

Minutes

General Meeting of the Faculty

December 4, 2015

1. The meeting was called to order by Dr. Samuel Peavy, Faculty Senate President, at 10:00 am. Dr. Peavy opened the meeting with a welcome and an observance of a moment of silence for faculty and staff who are no longer with us. He also briefly discussed the salary study and noted Dr. Patterson would address it further in his remarks.
2. A motion to accept the minutes of the May 1, 2015 General Faculty Meeting was made by Dr. Megginson. Dr. Kuipers seconded. Dr. Casaru made a motion to amend the minutes to include her name as the Chair of the IRB Committee. Dr. Peavy noted request. Motion carried, with change affirmed.
3. Dr. Patterson greeted everyone, apologized for technical problems and addressed the following topics:
 - a. New consolidation between Albany State University and Darton College will be eighteen month process. This consolidation is it for southwest Georgia. Since enrollment is up at GSW, we will not be a part of the equation.
 - b. GSW's total enrollment is up in graduate programs, down in undergraduate enrollment.
 - c. Budget: Two-year lagging budget decline
 - d. Follow Vice Chancellor for Academic Affairs, Dr. Houston Davis' recommendation of growth of new programs and revision of old programs.
 - e. Salary Survey indicated 15 faculty and 47 staff members were below minimum average and would receive an immediate salary increase, push for other budget amendment of 3% merit base increase in the future and plan to continue to address the salary study on a two-year cycle.
 - f. Strategic Planning will be supervised by the President's Advisory Council with Dr. Brian Parkinson or Dr. Sam Peavy serving as the representative of the Faculty Senate along with the addition of a Junior Faculty member.
 - g. Reminder of the Faculty and Staff Holiday Party scheduled for Tuesday, December 8, 2015, 6:00 pm.
4. Dr. Adler used a Jeopardy Game format to give remarks about a list of twenty-six items. He elaborated or a question was called for him to provide additional information regarding the following topics:
 - a. College and Career
 - b. ACEN – Bachelor Program Nursing Accreditation
 - c. Therapy Resources
 - d. GSW Day at the Capitol March 2, 2016
 - e. Teaching Circles-Congratulations to Dr. Stephanie Harvey
 - f. QEP-Progress with Global Literacy

- g. CCG-Complete College Georgia-Tremendous gain in retention increase of 3%
 - h SACS-COC Accreditation, Institutional effectiveness
 - i. Loss of Student Support Services (TRIO)
 - j. Recognition of faculty work and support and applauded faculty recognized in local news
 - k. Recognition of faculty retirement- Dr. Richard Hall and Dr. Bob Herrington
5. Activity Reports of Standing Committees
- a. Academic Affairs: Dr. Davis reported the committee met three times and is working to meet deadlines
 - b. Academic Grievances: No report
 - c. Athletics: No report
 - d. Business and Finance: Dr. T. Jordanov reported the committee met three times with next meeting in January
 - e. Faculty Affairs: Dr. N. Jordanova reported the committee met three times. Awarded Faculty Development Grants, Evaluations completed online this semester. Thanked committee members for hard work
 - f. Graduate Affairs: Dr. Lehman reported the committee met two times, approved four faculty members for graduate faculty status, will hold hooding ceremony on December 12
 - g. Institutional Review Board: Dr. Wu reported IRB committee met four times this semester. There were nine applications and two renewals. IRB committee discussed setting up an IRB website but the work is still in progress. Reminded faculty members when submitting an IRB proposal, please submit it to irb@gsw.edu. All investigators should complete NIH ethics training before conducting their research. Training certificate should be attached with the application.
 - h. Institutional Effectiveness: Dr. Dave reported the committee met two times
December 15 2015 is Annual Assessment Day
 - i. Instructional Technology: Dr. Harvey reported the committee met and approved a \$ 5.00 increase in student technology fees, purchased 108 computers housed in various departments on campus
 - j. Scholarships and Financial Aid: Dr. Grissett reported the committee met two times
 - k. Student Affairs : Dr. Q. Brown reported the committee met three times, approved two petitions for recognition of student organizations; two are pending the organization completion of requirements. Thanked members for their hard work.
 - l. University and Alumni Affairs: Dr. Stovall reported the committee is working on several projects
6. New Business
- a. Deactivate Certificate in Information Technology Online (School of Computing and Mathematics) Motion was made by Dr. Gurnack to approve; seconded by Professor Robinson Motion carried.
 - b. Deactivate four CIS minors in areas of Accounting, Marketing, Management and

Human Resources degrees (School of Business) Motion was made by Dr. Gurnack to approve; seconded by Professor Robinson Motion carried.

c. Change from WMST 2001 (Introduction to Women's Studies) to WGSS 2001 (Introduction to Women, Gender and Sexuality Studies) (School of Arts and Sciences) Motion was made by Professor Robinson to approve; seconded by Tonia Hughes. Motion carried.

d. Changes to Faculty Handbook

1. Rental of facilities by off-campus groups (p.91, Business and Finance Committee) Motion was made by Professor Robinson to approve; seconded by Dr. Kuipers. Motion carried.

2. Faculty Development Grants (pp.26-29, Faculty Affairs Committee) Motion was made by Dr. Gurnack to ask the Faculty Affairs Committee to reconsider in January with Dr. Patterson; seconded by Dr. Kuipers. Motion carried.

i. Eligibility for grants (p.26)

ii. Budget (p.28)

iii. Activity types funded (p.29)

3. Assignment of Grades, appeals (p.61, Faculty Affairs Committee). Motion was made by Professor Green to table; seconded by Dr. Kuipers. Motion carried.

7. Proposed Additions to Graduate Faculty (Graduate Affairs): Motion was made by Dr. Kuipers to consider approval of graduate faculty status to the listed professors as a group; seconded by Dr. Ellington. Motion carried.

a. Carol Bishop

b. Suzanne Conner

c. Michelle Dykes

d. Mary Anne Sheppard

8. Faculty Senate President offered closing remarks and thanked all faculty members, the Vice Presidents and the President.

9. Several faculty members made announcements.

10. The meeting adjourned at 11:11 am.

Minutes submitted by Queen Brown