

Using Blackboard Collaborate Ultra Videoconferencing

Collaborate Ultra is a Java-free web conferencing tool.

- Log in to GeorgiaVIEW and access your course Content.
- Access a module you would like to add a Collaborate Ultra session in or create a specific module for all BB Collaborate sessions.
- Inside the module, click the **Add Activities** tab and select an External Learning Tools link:

The screenshot shows the Blackboard interface with the 'Table of Contents' dropdown menu open. The 'Add Activities' option is selected, and the 'External Learning Tools' option is highlighted with a red box and a red arrow. Other options in the dropdown include Chat, Checklist, Discussions, Dropbox, Online Rooms, Quizzes, Self Assessments, and Surveys.

- On the Insert Quicklink dialog box, click the Collaborate Ultra Videoconferencing link:

The screenshot shows the 'Add Activity' dialog box. The 'External Learning Tools' section is selected, and 'Collaborate Ultra Videoconferencing' is highlighted with a red arrow. Other options include Blackboard Collaborate and Curriculum Builder.

- The link is inserted:

The screenshot shows the Blackboard interface with the 'Collaborate Ultra Videoconferencing' link inserted into the 'Table of Contents'. The link is highlighted with a red arrow. The 'Table of Contents' shows the following items: Overview, Bookmarks, Course Schedule, Table of Contents (14), BB Collaborate Session (5), Module 1 (4), and BB test (2).

- Click the link to open it. To create a session, click the plus sign icon at the right:

Table of Contents > BB test > Collaborate Ultra Videoconferencing

Collaborate Ultra Videoconferencing

Sessions

Show All Upcoming Sessions

+

?

| Name | Starts | Ends |
|---|--------|------|
| Looks like you don't have any upcoming sessions. | | |
| Why don't you create one? Create Session | | |

- On the dialog box, enter the session title, start/end dates, Early Entry time, etc., and click Save:

Sessions

Week 1

Event Details

Starts

3/8/16, 9:20 AM

Start

3/8/16 9:20 AM

End

3/8/16 11:20 AM

No End (Open Session)

Repeat Session

Early Entry

15 min before start time

Add description

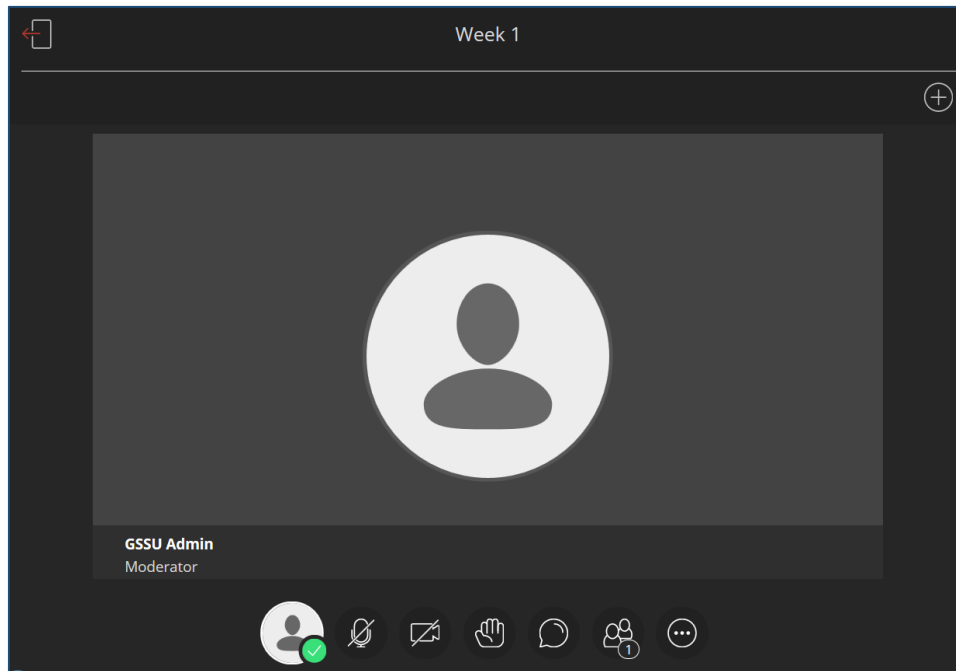
Delete Save

- To modify or delete the session, hover your mouse over the session and select the Edit pencil icon at the right to edit or a trashcan to delete.
- To open a session, click the session link:

Show All Upcoming Sessions

| Name | Starts | Ends |
|------------------------|-----------------|------------------|
| Week 1 | 3/8/16, 9:20 AM | 3/8/16, 11:20 AM |

- It opens the session screen. Hover your mouse over the icons to modify and start your session.



NOTE: It is recommended to use the Chrome or Firefox browser to create or join the Collaborate Ultra sessions.

Please note that not all features are available in Ultra yet; they are under development and research:

- Up to 100 participants only
- No private and no group chat available
- No polling and live feedback from class.