How to use Respondus Monitor in course quizzes

- In your course, go to Quizzes and click the Respondus LockDown Browser (RLDB) link. Click the "Continue to LockDown Browser" orange button below the video tutorial (you can watch it first).
 Please be patient: it take some time (up to several minutes) to load the page.
- 2. Click the down arrow to the left of the quiz name, in which you use RLDB
- 3. Click the Settings link on the drop-down menu:

Manage Quizzes	Question Library	Statistics	LockDown Browser		
Respondus Locki	Down Browser Das	hboard			About LockDown Brows
Quizzes 🔺				LockDown Browser	Q Respondus Monitor
Quiz #14- Requi	res Respondus LockDow	n Browser		Required	Not Required
Review Early Exits	espondus LockDown E	Browser		Required	Not Required

4. To set up LockDown browser, choose the second "Require Respondus LockDown Browser for this exam" radio button and then select the "Require Respondus Monitor for this exam" or "Either Respondus Monitor or a proctored lab can be used to take this exam" button:

LockDown Browser Settings	3-
 Don't require Respondus LockDown Browser for this exam Require Respondus LockDown Browser for this exam Require LockDown Browser to view feedback and results 	
Password Settings	
Password to access exam (optional)	
[+] Advanced Settings	Ξ
Monitor Webcam Settings	
 Don't require Respondus Monitor for this exam Require Respondus Monitor for this exam Either Respondus Monitor or a proctored lab can be used to take this exam 	
Cancel Save and Close] -
	Þ

5. Follow the Startup Sequence instruction to set up desired options:

About Respondus Monitor					
	Respondus Monitor is an add-on feature for LockDown Browser for non-proctored exams				
Q	Respondus Monitor uses a webcam to record student exam sessions, and acts as a powerful deterrent to cheating				
►	It flags suspicious behavior and uses advanced data analysis to determine which exam sessions require the greatest level of attention by instructors				
If you are interested in using Respondus Monitor, please contact your learning system administrator. (Not sure who to contact? Email Respondus at monitor@respondus.com and we'll connect you with your institution's Respondus License Administrator, or answer any questions you might have.)					
Additional information and free instructor resources are available at www.respondus.com/monitor.					
🗆 Don't	show this message again Continue to Respondus Monitor >>				

6. Make sure that you expand and set up (if you wish) the Facial Detection Options and Advanced Settings options and click Save + Close:

Manage Quizzes		Question Library	Statistics	LockDown Browser		
	Webcam Check Preview					
		Additional Instructions Preview Edit Text				
	Guidelines + Tips Preview					
		Student Photo Preview	v			
		Show ID Preview Edit	t Text			
		Environment Check Pr	eview Edit Te	xt		
	Ø	Facial Detection Check	Preview			
8	Facial [Detection Options 🦰				
	Prevent students from starting the exam if face cannot be detected during Startup Sequer				ence. <u>[explain]</u>	
	Notify students during the exam if face cannot be detected (prompt for a fix) [explain]					
Ξ	Advand	ed Settings				
	AlloMaEnter a	ow another application to ke webcam videos additi a demo student usernam	o use the micro ionally available e for use by the	phone during this exam. [<u>explain]</u> e for viewing on mobile devices (allow 24 hou e instructor:	rs). [<u>explain]</u>	
Save	e + Clos	e Cancel				

- 7. Give it some time to save the settings (might take up to several minutes).
- 8. Once the page is loaded (you might need to scroll up to locate the quiz), make sure that there is "Required" indicated in the Respondus Monitor column:

Respondus LockDown Browser Dashboard	About LockDown Browser 🕄	
Quizzes 🔺	LockDown Browser	Q Respondus Monitor
Quiz #14 - Requires Respondus LockDown Browser + Webcam	Required	Required
✔ Quiz 1- Requires Respondus LockDown Browser	Required	Not Required

9. Please note that all course students should have a camera on their local machines to be able to take the quiz with the Monitor.