

Georgia Southwestern State University

Americus, Georgia

Minutes of the General Faculty Meeting

Friday, December 2, 2011-10:00 am

Student Success Center, Room 2417

1. Call to Order:

The meeting was called to order by Gary Kline, who was standing in for Faculty Senate President, Phil Szmedra. A quorum of the faculty was present.

2. Approval of Minutes from April 29, 2011:

The motion was made by Dr. Elizabeth Kuipers to approve the minutes from the April 29, 2011 meeting. Dr. Tom Weiland made the second. All were in favor and the motion carried. Dr. Burt Carter noted that page 7 from the April minutes contained an error. He reported "The School of Computing and Mathematics" was listed under "Arts and Sciences" and should not have been. VPAA administrative assistant, Cheri Paradise, noted that she would correct the error after the meeting.

3. Remarks by the President:

Dr. Kendall Blanchard opened his remarks by wishing all in attendance a Happy Holidays and recapped the GSW Holiday Party that was held earlier in the week. He thanked Arthur Clark and everyone else who had worked so hard on helping to create a beautiful and enjoyable evening. Dr. Blanchard reported the new chancellor, Dr. Hank Huckaby, visited the campus a few weeks ago and met with administrators, faculty, and toured the campus. He feels the new chancellor's administration will see change happen. One of the changes Dr. Huckaby would like to make is to give campuses more individual freedom. The big event on campus this spring will be the visit by the Board of Regents. Preparations for the visit have been underway for some time. The chancellor and regents will be holding their April meeting here and we need to put our best foot forward. Enrollment for Spring and Fall 2012 look good and the President thanked all who helped to make this happen. Dr. Blanchard remarked that one half of the institutions across the state have seen a decline in enrollment while our university has seen an increase. Our budget is still uncertain and we are in anticipation of returning the 2% that we held back. Dr. Blanchard referenced Benjamin Ginsberg's book "Fall of the Faculty" and its assault on university administration. While he agrees with some aspects of the book he also feels Georgia Southwestern still continues to be an exception to the rule on many levels. Our university is next to the lowest in cost of dollars per student. We work hard to keep costs down and our faculty takes on a greater load of teaching. He thanked the faculty for all they do to make us work and work well. The President

concluded his remarks by noting that our students say the faculty are their favorite aspect of the university and he appreciates the work and spirit of the faculty for helping us to have that reputation.

4. Remarks by the VPAA:

Dr. Brian Adler, Vice President of Academic Affairs, presented the faculty a power point that highlighted Fall 2011, SACS Assessment Timeline, SACS Participation Timeline, SACS monitoring language, GSW's Core Curriculum SLO's, GSW's assessment mandates, a Statement of Purpose, and Assessment resources. He reviewed each slide in the presentation and gave brief remarks on their content. The slides were as follows;

- **Highlights for Fall 2011**-The BOR has given approval for the MSN to start Fall 2012; we have a large number of students coming from GPC under the accelerated BBA; we had our first group of students working through the WEBSIT degree; we have our first group of students working through the MA in Critical Literacy; we had a full day of assessment in the School of Education; an MOU was formulated with Kunming University of Science and Technology in China and we hope to establish a robust bridge with them; signed a TAG agreement with Columbus Tech.
- **SACS Assessment Timeline**- *Spring 2012*-: Monitoring Report Due to SACS: QEP Initial Foray & Study; Assess Core; *Fall 2012*-QEP Refinement and Development; Assess Core; *Spring 2013*- Drafting of QEP Report; Assess Core; *Fall 2013*-Compliance Certificate Due; Pilot the QEP. Dr. Adler then remarked that we do not have a lot time. There are only three semesters left and we have to show SACS we are at the level to be reaccredited.
- **"SACS Participation Timeline"**-*Summer 2012*-Leadership Team to SACS for Orientation; *Fall 2013*-Compliance Certificate due to SACS; *January 2014*-Focused Report Due, QEP due; *Spring 2014*-On-site Review
- **SACS Monitoring Language**- **(1)** Under 3.3.1.1: In several departments, student learning outcomes (SLO's) "assessment practices, and evidence that assessment has driven improvement were not provided." **(2)** "Because of significant deficiencies in complying with these standards, your institution is advised to take immediate steps to come into compliance. Failure to do so will result in being placed on sanction."
- **GSW's Core Curriculum SLO's**- **(A1)**: Students will be able to write effectively for a variety of audiences to demonstrate collegiate-level writing development in various contexts. **(A2)**: Students will be able to analyze and apply mathematical concepts in various forms in order to solve a variety of quantitative problems. **(B)**: Students will be able to evaluate information critically; and students will be able to understand cultural differences. **(C)**: Students will be able to articulate factual and conceptual knowledge concerning literature, and one of the fine or performing arts. **(D)**: Students will be able to interpret symbolic representations of data relevant to the physical world; and Students will be able to evaluate the relationship between observation and inference in the natural sciences. **(E)**: Students will be able to articulate factual and conceptual knowledge concerning societal dynamics. **US Perspectives**: Students will be able to articulate factual and conceptual knowledge concerning historical and societal dynamics within the United States. **Global Perspectives**: Students will be able to articulate factual and

conceptual knowledge concerning world-wide societal dynamics. **Critical Thinking:** Students will be able to analyze and evaluate the main issues that relate to problems or texts, and then apply an organized, coherent and accurate response. Students who complete Area A will demonstrate collegiate level critical thinking skills in both qualitative and quantitative forms.

- **GSW's Assessment Mandates:**

- a) GSW Mission Statement- cultivate excellence in learning

- b) GSW SP-"Moving Forward" 2008-2015

- Goal 2: Cultivate Excellence in Undergraduate Learning and Teaching

- OB.1: Renew the Core Curriculum
 - OB. 2: Enhance Existing Academic Programs
 - OB. 4: Enrich Campus Intellectual Life

- c) Currently, GSW has no coherent system to measure (and respond to) anything beyond program level assessments.

- **A Statement of Purpose:** "Assessment is a systematic reflection of teaching and learning wherever it occurs in the university. In a time of ever increasing public accountability, doing what we love to do depends in part on our ability to demonstrate what we do, that we are continually striving to be better at what we do, and most importantly that our students benefit from our efforts."

"Assessment is a matter of documenting what we do and what our students learn. It is an intellectual enterprise in which we gather facts, analyze them, make appropriate adjustments to our practices, and gather more facts. The purpose is to help us improve. The purpose is primarily formative rather than summative. Assessment goals and outcomes also help us align programs with the university mission, strategic plan, and campus-wide initiatives."

(Source: UNC-A; <http://academicaffairs.unca.edu/program-assessment>)

- **Assessment Resources:** www.sacscoc.org

- http://www.sacscoc.org/pdf201_principlesofacreditation.pdf
 - <http://www.sacscoc.org/pdf/handbooks/ImprovingPractice.pdf>
 - http://sacs.gsw.edu/sacs/SACS/SACS_Web/index.html
 - <http://itc.gsw.edu/reserach/>

Dr. Adler concluded his presentation by stressing how important assessment and process are. He thanked everyone for their time and attention.

5. Reports by Committees:

Academic Affairs-Dr. Bryan Davis, chair of the CoAA, reported that the committee met five times, has organized two subcommittees on advising, and posted a standing academic affairs committee meeting schedule for spring online.

Academic Grievances- no report

Athletics-Ms. Mikki Guest read the committee report on behalf of Dr. Andy Bosak. She stated the committee has met twice this fall semester and has utilized these two meetings to discuss the following; appropriate delivery of grade reports from students to faculty and back to the Athletics Department; identifying ways that athletes can improve their time spent in study hall as well as their overall studying process; adding a staff member from Intramurals and Campus Recreation to the current Athletics Committee. This would support the "charge" of the committee as outlined in the faculty statues. Ms. Guest also reported on the importance of the Faculty Associates Program. She said one faculty member will be placed with each athletic team. The Spring sports teams, starting back up in January, still need some Faculty Associates and would gladly accept them. Faculty can become associates and obtain further information by speaking with Jaclyn Donovan.

Business and Finance-The Business and Finance report was given by Dr. Greg Hawver, chair of the committee. He said the B&F committee reviewed the budget process to meet SACS criteria; developed three budget related documents, the budget requests, presentation and scoring guide; February 2012 budget request hearings will begin; The Department of Business and Finance website is in the process of being updated with all of this information and other SACS related budget information.

Faculty Affairs- Dr. Burt Carter, chair of the Faculty Affairs committee gave the report. He stated that the FA committee has been working with the Academic Affairs committee on revisions that will assign responsibility for items in the handbook to the appropriate committee; the FA committee made recommendations for Faculty Development Grants; made recommendations for Faculty Instructional Grants; received nominations and made recommendation for the Excellence and Commitment to Teaching Award.

Graduate Affairs-Dr. Peggy Ellington, chair of the committee stated that the GA committee had handled all of its business online.

Institutional Effectiveness- Ms. Ru Story-Huffman read the report for the Institutional Effectiveness committee on the behalf of Dr. Andy Bosak, chair of the Sub-Committee on Strategic Planning and Development. Ms. Story-Huffman noted the following; the IEC has been hard at work this past Fall semester meeting at least one hour each month as well as each subcommittee meeting on a regular basis. The subcommittees of the IEC are: SACS COC, Strategic Planning and Assessment, Budget Planning and Assessment, Academic and Support Unit Assessment. The IEC, as well as the subcommittees, have been evaluating various sources of data, on the campus of GSW, to look for ways to determine if the university is meeting the goals of the strategic plan as well as the mission of the university. Much time has been spent analyzing the results of NSSE and FSSE to see how these results can be utilized to assist the university in meeting its mission and strategic plan. Furthermore, the IEC has a meeting on December 13, 2011 and this day will be utilized to further analyze the NSSE and FSSE results.

Institutional Review Board-Dr. Ellen Cotter, chair of the IRB gave the report. She stated that the IRB had received and reviewed 15 proposals so far this year, and 5 of those proposals have been from students. The committee members have worked really hard to provide thoughtful reviews and fast turnaround.

Instructional Technology-Dr. Stephanie Harvey, chair of Instructional Technology gave the report. She said the committee recommended the expenditure of \$77,200.00 worth of replacement computers for several labs, a server, and several other upgrades, and ITAC was tasked with developing the Distance Learning Policy for GSW.

Scholarships and Financial Aid- *no report*

Student Affairs- Dr. Tom Weiland chair of the Student Affairs Committee gave the report. He stated the SA committee had reviewed and approved John Guzzardo's application to serve as Editor of the Sou'Wester for Fall Semester, 2011; reviewed and approved the application for a new student organization named the Fellowship of Christian Athletes; reviewed an application for another student organization, the American Mock Trail Association, but did not approve it due to incompleteness and errors in the application; a subcommittee also reviewed and made recommendations on one student judicial appeal.

University and Alumni Relations- *no report*

6. New Business

A. Live Text

(1) Motion from Faculty Senate to postpone the adoption of Live Text by the Department of English and Modern Languages.

Dr. Gary Kline read aloud the motion and said because Faculty Senate made the motion it doesn't require a second. He asked for discussion from the floor. Ms. Laurel Robinson asked to come to the podium and speak. She opened her remarks by stating that in all of her years of teaching here at GSW, this was the first time she had ever requested to speak at a General Faculty meeting, thus showing how strongly she feels on this subject. She spoke approximately 30 minutes about her aversion to Live Text and what she sees as its "forced implementation." Ms. Robinson knows that assessment is important and needed but why could we not explore other and less costly options. She is opposed to passing the costs off to the students as she feels they already have enough in the way of fees to pay for and cited her art students as not having enough funds for art supplies much less another forced fee. Dr. Kline thanked her for her comments. Dr. Lettie Watford asked to speak from her seat on why she is in favor of the use of Live Text. She stated that in 2007, NCATE told the School of Education that they were to have an electronic system in place to collect data, so they chose Live Text. It is user friendly and there is only a onetime fee for its use. She pointed out that students have other personal expenses such as cell phones, and at least with LT they are able to look at their own academic work and learn from it. Dr. Yvette McWhorter spoke out next and said she was the first faculty member in the SOE to look at LT.

She found that before LT we had too much data and no way to look at it. Once it was in place it has saved time and money in the long run in their collection of data. She stated that LT has made her a more thoughtful teacher and her life so much easier as a faculty member. More discussions erupted from various faculty at one time throughout the room. Dr. Richard Hall then spoke and moved to take a secret vote. At this point Dr. Blanchard stood and said he has not interfered but he feels compelled to say that at this point we simply do not have any time to waste. The cost can be paired down so it is not as expensive to the student, but we have to act. Dr. Paul Shapiro asked for clarification on what NCATE asked for in an electronic system and is LT SACS required. Dr. Adler spoke up and stated that he could clarify that. He said "No, Live Text is not required by SACS." The issue is how we analyze or use data. It doesn't matter how we collect, but the outcome is important. Live Text is a "data cruncher." You only need three clicks of a mouse. He added that it is not about quantifying student critical thinking but about that the data must get used. More simultaneous outburst from faculty erupted again and Dr. Kline called the meeting back to order. Mr. Charles Wells then spoke up and said that he has three family members here on campus enrolled in classes and LT poses an additional financial burden on his family. Dr. Peggy Ellington stood and said that she has spent five years deciphering between grading and assessment. If we don't assess we are in trouble. We have so much data and no time to even look at it. She wants to be a passionate teacher but more importantly a better teacher and LT can help do that. There are ways to improve ourselves, but we have to assess ourselves first. Live Text will make it doable and it is a much better assessment tool than Student Opinionnaires. She further stated that "we didn't just hear about this today. LT is easy to learn and makes sense. It is not about the money, but about the belief that this school, the education we are doing is important." Dr. Stephanie Harvey asked to evaluate Sandbox or Desire 2 Learn. She asked had anyone looked into Desire 2 Learn instead of Live Text. She said that it makes better cost sense. Dr. Adler responded by saying that is too late for that now. Dr. Tzvetelin Iordanov asked why an office couldn't be established to collect and analyze this data. Laurel Robinson said she stands by her comments. Her students do not have the funds for this. She feels it is a mandate. Dr. Adler responded by saying it isn't a mandate. It's not collecting but using the data that is the issue. He further said that Live Text is not a new topic. It was first introduced into conversation on this campus in 2008. There had been multiple opportunities for discussion before now. He apologized for it looking like a mandate but again repeated that it wasn't. Jeff Green spoke up and reminded everyone that there is a motion on the floor to have a secret ballot. Dr. Kline asked all in favor of secret ballot. The majority carried. Dr. Gary Kline said to indicate "yes" on the ballot if you were in favor of postponing LT and "no" if you were not. Lynda Lee Purvis and Cheri Paradise passed out paper for ballots. While paper was being passed out the faculty carried on with discussion and voting on the next four proposals on the agenda. Once the ballots were cast and collected, Lynda Lee Purvis conducted the counting of the votes assisted by our visiting scholars. **The vote was 23 for "Yes"; 59 for "No"; and 2 to abstain. The motion did not carry. Live Text will be implemented in the Spring of 2012 for the Department of English and Modern Languages.**

B. Academic Proposals

1) School of Computing and Mathematics

(a) Computer Science

(1) Substantive Change-Program-Approved by the Faculty Senate

B.S. in Informational Technology (Multimedia Option)

[http://gsw.edu/faculty/agenda12022011/B.S.%20in%20Informational%20Technology%20\(Multimedia%20Option\)%20proposal.pdf](http://gsw.edu/faculty/agenda12022011/B.S.%20in%20Informational%20Technology%20(Multimedia%20Option)%20proposal.pdf)

Present Requirement: The Multimedia core includes the following two courses: CIS 2000 Desktop Publishing and Multimedia Pres; ARST 4170 Digital Media 2. The Core Area F contains ARTF 1052 Design Concepts Course.

Proposed Requirement: To remove ARTS 4170 Int. Digital Media 2 and ARTF 1052 Design Concepts from the curriculum; to replace ARTF 1052 Design Concepts by CIS 2010 Audio-Video Production Tech. I; to replace CIS 2000 Desktop Publishing and Multimedia Pres. By CIS 2020 Audio-Video Production Tech. II; to move CIS 2000 Desktop Publishing and Multimedia Pres in the Major Electives; to add ARST 3081 Beginning Photography I to the Multimedia Core.

Motion to approve: Dr. Sam Peavy

Second: Dr. Elizabeth Gurnack

All approved

2) Substantive Change-Program-Approved by the Faculty Senate

General Core

<http://gsw.edu/faculty/agenda12022011/General%20Core.pdf>

Present Requirement: The General Core, Area D, List C includes, among other, the following two courses: CSCI 1301 Intro to Programming I; CSCI 1302 Intro to Programming II.

Proposed Requirement: to add the following two courses; CIS 2010 Audio-Video Production Technology I and CIS 2020 Digital-Video Production Technology II. These two courses will replace the current Courses in Area D List C.

There was discussion by the faculty as to whether or not his proposal had been before the Faculty Senate. This lead to Jeff Green making a motion to table until it could be determined if it had gone before the Faculty Senate. After more discussion and looking at the proposal, it was determined that the proposal had gone before Faculty Senate and contained the signature of the President of Faculty Senate. A motion was made to approve the proposal and seconded, all approved.*

*the faculty members that made the motion and second could not be identified as the Academic Affairs assistant was helping to arrange ballots for the Live Text secret vote.

C. Graduate Affairs

(1) Academic Programs

(a) Computer Science

(1) Deletion-Program-Approved by the Faculty Senate

Master of Science in computer Science (CIS Option)

[http://gsw.edu/faculty/agenda12022011/Master%20of%20Science%20in%20Computer%20Science%20\(CIS%20Option\).pdf](http://gsw.edu/faculty/agenda12022011/Master%20of%20Science%20in%20Computer%20Science%20(CIS%20Option).pdf)

This proposal will deactivate the M.S. in Computer Science (CIS Option)

A motion was made to approve and seconded. No discussion.

All approved

(2) Substantive Change-Program-Approved by the Faculty Senate

Master of Science in Computer Science

<http://gsw.edu/faculty/agenda12022011/Master%20of%20Science%20in%20Computer%20Science-Curriculum%20Proposal.pdf>

Present Requirement: See the current curriculum sheet

Proposed Requirement: The proposal aims to revise the M.S. in Computer Science curriculum. See curriculum sheet attached to the proposal.

A motion was made to approve and seconded. No discussion

All approved

7. Announcements

Academic Affairs- Lynda Lee Purvis asked all faculty to leave copies of their grades with their administrative assistants before going on the holiday break. Graduation is on December 10, at 11:00, Dr. Anthony Tricoli is the speaker and all faculty are invited to the graduation breakfast.

Visual Arts Department-Laurel Robinson announced the Visual Arts Department is having an open house from 7:00-9:00 pm; there will be food and fun. All are invited.

Athletics- Jackie Donovan announced Men's Golf: #2 Nationally (Golfstat Rankings) & #10 (Nike Golf Coaches' Poll); Men's Basketball: #12 Nationally (National Association of Basketball Coaches Poll); 6-0 on the season so far... Picked to win PBC West; Women's Basketball: 7-1 so far... best start since joining the NCAA in 2008; Hurricane Club: never too late to join – Payroll Deduction is accepted. The Athletic Committee, Director, and Department would like to publicly thank Dr. Liz Wilson for all of her efforts and help in her past role as the FAR. Her contribution to this specific position was immense and greatly appreciated. Dr. Wilson has recently stepped down from her FAR position. The new FAR is David Hunter. Everyone who knows Mr. Hunter knows that he will do an outstanding job in his new position.

English and Modern Languages-Peggy Ellington, Director of the MA in Critical Literacy program announced the graduate students in this program were presenting their papers in the English Building room 212, on December 3, from 11:00 am -1:30 pm. She had taken their work to Utah and received position reviews and critiques.

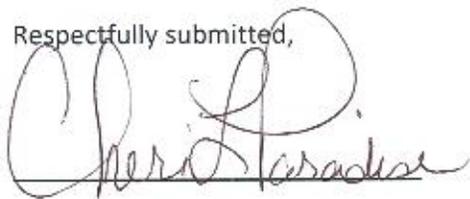
School of Education- Lettie Watford announced the student teacher portfolio presentation will be on Monday, December 5, at 5:00 pm, room 100 of the SOE building. All are invited.

University 4000-Tzvetelin Iordanov said the University 4000 class still had Café Campensino coffee for sale.

8. Adjourn

Jeff Green made a motion to adjourn, it was seconded. All approved.

Respectfully submitted,

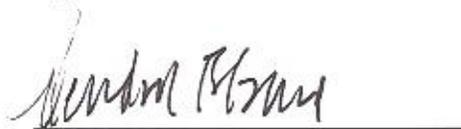
A handwritten signature in cursive script that reads "Cheri Paradise". The signature is written in black ink and is positioned above a horizontal line.

Cheri Paradise

Administrative Assistant

Office of Academic Affairs

Approved:

A handwritten signature in cursive script that reads "Kendall A. Blanchard". The signature is written in black ink and is positioned above a horizontal line.

Kendall A. Blanchard

President