Social Psychology | 3 | | |
| SOCI 3318 Sociology of Religion | 3 | | |
| SOCI 3319 Sociology of Paranormal Belief | 3 | | |
| *SOCI 3340 Mass Media | 3 | | |
| SOCI 3350 Criminology | 3 | | |
| SOCI 4230 Soc of Health and Medicine | 3 | | |
| SOCI 4350 Family Violence | 3 | | |
| SOCI 4411 Race/Minority | 3 | | |
| SOCI 4417 Gender and Society | 3 | | |
| SOCI 4445 Deviant Social Behavior | 3 | | |
| SOCI 4460 Environmental Sociology | 3 | | |
| SOCI 4465 Soc & Natural Resources | 3 | | |
| SOCI 449A Special Topics | 3 | | |
| SOCI 4492 Sociology Internship | 3 | | |
| SOCI 4498 Research | 3 | | |
| Minor, Cert or Free Elect (15-18 hrs) | Hrs | Term | Grade |
| | | | |
| | | | |
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| | | | |
| | | | |
| Free Electives (15-18 hrs) | Hrs | Term | Grade |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |

| Minor, Certificate, and Elective Hours |
|---|
| Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework. |

| ADDITIONAL REQUIREMENTS |
|---|
| Minimum grades of "C" required in Field of Study and all major and minor courses. |
| Only 3 hours of tutorial courses (internships, special topics, senior research) can be used towards major requirements. |
| *Equivalent Psychology classes may be substituted for these major Sociology courses. |

| UNIVERSITY POLICIES AND PRACTICES |
|---|
| Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses. |
| A <u>minimum</u> of 120 semester hours must be completed for graduation. |
| 39 semester hours must be upper division work at the 3000-4000 level. |
| If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives. |
| Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives. |
| Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the |

| | |
|---------------|--|
| Prior Degree/ | |
| Major: | |
| Earned at: | |
| Comments: | |
| Completed by: | |
| Date: | |

B.S. in SOCIOLOGY

NAME _____
 ADVISOR _____

gswid# _____

NEW

Effective Catalog Year: 2026-2027

IMPACTS CORE: 60 HOURS

| Institutional Priority (4-5 credits) | Hrs | Term | Grade |
|---|------------|-------------|--------------|
| Select 4 - 5 hours from list below: | | | |
| | | | |
| CIS 1000(3), COMM 1110 (3), ENGL 2200(3), Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3), INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2), POLS 2401(3), SOCI 1200(3), SOSC 1101(3), THEA 1110(3), WGSS 2001(3) | | | |
| Math & Quantitative Reasoning (3 hrs; min grade of C) | Hrs | Term | Grade |
| MATH 1001, 1101, 1111, 1113, 1120, or 1401 | | | |
| Political Science & US History (6 credits) | Hrs | Term | Grade |
| POLS 1101 American Government | 3 | | |
| HIST 2111 or 2112 US Hist I or II | 3 | | |
| Art, Humanities & Ethics (6 credits) | Hrs | Term | Grade |
| ENGL 2111, 2112, 2121, 2122, 2131, or 2132 | 3 | | |
| ARTC 1100, MUSC 1100 or THEA 1100 | 3 | | |
| Written Communication (6 credits; min grade of C) | Hrs | Term | Grade |
| ENGL 1101 | 3 | | |
| ENGL 1102 | 3 | | |
| Tech, Science & Math (10 hrs min) | Hrs | Term | Grade |
| <u>Course Options</u> | | | |
| Non-Science Majors Only (Minimum 10 hours): | | | |
| Lab Science - | 4 | | |
| Lab (if CHEM or BIOL) | | | |
| 2 Tech, Science & Math Courses - | 3 | | |
| Optional Lab (if CHEM or BIOL) | 3 | | |
| Social Science (6 credits) | Hrs | Term | Grade |
| PSYC 1101, ECON 2105, | 3 | | |
| HIST 1111 OR 1112 | 3 | | |
| Field of Study (18 hrs) | Hrs | Term | Grade |
| SOCI 1101 Introduction to Sociology | 3 | | |
| SOCI 1160 Contemporary Social Problems | 3 | | |
| SOCI 2101 Professional Dev in the Social Sciences | 3 | | |
| Select 9 lower level elective hours from: | | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| ART, BIOL, CHEM, CHIN, COMM, CRJU, CSCI, ECON, ENGL, ENVS, FREN, GEOL, HIST, MATH, MUSC, PHYS, POLS, PSYC, SOSC, SPAN, THEA, WGSS | | | |

| Physical Education (4 hrs) | Hrs | Term | Grade |
|----------------------------|-----|------|-------|
| PEDS 1010 Lifetime Fitness | 1 | | |
| PEDS 2000 CPR/First Aid | 2 | | |
| PEDS _____ (Activity) | 1 | | |

| Additional Requirements | |
|-------------------------|-----------------|
| GA HISTORY | US HISTORY |
| GA CONSTITUTION | US CONSTITUTION |
| UNIV 1000 | |

| Courses Not Listed Above: | Hrs | Term | Grade |
|---------------------------|-----|------|-------|
| | | | |
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| | | | |
| | | | |
| | | | |

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

| Major Core (12 hrs) | Hrs | Term | Grade |
|---|------------|-------------|--------------|
| Required for all Sociology Majors: | | | |
| SOCI 3000 Understanding Society | 3 | | |
| SOCI 4900 Sociology Capstone | 3 | | |
| **SOCI Elective | 3 | | |
| **SOCI Elective | 3 | | |
| Choose a concentration (9 hrs) | Hrs | Term | Grade |
| Research Concentration | | | |
| *SOCI 3331 Sociological Statistics | 3 | | |
| SOCI 4498 Research | 3 | | |
| SOCI 4499 Research II | 3 | | |
| Social Work Concentration | | | |
| SOCI 3325 Introduction to Social Work | 3 | | |
| <i>Select two of the following courses:</i> | | | |
| SOCI 3293 Sociology of the Family | 3 | | |
| SOCI 3308 Psychosocial Asp of Aging | 3 | | |
| SOCI 4230 Soc of Health and Medicine | 3 | | |
| SOCI 4350 Family Violence | 3 | | |
| PSYC 4405 Theo and Tech of Counseling | 3 | | |
| General Sociology Concentration | | | |
| **SOCI Elective | 3 | | |
| **SOCI Elective | 3 | | |
| **SOCI Elective | 3 | | |

| Minor, Cert or Free Elect (15-18 hrs) | Hrs | Term | Grade |
|---------------------------------------|-----|------|-------|
| | | | |
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| Free Electives (21-24 hrs) | Hrs | Term | Grade |
|----------------------------|-----|------|-------|
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |
| Free Elective | | | |

| Minor, Certificate, and Elective Hours |
|---|
| Minor, certificate, and/or electives must include a minimum total of 12 semester hours of 3000 level or above coursework. |

| ADDITIONAL REQUIREMENTS |
|---|
| Minimum grades of "C" required in Field of Study and all major and minor courses. |
| *Equivalent Psychology classes may be substituted for these major sociology courses |
| **Major required Sociology elective courses must be 3000 level or above. |

| UNIVERSITY POLICIES AND PRACTICES |
|--|
| Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses. |
| A <u>minimum</u> of 120 semester hours must be completed for graduation. |
| 39 semester hours must be upper division work at the 3000-4000 level. |
| If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives. |
| Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours. If more than 15 hours are earned, the extra hours must be used to fulfill the 120 hours needed for a degree. |

| | |
|-------------------------|-------------------|
| Prior Degree/ Major: | _____ |
| Earned at: | _____ |
| Comments: | _____ |
| Completed by: | _____ Date: _____ |



Proposal For A New Program

Disclaimer

The Formal Proposal must be approved at all applicable levels of faculty governance before being submitted to the University System of Georgia.

| | |
|--|--|
| Degree / Program Name: | * Visual Arts Studio Certificate |
| Faculty Member Submitting Proposal: | * Laurel Robinson |
| Department Chair/Unit Head email address for approval: | * Dept. of Visual Arts - Laurel Robinson |
| Undergraduate or Graduate Program?: | * Undergraduate Course |
| Semester to be Effective: | * Spring |
| Year to be Effective: | * 2026 |

Justification

Select one or more of the following to indicate why the proposed course will be beneficial, giving your justification. Include and/or append relevant supporting data.

| | |
|---|---|
| Improving student learning outcomes: | This certificate should provide opportunities for students having academic difficulties for a variety of reasons, such as learning disabilities, to have success at GSW. It could also provide further credentials for students or non-degree seeking students to accumulate studio credits and complete this as a stand-alone or an add-on to their major. |
| Adopting current best practice(s) in field: | |
| Meeting mandates of State/Federal/Outside Accrediting Agencies: | |
| Other: | We have had several students on the autism spectrum who have been unable to successfully complete upper division academic courses, but have done well in studio courses. This certificate could provide an avenue for success. Getting an actual certificate and "graduating" with it, would be a positive milestone rather than failing. |
| Supporting Data: | |

Source of Data for Proposed Program

| | |
|---|--|
| Job Demand Data: | |
| Are jobs on the Governor's list of High Demand Careers? | |

Assessment Plan

(i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

| | |
|---|---|
| Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc. | |
| Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.) | students fulfilling this certificate present a portfolio or participate in an exhibition as culmination of the certificate. |
| Other: | |
| Attach a copy of the proposed curriculum sheet: | *Visual Arts - Studio Certificate 2025.xls |

privacy can be sent to dataprivacy@gsw.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3136303130
Laurel Robinson 09/11/2025, 12:28 PM
Faculty Member Signature: Date:

* ...3033373039
Laurel Robinson 09/11/2025, 1:28 PM
Unit Head Signature: Date:

* ...3635303132
Bryan Davis 09/11/2025, 1:40 PM
GSW SACSCOC Liaison Signature: Date:

* ...3239383331
Brian Smith 09/29/2025, 5:15 PM
Committee on Academic Affairs
Signature: Date:

*

Committee on Graduate Affairs
Signature: Date:

*

Secretary of Faculty Senate Signature: Date:

*

Dean of the Faculty Signature: Date:

VISUAL ARTS STUDIO CERTIFICATE

NAME _____
ADVISOR _____

gswID# _____

Effective Catalog Year: 2026-2027

18 Hours

| Required Courses (3 hrs) | Hrs | Term | Grade |
|--------------------------|-----|------|-------|
| ARTF 1010 Drawing I | 3 | | |

Additional Requirements:

Minimum grade of "C" in all course work. Must take beginning course first in any studio concentration.

| 2-Dimensional Art Concentration | Hrs | Term | Grade |
|---------------------------------|-----|------|-------|
| ARTF 1020 2-D Design Color | 3 | | |

Select 12 hrs:

Any 3000/4000 level ARST or ARTX in the following:

Painting, Drawing, Printmaking, Digital Art, Photography

| | | | |
|--|---|--|--|
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |

OR

| 3-Dimensional Art Concentration | Hrs | Term | Grade |
|---------------------------------|-----|------|-------|
| ARTF 1030 3-D Design/Tools | 3 | | |

Select 12 hrs:

Any 3000/4000 level ARST or ARTX in the following:

Ceramics, Sculpture, Glassblowing

| | | | |
|--|---|--|--|
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |

Major: _____

Earned at: _____

Comments: _____

Completed by: _____

Date: _____

Advisor Signature

Department Chair Signature

| |
|-------|
| |
| level |
| |

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| |

Date

Date



Proposal For A New Program

Disclaimer

The Formal Proposal must be approved at all applicable levels of faculty governance before being submitted to the University System of Georgia.

| | |
|--|---|
| Degree / Program Name: | <input type="text" value="Bachelor of Science in Healthcare Administration"/> |
| Faculty Member Submitting Proposal: | <input type="text" value="Timothy Tolbert"/> |
| Department Chair/Unit Head email address for approval: | <input type="text" value="Health Sciences - Timothy Tolbert"/> |
| Undergraduate or Graduate Program?: | <input type="text" value="Undergraduate Course"/> |
| Semester to be Effective: | <input type="text" value="Fall"/> |
| Year to be Effective: | <input type="text" value="2027"/> |

Justification

Select one or more of the following to indicate why the proposed course will be beneficial, giving your justification. Include and/or append relevant supporting data.

| | |
|---|---|
| Improving student learning outcomes: | <p>The proposed Bachelor of Healthcare Administration (BHA) program will enhance student learning outcomes by integrating evidence-based management, data analytics, and policy competencies aligned with current healthcare leadership demands. The curriculum blends business, health systems, and applied administrative coursework to equip students with the knowledge and skills required for leadership positions in hospitals, long-term care facilities, medical practices, and public health organizations. By embedding data-driven decision-making, financial literacy, and quality improvement principles throughout the curriculum, students will achieve improved outcomes in critical thinking, applied ethics, communication, and leadership within healthcare contexts.</p> |
| Adopting current best practice(s) in field: | <p>The proposed curriculum reflects national best practices recommended by the Association of University Programs in Health Administration (AUPHA) and the Commission on Accreditation of Healthcare Management Education (CAHME) at the undergraduate level. Courses such as Health Informatics & Data Analytics, Quality & Performance Improvement in Healthcare, and Healthcare Policy & Advocacy align with competencies outlined in the Healthcare Leadership Alliance Competency Model. The inclusion of a capstone practicum ensures experiential learning, consistent with industry expectations for workforce readiness and applied problem-solving.</p> |
| Meeting mandates of State/Federal/Outside Accrediting Agencies: | <p>The U.S. Bureau of Labor Statistics and Georgia Department of Labor project strong job growth in healthcare management and related administrative fields. Healthcare Administration is listed among Georgia's High-Demand Career Fields, reflecting state-level workforce priorities. The program also aligns with USG's charge to expand access to high-demand, workforce-aligned degrees within the healthcare sector—particularly in rural and underserved regions of Southwest Georgia.</p> |
| Other: | <p>The degree supports the strategic goals of GSW's School of Health Sciences to diversify program offerings beyond direct patient care and to develop a pipeline of healthcare leaders capable of managing operations, compliance, and population health initiatives. This program will create synergies with existing degrees in Exercise Science, Long-Term Care Management, and Nursing.</p> |
| Supporting Data: | |

Source of Data for Proposed Program

| | |
|---|--|
| Job Demand Data: | <input type="text" value="hot_careers_current-HCA.pdf"/> |
| Are jobs on the Governor's list of High Demand Careers? | <input type="text" value="Yes"/> |

Assessment Plan

(i.e., how does this course fit within the current program assessment plan and what sorts of data will be collected and evaluated to determine if the course is meeting stated program or course outcomes?)

Indirect measures: Student opinionnaires; student, employers, or alumni surveys, etc.

Student Opinionnaires and Course Evaluations: End-of-course surveys will gather student feedback on perceived preparation and relevance of course content to healthcare administration roles.

Alumni and Employer Surveys: Graduates and employer partners will evaluate how effectively the course prepared students for leadership, compliance, and administrative roles.

Advisory Board Feedback: Regional healthcare administrators participating on the program's advisory board will provide input regarding the course's alignment with current workforce needs.

Exit and Post-Graduation Surveys: Data will track student satisfaction and job placement in healthcare management positions.

Direct Measures: Materials collected and evaluated for program assessments purposes: (tests, portfolios, assignments, etc.)

Course-Embedded Assessments: Tests, case studies, and analytical projects will be used to measure mastery of ethics, finance, informatics, and policy competencies.

Portfolio and Capstone Evaluation: Student deliverables—including reports, presentations, and practicum projects—will be reviewed using standardized rubrics aligned with program outcomes.

Benchmarking: Course performance will be compared with AUPHA undergraduate competencies and internal benchmarks established by the School of Health Sciences.

Practicum/Capstone Evaluation Data: Preceptor/faculty evaluations will assess student performance in applied healthcare administration settings.

Other:

Annual Program Assessment: Results will be reported through the School of Health Sciences' assessment cycle and incorporated into GSW's annual Institutional Effectiveness report.

Comprehensive Program Review (CPR): Conducted every five years to ensure alignment with institutional and USG standards.

Continuous Improvement Loop: Assessment data will guide curriculum adjustments, ensuring the course continues to meet evolving state and national healthcare administration standards.

Attach a copy of the proposed curriculum sheet:

*2. HCA Curriculum Sheet.xlsx

All personal data and special categories of sensitive personal data collected or processed by Georgia Southwestern State University must comply with the University System of Georgia's (USG) Cybersecurity Plan, as authorized by the Board of Regents Policy Manual Section 10.4 Cybersecurity: www.usg.edu/policies. Anyone suspecting their sensitive personal data has been exposed to unauthorized access, report your suspicion to techsupp@gsu.edu. Otherwise, questions concerning general data privacy can be sent to dataprivacy@gsu.edu. Signature (below) and submission of this form provides consent to and acknowledgement of the USG Data Privacy and Legal Notice and relative policies.

Accept * ☒

* ...3834353231

Timothy Tolbert

10/22/2025, 12:45 PM

Faculty Member Signature:

Date:

* ...3632303233

Timothy Tolbert

10/22/2025, 12:46 PM

Unit Head Signature:

Date:

* ...3834303838

Bryan Davis

11/11/2025, 8:11 AM

GSW SACSCOC Liaison Signature:

Date:

*

...3533313936

Brian Smith

11/11/2025, 10:04 AM

Committee on Academic Affairs
Signature:

Date:

*

Committee on Graduate Affairs
Signature:

Date:

*

Secretary of Faculty Senate Signature:

Date:

*

Dean of the Faculty Signature:

Date:

B.S. in Healthcare Administration

NAME

ADVISOR

gswID#

Effective Catalog Year: 2026-2027

IMPACTS CORE: 60 HOURS

| Institutional Priority (4-5 credits) | Hrs | Term | Grade |
|--|------------|-------------|--------------|
| Select 4 - 5 hours from list below: | | | |
| | | | |
| | | | |
| CIS 1000(3), COMM 1110 (3), ENGL 2200(3), ENGL 2170 (3) | | | |
| Foreign Lang (2000 level)(3), HIST 2600 (2), HIST 2800(3), | | | |
| INTL 2000 (1-3), LEAD 2020(2), LIBR 1101(2),POLS 2401(3), | | | |
| SOCI 1200(3), SOSOC 1101(3), WGSS 2001(3) | | | |
| Math & Quantitative Reasoning (3 credits; min grade of C) | Hrs | Term | Grade |
| MATH 1001, 1101, 1111, 1113, 1120, or 1401 | | | |
| Recommended Math Courses by Program | | | |
| Political Science & US History (6 credits) | Hrs | Term | Grade |
| POLS 1101 American Government | 3 | | |
| HIST 2111 or 2112 US Hist I or II | 3 | | |
| Art, Humanities & Ethics (6 credits) | Hrs | Term | Grade |
| ENGL 2110, 2120, 2130, 2160 or PHIL 2020 | 3 | | |
| ARTC 1100 or MUSC 1100 | 3 | | |
| Written Communication (6 credits; min grade of C) | Hrs | Term | Grade |
| ENGL 1101 | 3 | | |
| ENGL 1102 | 3 | | |
| Tech, Science & Math (10 hrs min) | Hrs | Term | Grade |
| Course Options | | | |
| Lab Science - | | | |
| Lab (if CHEM or BIOL) | | | |
| 2 Tech, Science & Math Courses - | | | |
| | | | |
| Optional Lab (if CHEM or BIOL) | | | |
| Recommended STEM Courses by Program | | | |
| Social Science (6 credits) | Hrs | Term | Grade |
| SOCI 1101, PSYC 1101, SOSOC 2101, | 3 | | |
| HIST 1111, HIST 1112, POLS 2101, ECON 1101 | 3 | | |
| Field of Study (18 hrs) | Hrs | Term | Grade |
| ACCT 2101 Accounting Principles I | 3 | | |
| ACCT 2102 Accounting Principles II | 3 | | |
| BUSA 2010 Microcomputer App in Business | 3 | | |
| BUSA 2106 The Environment of Business | 3 | | |
| ECON 2105 Principles of Macroeconomics | 3 | | |
| ECON 2106 Principles of Microeconomics | 3 | | |

| Physical Education (4 hrs) | Hrs | Term | Grade |
|----------------------------|-----|------|-------|
| PEDS 1010 Lifetime Fitness | 1 | | |
| PEDS 2000 CPR/First Aid | 2 | | |
| PEDS (Activity) | 1 | | |

| Additional Requirements | | | |
|-------------------------|--|-----------------|--|
| GA HISTORY | | US HISTORY | |
| GA CONSTITUTION | | US CONSTITUTION | |
| UNIV 1000 | | | |

MAJOR/ELECTIVE REQUIREMENTS: 60 HOURS

| Business Core (27 hrs) | Hrs | Term | Grade |
|---|------------|-------------|--------------|
| BUSA 3050 Business Statistics | 3 | | |
| BUSA 3060 Quantitative Management | 3 | | |
| BUSA 3105 Communications in Bus Env | 3 | | |
| BUSA 3150 Business Finance | 3 | | |
| MKTG 3800 Principles of Marketing | 3 | | |
| MGNT 3600 Principles of Management | 3 | | |
| HRMT 3670 Intro Human Res Mgmt | 3 | | |
| MGNT 3680 Organizational Theory-Behavior | 3 | | |
| MGNT 3700 Info Systems for Mgmt | 3 | | |
| Healthcare Administration Major (33 hrs) | Hrs | Term | Grade |
| HLTH 3001 Introduction to Healthcare Systems | 3 | | |
| HLTH 3102 Healthcare Ethics & Law | 3 | | |
| HLTH 3103 Healthcare Finance & Reimbursement | 3 | | |
| HLTH 3104 Health Informatics & Data Analytics | 3 | | |
| HLTH 4101 Quality & Performance Improvement in Healthcare | 3 | | |
| HLTH 4102 Healthcare Human Resources & Workforce Management | 3 | | |
| HLTH 4103 Healthcare Operations & Facilities Management | 3 | | |
| HLTH 4104 Population Health & Community Health | 3 | | |
| HLTH 4105 Healthcare Policy & Advocacy | 3 | | |
| HLTH 4109 Practicum/Capstone Project in Healthcare Administration | 6 | | |

| UNIVERSITY POLICIES AND PRACTICES |
|---|
| Minimum grade of "C" required in Math & Quantitative Reasoning, Written Communication, Field of Study, and all major courses. |
| A <u>minimum</u> of 120 semester hours must be completed for graduation. |
| 39 semester hours must be upper division work at the 3000-4000 level. |
| If MATH 1120 is taken in Math & Quantitative Reasoning, the extra hour earned will count in Free Electives. |
| Hours from Institutional Priority plus hours from Tech, Science & Math must equal 15 hours. If more than 15 hours are earned, the extra hours will count in Free Electives. |
| Hours earned to fulfill PE requirements and UNIV 1000 cannot be used to meet the 120 hours needed for a degree. |

| | |
|-------------------------|-------|
| Prior Degree/ Major: | |
| Earned at: | |
| Comments: | |
| Completed by: | Date: |

Faculty Affairs Draft: Faculty Release Time Policy

Proposed (pg. 2)

Original (pg.3)

Faculty Offices

Insofar as possible, faculty offices are assigned in the general area of the school or department office and the area where the instructor teaches by the academic dean. Office assignments and telephone numbers are listed in the campus directory for faculty and staff.

Faculty Absences

Faculty members are expected to meet every class as scheduled by the department chair or academic dean and to participate in academic advising of students. Alterations to this schedule, which may include alternate class times and/or delivery modes under reasonable and limited circumstances, should be approved by the department chair or academic deans if they are not to be recorded as absences. Any faculty member who must miss a scheduled class should have that absence approved in advance by his/her department chair or academic dean whenever possible. Faculty members should avoid being absent from class for personal reasons.

Absences from class should be recorded through OneUSG Connect. Faculty should also follow departmental policy regarding other parties (e.g., department chair) to whom absences should be reported. See sick leave policy on Section IV.

Faculty Release Time

Faculty members may be approved for a reduced teaching load to facilitate professional activities such as—but not limited to—substantial research projects, substantial service work, or coursework enhancing their ability to contribute to the university. A reduced load is possible only when the needs of the class schedule can be met by other means.

A faculty member who wishes to teach a reduced load during any given term must submit a written request to their direct supervisor, describing in detail the activity for the term, the benefits to the faculty member and to the university of the activity, and the method and date for reporting the completion of the activity.

If the department chair/associate-dean can meet the demands of students and the schedule while accommodating the release time and supports the request, chairs should address a recommendation to the dean, and deans should send their recommendations to the Vice President for Academic Affairs. These recommendations should include a description of how workload will be redistributed and what benefits are seen or needs are addressed for the department/college/university. The Vice President for Academic Affairs will make the final determination of request approval or denial. In the case of approval or denial, at any level, an explanation will be provided.

Initial faculty requests must be submitted to their supervisor no later than a) December 1st, if they are requesting the release during the following fall term, or b) by July 1st, for release requests for the following spring or summer terms. Chair and deans will then forward their recommendations to the next reviewer within 14 business days, and the Vice President for Academic Affairs will make a final determination within 14 business days of receipt. A final decision should therefore be reached before release of the teaching schedule for the term in question.

The Tuition Assistant Program (TAP) is a general benefit to GSW employees; granting of TAP should not be considered as implicit approval of release time, nor should it in any way decrease the likelihood of release time being granted.

Faculty Searches

All searches for faculty positions must follow the guidelines published by Human Resources.

Faculty Offices

Insofar as possible, faculty offices are assigned in the general area of the school or department office and the area where the instructor teaches by the academic dean. Office assignments and telephone numbers are listed in the campus directory for faculty and staff.

Faculty Absences

Faculty members are expected to meet every class as scheduled by the department chair or academic dean and to participate in academic advising of students. Alterations to this schedule, which may include alternate class times and/or delivery modes under reasonable and limited circumstances, should be approved by the department chair or academic deans if they are not to be recorded as absences. Any faculty member who must miss a scheduled class should have that absence approved in advance by his/her department chair or academic dean whenever possible. Faculty members should avoid being absent from class for personal reasons.

Absences from class should be recorded through OneUSG Connect. Faculty should also follow departmental policy regarding other parties (e.g., department chair) to whom absences should be reported. See sick leave policy on Section IV.

Faculty Released Time for Professional Development

Faculty members may be approved for a reduced teaching load in order to conduct professional activity such as research or upgrading skills by taking course work which will enhance the faculty member's ability to teach at Georgia Southwestern State University. A reduced load is possible only when the needs of the class schedule can be met by other means.

A faculty member who wishes to teach a reduced load during any given term should request the reduction in writing at least two terms prior to that for which the reduced load is being requested. A memorandum should be addressed to the department chair or academic dean describing in detail the project for the term, the benefits to the faculty member or to the University of the project, and the method and date for reporting the completion of the project. If the department chair or academic dean can meet the demands of students and the schedule without a full load being taught by the faculty member, the dean/chair should address an endorsement of approval for the request to the Vice President for Academic Affairs. This endorsement should include a description of the method the dean/chair will use to staff the department or school's needs without the services of the faculty member requesting a reduced load. Final approval of released time may be granted only by the Vice President for Academic Affairs.

Faculty Searches

All searches for faculty positions must follow the guidelines published by Human Resources. Candidates being interviewed on campus for positions are required to teach a class or give a presentation as part of the interview process. (4.8.1.4)

Lecturer Faculty

Lecturers and Senior Lecturers are full time faculty members of the Corps of Instruction. Pursuant to Board of Regents policies, Lecturers are Non-Tenure Track professional personnel hired to provide special instructional functions such as basic skills instruction. In general, courses taught will be at the undergraduate level and determined by the academic unit. However, exceptional lecturers with terminal degrees may apply for graduate faculty status with the permission of their departmental chair and appropriate dean if there is a programmatic need.