

WITHDRAWAL FROM GSW FOR TERM

Name: _____ GSW ID: _____ Semester: _____ Year: _____

Please review the options below and check the one that best fits your request.

I am not a freshman and would like to withdraw from ALL of my courses. Submit the completed form to your advisor or Dean of your College for signature. Then submit the form to the Office of the Registrar.

I am a freshman and would like to withdraw from ALL of my courses. Submit the completed form to the Division of Student Engagement and Success (SES) and meet with a First Year Experience (FYE) staff member.

Reason for withdrawal _____

Are you a freshman? (If yes, the signature of a First Year Experience staff member is required) YES NO

FYE Representative: _____ **Date:** _____

If you are not a freshman, please see your advisor or Dean of your College. YES NO

Advisor/Dean: _____ **Date:** _____

Are you a GSW student athlete? (If yes, the signature of an athletic representative is required). YES NO

Athletic Representative: _____ **Date:** _____

Are you receiving Veterans Educational Benefits? (This withdrawal may adjust your VA benefits) YES NO

This Portion Is Completed Only If Submitted After the Last Day to Withdraw Without Academic Penalty

Recommendation for Withdrawal Passing or Failing

If you would like to withdraw and the last day to withdraw for non-academic penalty has passed, please submit your form and supporting documentation to a representative from First Year Experience (FYE).

Recommendation from the FYE Representative WITHDRAWAL PASSING WITHDRAWAL FAILING

FYE Representative: _____ Date: _____

I UNDERSTAND THE FOLLOWING:

1. It is the student's responsibility to initiate withdrawal from one or more courses by the published non-academic penalty date found on the [Academic Calendar](#). It is only official upon receipt of the completed form to the Office of the Registrar.
2. If submitted prior to the published non-academic penalty date on the Academic Calendar, a grade of "W" will be assigned to the course(s). If submitted after the published non-academic penalty date, you will receive a grade of "WF". These grades will appear on the official academic transcripts and count as part of attempted hours.
3. Withdrawal forms submitted after the withdrawal without academic penalty deadline must accompany appropriate documentation in order to withdraw from a class(es) for non-academic reasons. The deadline for non-academic withdrawal is always the last day of scheduled class in the semester.
4. Any refund and/or encumbered residence hall/meal plan refund to which you are entitled will be released through Bank Mobile.
5. Withdrawing from a course(s) may have an impact on your Financial Aid.
6. To apply for readmission in the future, you must complete the readmission application with the Office of the Registrar if you remain out of school one calendar year or longer.

Student's Signature: _____ **Date:** _____