

**Georgia Southwestern State University**

**Americus, Georgia**

**Minutes of the General Faculty Meeting**

**Friday, December 3, 2010-10:00 A.M.**

**Student Success Center, Room 2417**

**1. Call to order**

The meeting was called to order by Ru Story-Huffman, president of the Faculty Senate.

A quorum of the faculty was present.

**2. Approval of Minutes of April 30, 2010**

The motion was made to approve the minutes from the April 30<sup>th</sup> meeting. All were in favor and the motion was carried.

**3. Remarks by the President**

Dr. Blanchard thanked the entire faculty for giving their best and having such a good semester despite doing more with less. He is expecting a brighter year next year with no forth coming budget cuts, thus far. He is hopeful that if any budgetary cuts do happen that the institution can absorb them. However, he does report that fiscal year 2012 does not look as bright. The state will be without federal stimulus money and could experience significant cuts. Despite all of this, new building projects are moving forward. The new Health and Human Science Building will hopefully be ready by 2012. Renovations on Column Hall have begun, and renovations on Duncan will be done one wing at the time. He wished the best for the faculty during the holiday break and looks forward to beginning spring term 2011.

#### 4. Remarks by the VPAA

Dr. Adler again expressed thanks to the faculty for their outstanding work this term and for maintaining GSW's standard of excellence despite difficult circumstances.

He reported that our current Faculty Overload Pay document will not be used in the future for overload pay due to legal issues, but that the BOR was preparing a contract amendment and that it was forth coming.

There are currently two search committees for deans taking place, one for Arts and Sciences and one for the School of Business Administration. Hopefully we have some of our candidates on campus in January 2011.

2014 is our SACS reaffirmation date. In the summer of 2012, a team from our institution will go to Atlanta to prepare for the reaffirmation. Spring 2011 we will go through a compliance audit to see if we are where we need to be. We are currently working on two areas that SACS has flagged us on, the first is 2.5-Faculty ratio and the second is 3.1-Assessment. The School of Education has been given a one year extension before re- accreditation. The focus is on efficacy of Master's and Specialist's programs. The outcome of this might have an impact at the graduate level.

Fall 2011 will have new core; however, this is still in the process of being put together.

GSW is the first four year institution to offer the accelerated BBA with Georgia Perimeter College. GSW will have its first student from Nepal in spring 2011.

GSW will send a delegation of our faculty to India on January 1, 2011, to discuss our collaborative agreements with standing schools and with potential schools. Dr. Adler noted that the cost for this trip is being graciously funded by the Indian schools.

The MA in Critical Literacy has been approved by the Board of Regents and we are now waiting on the green light from SACS to go ahead with the new graduate degree.

Dr. Adler brought up the issue of civility and tolerance on campus. He raised the question of are we being civil with our students and are we keeping track of them during difficult times. He referenced the national incident with the Rutgers student and feels that the campus should be mindful of such matters and the way that we treat students. We should also be aware of the way that students treat other students.

The new GSW Mission Statement was approved and is now in place. Dr. Adler suggested that in relation to new our mission statement that we should try to incorporate a meaningful special mission. GSW's geography lends our institution the ability to be an untapped resource to do just that. He referenced the central theme of Joseph Conrad's work, "Heart of Darkness," to illustrate how GSW could capture aspects against a "heart of darkness" and planted the seed that perhaps this concept should go

along with our institution's master plan. He called for comments and questions, but none were given.

**5. Reports by Committees:**

**Academic Affairs**

Julia Dorminey, chair, reported that the committee had been busy and had been meeting each month on a number of proposals.

**Academic Grievances**

Paul Shapiro, chair, reported that there had been no grievances.

**Athletics**

Nellie Iordanova, chair was not present, Lydia Rogers spoke on her behalf and reported that the committee had met once and were currently working on bridging the gap between faculty and the student athlete.

**Business and Finance:**

Sam Peavy, chair, reported that their committee had met one time thus far and that the school was moving forward on the HHS building, the Column Hall project will begin on Monday, and new faculty positions had been approved.

**Faculty Affairs:**

Brian Smith, chair, reported that the Faculty Affairs committee had been very busy so far this year. They have worked on a number of things, one of which is clarifying the definition of lecturer/senior lecturer and the committee had come up with amendments to that definition. Faculty Development Grants had funded 22 grants for a total of \$12,425.00. The Teacher of the Year award was again being sponsored by the Alumni Association.

**Graduate Affairs:**

Peg Ellington, chair, reports that her committee had met two times with proposals to consider, but there had been no quorum to approve.

**Intuitional Research:**

Elizabeth Gurnack, chair, reported that their committee had met either two or three times and that two proposals were approved.

**Instructional Technology:**

Chuck Huffman, chair, reported that their committee had met several times. He was pleased to note that wireless should be in place by Christmas and that they had formed a sub-committee of students to give them a voice about technology on campus.

**Scholarships and Financial Aid:**

Svilen Kostov, chair, was not present. Brian Parkinson spoke on his behalf and said there was no report to give.

**Student Affairs:**

Jason Berggren, chair, reported that Student Affairs had held their initial meeting on Wednesday, August 11, 2010. They considered and approved the Petition for Recognition and the constitution of the Hurricane Cheerleading Club, August 12-August 27, considered and approved revised language of Clause #7 in the "Student Bill of Rights" pertaining to syllabi and syllabi changes, August 30-September 17, considered the Petition for Recognition and the Constitution of the Pre-Law Society. The Committee voted to recommend, revise and resubmit, October 4-October 31, copies of all committee correspondence and voting outcomes from this semester. They were placed on file in the Library. November 1, considered and approved revised language of the committee's description in the "University Statutes" pertaining to syllabi and syllabi changes, August 12-August 17, submitted to the Faculty Affairs committee, November 16. Lastly he reported that the Student Government Association was informed of each action taken by this committee.

**University and Alumni Relations:**

John Stovall, chair, reported that homecoming was slated for January and that there were forthcoming events in the spring of 2011.

## 6. New Business

### A. Academic Proposals

#### (1) College of Arts and Sciences

##### (a) Dramatic Arts

- (1) Substantive Change- Approved by the Faculty Senate

**Proposal:** to change the name of Dramatic Arts to Theater, Communication, and Media Arts.

**All approved.**

##### (b) History and Political Science

- (1) Substantive Change- Program- Approved by the Faculty Senate  
Global Studies Certificate Program

**Proposed requirement:** The addition of POLS 2401 to Global Core of Global Studies Certificate Program

**All approved**

- (2) Substantive change- Program- Approved by the Faculty Senate  
BS in Political Science

**Proposed requirement:** For the addition of POLS 2401- Intro to Global Issues, to Area F.

**All approved**

- (3) Substantive change- Program-Approved by the Faculty Senate  
Intro to Global Issues

**Proposed requirement:** Addition of the new course POLS 2401 Intro to Global Issues to Area B.

**All approved**

(c) **Psychology and Sociology**

(1) Substantive Change-Program- Approved by the Faculty Senate  
BS in Psychology

**Present Requirement:** A minor or certificate is required for graduation.

**Proposed requirement:** A minor, certificate program, second major or previously earned bachelor's degree in another field is required for graduation.

Lynda Lee Purvis suggests that this proposal be considered for all minors.

**All approved**

(2) Substantive Change-Program-Approved by the Faculty Senate  
BA in Psychology

**Present requirement:** A minor or certificate is required for graduation

**Proposed requirement:** A minor, certificate program, second major, or previously earned bachelor's degree in another field is required for graduation.

**All approved**

(3) Substantive change-Program-Approved by the Faculty Senate  
Criminal Justice Certificate Program

**Proposed Requirement:** to change curriculum requirements for current certificate.

Curriculum Sheet for Criminal Justice Certificate Program

**All approved**

**(2) School of computing and Mathematics**

(a) Department of Mathematics

(1) Substantive Change-Program-Approved by the Faculty Senate

Math 1101-Math Modeling

**Proposed requirement:** Addition to Core Area A.

**All approved**

**B. Proposed Changes to Faculty Handbook Concerning Lecturer/Senior Lecturer:**

*Section II, C Faculty Work Load*

**Old Language:**

In accordance with Regents Policy 301, the normal teaching load for faculty will be 12 semester credit hours per week.

**New Language:**

In accordance with Regents Policy 301, the normal teaching load for faculty will be 12 semester credit hours per week for tenure track personnel and 15 semester credit hours per week for Lecturers and Senior Lecturers.

Dr. Phil Szmedra of the School of Business led the discussion on the proposed changes. He felt that there should be two tracks; an academic track and a professionally qualified track. He felt that if we change their statutes to increase the load, then they would not have the ability to pursue professional qualifications. He spoke for the entire SOBA in saying that they were opposed to the language as proposed. The SOBA faculty has amended the language to read as follows; "In accordance with Regents Policy 301, the normal teaching load for faculty will be 12 semester credit hours per week for tenure track personnel and 12 to 15 semester credit hours per week for Lecturers and Senior Lecturers." Dr. Szmedra and other SOBA faculty wanted flexibility in the language. There was discussion on the floor from faculty that flexibility was already built into the language. Some of the faculty pointed out that they already have flexibility and that we should not have to worry about the language, that a course release can always be done. Nursing and SOBA faculty's concern is that they would have to do course release each term. Dr. Brian Smith clarified the definition of the six titles of the Corps of Instructions. He gave a report of what other USG institutions do for service and research. He noted that what is set up is BOR policy as is. Dr. Szmedra again read aloud the proposed amended language. Ms. Ru Story-Huffman called for a vote. Dr. Brian Smith made the motion; Ms. Lynda Lee Purvis made the second. Majority approved and the motion was carried.

### *Amended New Language*

*In accordance with Regents Policy 301, the normal teaching load for faculty will be 12 semester credit hours per week for tenure track personnel and 12 to 15 semester credit hours per week for Lecturers and Senior Lecturers.*

**All approved**

#### C. Revisions to [experiential learning section of the GSW Bulletin](#)

##### **EXPERIENTIAL LEARNING (Old—2007-2008 Bulletin)**

Credit for prior experiential learning is available in selected undergraduate degree programs. A student in one of these degree programs should notify his or her academic advisor to determine if this policy applies. If applicable, the advisor notifies the appropriate academic dean or department chair, who convenes a faculty committee to review the student's portfolio to determine if credit for prior experiential learning is warranted and if so, the number of semester credit hours to be awarded. The total number of credit hours awarded for experiential learning cannot exceed 21 semester credit hours.

##### **MILITARY CREDIT**

Credit for prior military experience and training is determined on an individual basis, following the guidelines published by the American Council on Education for the Evaluation of Educational Experiences in the Armed Services. Students must submit official military transcripts for evaluation to the Registrar. Students should see the Registrar for additional information.

##### **NEW Bulletin Copy**

##### **Proposed GSW Policy for Prior Learning 2010**

**(Formerly known as the Experiential Learning Policy)**

##### **PRIOR LEARNING CREDIT**

Credit for prior learning, sometimes called experiential learning, is assessed and awarded in selected undergraduate degree programs. The decision to assess and award prior learning for credit rests with the academic unit that houses the program who must notify the Office of Academic Affairs and the Director of Prior Learning Assessment in writing if prior learning assessment is requested. No program will assess and award prior learning credit unless no CLEP test, departmental challenge exam, or other approved testing option is available. Students may not apply for prior learning assessment in a course in which they have been previously enrolled, taken a departmental examination for credit, or taken a CLEP test for credit.

A student wishing to explore credit for prior learning should contact the Director of Prior Learning Assessment, who will advise them of whether credit is possible in the student's program of study. Before students may apply for prior learning credit, they must register for PLA



2000 and receive a grade of S in the course. A fee will be charged for each assessment of evidence of prior learning. Appeals must be filed with the Office of Academic Affairs within 30 days of the student being notified of the results of their prior learning assessment. The total number of credit hours awarded for advanced placement (AP), CLEP, departmental examination, International Baccalaureate (IB), and prior learning assessment (PLA) cannot exceed 30 semester credit hours.

#### **MILITARY CREDIT**

Credit for prior military experience and training is determined on an individual basis, following the guidelines published by the American Council on Education for the Evaluation of Educational Experiences in the Armed Services. Students must submit official military transcripts for evaluation to the Registrar. Students should see the Registrar for additional

**All approved**

#### **D. Proposal to Deactivate the Certificate Program in Latin American Studies**

Program Coordinator has retired and no qualified replacement exists. Therefore, GSW cannot offer the necessary 3000 or above level classes in Spanish, and we have only a limited capacity to offer the prerequisite classes at the 2000-level. In addition, no students have been awarded a certificate in this program since its inception.

#### **Source of Data to Support Suggested Change:**

**Indirect measures:** Student Opinionnaires, student, employer, or alumni surveys, etc.

**Direct measures:** Materials collected and evaluated for program assessment purposes (tests, portfolios, specific assignments, etc.) Number of students in program to date (0) and of qualified faculty to serve the program (currently 0).

**All approved**

**E. Proposal for changes to the Student Affairs Committee description in the University Statues**

**Current Description**

***From the University Statutes, Article IV, Section 4: Function and Composition of the Standing Committees:***

“Committee on Student Affairs. This committee shall cooperate with the Dean of Students in determining policies related to the general welfare of the student body. The Dean of Students shall be an ex-officio member of this committee. Faculty advisors of all student publications shall be ex-officio members. In specific tasks, the committee shall:

Be concerned with the development and implementation of an adequate program of student activities, including clubs and organizations as well as cultural and social events, and responsible for planning and coordinating programs which contribute to the cultural and educational development of the campus community.

Be concerned with policies and programs designed to improve the quality of student publications.

Be concerned with the development and implementation of an adequate career development and placement program for the student body.

Be concerned with the development and implementation of an adequate counseling program for the student body.

Be concerned with the enforcement of rules and regulations related to student conduct, recommend appropriate action to the Dean of Students in cases referred to it by the administration, and be concerned with policies related to class attendance and of improving class attendance.

Be concerned with policies and programs designed to improve all aspects of student living and health.

Assist in the development and implementation of a stimulating program to orient beginning students to college life and to the campus.”

**Proposed Description**

**RE: DRAFT OF PROPOSED CHANGES TO THE “STATUTES” OF GEORGIA SOUTHWESTERN STATE UNIVERSITY AS APPROVED BY THE STUDENT AFFAIRS COMMITTEE:**

***“Section 4: Function and Composition of the Standing Committees. Committee on Student Affairs.”***

## PROPOSED LANGUAGE:

“Committee on Student Affairs. This committee shall cooperate with and advise the *Vice President of Student Affairs and Dean of Students regarding* policies related to the general welfare of the student body. The *Vice President of Student Affairs and the Director of Student Life* shall serve as ex-officio members of this committee. *Two student representatives from the Student Government Association shall also be members. The Chair of the Committee on Student Affairs, with the advice and consent of the committee, may invite or appoint others to become standing or select ex-officio members, and may request the attendance of a student organization faculty advisor and/or a student organization representative to attend committee hearings and meetings where business of their respective organizations are being reviewed and/or discussed.*

In specific tasks, the committee shall:

*Consider and review all student organization petitions for recognition, all new and revised student organization constitutions, and communicate committee recommendations to the Director of Student Life.*

Be concerned with *and review* policies and programs designed to *promote and* improve the quality of student publications *and, consistent with the authority and duties set forth in “Section IV: University Policies” of the Faculty Handbook, serve as the screening and evaluation committee for the selection and/or removal of the editors of the following student media organizations: Sou’Wester, Hurricane Watch, and Sirocco.*

Be concerned with *and review* the enforcement of rules and regulations related to student conduct, recommend appropriate action to the *President in all* judicial/ disciplinary cases referred to it by the University President.

*Be receptive to hearing the concerns of student groups or individuals who have no other apparent venue to present their concerns, and to communicate those concerns through appropriate channels.*

Be concerned with *and review* policies and programs designed to *promote and* improve all aspects of student *academic performance, career and personal development, campus living, and the physical, mental, and emotional well-being of each student.”*

*Note:* All language *italicized* in bold **RED** signifies a proposed change to the existing text.

**All approved**

**F. Proposal to replace the Committee on Institutional Research with the Institutional effectiveness Committee**

**Proposal from the Director of Institutional Effectiveness and Planning:  
To Replace the Committee on Institutional Research with the Institutional Effectiveness  
Committee (IEC)**

**Endorsed by Administrative Council: November 9, 2010**

**Endorsed by Deans/Directors Council: November 11, 2010**

**Approved by Faculty Senate: November 29, 2010**

**Language to be added to the University Statutes**

**Article IV Faculty Organization**

**Section 4. Function and Organization of Standing Committees**

**Institutional Effectiveness Committee**

The Institutional Effectiveness Committee (IEC) coordinates with the Faculty Senate to establish and assess institutional priorities for strategic planning and budgeting. Given its university-wide function, the IEC is organized into standing subcommittees on Strategic Planning and Assessment, Budget Planning and Assessment, SACS COC Reaffirmation, and Academic and Support Unit Assessment. The subcommittees review data and make recommendations on these issues to the entire IEC that, in turn, makes recommendations to the Faculty Senate. The IEC is made up of 19 members representing all areas of the university as follows.

- Representative appointed by Director of Athletics
- Representative appointed by the Vice President for Business and Finance
- Representative appointed by the Vice President for Enrollment Management
- Representative appointed by the Vice President for Student Affairs
- Student Representative appointed by the Office of Student Affairs
- Student Representative appointed by the Student Government Association
- Representative appointed by the Staff Senate
- Two Representatives from the College of Arts and Sciences appointed by Faculty Senate
- Representative from the School of Computing and Mathematics appointed by Faculty Senate
- Representative from the School of Business appointed by Faculty Senate
- Representative from the School of Education appointed by Faculty Senate
- Representative from the School of Nursing appointed by Faculty Senate
- Representative from the Library appointed by Faculty Senate
- Representative from Graduate Programs appointed by Faculty Senate
- Representative appointed by Director of the Rosalynn Carter Institute
- Vice President for Academic Affairs, ex officio
- Director of Institutional Research, ex officio
- Director of Institutional Effectiveness and Planning, ex officio

Representatives serve for a term of three years, with the exception of student appointments which last one year. One third of the representatives, again excepting students, rotate off every year, although serving multiple consecutive terms is not prohibited. The entire IEC must meet at least three times annually, but may meet more often when conditions warrant. The meeting schedules of the IEC's subcommittees are determined the subcommittees.

**Language to be deleted from the University Statutes:**

**Article IV Faculty Organization**

**Section 4. Function and Organization of Standing Committees**

Committee on Institutional Research. The committee shall advise the Director of Institutional research in developing and implementing a program of institutional research for the University.

The Director of Institutional Research shall serve as ex-officio member of the committee.

Dr. Elizabeth Gurnack asked what the committee change consisted of. Dr. Bryan Davis read the proposal. Dr. Brian Smith asked for a timeline for the process to take place. Dr. Davis said that it would be developed by the committee if approved. Dr. Gary Fisk asked if this were to be a standing committee or an additional committee. Dr. Davis replied that it would be a standing committee. Ms. Ru Story-Huffman called for a vote; all approved and the motion was carried.

**All approved**

**7. Announcements:**

**School of Education:** Dr. Lettie Watford congratulated Dr. Joseph Nichols on being awarded his Ph.D. She also announced that the new student teachers would be presenting their portfolios today.

**Academic Affairs:** Ms. Lynda Lee Purvis gave a reminder about fall commencement services and invited everyone to the breakfast. She noted that this was a record number of graduates that would be receiving their diplomas.

**Registrar:** Ms. Krista Smith made the reminder that senior grades will be due on December 10<sup>th</sup>.

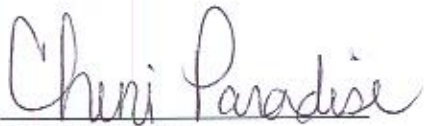
**Visual Arts:** Ms. Tonia Hughes announced that Fine Arts would be hosting their open house today and everyone was invited.

**Dramatic Arts:** Mr. Jeff Green reminded everyone that the play "Trojan Women" would be performed at the Rylander Theater and invited everyone to attend.

**8. Adjourn**

Ms. Ru Story-Huffman adjourned the meeting.

Respectfully submitted,



Cheri Paradise  
Administrative Assitant  
Vice President for Academic Affairs

Approved:



Kendall Blanchard  
President