

Minutes

General Faculty Meeting

Friday, December 2, 2016

1:00 P.M.

Carter I Auditorium

1. **Call to Order and Welcome** – Dr. Chadwick Gugg, President of the Faculty Senate called the meeting to order and delivered the welcome at 1:00 P.M.
2. **Reading and Approval of the Minutes** – Minutes of the April 29, 2016 are approved as written.
3. **Remarks by Interim President Dr. Charles Patterson** –
 - a. Budget Outlook for next Fiscal Year will see decline due to enrollment decline from two years earlier and the two-year lagging budget model.
 - b. 5 day schedule – Spring 2018 would be the earliest that GSW would shift to a five-day schedule. The issue still needs to be vetted. Discussions with deans and committees will begin in Spring. Item 2.2.1 of proposed GSW Strategic Plan identifies intent to have year-round learning experiences at GSW.
 - c. Salary equity- 15 Faculty and 47 staff members identified by salary studies received salary increases in Spring. This is the first round. Salary equity will be part of the proposed GSW Strategic Plan (Item 2.3.6). Further salary adjustments will depend in part on future budgets.

Dr. Patterson discusses the Carl Vinson Institute for Government, a public service and outreach unit of the University of Georgia. The Institute would partner with HR to examine and audit organizational structure, job descriptions, salary and compensation. The Institute will meet with Faculty, Staff, and Committees, collect data and perform interviews. Their study is intended to expand (depth and breadth) on the current Salary study.
 - d. Diversity and Tolerance – Dr. Patterson will ask the Council on Diversity to expand its membership and increase programming for the Spring.
 - e. Strategic Plan Endorsement – The plan will guide GSW for the next 5-7 years. Faculty have had the opportunity to comment on the Plan online in GeorgiaView. Comments, positive and negative, are discussed. Issues include salary equity relegated to sub-item 2.3.6 and the lack of direct Faculty (vs. Faculty-Status) input in the formation of plan. What resources will be available to implement the plan, if any? No additional specific resources are given. Eventually links to the GSW website (Administration -> Office of President -> Strategic Plan) will be built.

- f. Listening Tours – Dr. Patterson has visited four colleges so far.
- g. Academic Programs – On hold or in preparation are Long Term Care Management (Nursing) and Fermentation Studies
- h. Audit Policies – Audit policies and procedures are discussed for various entities: p-cards, campus safety, labor. Also, there is a need for policy on how to make policy.
- i. Looking ahead to Spring 2017 – GSW day at the Capitol; we are paired with Valdosta. University Honors and Awards Dinner. Alumni Awards Dinner. GSW hedges to be planted in front of flagpole. Campus signage to be updated.
- j. Presidential Search – What to (probably) expect: Presidential Search and Screening Committee (PSSC) with representatives from Faculty, Staff, Students, Alumni, Community. Leadership Profile will be built. Forums or Town Halls to gather input. Airport interviews with approximately 10 candidates. Then 3-5 candidates sent to BOR, unranked. BOR, not PSSC or GSW, makes final choice.
- k. Dr. Adler (VPAA) will retire in May. GSW needs a permanent president before a new VPAA can be sought. Lynda Lee Purvis will be Acting VPAA as of June 1, 2017.
- l. Holiday Party at 6:00 P.M. today.
- m. Dr. Nedialka Iordanova raises the issue of larger pay increases needing to be made for Faculty going up for promotion this year. This is critical to address salary equity and salary compression. Dr. Patterson will look into making this happen.

4. Remarks by Vice President of Academic Affairs Dr. Brian Adler

- a. Dr. Adler makes remarks on Schiaparelli, canals, canali, and the crashed Mars Climate Orbiter.
- b. Enrollment Increase – More sections than ever before will be needed in Fall 2016.
- c. Regents Advisory Committee on Enrollment will be formed in coming year.
- d. We have been successful so far with Move on When Ready with over 200 students. We made our first new academic hire in this connection with someone split between GSW and Move on When Ready.
- e. Four active hiring searches in the Fall. Possibly 3 in Spring.
- f. Existing Programs – Study abroad. Possibility to work with Bill Harris and Café Campesino in connection with Free Trade.
- g. Center for Teaching and Learning continues to grow. Kudos to Lauren DiPaula and Paul Dahlgren.
- h. Gateway to Completion (G2C) and John Gardiner Institute for Excellence in Undergraduate Education – GSW is partnering to improve student success in College Algebra Math 1111 and possibly other courses.
- i. Orientation Week – We seek to improve. A UNIV 1000 committee headed by Linda Randall will be formed.

5. Activity Reports of Standing Committees

- a. Academic Affairs – Dr. Davis reported on meetings that had taken place and meetings planned.
- b. Academic Grievances – No grievances had to be reviewed.
- c. Athletics – One meeting in Fall.
- d. Business and Finance – Two meetings. VP of Business and Finance Cody King provided updates to the committee on budget, staffing, and enrollment. Dorm occupancy and dorm facilities were also discussed.
- e. Faculty Affairs – Four meetings were held in the Fall. The committee is working on Summer pay and overload policies, undergraduate and graduate course loads, appropriate caps on class sizes, faculty schedules and office hours. Forms, requirements, and monetary amounts for Faculty Development Grants and Faculty Instructional Grants are being studied and revised. Dr. Jordanova reminds Faculty applying for grants to be more specific on grant applications when indicating budget requirements. Where is the conference? How many days are you there?
- f. Graduate Affairs – Committee met twice. Graduate class sizes and standardizing compensation and workloads for teaching mixed graduate/undergraduate teaching loads were discussed.
- g. Institutional Review Board – Met to work on updating IRB manual. More updates in Spring.
- h. Institutional Effectiveness – Met twice in addition to work of subcommittees. December 13 will be Annual Assessment meeting.
- i. Instructional Technology – Three meetings in addition to student technology fee subcommittee meeting. Budgets and computer/instructional technology needs discussed along with ongoing instructional technology and infrastructure work.
- j. Scholarships and Financial Aid – One meeting, with further meetings planned in Spring.
- k. Student Affairs – Three meetings. Two new student organizations formed. Issue of personal mobility devices on campus discussed.
- l. University and Alumni Relations – Met in Fall, further meetings in Spring planned.

6. New Business

College of Arts and Science

- A. BS in Criminal Justice Curriculum Change (Core and Concentration changes). Motion by Dr. Peavy to approve. Dr. Gurnack seconds. Motion carries.
- B. BA in English Curriculum Change – Area F change (ENGL 2150). Motion to approve by Dr. Peavy. Dr. Gurnack seconds. Motion carries.
- C. BS in Political Science Curriculum Change – Changes to Area F and Major Core Requirements. Motion by Dr. Laughlin to approve. Dr. Gurnack seconds. Motion carries.

School of Business Administration

A. BBA in Human Resources, Curriculum Change to Major Requirements. Dr. Gurnack motions to approve. Dr. Laughlin seconds. Motion carries.

School of Computing and Mathematics

A. BSIT (Multi-Media Option) Curriculum Change – Replace ARST 4171 by ARST 4170 and CIS 2020 by CIS 3020. Motion to approve by Dr. McLennan. Dr. Gurnack seconds. Motion carries.

Core Curriculum Changes:

A. Add HIST 2800 African Diaspora to Area B and Area E. Ms. Robinson motions to approve. Dr. Gurnack seconds. Motion carries.

B. Add SOCI 1200 Global Social Justice to Area B. Dr. Laughlin motions to approve. Ms. Purvis seconds. Motion carries.

Undergraduate Bulletin/Student Handbook Changes:

Graduation policy to be added to page 86 under Graduation Requirements and before Catalog for Graduation. Dr. Gurnack motions to approve. Dr. Bryan seconds. Motion carries.

Added text: “Graduation is held twice a year, at the end of the Fall and Spring Terms. Participation in graduation exercises is limited to students who have met all graduation requirements. No student may be declared a graduate of the University until all requirements for entrance and for graduation have been met, the degree is conferred and the diploma has been awarded. Students who complete all requirements in summer may participate in fall graduation exercises.”

7. Addition to Graduate Faculty – Dr. Qian Wang (School of Business Administration)
Dr. Cotter motions to approve. Ms. Robison seconds. Motion carries.

8. Other Items

9. Announcements

The School of Nursing discusses support of the Army Enlisted Corps Program, Wreaths Across America, and the laying of wreaths at Andersonville. Linda Randall and David Hunter discuss the Council on Diversity. Lynda Lee Purvis reminds the Faculty of Graduation and the 3:00 Wednesday run-through.

10. Adjournment – Ms. Robinson moves to adjourn. Dr. Cotter seconds. Motion carries.
Meeting is adjourned at 2:30 P.M.

Minutes Submitted by Chadwick Gugg
Faculty Senate President