

Minutes
General Faculty Meeting
Friday, November 30, 2018

3:00 PM Carter I
Nursing Auditorium

I. Call to Order and Welcome. Dr. Elizabeth Gurnack, President of the Faculty Senate called the meeting to order and delivered the welcome at 3:00 PM

II. Reading and Approval of the Minutes. The Minutes of the April 26, 2018 General Faculty Meeting were approved.

III. Remarks by GSW President Dr. Neal Weaver.

A. Dr. Weaver recognized notable events and campus milestones in his comments, including the new branding, the lights installed at the soccer field, tailgate event and fireworks celebration, Hurricane Michael and recovery efforts. Dr. Weaver expressed his appreciation for the Investiture Celebration and Ceremony held on October 5, 2018.

B. Dr. Weaver expressed his appreciation to the GSW leadership team, Mr. Cody King, Dr. Suzanne Smith and Dr. Laura Boren

C. Debbie Ansley was welcomed as Dr. Weaver's Administrative Assistant in the President's Office. Angela Smith is now in the Alumni Office.

D. The Southwestern Promise Scholarship Program is an initiative for students that reside in the 56 counties affected by Hurricane Michael. Students from these counties will receive automatic scholarships in addition to HOPE, Zell Miller, and any other scholarships received. The Blue Scholarship is \$1000 and the Gold Scholarship is \$2000. Students residing in counties outside of the 56 counties may apply for the scholarships and may receive them depending on funds available. Dr. Weaver thanked the GSW Foundation for making this possible.

E. Salary Study has been completed. Letters related to adjustments in contracts related to the Salary Study should arrive by Mid- December.

G. Comprehensive Administrative Review: The purpose of the review is to identify areas that can operate more efficiently in order to direct more funds to Student Success. Mr. Royce Hackett, Mrs. Gena Wilson, Dr. Sandra Daniel and Mr. Tristram Aldridge are members of an Ad Hoc committee charged to make recommendations to Administration. This process is taking place throughout the USG System. It is anticipated that the first changes as a result of the review will begin to occur Spring Semester 2019.

H. Dr. Weaver congratulated Dr. Mark Laughlin and Dr. Leisa Easom. Dr. Laughlin and Dr. Easom are recipients of the Education Leadership Fund (ELF) Grants. Dr. Easom's grant was for the Long Term Care Management Program. Enrollment in the program has exceeded expectations. Articulation agreements with South Georgia Technical College and Georgia Military College are already in place. An articulation agreement with Albany Technical College is forthcoming. Dr. Laughlin's grant is for the Video Game Music Program. A second round of ELF Grant funding will available Spring 2019.

I. Enrollment. Winter intercession has exceeded the target for classes and enrollment. It is expected to be budget neutral. Fall enrollment is down 4.8% which is a concern. This equates to a \$400,000 budget shortfall. This is a trend for the southwestern part of the state. The population seems to be decreasing in this geographical area. The challenge ahead is to draw students from the northern areas of the state. Admission is working diligently on recruitment. Applications are up. Spring enrollment looks promising. Freshmen spring enrollment is higher than last year for all colleges. Sophomore enrollment is higher than last year in almost all colleges.

J. Retention. The retention rate for fall semester fell to 61%. The goal is for retention rates to remain in the 67%-71% range. Momentum year activities, Mindset initiatives, and the changes to the First Year Experience courses are efforts aimed at addressing retention. President Weaver thanked the faculty for their efforts in improving retention.

K. Construction Projects. Studio Eight has been contracted to begin drawing plans to conceptualize the ACE building renovation. Physical renovation is scheduled to begin June 2019 with a target completion date of summer 2020. The ACE project includes a provision for an elevator in the English building. The target date for the building to open is fall 2020. Approval has been given to begin construction on a new baseball/softball batting facility. This was made possible through private donations and the CANES 360 program. Groundbreaking will occur early February. Florrie Chapel Gym renovation has been approved with three million dollars from state funds. GSW is to raise \$500,000 to assist with renovations.

L. Budget. With the new legislative session, GSW will be aggressive with request to increase fees and there is a possibility that tuition will increase. It is expected that increases will be no more than 3% overall.

IV. Remarks by the Interim Vice President of Academic Affairs (Provost)—Dr. Suzanne Smith

- A. Dr. Smith thanked everyone for the warm welcome extended to her family from to the campus and community.
- B. After arriving on campus, Dr. Smith has spent a great deal of time working on Momentum year, Gateway to Completion (G2C), Complete College Georgia (CCG), Growth Mindset, First Year Experience (UNIV 1000), Motivate Labs and Growth Mindset initiatives.
- C. Motivate Labs will return in January to provide more training in the form of “hands-on” sessions in small groups to help faculty implement strategies related to mindset.
- D. Winter Session. There are fourteen classes offered in the winter interim session. The goal was to have five. Going forward, winter session will begin after the December break. Classes will be held on Monday and Tuesday of Thanksgiving week. Calendars for the next three academic years will go live soon.
- E. The Dean’s Council has been busy working on policies. In January, there will be about six policies completed for review by Academic Affairs.
- F. Dr. Smith and Dr. Boren are working on building and strengthening the relationship between Academic Affairs and Student Affairs.
- G. Next semester there will be a restructuring of Academic Affairs to provide better efficiency. The Dean’s Council will be working on this initiative. This work includes an academic exploration of new programs that can be added and continuing to review and improve policies.

V. Activity Reports from Standing Committees and Faculty Senate

A. Academic Affairs: Mark Grimes reported 3 meetings, six curriculum changes approved, 4 class revisions approved, 10 new classes approved, 5 classes deactivated.

B. Business and Finance: This committee has met twice.

C. Faculty Affairs: This committee has met twice and is working on policy changes for the Faculty Handbook.

D. Faculty Development- Manoj Thapa reported 4 meetings; Updates were made to the Faculty Development Grant (FDG) Cover sheet. Changes to the Faculty Handbook were drafted and sent to Faculty Affairs Committee. The Committee reviewed 25 fall 2018 FDG applications.

E. Graduate Affairs: Alanna Bowie reported that the committee met three times. Several proposals were approved including renaming two courses, revision of a curriculum sheet, changing a course grading scale and a recommendation for Graduate Faculty status.

F. Institutional Review Board: Anish Dave reported that the committee met twice and approved 12 proposals. The committee is also working on Ethics Training.

G. Institutional Effectiveness: The committee met twice this semester and are evaluating three year program reviews.

H. Instructional Technology – The committee has met 4 times and has reviewed budget.

I. International Studies – Joy Humphrey reported that this is a new committee that has met four times. The committee is working on a plan for their charge.

J. Student Affairs: One new organization has been approved

K. University Promotion and Tenure: Dr. Michelle Dykes reported that 5 dossiers have been reviewed and recommendations sent forward.

M. Faculty Senate: Dr. Gurnack reported that the Senate meets the third Friday of each month. The committee has been working on diversity as well as reviewing proposals sent forward from other committees.

VI. New Business

Curriculum Changes and Additions

College of Arts & Sciences

A. Academic Affairs. Motion Made to Consider Following Curriculum Changes as a Bloc, Seconded and Approved.

1. Change to the BA in Music curriculum sheet
2. New certificate in Video Game Music
3. Change to the BS in Psychology curriculum sheet
4. Change to the BS in Sociology curriculum sheet and Sociology minor curriculum sheet

Motion to Approve Proposals. Seconded. Motion Carries.

B. New Programs. New Certificate Proposed.

1. Composing Video Game Music Certificate
- Motion to Approve. Seconded. Motion Carries.

B. Committee of Graduate Affairs: Graduate Status Application,
Jennifer Ryer (School of Arts and Sciences)
Motion to Approve. Seconded. Motion Carries.

C. Changes to Faculty Handbook. Motion Made to Consider Following Faculty
Handbook Changes as a Bloc, Seconded and Approved.

1. Faculty Development Grant Proposals : remove requirement that faculty meet
20% of costs.
2. Changes to section V: Faculty Consulting
Motion to Approve. Seconded. Motion Carries.

VII: Other Items for Discussion – No other discussion noted.

VIII. Announcements. Laurel Robinson announced the Art Show and invited faculty to attend.

IX: Meeting Adjourned. Motion raised and seconded. Approved.