

# The Undergraduate Bulletin 2011-2012

## STATEMENT OF PURPOSE

The statements set forth in this catalog are for informational purposes only and should not be construed as the basis of a contract between a student and this institution. While every effort will be made to ensure accuracy of the material stated herein, Georgia Southwestern State University reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of such changes. *Each student is assigned a faculty advisor who will assist the student in interpreting academic regulations and in planning a program of study chosen by the student. However, final responsibility of selecting and scheduling courses and satisfactorily completing curriculum requirements for any degree rests with the student.*

Information regarding academic requirements for graduation is available in the offices of the Registrar, Deans of Schools and Chairs of Departments, and the Vice President for Academic Affairs. It is the responsibility of each student to keep himself or herself apprised of current graduation requirements for a degree program in which he or she is enrolled.

## DIRECTORY OF CORRESPONDENCE

For Information on:	Write to:
Gifts, Bequests, and Scholarship Donations	President
General Information and Admissions	Director of Admissions 1-800-338-0082
Graduate Programs	Dean of the appropriate school
Financial Aid, Scholarships, Student Employment	Student Financial Aid Director
Housing	Vice President for Student Life
Fees, Expenses, and Method of Payment	Vice President for Business and Finance
Course Offerings, Academic Reports, and other Scholastic Matters	Vice President for Academic Affairs
Transcripts and Records of Former Students	Registrar
Publicity	Director of Public Relations
Alumni	Director of Development/Alumni Affairs

## UNDERGRADUATE DEGREES

Areas of Study	B.A.	B.F.A.	B.S.	B.S.N.	B.B.A.	B.S.Ed.
Accounting					x	
Art	x	x				
Biology			x			
Chemistry			x			
Computer Science			x			
Dramatic Arts	x					
Early Childhood Education						x
English	x					
English with Teacher Certification	x					
Exercise Science/Wellness						x

Geology			x			
Georgia WebBSIT			x			
Health & Physical Education						x
History	x					
History with Teacher Certification			x			
Human Resource Management					x	
Information Systems Technology			x			
Management					x	
Management w/ Natural Resource Management Option					x	
Management w/Professional Golf Management Option					x	
Marketing					x	
Mathematics			x			
Mathematics w/ Industrial Mathematics Option			x			
Mathematics with Teacher Certification			x			
Middle Grades Education						x
Music	x					
Music with Teacher Certification	x					
Nursing				x		
Political Science			x			
Psychology	x		x			
Recreation						x
Sociology			x			
Special Education						x

Georgia Southwestern State University also offers the Master of Education, Master of Business Administration, Master of Science in Computer Science, and the Specialist in Education degree. A Bachelor of Science dual degree program in cooperation with Georgia Institute of Technology is also available.

Certificate programs are offered in the following areas: Criminal Justice, European Union Studies, Latin American Studies, Web Design, Caregiving, and Women's Studies.

\*Students wishing to pursue teacher certification at the secondary level should meet with the advisor in their discipline to discuss the appropriate curriculum requirements.

### **Undergraduate and Graduate Course Descriptions**

The descriptions of the courses offered by each school and department follow the information section and listing of degree programs for each school and department. Numbers following the description of the course indicate the number of weekly class hours, the number of weekly laboratory, practicum, or other type of required contact hours, and the credit-hour value of the course expressed in semester hours. For example, (3-2-3) following the course description means three class hours, two other hours, and three semester hours of credit.

## **CALENDAR\***

- [Summer Term 2011](#)
- [Fall Term 2011](#)
- [Spring Term 2012](#)

▪ **Summer Term 2012**

<b>Summer Term 2011</b>	
Last Day to Apply for Graduate Admission	March 13, 2011
Last Day to Apply for Undergraduate Admission for May Term	April 24, 2011
Last Day to Apply for Undergraduate Admission for Summer Term	May 14, 2011
Last Day to Apply for Re-Admission (May Term)	May 9, 2011
Last Day to Apply for Re-admission (Full-Term and Summer I)	June 1, 2011
Last Day to Apply for Re-Admission (Summer II)	June 27, 2011
Residence Halls Open for May Term	To Be Announced
May Term Registration	May 9, 2011
May Term Classes Begin	May 9, 2011
Last Day to Add/Drop Classes for May Term	May 9, 2011
Midterm for May Term	May 17, 2011
Last Day to Withdraw from Class without Penalty for May Term	May 19, 2011
Last Day of Class for May Term	May 25, 2011
Final Exams for May Term	May 26, 2011
Residence Halls Close for May Term	To Be Announced
Residence Halls Open for Regular Summer	To Be Announced
Registration/Orientation	May 31, 2011
Classes Begin (Summer I Term and Full Term)	June 1, 2011
Last Day to Add/Drop Classes for Summer I Term	June 1, 2011
Last Day to Add/Drop Classes for Full Term	June 3, 2011
Midterm for Summer I	June 13, 2011
Last Day to Withdraw without Penalty for Summer I	June 15, 2011
Last Day of Class for Summer I Session	June 23, 2011
Final Exams for Summer I Session	June 24, 2011
Midterm for Full Session	June 27, 2011
Registration for Summer II Session	June 27, 2011

Summer Session II Classes Begin	June 28, 2011
Last Day to Add/Drop Classes for Summer II Term	June 28, 2011
Last Day to Withdraw from Class without Penalty for Full Session	July 5, 2011
Classes Will Not Meet	July 4, 2011
Midterm for Summer II	July 11, 2011
Last Day to Withdraw without Penalty for Summer II	July 13, 2011
Fall 2011 registration (for students enrolled summer 2011)	July 11-12, 2011
Learning Support Registration	July 25, 26, 2011
Last Day of Class for Summer II Session and Full Session	July 21, 2011
Final Examinations	July 22, 23, 25, 26, 2011
Residence Halls Close	To Be Announced
<b>*Correct at date of release; subject to change</b>	
<b>Fall Term 2011</b>	
Move In Day	August 13, 2011
Orientation	August 15, 2011
First Day of Class (Fall I Term and Full Term)	August 16, 2011
Add/Drop Classes for Fall I Term	August 16, 2011
Add/Drop Classes for Fall Full Term	August 16, 17, 18, 2011
Labor Day (No Classes)	September 5, 2011
Monday Class Schedule In Effect*	Tue. September 6, 2011
Midterm for Fall Term I	September 9, 2011
Midterm Grades Due for Fall I Term	September 13, 2011
Last Day to Withdraw Without Penalty for Fall I Term	September 14, 2011
Last Day Fall I Term	October 7, 2011
Midterm for Fall Full Term	October 7, 2011

First Day of Class for Fall II Term	October 10, 2011
Add/Drop Classes for Fall II Term	October 10, 2011
Midterm Grades Due for Fall Full Term	October 12, 2011
Last Day to Withdraw Without Penalty for Fall Full Term	October 17, 2011
Spring Registration Begins for Currently Enrolled Students	October 24, 2011
Midterm for Fall II Term	November 1, 2011
Spring Registration Begins for Returning Students, Transfer and Transient Students	November 2, 2011
Midterm Grades are Due for Fall II Term	November 4, 2011
Last Day to Withdraw Without Penalty for Fall II Term	November 7, 2011
Thanksgiving Holidays	November 23-26, 2011
Last Day of Class (Fall II Term and Full Term)	December 2, 2011
Finals	December 3, 5-8, 2011
Learning Support Registration	December 7-8, 2011
Senior Grades Due	December 9, 2011
Graduation	December 10, 2011
Grades Due	December 12, 2011
<p><b>*Note: For the Fall Semester 2011, the University will operate a Monday class schedule on Tuesday, September 6th. This is done to equalize the class minutes between MW and TTH classes and to provide an equal number of class meetings for courses which may meet only once per week.</b></p>	
<p><b>SPRING TERM 2012*</b></p>	
Orientation	January 5, 2012
First Day of Class Full Spring Term & Spring I Term	January 6, 2012
Add/Drop Classes for Spring I Term	January 6, 2012
Add/Drop Classes for Spring Full Term	January 6, 9, 10, 2012
Martin Luther King Jr. Day (No Classes)	January 16, 2012
Midterm Spring I Term	February 3, 2012
Midterm Grades Due for Spring I Term	February 7, 2012
Last Day to Withdraw Without Penalty from Spring I Term	February 9, 2012

Last Day of Class Spring I Term	February 28, 2012
Midterm for Spring Full Term	February 29, 2012
First Day of Class for Spring II Term	March 1, 2012
Add/Drop for Spring II Term	March 1, 2012
Midterm Grades Due for Spring Full Term	March 7, 2012
Last Day to Withdraw Without Penalty from Spring Full Term	March 12, 2012
Spring Break	March 19-24, 2012
Midterm for Spring II Term	April 3, 2012
Midterm Grades Due for Spring II Term	April 5, 2012
Last Day to Withdraw Without Penalty from Spring II Term	April 9, 2012
Last Day of Class for Spring Full Term & Spring II Term	April 27, 2012
Finals	April 28, 30, May 1-3, 2012
Senior Grades Due	May 4, 2012
Graduation	May 5, 2012
Grades Due	May 7, 2012
<b>Summer Term 2012</b>	
Last Day to Apply for Graduate Admission	March 11, 2012
Last Day to Apply for Undergraduate Admission for May Term	April 22, 2012
Last Day to Apply for Undergraduate Admission for Summer Term	May 12, 2012
Last Day to Apply for Re-Admission (May Term)	May 7, 2012
Last Day to Apply for Re-admission (Full-Term and Summer I)	May 30, 2012
Last Day to Apply for Re-Admission (Summer II)	June 25, 2012
Residence Halls Open for May Term	To Be Announced
May Term Registration	May 7, 2012
May Term Classes Begin	May 7, 2012
Last Day to Add/Drop Classes for May Term	May 7, 2012

Midterm for May Term	May 15, 2012
Last Day to Withdraw from Class without Penalty for May Term	May 17, 2012
Last Day of Class for May Term	May 23, 2012
Final Exams for May Term	May 24, 2012
Residence Halls Close for May Term	To Be Announced
Residence Halls Open for Regular Summer	To Be Announced
Registration/Orientation for Full Term, Summer I and II	May 29, 2012
Classes Begin (Summer I Term and Full Term)	May 30, 2012
Last Day to Add/Drop Classes for Summer I Term	May 30, 2012
Last Day to Add/Drop Classes for Full Term	June 1, 2012
Midterm for Summer I	June 11, 2012
Last Day to Withdraw without Penalty for Summer I	June 13, 2012
Last Day of Class for Summer I Session	June 21, 2012
Final Exams for Summer I Session	June 22, 2012
Midterm for Full Session	June 25, 2012
Registration for Summer II Session	June 25, 2012
Summer Session II Classes Begin	June 26, 2012
Last Day to Add/Drop Classes for Summer II Term	June 26, 2012
Last Day to Withdraw from Class without Penalty for Full Session	July 3, 2012
Classes Will Not Meet	July 4, 2012
Midterm for Summer II	July 9, 2012
Last Day to Withdraw without Penalty for Summer II	July 11, 2012
Fall 2012 registration (for students enrolled summer 2012)	July 9-10, 2012
Learning Support Registration	July 23, 24, 2012
Last Day of Class for Summer II Session and Full Session	July 19, 2012
Final Examinations	July 20, 21, 23, 24, 2012
Residence Halls Close	To Be Announced

\*Correct at date of release; subject to change

## OVERVIEW

- [Mission Statement](#)
- [General Education](#)
- [Confidentiality of Student Records: Family Educational Rights and Privacy Act \(FERPA\)](#)

## GEORGIA SOUTHWESTERN STATE UNIVERSITY

Georgia Southwestern State University is a senior unit of the University System of Georgia. The University was founded in 1906 as the Third District Agricultural and Mechanical School. In 1926, it was granted a charter authorizing the school to offer two years of college work and to change the name to Third District Agricultural and Normal College. The name was changed to Georgia Southwestern College in 1932, at which time it was placed under the jurisdiction of the Board of Regents of the University System of Georgia. In 1964, the College became a senior unit of the University System, conferring its first baccalaureate degrees in June of 1968. Graduate work was added to the curriculum in June of 1973. In July 1996, the Board of Regents authorized state university status, and the institution became Georgia Southwestern State University.

Georgia Southwestern State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, masters, and specialists degrees. Contact the Commission and Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Georgia Southwestern State University..

The School of Education is accredited by the National Council for Accreditation of Teacher Education (2010 Massachusetts Ave NW, Suite 500, Washington, D.C. 20036, telephone number 202-466-7496) and all initial teacher education programs are recognized and approved by the Georgia Professional Standards Commission (<http://www.gapsc.com>).

The Bachelor of Science degree in Nursing is fully accredited by the National League for Nursing Accrediting Commission (3343 Peachtree Road, NE, Suite 500, Atlanta, GA 30326; 404.975.5000) and has the full approval of the Georgia Board of Nursing (237 Coliseum Drive, Macon, GA 31217-3858; 478-207-1300 or 1640).

The School of Business Administration is accredited by AACSB International - The Association to Advance Collegiate Schools of Business. AACSB accreditation is the hallmark of excellence in business education and has been earned by less than five percent of the world's business schools. AACSB International is located at 777 South Harbour Island Boulevard, Suite 750, Tampa, FL 33602-5730 USA, telephone number 813-769-6500 and fax number 813-769-6559 ([www.aacsb.edu](http://www.aacsb.edu)).

The University is located on 250 acres of improved wooded land in the community of Americus, Georgia, 135 miles south of Atlanta. The attractive campus includes recreational areas, a spring-fed lake, and thirty-five buildings.

### Mission Statement

Georgia Southwestern State University cultivates excellence in learning and teaching that encourages intellectual, personal, and social growth for students, faculty, staff, and the community. Georgia Southwestern State University is a comprehensive state university within the University System of Georgia that offers a full range of bachelor degree programs, along with selected master's and specialist degree programs.

### Diversity Statement

Georgia Southwestern State University embraces diversity as an integral part of being a caring community of lifelong learners. We are committed to building and maintaining a diverse, accessible, civil and supportive campus. GSW provides an environment and curriculum which affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class.

The University will implement and adhere to policies and procedures which discourage harassment and other behaviors that infringe upon the freedom and respect that every individual deserves.

Georgia Southwestern State University shares with the other state universities of the University System of Georgia the following core characteristics and purposes:

- a commitment to excellence and responsiveness within a scope of influence defined by the needs of an area of the state, and by particularly outstanding programs or distinctive characteristics that have a magnet effect throughout the region or state;



- a commitment to a teaching/learning environment, both within and beyond the classroom, that sustains instructional excellence, serves a diverse and college-prepared student body, promotes high levels of student achievement, offers academic assistance, and provides developmental studies programs for a limited cohort;
- a high quality general education program supporting a variety of disciplinary, interdisciplinary, and professional academic programming at the baccalaureate level, with selected master and educational specialist degrees, and selected associate degree programs based on area need and/or inter-institutional collaborations;
- a commitment to public service, continuing education, technical assistance, cultural offerings, and economic development activities that address the needs, improve the quality of life, and raise the educational level within the University's scope of influence.
- a commitment to scholarship and creative work to enhance instructional effectiveness and to encourage faculty scholarly pursuits and a commitment to applied research in selected areas of institutional strength and area need.

Georgia Southwestern State University endorses the following mission statement for the University System of Georgia and envisions its own mission within the context of the principles adopted by the Board of Regents.

The mission for the University System of Georgia is to contribute to the educational, cultural, economic, and social advancement of Georgia by providing excellent undergraduate general education and first-rate programs leading to associate, baccalaureate, master, professional, and doctorate degrees; by pursuing leading-edge basic and applied research, scholarly inquiry, and creative endeavors; and by bringing these intellectual resources, and those of the public libraries, to bear on the economic development of the State and the continuing education of its citizens.

Georgia Southwestern State University shares the following characteristics with other institutions in the University System of Georgia:

- a supportive campus climate, leadership and development opportunities, and necessary services, all to meet the needs of students, faculty and staff;
- cultural, ethnic, racial, and gender diversity in the faculty, staff, and student body, supported by practices and programs that embody the ideals of an open, democratic, and global society;
- technology to advance educational purposes, including instructional technology, student support services, and distance education; and
- a commitment to sharing physical, human, information, and other resources in collaboration with other System institutions, State agencies, local schools, and technical institutes to expand and enhance programs and services available to the citizens of Georgia.

The programs and educational opportunities at Georgia Southwestern State University are characterized by the following distinctive features: As a residential, comprehensive university, Georgia Southwestern serves a diverse student body, primarily drawn from southwest Georgia, with programs leading to bachelor, master, and education specialist degrees. A growing number of students from across the state as well as international and out-of-state students are also attracted by programs in a number of different areas.

As a community of learning, Georgia Southwestern faculty and staff are dedicated to creating an environment, work-study appointments, and practicum experiences in a number of businesses and community agencies, including the international headquarters of Habitat for Humanity, are vital elements in creating this environment for learning.

Georgia Southwestern fulfills its commitment to research and public service through the individual efforts of an outstanding faculty and the focused activities of specific centers, which rely heavily on external funding. The Rosalynn Carter Institute serves as a regional and national focal point for research and public service in the area of care giving. The Center for Business and Economic Development conducts research on regional economic issues and facilitates development activities in the region. The program in Third World Studies has served as the guiding force in the development of a professional association and journal contributing to Georgia Southwestern's international reputation.

### **General Education in the University System of Georgia**

From the origins of intellectual study to the present, general education has been a key to fulfilling life of self-knowledge, self-reflection, critical awareness, and lifelong learning. General education has traditionally focused on oral and written communication, quantitative reasoning and mathematics, studies in culture and society, scientific reasoning, and aesthetic appreciation. Today, general education also assists students in their understanding of technology, information literacy, diversity, and global awareness. In meeting all of these needs, general education provides college students with their best opportunity to experience the breadth of human knowledge and the ways that knowledge in various disciplines is interrelated.

In the University System of Georgia, general education programs consist of a group of courses known as the Core Curriculum as well as other courses and co-curricular experiences specific to each institution. The attainment of general education learning outcomes prepares responsible, reflective citizens who adapt constructively to change. General education programs impart knowledge, values, skills, and behaviors related to critical thinking and logical problem solving. General education includes opportunities for interdisciplinary learning and the experiences that increase intellectual curiosity, providing the basis for advanced study in the variety of fields offered by today's colleges and

universities.

@2005 Board of Regents of the University System of Georgia

### **Confidentiality of Student Records: Family Educational Rights and Privacy Act (FERPA)**

1. Georgia Southwestern State University is covered by the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, which is designed to protect students' rights in regard to education records maintained by the institution. Under the Act, students have the following rights:
  1. the right to inspect and review education records maintained by the institution that pertain to you;
  2. the right to challenge the content of records (except grades which can only be challenged through the Grade Appeal Process) on the grounds that they are inaccurate, misleading or a violation of your privacy or other rights; and
  3. the right to control disclosures from your education records with certain exceptions.
2. Any student who is or has been in attendance at Georgia Southwestern State University has the right to inspect and review his or her educational records within a reasonable period of time (not to exceed 45 days) after making a written request. However, the student shall not have access to:
  1. Financial records of parents.
  2. Confidential letters of recommendation placed in record prior to January 1, 1975.
  3. Letters of recommendation concerning admission, application for employment or honors for which the student has voluntarily signed a waiver.
3. Directory information will be treated as public information and be generally available on all students and former students, at the discretion of the university. **Directory information includes the student's name; telephone number; major field of study; dates of attendance; degrees, honors and awards received; level, and full or part time status. Participation in officially recognized sports; height, weight, age, hometown and general interest items of members of athletic teams is also included in Directory Information.**
4. Requests for Education Records should be made in writing to the Registrar, Georgia Southwestern State University. "Education Records" means generally any record maintained by or for Georgia Southwestern State University and containing information directly related to the students' academic activities.
5. Students who challenge the correctness of student educational records shall file a written request for amendment with the Registrar. The student shall also present to the Registrar copies of all available evidence relating to the data or material being challenged. The Registrar shall forward the information to the custodian of the record who will consider the request and shall notify the student in writing within 15 business days whether the request will be granted or denied. During that time, any challenge may be settled informally between the student or the parents of a dependent student and the custodian of the records, in consultation with other appropriate University officials. If an agreement is reached it shall be in writing and signed by all parties involved. A copy of such agreement will be maintained in the student's record. If an agreement is not reached informally or, if the request for amendment is denied, the student shall have the right to challenge through the Grievance Procedure outlined in the Student Handbook.
6. Release of protected information in the student's educational record without consent will be allowed to:
  1. Institutional personnel who have a legitimate educational interest.
  2. Officials of other schools where the student seeks to enroll or transfer credit. Information for students in joint degree or dual degree programs will be released as requested by participating institutions. Efforts will be made to notify the student of the release of such information.
  3. Representatives of Federal agencies authorized by law to have access to education records, and state education authorities.
  4. Appropriate persons in connection with a student's application for or receipt of financial aid.
  5. State and local officials to whom information must be released pursuant to a state statute adopted prior to November 19, 1974.
  6. Organizations conducting studies for the institution.
  7. Accrediting organizations.
  8. Parents of a dependent student, as determined by the Internal Revenue Code of 1954, as amended.
  9. Persons necessary in emergency situations to protect health and safety.
  10. Persons designated in subpoenas or court orders.
7. If a request for Education Records is not covered by the Annual Disclosure Statement provided by the Registrar, the written request for release of information should be submitted to the Registrar and contain the following information:
  1. Specific records to be released.
  2. Reasons for such release.
  3. To whom records are to be released.
  4. Date.
  5. Signature of the student.

8. Records will be released in compliance with a judicial order or lawfully issued subpoena. However, reasonable efforts will be made to notify the student in advance of compliance.
9. Students have the right to obtain copies of official transcripts provided all financial obligations to the University have been met. Students will be charged at the prevailing rate for each certified transcript obtained. Copies of other information in the student's education record will be provided at a cost of \$0.25 per page of copy.
10. Students who feel that their rights have been violated under the provisions of the Family Educational and Privacy Act should write to the following office: Department of Education, 330 Independence Avenue, SW, Washington, D.C. 20201.
11. Georgia has an Open Records Act. All records kept by Georgia Southwestern State University, except those protected by the Family Educational Rights and Privacy Act of 1974, are subject to public open records requests. Requests for public open records should be submitted in writing to the Director of Human Resources, Georgia Southwestern State University.

## **ADMISSIONS POLICIES**

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- [ADMISSIONS GENERAL POLICIES](#)
- [APPLICATION PROCEDURES](#)
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- [JOINT ENROLLMENT/EARLY ADMISSION \(Post-Secondary Option\)](#)
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- [MAINTAINING F-1 VISA STATUS](#)
- [AUDITORS/PERSONAL DEVELOPMENT STUDENTS](#)
- [POST BACCALAUREATE](#)
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- [STUDENTS AGE 62 OR OLDER](#)
- [READMISSION OF FORMER STUDENTS](#)
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- [GRADUATE STUDENTS](#)

## **UNDERGRADUATE ADMISSION REQUIREMENTS UNIVERSITY SYSTEM OF GEORGIA**

### **College Preparatory Curriculum**

Students are expected to complete all courses in the Required High School Curriculum (RHSC) as outlined by the Board of Regents of the University System of Georgia. In addition to these course requirements, students are encouraged to take additional academic units in high school to improve their probability for admission and success.

The following courses are required of students graduating from high school in the spring of 2000 or later who plan to enroll in regular University programs leading to the baccalaureate degree at institutions of the University System of Georgia. Students who graduated high school from spring 1988 through spring 2011 are required to meet the College Preparatory Curriculum requirements in effect at that time. Students graduating from high school in 2012 must present 17 specified RHSC units of credit.

- 4 units of mathematics
- 4 units of English
- 4 units of science
- 3 units of social science, including one course focusing on world studies
- 2 units in the same foreign language (2 units of American Sign Language may be used to satisfy this requirement.)

You will find a complete list of courses that can be used to satisfy the RHSC requirements. See Staying on Course at <http://www.usg.edu/PDF/admissionStandards.pdf>.

## **ADMISSIONS GENERAL POLICIES**

Georgia Southwestern seeks to enroll students with inquiring and creative minds who will profit from advanced educational programs in an atmosphere of freedom with responsibility. Admission standards at the University are designed to identify students who have potential for success in the educational programs of the University. Acceptance is based upon the applicant's previous academic record, entrance examination scores and, when necessary, upon results of personal interviews and psychological tests or other appropriate tests and documents which may help determine general fitness for admission to the University. Applicants are considered for admission without regard to race, color, creed, age, sex, veteran status, disability, or national origin. Students applying for in-state tuition must provide the university with proof of lawful presence in the United States in accordance with BOR Policy 4.3.4.

## **APPLICATION PROCEDURES**

Undergraduate admission forms may be completed online at [www.gsw.edu](http://www.gsw.edu) or requesting a paper application by writing directly to the Office of Admissions, Georgia Southwestern State University, 800 Georgia Southwestern State University Drive, Americus, Georgia 31709, or by e-mail to [gswapps@gsw.edu](mailto:gswapps@gsw.edu).

Applications should be accompanied by a \$25 application fee and submitted for consideration by the advertised deadline for each semester. A medical history and proof of required immunizations are mandatory for all students who enroll with the University. Health forms are mailed to accepted students along with housing information.

An applicant who fails to enroll in the semester for which he or she is accepted must reapply for admission by completing the Change of Semester form if he or she wishes to enter the University at a later time. This form must be accompanied by a \$25 processing fee.

When the application, ACT/SAT scores, and other required records of the applicant are found to be complete, the applicant will be evaluated in terms of test scores, grades, scholastic aptitude, criminal or disciplinary background, social and psychological adjustment, and the probability of completing the requirements for the desired degree. The University reserves the right to reject any applicant whose general records, aptitude, and behavior do not indicate a probability of success in the University environment, notwithstanding the satisfaction of other requirements.

If it appears to the Director of Undergraduate Admission that the educational needs of an applicant can best be met at some other institution within the University System of Georgia, the Director shall refer the applicant to that institution. In order that the appraisal of a student's ability and fitness for University work may be accurate as nearly as possible, officials of the University will study carefully all information that is submitted by the applicant and may require any applicant to furnish additional data. The officials of the University shall have the right to require each applicant for admission to appear for an interview before the application is finally accepted or rejected. The Director of Undergraduate Admission will notify the applicant of the time and place at which the interview will be conducted.

The decision as to whether an applicant shall be accepted or rejected shall be made by the Director of Undergraduate Admission. The decision is subject to the applicant's right of appeal, as provided by the bylaws of the University and the Board of Regents of the University System. The Director of Undergraduate Admission will refer appeals to the Admissions Committee for review. The Committee will forward its recommendation to the Office of Vice President for Academic Affairs for a decision. The applicant shall be informed of the action taken upon the application from the Director of Undergraduate Admission.

Specific requirements for admission as a beginning freshman, transient, early admission, joint enrollment, or provisional student may be found as follows.

## **BEGINNING FRESHMEN**

1. The applicant must complete and file with the Office of Undergraduate Admission an application form accompanied by a \$25 non-refundable application fee. The application must be filed by the advertised deadline for the term the applicant wishes to enroll. An application cannot be considered until the application form has been properly executed and filed with the Admission Office. No application will be processed unless it is accompanied by the \$25 application fee.
2. The applicant must submit a transcript of his or her high school record. He or she should ask the guidance counselor of the high school(s) attended to send the transcript(s) directly to the Office of Undergraduate Admission. The applicant should have a preliminary transcript submitted covering the work completed at the time the application is submitted and listing the courses in which currently enrolled. At the time of graduation, he or she should request the guidance counselor to submit to the Office of Undergraduate Admission a final high school transcript showing the date of graduation.

Students are expected to complete all courses in the Required High School Curriculum (RHSC). In addition to these course requirements, students are encouraged to take additional academic units in high school to improve their probability for admission and success.

Students graduating from high school in 2012 must present 17 specified RHSC units of credit. Students graduating from high school prior to 2012 must present 16 CPC units.

- 4 units of mathematics
- 4 units of English
- 4 units of science
- 3 units of social science, including one course focusing on world studies.
- 2 units in the same foreign language (2 units of American Sign Language may be used to satisfy this requirement.)

You will find a complete list of courses that can be used to satisfy the RHSC requirements. See *Staying on Course* at <http://www.usg.edu/PDF/admissionStandards.pdf>.

Students who graduated high school from spring 1988 through spring 2011 are required to meet the College Preparatory Curriculum requirements in effect at that time.

3. The University reserves the right to refuse any of the credits from any high school or other institution, notwithstanding its accredited status. The judgment of the University on this question shall be final.
4. The applicant must submit an official record of minimum satisfactory scores obtained on either the ACT Assessment [English score of 17 and Math score of 17] or the College Board's SAT [critical reading score of 430 and Math score of 400]. Further information and application forms may be secured from a high school guidance counselor
5. All new students are required to submit proof of required immunizations on the form provided by Georgia Southwestern prior to their enrollment.
6. The applicant shall be required to report to the University for freshman orientation prior to the beginning of the initial term of enrollment. Information will be mailed to the student regarding orientation by the Office of Undergraduate Admissions.

The following is a summary of the requirements a beginning freshman must satisfy prior to enrollment in the University:

1. Application with fee.
2. Official results of ACT or SAT.
3. Preliminary high school transcript.
4. Proof of required immunizations.

## **NON-TRADITIONAL STUDENTS**

Any applicant who satisfies the following may be admitted on a non-traditional student basis:

1. Has graduated from an accredited high school or satisfied requirements for the General Educational Development (GED) Equivalency Certificate.
2. Has been out of high school at least five years and whose high school class graduated at least five years ago.
3. Successfully exits at least one area of the COMPASS entrance examination and meet minimum scores in all three areas.

Students in this category will be required to enroll in Learning Support courses if test results on the placement examination identify a deficiency in reading, mathematics, or English. Once the student is placed in Learning Support courses, he or she will be classified as a Learning Support student and will be required to meet all Learning Support requirements for exit.

A non-traditional student may gain regular admission by meeting regular admission requirements, completing the placement examination with scores deemed appropriate by the university, or by completing Learning Support Program requirements, if applicable.

An analysis of the non-traditional student's progress in the required high school curriculum will be made by the Office of Undergraduate Admission staff. The student may be required to take university courses to compensate for any deficiencies in the required high school curriculum.

## **ALTERNATIVE REQUIREMENTS FOR HOME-SCHOOLED STUDENTS AND GRADUATES OF NONACCREDITED HIGH SCHOOLS**

Applicants from home schools or graduates of non-accredited high schools may validate the CPC in an alternative way. SAT I scores and satisfactory documentation of equivalent competence in each of the CPC areas (portfolio outlining competency in all 17 courses areas of the required high school curriculum) may be used in lieu of the Freshman Index and Carnegie unit requirements of the CPC. A student whose SAT I Composite (Critical Reading plus Mathematics) score is at or above the average SAT I score of the previous year's fall semester first-time freshman admitted to the USG institution to which he or she is applying and who has completed the equivalent of each of the CPC areas as documented by a portfolio of work and/or other evidence that substantiates CPC completion qualifies for consideration for admission. For students with ACT scores, the ACT composite score comparable (according to the tables from the joint study by ACT, ETS, and the College

Board) to the average SAT I total score is required. Students in this category must also meet the minimum SAT I Critical Reading (or ACT English) requirement and the minimum SAT I Mathematics (or ACT Math) requirement for the sector to which they apply.

Applicants who achieve designated scores on each of the following SAT II Subject Tests in a CPC area will be considered to have demonstrated equivalent CPC competence and do not need to submit additional documentation in that area: English Writing, Literature, Math IC or Math IIC, American History & Social Studies, World History, Biology, and one of the following: Chemistry or Physics.

- **MATHEMATICS**--To show equivalence with four required CPC mathematics courses (Algebra I and II, Geometry, and one course higher than Algebra II), students are required to achieve a score of 510 on the SAT II Math Level 1 test or a score of 500 on the SAT II Math Level 2 test in order to satisfy the CPC mathematics requirement.
- **ENGLISH**--To show equivalence with four required CPC English courses, students are required to achieve a score of 500 on the SAT I Writing test and a score of 530 on the SAT II Literature test in order to satisfy the CPC English requirement. Achievement of the indicated score on the SAT Critical Reading test will provide credit for two years of CPC English, and achievement of the indicated scores on both tests will provide credit for all four years of CPC English.
- **SCIENCE**--To show equivalence with four required CPC Science courses (including one laboratory course from the life sciences and one laboratory course from the physical sciences), students are required to achieve a score of 520 on either the SAT II Biology test Ecological or Molecular and a score of 540 on the SAT Chemistry test and a score of 590 on the SAT II Physics test in order to satisfy the CPC Science requirement.
- **SOCIAL SCIENCE**--To show equivalence with three required CPC Social Science courses (including one course focusing on United States studies, one course focusing on world studies, and a third Carnegie unit in this area), students are required to achieve a score of 560 on the SAT II United States History test and a score of 540 on the SAT II World History test.
- **FOREIGN LANGUAGE**--To show equivalence with two years of high school study of a single foreign language, students are required to achieve a score of 540 or higher on the SAT II Language test or a 500 on the SAT II Subject test with listening test.

Students who are extremely close to Southwestern's minimum admission standards may be admitted as a Presidential Exception. These students may require further testing at the university level or be required to take university courses to compensate for any deficiencies in the required high school curriculum.

### **OPPORTUNITIES FOR HIGH SCHOOL STUDENTS**

Georgia Southwestern State University recognizes the need to provide academically talented high school students with opportunities for acceleration of their formal academic programs. This recognition has led to the development of two organized programs: (1) a joint enrollment program in which the student, while continuing his/her enrollment in high school as a junior or senior, enrolls in courses for college credit; and (2) an early admission program in which the student enrolls as a full-time college student following completion of the junior year in high school. To participate in either program a student must be enrolled in public or private secondary high school which is accredited by one of the following:

- a regional accrediting association (such as the Southern Association of Colleges and Schools)
- the Georgia Accrediting Commission
- the Georgia Private School Accrediting Commission (GAPSAC)
- the Accrediting Commission for Independent Study (ACIS) (List of Accredited Centers for Independent Study (PDF))
- enrolled in a public school regulated by a school system and state department of education.

The minimum admission standards for joint enrollment and early admission are:

- Minimum SAT I score of 970, combined Verbal and Mathematics sections, or ACT Composite of 20. (Individual institutions may require higher SAT/ACT scores.)
- Minimum cumulative high school grade point average of 3.0 or higher in courses taken from the required CPC units;
- Exemption of all LS requirements for early admission;
- Written consent of parent or guardian (if the student is a minor);
- On track towards the completion of the University System of Georgia 16-unit CPC requirements and high school graduation.

Students wishing to complete their CPC or high school graduation requirements by enrolling in college courses must also meet the following admission requirements:

- **CPC English and/or Social Science** - Students planning to complete their 4th year high school English and/or social studies requirements with college credit must have an SAT I Verbal score of 530 or higher or ACT English score of 23.
- **CPC Math** - Student's planning to complete their 4th year of high school mathematics must have completed Algebra I and II and Geometry and have a SAT I Mathematics score of at least 530 or ACT Mathematics scores of at least 23.
- **Electives** - Students can enroll in appropriate elective courses as approved by the high school counselor. (Students must have completed two units of a foreign language to enroll in a college foreign language course and students three units of science prior to

enrolling in a college science course.)

### **Joint Enrollment/Early Admission of High School Students**

Students who are interested in joint enrollment or early admission may be eligible for funding under ACCEL, the State of Georgia's dual admission program. For additional information about the ACCEL program, students should contact their high school guidance counselor or the director of the ACCEL program at the Georgia State Department of Education.

Students who do not necessarily meet all of the above admission criteria but who demonstrate very high academic abilities through their SAT or ACT score may be permitted to enroll in college courses at the discretion of the institution. Institutions may set additional requirements but may permit students with scores of at least:

- 700 on the SAT I Mathematics test (or 31 on ACT Mathematics) to enroll in college courses that require advanced mathematical ability
- 700 on the SAT I Verbal test (or 31 on ACT English) to enroll in college courses that require advanced verbal ability

In addition, students who elect to be jointly enrolled at their high schools and at Georgia Southwestern must satisfy the following conditions:

- Continue to be carried on the official roll of their high school.
- Minimum University enrollment of three hours per semester.
- May enroll for 12 semester hours during the summer term preceding their senior year provided they are enrolled for no high school credit during that term.

Credit is validated for the student after receipt of the high school diploma.

A high school student who meets all the requirements above except the test scores and/or the grade average may enroll as a personal development student (see section entitled Auditors/Personal Development). A student in this category may enroll for the same number of courses as a joint enrollee but, as a personal development student, will receive no academic credit. Study on this basis is designed primarily as an enrichment experience for the student.

Students participating in Georgia's Move On when Ready program shall meet the following criteria for admission:

- 600 Critical Reading and 600 Math score on the SAT-1 or 26 English and 26 Math on the ACT
- Minimum high school academic grade point average of 3.5 in College Preparatory Courses
- Students must be on track to complete high school graduation requirements
- \$25 application fee, official transcript and standardized test scores must be submitted to the Office of Undergraduate Admission by the advertised deadline
- The Permission to Participate for (obtained from the high school guidance counselor) must be completed with appropriate signatures

Due to class availability constraints, enrollment in the MOWR program will be limited. Students will be admitted based on the admission standards above if application is made by the advertised deadline for the term.

Students participating in Move On When Ready must be enrolled in a minimum of 12 credit hours as of the last day of the drop/add period. Georgia Southwestern State University is under no obligation to offer courses that will insure a student participating in MOWR will complete high school graduation requirements on time.

Students can only select courses from the ACCEL course list. [http://www.gsfc.org/main/publishing/pdf/2005/accel\\_courses.pdf](http://www.gsfc.org/main/publishing/pdf/2005/accel_courses.pdf) . Students may not register for more than 12 hours or in courses not on the ACCEL course list.

MOWR Students will not be allowed to live on campus. MOWR students may participate in student activities; however, they will not be allowed to serve as officers in the Student Government, CAB, the Student Newspaper(Sou'wester), or the University Literary Magazine(SOROCO), or Hurricane Watch. They also may not be a member of a university varsity sport, or any greek-letter, social organization.

MOWR students who withdraw from two (2) or more courses within one academic year or drop below a 2.5 grade point average may be subject to removal from the program.

### **Acceptance of Transfer Credit: Joint Enrollment/Dual Enrollment**

College credit earned at an accredited institution prior to high school graduation will be considered as transfer credit if the student was enrolled as a joint enrollment/early admission student and had a minimum SAT I score of 970 (or ACT Composite of 20) and a HSGPA of 3.00 (B) on a 4.00 scale or if the student was a participant in an approved Early College program. CPC English and Social Science courses will be considered if the student had earned an SAT I Critical Reading score of 530 or higher or an ACT English score of 23 or higher prior to enrolling in the Joint Enrollment course. CPC Mathematics courses will be considered if the student had earned an SAT I Mathematics score of 530 or higher or an ACT score of 22 or higher.

### **ADVANCED PLACEMENT**

Georgia Southwestern State University offers advanced placement for beginning students in several fields. Each academic division at the University determines how credit in that division shall be granted. Official copies of test scores must be received before credit can be awarded. Additional information about advanced placement may be obtained from the Office of the Registrar.

### **INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAM**

Georgia Southwestern State University will give college credits to a student who scores well on end-of-course assessments for the International Baccalaureate (IB) Diploma Program. The credits allow USG freshmen to receive course credit for selected, basic college courses, and advanced level courses. High assessment scores on IB courses are a strong indicator of academic performance that is beyond that expected of typical high-school students. There are three levels of the program - primary years, middle years, and the diploma program for 16-19 year-olds. Students who complete the IB diploma program, which is currently being offered in 22 Georgia high schools can receive up to 24 hours of college credit. The amount of college credit awarded will vary among the USG's colleges and universities, depending upon each institution's course offerings. Additional information about international baccalaureate credits may be obtained from the Office of the Registrar.

### **TRANSFER STUDENTS**

All regulations applying to newly admitted freshmen are applicable to students transferring from other colleges with less than 30 hours of transferable credit.

A student transferring from another college must have official transcripts from all colleges previously attended sent to the Office of Undergraduate Admission of Georgia Southwestern State University. The Office of Undergraduate Admission will determine the applicant's academic qualifications for admission on the basis of these college transcripts.

The Office of Admissions for undergraduates of Georgia Southwestern State University reserves the right to reject the application and all or any part of previously earned credits if there is reason to believe that the quality of the educational program of the institution that the applicant last attended is unsatisfactory.

#### **Transfer Admission Requirements and Standards**

- Transfer students from another college must have official transcripts from all colleges previously attended sent to the Office of Undergraduate Admission of Georgia Southwestern State University.
- Transfer students should be in good standing at the last institution attended, having a cumulative grade point average of 2.0 or higher on a 4.0 scale.
- Transfer students with fewer than 30 semester hours of acceptable academic credit must submit an official record of scores obtained on the College Entrance Examination Board's Scholastic Achievement Test (SAT) or the American College Test (ACT) and an official copy of the high school transcript, showing the high school graduation date. Institutional credit courses, RHSC deficiency make-up courses, vocational course, and learning support courses are excluded.
- Transfer students with fewer than 30 total semester hours of transfer credit must meet the admissions requirement for beginning students, and therefore, may be required to enroll in the Learning Support Program. The Office of Undergraduate Admission should be contacted for details concerning Learning Support requirements.
- Transfer students who have participated in and have successfully completed the Learning Support Program at another college in the University System of Georgia may be admitted as regular students provided all other entrance requirements are met. Students enrolled in Learning Support at another college in the University System of Georgia are required to exit the program before transferring to Georgia Southwestern.

Students who have completed a transferable associate degree at an accredited college or university will be admitted as regular students without any referral to Learning Support. Students who have completed an associate degree at a technical college accredited by the Commission on Colleges (COC) may also be admitted as a regular student without any referral to Learning Support.

#### **Following are the requirements which the transfer student must satisfy prior to enrollment:**

1. Application with \$25 fee.
2. Official transcripts from each college attended.
3. SAT/ACT scores and high school transcript if fewer than 30 semester hours of acceptable academic credit are transferred.
4. Proof of required immunizations.
5. Students who have registered in other colleges may not disregard their records at these institutions. Failure to report previous college attendance at the time of application is sufficient cause for cancellation of the student's enrollment and of any credit earned.
6. An applicant will not be considered for admission unless the transcript of the college or university last attended shows honorable discharge or unless the officials of the institution last attended recommend the applicant's admission. However, if two or more calendar years have elapsed since the applicant's dismissal from the last college or university attended, the admitting institution may



review the application through established procedures to determine whether or not admission should be granted. (BR Minutes, 1983-84, p. 35)

## **TRANSFER CREDIT POLICY**

Transfer credit is normally awarded for all college work earned through any college or university approved by its regional accrediting association, provided the courses presented reasonably parallel the curriculum of Georgia Southwestern State University. When a transfer student is fully accepted to GSW, the Office of Undergraduate Admission sends the student's folder to the Registrar's Office for evaluation. Transcripts are evaluated in the order in they are received. Once an evaluation is completed, a copy is mailed to the student and the advisor. The Registrar's Office evaluates Areas A-D with Area F and the Major classes are evaluated by the school/college of the degree program. The following stipulations on the transfer of credit are upheld:

1. Transfer of D credit:
  - Only courses completed at accredited institutions will be accepted in transfer.
    - All credit earned in 1000 and 2000 level courses used to satisfy Core Curriculum requirements will be accepted, except for English 1101 and English 1102, which require minimum grades of C.
    - Credit earned in upper level undergraduate courses requires a minimum grade of C.
2. Students who have only partially completed Core requirements at another unit of the University System of Georgia will receive credit in courses completed. Students who have completed one or more Core Area requirements at another unit of the University System of Georgia will receive full transfer credit for those Core Areas. Students who change their major upon transferring may be required to complete requirements in Areas D and F for the new major.
3. Course work taken in two-year college technical programs is generally non-transferable.
4. Course work taken at two-year Technical Colleges which are accredited through the Commission on Colleges will be considered in transfer if the course numbering is 190 or above. Courses taken at Technical Colleges accredited through an agency other than the Commission on Colleges may be accepted as transfer credit if the student submits the Evaluation of Credit form and required documentation. The form can be found by [clicking here](#).
5. Transfer students must meet residency requirements outlined in the Degree Requirements section of this catalog.
6. Credit earned through correspondence, credit by examination and extension work is accepted, but limited to 30 semester hours. Students must provide official scores for admission and credit awarding purposes.
7. Credits accepted in transfer by Georgia Southwestern State University do not necessarily apply as hours toward graduation.
8. Credit hours only are transferred; grades are not.

A student transferring to GSW with a transferable Associate of Arts or Associate of Science degree from a college or university within the University System of Georgia will have met the GSW core requirements as long as the student does not change majors. Core courses required by GSW but not by the student's previous institution might have to be taken to prepare the student for upper division course work. However, the student will not be required to complete more than a total of 120 semester credit hours, excluding physical education and orientation, to earn the degree. Students in this category who change majors may have additional core courses to complete, particularly in Core Areas D and F.

A student transferring to GSW with an Associate of Applied Science or an Associate of Science in Nursing degree from a college or university within the University System of Georgia will be required to meet GSW core requirements. Core courses already completed at the previous institution will be considered on a course-by-course basis.

## **TRANSIENT STUDENTS**

A student who has taken work in another college or university may apply for the privilege of temporary enrollment in Georgia Southwestern State University. Such a student will ordinarily be one who expects to return to the college or university in which previously enrolled.

The following policies shall govern the admission of students under transient status:

1. An applicant for admission as a transient student must present from the registrar of the institution last attended a statement recommending admission as a transient student. The statement should include the courses in which the student will be permitted to enroll.
2. The Director of Undergraduate Admission at Georgia Southwestern State University must have evidence that the institution in which the student previously attended is an accredited institution.
3. Even though the institution that the student last attended is an accredited institution, the Director of Undergraduate Admission at Georgia Southwestern State University may reject the application if there is reason to believe that the quality of the educational program of that institution is unsatisfactory.
4. An applicant will be accepted as a transient student only when the applicant's previous academic work appears satisfactory. The

- Director of Undergraduate Admission shall have the right to require the applicant to submit a transcript of previous college work.
5. Since the University is primarily obligated to its regularly enrolled students, Georgia Southwestern State University will consider the acceptance of transient students only when their acceptance will cause no hardship to the University or its regularly enrolled students.
  6. Transient students must present proof of required immunizations prior to enrollment.

## INTERNATIONAL STUDENTS

**No application will be considered until all items below are received.** Allow at least eight (8) weeks for processing.

Submit **application** with **\$25** check or money order and immunization form (provided by the University) of the applicant. To expedite the process, you may submit your application on line by visiting our website <http://www.gsw.edu> and also our [international student website](#).

1. Submit **official** copies of **secondary school transcripts** and all **college transcripts**. You **must** submit your transcripts to an **Evaluation Service and have an original evaluation sent directly to the Office of Admission**. Southwestern accepts evaluations from Josef Silny & Associates, Inc. and American Association of Collegiate Registrars and Admission Officers (AACRAO). [www.aacrao.org/credential/individual.htm](http://www.aacrao.org/credential/individual.htm). Student should request a course-by-course evaluation from an Evaluation Service listed above..
2. **Submit official Test of English as Foreign Language (TOEFL) score report.** The minimum requirement for admission to Georgia Southwestern State University is 523/193/69-70.
  1. TOEFL 193 and above
    - required to write the COMPASS math placement test for possible placement in Learning Support
    - may enroll in regular credit English core course
    - exempt from CPC
  2. SAT/ACT scores without TOEFL
    - with SAT/ACT English and math scores above cut-off for regular university admission, exempt from COMPASS placement testing, ELI, CPC
    - with SAT/ACT math score below cut-off for regular university admission, must write math placement test for possible placement in Learning Support
    - with SAT/ACT English score below cut-off for regular university admission, must write placement English tests for possible placement in ELI
  3. No TOEFL score or TOEFL less than 193: Admission to the English Language Institute
    - required to enroll in ELI (institutional credit)
    - required to write the COMPASS math placement test when accepted into the regular university program by the Office of Admissions
    - exempt from CPC
  4. Under certain circumstances, a student may meet all of the Southwestern guidelines for Admissions, but do not meet the minimum TOEFL score (iBT - 69, or corresponding scores on other types of TOEFL examinations) or a 6.5 on the IELTS. These students may be considered for admission by the university, with regard to the following guidelines:
    - Category 1: Students with a TOEFL score of 58 or less (or 5.0 or less on IELTS), or without TOEFL or IELTS score will be placed initially in a full time ELI schedule for a minimum of one semester.
    - Category 2: Students with a TOEFL score of 59-64 (or 5.5 on IELTS) will be given conditionally admitted to a degree program, but will be required to take at least 4 credits of ELI courses, to be determined by the director of ELI, during their first term of enrollment.
    - Category 3: Students with a TOEFL score of 65-68 will be conditionally admitted to a degree program, but will be required to take at least 3 credits of ELI courses, to be determined by the director of ELI, during their first term of enrollment.
    - Category 4: Students with an IELTS Score of 6.0 will be fully admitted to a degree program, but will be required to take 3 credits of ELI courses, to be determined by the Director of ELI, during their first term of enrollment.Students admitted under these guidelines must successfully complete the required ELI courses with a grade of B or better or enroll full-time on ELI courses the second semester on campus. In lieu of a TOEFL examination, Southwestern will fully admit students to a degree seeking program, upon the recommendation of the Director of the ELI.
5. International Rotary students are CPC and placement testing exempt.

**NOTE:** If international students do not meet TOEFL test requirements for admission to Georgia Southwestern State University, they may review Admission criteria for the English Language Institute program at the following web address: <http://www.gsw.edu/eli/eli.shtml>

Once these items are received, the Admission Office will evaluate the applicant's credentials and make an admission decision. If the applicant is accepted to the University, he/she will be notified, and should submit the following item before the SEVIS I-20 will be issued and registration permitted.

- **A deposit (\$1,000 U.S. currency) must be sent.** Checks or money orders should be made payable to Georgia Southwestern State University. The deposit should be mailed directly to the Business Office, Georgia Southwestern State University, 800 Georgia Southwestern State University Drive, Americus, GA 31709. (This deposit is refundable to the student should the student decide not to attend.)
- Submit an Official Letter from the Bank or Financial Institution stating that you and/or your sponsor have available funds. Must be written on official, color letter head, in English, and signed by a bank official showing the date the account was opened, currency used, and amount that is currently in the account. Submit an official conversion of currency to U.S. Dollars.
- Submit a Parent/Sponsor Letter of Commitment/Affidavit. It must be notarized by an official notary, signed, and stamped. [Click here for form.](#)
- Students transferring from another institution with in the US, must submit a copy of his/her I-20, copy of his/her visa, and copy of his/her I-94 along with the an [Undergraduate Transfer Clearance Form](#)
- Each international student must obtain and maintain health/accident insurance, or be cleared from the purchase requirement. Students without waiver approval must purchase the USG SHIP insurance policy. Further Information on required insurance will be mailed with the acceptance letter. Waiver information can be found at the following web site:[http://www.usg.edu/student\\_affairs/faq/health/waivers.phtml](http://www.usg.edu/student_affairs/faq/health/waivers.phtml)
- Immunizations for international students must be submitted before enrollment can occur.

Upon receipt of the tuition deposit, and other required documents, the SEVIS I-20 will be mailed to the student.

**PLEASE NOTE:** All international students enrolling for the first time to Georgia Southwestern State University are required to have a Tuberculosis screening testing & questionnaire within 10 days of arrival to the GSW campus. Positive PPD test are required to have a follow-up chest X-ray within 2 weeks.

**NOTE:** If international students are enrolled in a four-year degree program, they are required to meet the Regents' Test requirements at the local level (departmental Regents' Test or the Standard Regents' Test) after they have earned 30 academic hours. If international students fail to pass the Regents' Test or its equivalent test, they will be required to enroll in a Regents' remediation course.

### **F-1 International Students**

Georgia Southwestern State University is part of the Department of Homeland Security's Student Exchange and Visitor Information System (SEVIS). Through this system, the university has become a liaison between GSW international students and a number of government agencies. To meet federal obligations imposed by these agencies, Georgia Southwestern State University is required to report certain personal, academic, and employment related data on international students and scholars to the United States Citizenship and Immigration Services (USCIS).

Georgia Southwestern State University is dedicated to enabling international students to accomplish their educational goals on our campus so long as the student maintains visa status and abides by the policies of the university. In an effort to assist students with immigration matters, each international student has been assigned a Designated School Official (DSO). All F-1 international students must consult a DSO before making any changes that will affect their immigration status. These changes include, but are not limited to, a change of schedule, a change of major, a change of degree program, a change of address, a change of school, etc.

All F-1 international students will be required to attend an international student orientation session at the beginning and ending of each semester. The orientation session will inform and remind students of general international regulations that may affect their stay in the United States.

### **MAINTAINING F-1 VISA STATUS**

In order for international students to maintain a valid F-1 Visa status, the following conditions must be met:

1. Maintain a valid passport at all times.
2. Attend the University that the United States Citizenship and Immigration Services (USCIS) have authorized you to attend by stamping your I-20 when you entered the U.S., or by being notified of your transfer to another school.
3. Continue to carry a full course of study (12 hours for undergraduate students, including English Language Institute students, 9 hours for graduate students) each regular semester (fall and spring).
4. Apply with your Designated School Official promptly for an extension of stay if you are unable to complete your program of study by the ending date on your I-20.

5. Apply with your Designated School Official for proper documentation to notify USCIS of a change of education level and/or a change in major.
6. Do not change schools without first contacting your Designated School Official for proper documentation.
7. Do not engage in any employment without proper authorization.
8. Limit on-campus employment to 20 hours per week while school is in session.
9. Report a change of address to the ADSO or DSO and the Registrar's Office within 10 days of the change.
10. Carry approved health insurance coverage.
11. Request travel documents from your ADSO or DSO in advance of leaving the U.S.
12. Complete the proper U.S. tax forms by April 15 of each year. This is required of all non-resident aliens present in the U.S. for more than 90 days of the preceding year.

\*Additional requirements can be found on the F-1 student web site.

### **AUDITORS/PERSONAL DEVELOPMENT STUDENTS**

Applicants wishing only to audit courses or take them for personal development are exempt from taking the ACT/SAT. Although no credit is earned, certain admission requirements must be met and regular fees paid. Credit will not be reflected on the Georgia Southwestern transcript. Auditors and Personal Development students will be required to submit the following items:

1. Application with \$25 non-refundable fee.
2. Proof of high school graduation or equivalency (GED).
3. Proof of required immunizations.

### **POST BACCALAUREATE**

An applicant in this category must have a baccalaureate (undergraduate) degree from an accredited college or university. This type of admission allows one to take undergraduate courses for credit without pursuing an undergraduate degree, i.e. satisfying undergraduate level prerequisite course requirements, or pursuing an undergraduate level certificate of less than 1 year which is not part of a degree program. Students who wish to have certificate courses apply toward a degree program must meet admission requirements. Post Baccalaureate students need only submit the official transcript denoting the named Bachelor's degree from a COC accredited institution.

### **SECOND BACCALAUREATE DEGREE**

An applicant who has already earned a four-year college degree from an accredited college or university and wishes to pursue another degree would apply as a second degree student. This type of admission allows one to pursue a different four-year degree. Applicants should submit an official copy of all college transcripts along with the application of undergraduate admission and the \$25 application fee.

### **STUDENTS AGE 62 OR OLDER**

Georgia citizens who have reached the age of 62 may enroll at Georgia Southwestern State University under a special program authorized by the University System of Georgia. To be eligible for enrollment in this program such persons must meet the following requirements:

1. Must be residents of Georgia, 62 years of age or older at the time of registration, and present a birth certificate or other comparable written documentation of age to enable the registrar to determine eligibility.
2. May enroll as regular or auditing students in courses offered for resident credit on a "space available" basis without payment of fees, except for supplies, laboratory, or shop fees.
3. Must in general meet all System and institution undergraduate or graduate admission requirements to include high school graduation, ACT/SAT scores, and Learning Support, if enrolling for credit. In exceptional cases where circumstances indicate that certain requirements such as high school graduation and SAT/ACT scores requirements are inappropriate, the University may waive one or more of these requirements. The University may provide diagnostic methods to determine whether or not participation in Learning Support will be required prior to enrollment in regular credit.
4. Will have all usual student and institutional records maintained.
5. Must meet all System, institution, and legislated degree requirements such as Regents' Test and History and Constitution Instruction or Exams, if they are degree-seeking students.
6. Must submit proof of required immunizations.
7. Must provide proof of lawful presence in the United States

### **READMISSION OF FORMER STUDENTS**

Former students who have not been in attendance for one calendar year or more must reapply through the Registrar's Office and pay a \$25 re-application fee. Students who were on academic suspension at the time of their withdrawal are required to obtain the approval of the Vice President for Academic Affairs for readmission.

Students who have attended another college since last attending Georgia Southwestern must submit an official transcript from that institution.

Students readmitted or reinstated will be evaluated for graduation from the catalog in effect at the time of readmission or reinstatement or any catalog in effect during subsequent periods of continuous enrollment.

### **ACADEMIC RENEWAL**

The Academic Renewal policy allows University System of Georgia degree-seeking students who have experienced academic difficulty at an institution to have one opportunity to make a fresh start at that same institution after an absence of five calendar years from any and all colleges or universities. A student requesting academic renewal should write a letter to the Registrar.

Any degree-seeking student who has experienced academic difficulty, who has not attended any post secondary institution for a period of five years and who wishes to make a fresh start may apply for Academic Renewal. Former Learning Support students may apply for Academic Renewal only if they successfully complete all Developmental Studies requirements prior to the commencement of the five year period of absence. A student re-enrolling after a five-year absence from Georgia Southwestern State University must apply for Academic Renewal within three terms after re-enrollment or one calendar year, whichever comes first. If a student is granted Academic Renewal, a new grade point average will be established according to the following guidelines:

1. A Renewal GPA is begun when the student receives approval for Academic Renewal and includes all course work completed following the re-enrollment.
2. The Academic Renewal GPA will be used for determining academic standing and eligibility for graduation.
3. All previously attempted course work continues to be recorded on the student's official transcript.
4. To earn a degree, a student must meet the Georgia Southwestern State University residency requirements after acquiring Academic Renewal status.
5. At least 50% of work toward a baccalaureate degree must be completed after the granting of Academic Renewal status for a student to be eligible for honors at graduation.
6. Academic credit for previously completed course work including previous transfer course work will be retained only for courses in which an A, B, or C grade has been earned.
7. Retained grades are not calculated in a Renewal GPA. Such credit is considered in the same context as transfer credit, credit by examination, and courses with grades of "S".
8. Courses with D or F grades must be repeated at Georgia Southwestern State University if they are required in the student's degree program. Further, all remaining courses for the current degree objective must be completed at Georgia Southwestern State University, i.e., no transient credit will be accepted.
9. Applicability of retained credit to degree requirements will be determined by the degree requirements currently in effect at the time Academic Renewal status is conferred on the student. Specific Georgia Southwestern State University program regulations must also be met.
10. A student can be granted Academic Renewal status only one time.
11. Transfer Credit:
  1. A student who has been suspended from Georgia Southwestern State University and has attended one or more other system institutions during the required period of suspension will not be eligible for Academic Renewal.
  2. A student who has not been suspended from Georgia Southwestern State University but who has been absent from Georgia Southwestern State University five years or more and who has attended a school other than that institution during that period of absence may choose only one of the following options.
    1. A student may return to Georgia Southwestern State University subject to all relevant transfer and re-entry policies. No renewal GPA is calculated and transfer credit will be granted for applicable courses taken during the absence.
    2. A student may apply for Academic Renewal. If Academic Renewal status is approved, no transfer credit will be granted for course work completed during the absence.
12. Any scholastic suspensions that occurred in the past shall remain recorded on the student's permanent record.
13. The Renewal GPA begins with the semester following re-enrollment. If a student is denied Academic Renewal and subsequently does not re-enroll, he/she may resubmit an Academic Renewal application after no less than one year has passed since the initial petition.
14. The granting of Academic Renewal does not supersede financial aid policies regarding Satisfactory Academic Progress. Students should discuss how retaking courses effects financial aid with a financial aid counselor.
15. The granting of Academic Renewal does not supersede the admissions requirements of certain programs, e.g., teacher education, nursing, which require a specific minimum grade point average based upon all course work.

### **UNDERGRADUATE ENROLLMENT IN GRADUATE COURSES**

A student with senior standing at Georgia Southwestern State University with an overall academic grade point average of 3.0 or better may register for graduate courses during the final two terms of undergraduate work subject to the following regulations.

1. No more than nine hours of graduate credit may be earned.
2. The maximum course load when enrolled in one or more graduate courses is 15 hours per semester.
3. Courses taken for graduate credit cannot be counted toward meeting undergraduate degree requirements.
4. Permission to register for graduate courses must be granted by the Vice President for Academic Affairs prior to registration.

Permission forms are available in the Registrar's Office as well as on [RAIN](#).

## GRADUATE STUDENTS

Students seeking admission to Graduate Studies should consult the Graduate Studies section of the Georgia Southwestern State University Bulletin for admission requirements.

## FINANCIAL INFORMATION

- [BUSINESS REGULATIONS](#)
- [IDENTIFICATION CARD](#)
- [SEMESTER COSTS](#)
- [GUARANTEED TUITION PLAN](#)
- [REFUND OF FEES](#)
- [TEXTBOOKS AND SUPPLIES](#)
- [AUDIT \(NON-CREDIT\) FEE](#)
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- [CLASSIFICATION OF STUDENTS AS RESIDENTS AND NON-RESIDENTS](#)
- [OUT-OF-STATE TUITION WAIVERS](#)
- [WAIVER OF MANDATORY FEES](#)
- [FINANCIAL AID TO STUDENTS](#)
- [GRANTS](#)
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- [SCHOLARSHIPS](#)
- [ACADEMIC SCHOLARSHIPS](#)
- [EMPLOYMENT OPPORTUNITIES](#)
- [OTHER SOURCES OF FINANCIAL AID](#)
- [FINANCIAL AID POLICIES](#)
- [VETERANS' BENEFITS](#)

**In accordance with regulations of the Board of Regents of the University System of Georgia, all matriculation charges, board, room rent, or other charges are subject to change at the end of any semester.**

## BUSINESS REGULATIONS

Georgia Southwestern State University, as a unit of the University System of Georgia, receives the major portion of its operating funds from the State of Georgia through appropriations.

The academic year is divided into two semesters of approximately fifteen weeks and a summer term.

Certain regulations must be observed to conform to the policies of the Board of Regents. Fees and charges are due and payable at the beginning of each term at the time of registration. Registration is not complete until all fees have been paid. Students should not begin the registration process without having **sufficient** funds to pay all fees.

A student, who is delinquent in his or her financial obligations to the University, may be administratively withdrawn from classes for the term that is unpaid. If this action is necessary, the student is not allowed to remain in class or participate in online classes. The procedures for reinstatement are as follows: 1) submit payment in full to the Student Accounts Office: 2) request reinstatement in each course and ask the instructor to email the registrar that the reinstatement is approved. Submission of payment does not ensure reinstatement.

A student, who is delinquent in his or her financial obligations to the University, or to any facet of the University community, will not be allowed to register for the next term, to transfer credits to another school, to receive academic transcripts, or to graduate from the University. In some instances the financially delinquent student may be enjoined by the appropriate University official from attending classes for which enrolled

and/or from taking final examinations.

A student with outstanding financial obligations to the University, or any facet of the University community, must submit payment in cash for these obligations prior to the release of any refund and/or payroll check(s). Such penalties will accrue in addition to the penalties described above.

Fulfillment of financial obligations restores the student to one's prior status as a member of the University community, except for academic losses, which accrue as a normal result of the prior financial irresponsibility.

If any check is not paid on presentation to the bank on which it is drawn, a service charge of \$15 or 5 percent of the face amount of the check, whichever is greater, will be charged. When two checks have been returned by any student's bank without payment, check-cashing privileges will be suspended.

The health service fee provides for limited medical care in the University Health Center and is charged all students taking three or more semester hours of on campus classes.

The student activity fee is assessed to all students taking three or more semester hours of on campus classes. It provides financial support for a broad program of literary, dramatic, musical, and social activities and defrays most of the expenses of publishing the newspaper and other University publications.

The athletic fee is charged all students taking three or more semester hours of on campus classes. It contributes to the financial support of inter-collegiate athletic activities.

The technology fee and institutional fee are assessed to all students. These fees allow GSW to provide state of the art technology and instructional services to students.

A student residing on campus and enrolled for one or more semester hours at any location is required to pay the health service fee, student activity fee, athletic fee.

#### FEE PAYMENT DEADLINES

Fee Payment Deadlines are posted under the RAIN announcement page.

A late payment fee of \$50.00 will be assessed to students not paid in full by the deadline.

#### **IDENTIFICATION CARDS**

GSW provides every student with a CanesCard. The CanesCard is the official Identification Card for Georgia Southwestern State University. Students can use their CanesCard to receive financial aid refunds, access the Dining Hall, Java City, C-Store, and Canes Den. The CanesCard can also be used to make on campus and off campus purchases or access ATMs for cash. The CanesCard functions as a pre-paid DEBIT card, students can only make purchases if they have money applied to their CanesCard.

Every student will need to have a CanesCard to access GSW facilities such as the fitness center, game room, library, swimming pool, bookstore, academic computer labs, and the Residence Halls.

For new students CanesCard will be made on STORM Day and Registration day in the Student Accounts Office located in the Marshall Student Center. The CanesCard office will be open Monday-Thursday from 9am-5pm and Friday from 9am-2pm. Students can contact the CANES CARD office at (229) 931-5091 or Student Accounts (229) 931-2013 with questions or concerns.

If a CanesCard is lost, stolen, or destroyed, cards can be replaced for a fee \$10.00 paid in the student accounts office.

#### **SEMESTER COSTS**

Matriculation charges, board (meal plans), fees and other charges are assessed on a term basis. Housing costs are assessed either by term or by month depending on the contract on file in Residence Life. All matriculation charges, board, room rates, and other charges are subject to change. The fee rates in effect as of Fall Semester 2010 can be found at [this page](#) for students who are considered residents of Georgia. Fee rates that are in effect beginning Fall Semester 2009 for students who are not considered residents of Georgia can be found at [this page](#)

Each application for admission (including re-admission), graduate and undergraduate, must be accompanied by a \$25 non-refundable application fee. Undergraduate students are required to pay an additional \$45 deposit after they have been notified of their acceptance. This deposit may be refunded if an applicant cancels his/her application prior to twenty days before registration. The deposit will be credited toward matriculation fees at the time the student enrolls.

#### **Food Service Rates**

GSW offers several dining options to help meet our students' busy lives. All students housed on campus with less than 60 credit hours will purchase a meal plan. Residents with over 60 hours who decide not to purchase a meal plan will have a mandatory minimum \$100 Declining Balance added to their account. Off campus students may purchase a meal ticket if desired. No refund will be made on any meal plan purchases unless the student withdraws from the University. More information concerning meal plans and food services can be found at <http://www.campusdish.com/en-US/CSS/gswdining>.

### Residence Hall Rates

Southwestern provides students with modern housing to compliment their college experience. Specific information concerning these options can be found [here](#).

A \$50 application fee and a \$250 damage deposit must be submitted with the student-housing contract. The deposit, less any charges, which may accrue due to damage, improper checkout, etc., will be refunded after the termination of the final housing contract.

### Parking Fees: (All students who plan to operate a vehicle on campus)

Annual: Fall-Summer	\$18.00
(\$10 Spring-Summer, \$7 Summer only)	

### Other Fees:

Application Fee	\$25.00
Application Fee - Housing	\$50.00
Applied Music Fee - 1 hour per week instruction	\$120.00
Damage Deposit - Housing	\$250.00
Science Lab Fee (for select Courses)	\$20.00
Nursing Lab Fee (for select Nursing Courses)	\$75.00
Art Fee (for select Art Courses)	\$15.00
Student Teaching Fee	\$75.00
Testing Fee (for select Psychology/Sociology Courses)	\$26.00
Theatre Fee (for select Theatre Courses)	\$15.00

### GUARANTEED TUITION PLAN

The Board of Regents established guaranteed tuition rates for students entering a University System of Georgia institution between summer term 2006 and summer term 2009. Please refer to the information in 704.012 THE GUARANTEED TUITION PLAN of the Policy Manual of the Board of Regents for more information or [http://www.usq.edu/policymanual/section7/policy/7.3\\_tuition\\_and\\_fees/#n7312](http://www.usq.edu/policymanual/section7/policy/7.3_tuition_and_fees/#n7312) Contact the Office of Admissions or the Student Accounts Office for specific information about your applicable rate.

### REFUND OF FEES

Students who formally withdraw from the University prior to passing the 60% point in time during the term are eligible for a partial refund of fees. Refunds are made only when a student completely withdraws from the University, and no refunds are made when a student of his or her own volition reduces the course load after the add/drop period. Students may receive a refund resulting from a reduction of their course load during the add/drop period. No refunds for withdrawals will be made after passing the 60% point in time during the semester. It is the student's responsibility to withdraw officially in accordance with University regulations.

Forms for withdrawal from the University are available at [this page](#). The completed form should be submitted to the First Year Advocate located in the Nursing Building room 126 (229-931-7010) or faxed to 229-931-2277. A refund of tuition and fees, in accordance with federal, state, and institutional policies, will be issued within 30 days of receipt of completed withdrawal forms by the Business Office.

Students who formally withdraw from the institution on or before the first day of class are entitled to a refund of 100% of the tuition and fees paid for that period of enrollment. (First day of class is defined as "classes begin" date published in the GSW Bulletin.)

Students who formally withdraw from the institution after the first day of class but before the 60% point in time during the term are subject to guidelines established by the Board of Regents of the University System of Georgia. This policy states:



The refund amount for students withdrawing from the institution shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester. The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount equals 60%.

**Students that withdraw from the institution when the calculated percentage of completion is greater than 60%, are not entitled to a refund of any portion of institutional charges.**

A refund of all matriculation fees and other mandatory fees shall be made in the event of the death of a student at any time during the academic session. (BR Minutes, 1979-80, p.61; 1986-87 pp. 24-25; 1995, p.246)

The University is required to determine how much student financial aid was earned by students who withdraw during the term. If students have 'unearned aid' because they were disbursed more than they earned, it may be necessary for the unearned portion to be returned to the appropriate student financial aid fund. If the students have 'earned aid' that they have not received, they may be eligible to receive those funds.

**TEXTBOOKS AND SUPPLIES**

Textbooks, Trade books, Software, General Merchandise (including GSW items), and school supplies are available in the Campus Bookstore. The Bookstore is located in the Marshall Student Center next to the Campus Post Office. The cost of books and supplies will vary with the courses selected by the individual student. A fair estimate of this cost is from \$400 to \$600 per semester. The Campus Bookstore buys back textbooks for cash three times a year during finals week at the end of each semester for up to 50% of the original purchase price.

Refunds for textbooks will not be given without the following:

1. Cash register receipt dated within current term.
2. Valid student I.D.

**AUDIT (NON-CREDIT) FEE**

Fees for attending class on an audit or non-credit basis are calculated on the same schedule as regular academic fees.

**OTHER FEES AND CHARGES**

**LATE PAYMENT FEE:**

Failure to submit fee payment on the specified date	
Undergraduate (non-refundable)	\$50.00
Graduate (non-refundable)	\$50.00

**RETURNED CHECK FEE:**

For each check	\$15.00
OR 5 percent of the face amount of the check, whichever is greater.	

**TRANSCRIPT FEE:**

Each Official Request	\$5.00
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**GRADUATION FEE:**

Certificate	\$15.00
Associate Degree	\$35.00
Bachelor's Degree	\$35.00
Master's Degree	\$35.00
Specialist Degree	\$35.00

**TESTING FEES:**

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CLEP Fee - per exam	\$77.00
MAT Testing Fee	\$50.00
Independent Study Testing Fee	\$30.00

**RE-APPLICATION FOR ADMISSION FEE:**

Per re-admit term	\$25.00
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**CLASSIFICATION OF STUDENTS AS RESIDENTS AND NON-RESIDENTS**

A student is responsible for registering under the proper residency classification. A student classified as a non-resident who believes that he/she is entitled to be reclassified as a legal resident may petition the Registrar for a change of status. The petition must be filed no later than thirty (30) days before the term begins in order for the student to be considered for reclassification for that term. If the petition is granted, reclassification will not be retroactive to prior terms. The necessary forms for this purpose are available in the Registrar's Office or [click here for website](#).

To register as a legal resident of Georgia at an institution of the University System, a student must establish the following facts to the satisfaction of the Registrar:

1. If a person is 18 years of age or older, he or she may register as an in-state student only upon showing that he or she has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.  
 Exceptions:
  1. A student whose parent, spouse, or court-appointed guardian is a legal resident of the State of Georgia may register as a resident providing the parent, spouse, or guardian can provide proof of legal residency in the State of Georgia for at least 12 consecutive months immediately preceding the date of registration.
  2. A student who previously held residency status in the State of Georgia but moved from the state and then returned to the state in 12 or fewer months.
  3. Students who are transferred to Georgia by employer are not subject to the durational residency requirement.
2. No emancipated minor or other person 18 years of age or older shall be deemed to have gained or acquired in-state status for tuition purposes while attending any educational institution in this state, in the absence of a clear demonstration that he or she in fact established legal residence in this state.
3. If a parent or legal guardian of a student changes his or her legal residence to another state following a period of legal residence in Georgia, the student may retain his or her classification as an in-state student as long as he or she remains continuously enrolled in the University System of Georgia, regardless of the status of his or her parent or legal guardian.
4. In the event that a legal resident of Georgia is appointed by a court as guardian of a nonresident minor, such minor will be permitted to register as a in-state student providing the guardian can provide proof that he or she has been a resident of Georgia for the period of 12 months immediately preceding the date of the court appointment.
5. Aliens shall be classified as nonresident students, provided, however, that an alien who is living in this country under an immigration document permitting indefinite or permanent residence shall have the same privilege of qualifying for in-state tuition as a citizen of the United States.

**OUT-OF-STATE TUITION WAIVERS**

According to 704.041 of the Board of Regents Policy Manual, An institution may award out-of-state tuition differential waivers and assess in-state tuition for certain nonresidents of Georgia under the following conditions:

1. Academic Common Market. Students selected to participate in a program offered through the Academic Common Market.
2. International and Superior Out-of-State Students. International students and superior out-of-state students selected by the institutional president or an authorized representative, provided that the number of such waivers in effect does not exceed 2% of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived.
3. University System Employees and Dependents. Full-time employees of the University System, their spouses, and their dependent children.
4. Medical/Dental Students and Interns. Medical and dental residents and medical and dental interns at the Medical College of Georgia (BR Minutes, 1986-87, p. 340).
5. Full-Time School Employees. Full-time employees in the public schools of Georgia or Technical College System of Georgia (BR Minutes, October 2008), their spouses, and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver (BR Minutes, 1988-89, p. 43).

6. Career Consular Officials. Career consular officers, their spouses, and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.
7. Military Personnel. Military personnel, their spouses, and their dependent children stationed in or assigned to Georgia and on active duty. The waiver can be retained by the military personnel, their spouses, and their dependent children if
  1. the military sponsor is reassigned outside of Georgia, and the student(s) remain(s) continuously enrolled and the military sponsor remains on active military status;
  2. the military sponsor is reassigned out-of-state and the spouse and dependent children remain in Georgia and the sponsor remains on active military duty; or
  3. Active military personnel and their spouse and dependent children who are stationed in a state contiguous to the Georgia border and who live in Georgia. (BR Minutes, February 2009)
8. Research University Graduate Students. Graduate students attending the University of Georgia, the Georgia Institute of Technology, Georgia State University, and the Medical College of Georgia, which shall be authorized to waive the out-of-state tuition differential for a limited number of graduate students each year, with the understanding that the number of students at each of these institutions to whom such waivers are granted, shall not exceed the number assigned below at any one point in time:

University of Georgia	80
Georgia Institute of Technology	60
Georgia State University	80
Medical College of Georgia	20

9. Border County Residents. Students domiciled in an out-of-state county bordering Georgia, enrolling in a program offered at a location approved by the Board of Regents and for which the offering institution has been granted permission to award Border County waivers (BR Minutes, October 2008).
10. Georgia National Guard and U.S. Military Reservists. Active members of the Georgia National Guard, stationed or assigned to Georgia or active members of a unit of the U.S. Military Reserves based in Georgia, and their spouses and their dependent children (BR Minutes, October 2008).
11. Students enrolled in University System institutions as part of Competitive Economic Development Projects. Students who are certified by the Commissioner of the Georgia Department of Economic Development as being part of a competitive economic development project.
12. Students in Georgia-Based Corporations. Students who are employees of Georgia-based corporations or organizations that have contracted with the Board of Regents through University System institutions to provide out-of-state tuition differential waivers.
13. Students in Pilot Programs. Terminated October 2008.
14. Students in ICAPP® Advantage programs. Any student participating in an ICAPP® Advantage program. .
15. International and Domestic Exchange Programs. Any student who enrolls in a University System institution as a participant in an international or domestic direct exchange program that provides reciprocal benefits to University System students (BR Minutes, October 2008).
16. Economic Advantage. As of the first day of classes for the term, an economic advantage waiver may be granted to a U.S. citizen or U.S. legal permanent resident who is a dependent or independent student and can provide clear evidence that the student or the student's parent, spouse, or U.S. court-appointed legal guardian has relocated to the State of Georgia to accept full-time, self-sustaining employment and has established domicile in the State of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. For U.S. citizens or U.S. legal permanent residents, this waiver will expire 12 months from the date the waiver was granted.

As of the first day of classes for the term, an economic advantage waiver may be granted to an independent non-citizen possessing a valid employment-related visa status who can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals would be required to show clear evidence of having taken legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Independent non-citizen students may continue to receive this waiver as long as they maintain a valid employment-related visa status and can demonstrate continued efforts to establish U.S. legal permanent residence and legal domicile in the State of Georgia.

A dependent non-citizen student who can provide clear evidence that the student's parent, spouse, or U.S. court-appointed legal guardian possesses a valid employment-related visa status and can provide clear evidence of having relocated to the State of Georgia

to accept full-time, self-sustaining employment is also eligible to receive this waiver. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals must be able to show clear evidence of having taken legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Non-citizen students currently receiving a waiver who are dependents of a parent, spouse, or U.S. court-appointed legal guardian possessing a valid employment-related visa status may continue to receive this waiver as long as they can demonstrate that their parent, spouse, or U.S. court-appointed legal guardian is maintaining full-time, self-sustaining employment in Georgia and is continuing efforts to pursue an adjustment of status to U.S. legal permanent resident and the establishment of legal domicile in the State of Georgia. (BR Minutes amended October 2008.)

17. Recently Separated Military Service Personnel. Members of a uniformed military service of the United States who, within 12 months of separation from such service, enroll in an academic program and demonstrate an intent to become domiciled in Georgia. This waiver may also be granted to their spouses and dependent children. This waiver may be granted for not more than one year (BR Minutes, June 2004, amended October 2008).
18. Nonresident Student. As of the first day of classes for the term, a nonresident student can be considered for this waiver under the following conditions:
  - Dependent Student. If the parent, or U.S. court-appointed legal guardian has maintained domicile in Georgia for at least 12 consecutive months and the student can provide clear and legal evidence showing the relationship to the parent or U.S. court-appointed legal guardian has existed for at least 12 consecutive months immediately preceding the first day of classes for the term. Under Georgia code legal guardianship must be established prior to the student's 18th birthday (BR Minutes, October 2008).
  - Independent Student. If the student can provide clear and legal evidence showing relations to the spouse and the spouse has maintained domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term. This waiver can remain in effect as long as the student remains continuously enrolled (BR Minutes, October 2008).

If the parent, spouse, or U.S. court-appointed legal guardian of a continuously enrolled nonresident student establishes domicile in another state after having maintained domicile in the State of Georgia for the required period, the nonresident student may continue to receive this waiver as long as the student remains continuously enrolled in a public postsecondary educational institution in the state, regardless of the domicile of the parent, spouse or U.S. court-appointed legal guardian (BR Minutes, June 2006, amended October 2008).

- Vocational Rehabilitation Waiver. Students enrolled in a University System of Georgia institution based on a referral by the Vocational Rehabilitation Program of the Georgia Department of Labor (BR Minutes, October 2008).
- Waiver of Mandatory Fees for U.S. Military Reserve and Georgia National Guard Combat Veterans

**Board of Regents Policy 704.043 provides a waiver of mandatory fees for U.S. Military Reserve and Georgia National Guard Combat Veterans.**

1. Eligibility. Eligible participants must be Georgia residents who are active members of the U.S. Military Reserves and/or the Georgia National Guard and were deployed overseas for active service in a location or locations designated by the U.S. Department of Defense as combat zones on or after September 11, 2001 and served for a consecutive period of 181 days, or who received full disability as a result of injuries received in such combat zone, or were evacuated from such combat zone due to severe injuries during any period of time while on active service. Additionally, eligible participants must meet the admissions requirements of the applicable USG institution and be accepted for admission.
2. Benefits. Eligible participants shall receive a waiver of all mandatory fees charged by USG institutions including, but not limited to, intercollegiate athletic fees, student health services fees, parking and transportation (where such fees are mandated for all students), technology fees, student activity fees, fees designated to support leases on facilities such as recreation centers, parking decks, student centers and similar facilities, and any other such mandatory fees for which all students are required to make payment. Students receiving this waiver shall be eligible to use the services and facilities these fees are used to provide. This benefit shall not apply to housing, food service, any other elective fees, special fees or other user fees and charges (e.g., application fees).

**FINANCIAL AID TO STUDENTS**

The University provides a variety of programs to assist students who have financial need. Scholarships, grants, loans, and part-time work constitute the types of financial aid. It is preferable that financial aid applications for the next academic year be filed by April 15. Detailed information and appropriate forms may be from the Georgia Southwestern State University website. All awards are contingent on funds being available and students' enrollment and attendance in class.

Most types of financial aid are awarded on the basis of a student's academic progress and proven financial need. As used in relation to financial aid, the term financial need means the monetary difference between the total cost of attending the University and the computed amount of financial resources, which the student and the family can contribute toward the total cost. The total cost of attending the University includes tuition and all fees, room and board, books and supplies, personal expenses, and allowable transportation costs.

Financial need is computed by a standard need analysis system using confidential information submitted by the parents or the independent student. The need analysis system used by Georgia Southwestern State University is the Free Application for Federal Student Aid (FAFSA) administered by the Federal Government. The analysis of a family's financial resources includes consideration of current family income, assets, family size, and number in college. Federal aid programs, state aid programs and many college programs do not permit aid awards that exceed the computed financial need. Thus, the information on all sources of aid must be provided to the Financial Aid Office. The amount of a student's computed financial need is the total cost of attending Georgia Southwestern State University minus the computed family resources.

Each applicant for the Federal Pell Grant, Federal Work Study Program, Federal Supplemental Educational Opportunity Grant Program, Federal Perkins Loan, and the Stafford Loan is required to provide an analysis of the family income using the FAFSA mentioned above. FAFSA worksheets are available from many secondary school counselors or from the Financial Aid Office at Georgia Southwestern State University. The FAFSA must be at [www.fafsa.gov](http://www.fafsa.gov). Students should remember to list Georgia Southwestern State University, Americus, Georgia (GSW school code: 001573), as one of the institutions to receive an electronic copy of the FAFSA.

### **Procedures for Applying for Financial Aid**

Students should complete financial aid applications as soon as possible after January 1. Application for financial aid at Georgia Southwestern State University includes the following steps:

1. Make application for admission to the University. Applicants for financial aid need not be accepted for enrollment before an award is packaged but must be accepted in an eligible academic program before aid is disbursed. Transfer students from other colleges must have a transcript and an admissions application on file at the time of application for financial assistance.
2. Once you have gathered all of your (and if required your spouse or parents') federal tax information, it is time to get started filling out the application. We strongly recommend that you complete your application over the web. This ensures a high level of accuracy because responses are checked on-line. It is more difficult to leave out information when processed on the web.
3. You will be required to apply for a PIN number which will be used later as an electronic signature. While you are applying for a PIN, have your parents apply for one as well. You can have the PIN number displayed immediately when applying or have it emailed to you. If you do not provide an email address, the PIN will be mailed to your home address in 5-7 business days. You can apply for a PIN at [www.pin.gov](http://www.pin.gov).
4. Complete the FAFSA on-line ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) - list GSW Code 001573. The FAFSA for Grants, Work-Study and Loan Programs. The information provided on the FAFSA is used to calculate eligibility for the federal aid.
5. If the institution code number is entered on the FAFSA, the institution will receive the student's financial information electronically. Until this information is received by the institution electronically, the student's file cannot be processed.

Financial aid is not automatically renewed. All Financial Aid recipients must reapply for financial aid each year, as soon after January 1 as possible. All application information received after April 15th will be processed, but awards will be made as funds permit.

### **GRANTS**

Grants are monetary gifts, which are awarded to the students who have financial need and have maintained satisfactory progress toward earning a degree.

#### **Federal Pell Grant**

The Federal Pell Grant is an aid program designed to provide financial assistance to those who have established need and who are enrolled in an eligible undergraduate program. The amount of the Federal Pell Grant is determined on the basis of the family's resources and the cost of the University. The amount of a grant is based on the family contribution and two factors: (1) the amount of funds actually available for the program for the current year; and (2) the educational cost. The amount of the grant would decrease as the family contribution increases. The Pell Grant Award is based on fulltime enrollment. If a student enrolls (or is reporting as attending) less than a fulltime class load, the Pell Grant will be adjusted accordingly.

#### **Federal Supplemental Educational Opportunity Grants (FSEOG)**

This program has the single purpose of making a college education available to high school graduates of exceptional financial need who, without the grant, would be unable to attend. Recipient must be Pell eligible.

Grants ranging from \$200 to \$6400 are available to students for each of the four years of undergraduate study as long as funds are available.

## **LOANS**

This type of financial aid and any corresponding amount of accumulated interest must be repaid within a specific time period.

### **Federal Perkins Loan (National Direct Student Loan)**

The Perkins Loan (or NDSL) program allows a student with financial need to borrow up to \$9000 during his/her undergraduate study. The maximum loan per semester at Georgia Southwestern is \$1125 or the amount of need, whichever is less. The student must be enrolled on at least a half-time basis. No interest is charged while the student is in school. Repayment of the loan at 5 percent interest begins nine months after the student leaves school. The minimum monthly payment is \$40 and the entire loan must be paid within a ten-year period.

Cancellation provisions are available to individuals who

1. teach in a public or non-profit school which has been designed as eligible by DOE as enrolling a high concentration of students from low income families;
2. teach handicapped children; or
3. serve as full-time staff members in a head start program;
4. Work as a nurse in a public or non-profit organization.

### **Jackson Loan Fund**

The primary purpose of this money is to provide an individual with a temporary/short term emergency source of funding. The full amount of the loan and interest must be repaid by midterm of each semester. Students desiring this aid should schedule a conference with a Financial Aid Counselor at Georgia Southwestern State University prior to registration day.

### **Federal Direct Subsidized Stafford Loan**

The Stafford Subsidized Loan is a low-interest, need-based loan authorized by the federal governments to help students pay the costs of education beyond high school. Loans to students are made primarily by the U.S. Department of Education. Repayment of any Stafford Loan that is obtained, within the limits of the law, will be "guaranteed" the U.S. Department of Education. The actual amount available to the borrower is based upon financial need (as calculated by the FAFSA) which is not filled by other types of financial aid. The student must repay this loan.

### **Federal Direct Unsubsidized Stafford Loan**

The Unsubsidized Loan has the same terms and situations as the Stafford Loan, except the borrower is responsible for the interest that accrues during deferment periods (not need-based). The program is open to students who may not qualify for the subsidized Federal Stafford Loan. The student may have a combination of subsidized and unsubsidized, but the combined total cannot exceed the program maximum. Check with the Financial Aid Counselor for further details. The student must repay this loan.

### **Federal Plus Loans**

Parent Loan for Undergraduate Students (PLUS Loan) is an educational loan for eligible students, authorized by the federal government to help parents and students pay the costs of education beyond high school. This loan is not based on financial need as calculated by the FAFSA. Repayment begins when the loan is disbursed. Minimum payments are \$50 per month. The Plus Loan Application can be downloaded from the GSW website under Financial Aid / Forms. Please see a Financial Aid Counselor for details. The parent must repay this loan. Proceeds from this loan are refunded to the student unless the parent makes other arrangements with the Student Accounts Office.

## **SCHOLARSHIPS**

Scholarships are monetary gifts, which usually do not require repayment. They are awarded on the basis of academic performance and other specific criteria stipulated by the agency or person(s) funding the scholarship. The amount of the awards may vary according to the established need of the scholarship recipient. In order to remain eligible to receive most academic scholarships, a student recipient must be enrolled for at least 12 credit hours each term, earn a 3.0 cumulative grade point, and remain in good judicial standing.

### **HOPE Scholarship - Undergraduate**

Beginning Fall 2011 to be eligible for a HOPE Scholarship, the student must

- Be a Georgia resident.

### **Regular HOPE**

- Students must have a 3.0 GPA graduating from an eligible high school.
- Students must maintain a 3.0 GPA in college to keep HOPE.
- For the academic year starting Fall 2011, the HOPE amount is capped at 90 percent of the current tuition rate (2010-2011) at USG

institutions.

### **Zell Miller Scholarship**

- Student must have a 3.7 GPA graduating from an eligible high school.
- Students must, in addition to the 3.7 GPA, have a combined 1200 on the critical reading and math sections of the SAT or at least a 26 Composite ACT score. These test scores must come from a single test sitting.
- Students must maintain a 3.3 GPA in college to keep the Zell Miller scholarship.
- A valedictorian and salutatorian from each high school will be eligible to receive the Zell Miller Scholarship without consideration of the GPA or ACT/SAT requirements.
- Zell Miller Scholarship will cover tuition at 100% for an academic year.
- Students who drop below the college 3.3 GPA can earn **Regular HOPE** if their GPA remains at 3.0 or above.

### **For Both Regular HOPE and Zell Miller Scholarship**

- Book and fee allowances have been eliminated.
- Remedial classes are not covered by the HOPE scholarship.
- Eligible students can continue to receive HOPE scholarship until they have attempted a maximum of 127 semester hours.
- Students who lose Regular HOPE or the Zell Miller scholarship at an established checkpoint will have a single chance to regain HOPE or the Zell Miller scholarship.
- Beginning with high school graduating class of 2015, students will be required to demonstrate that they have taken a certain number of rigorous high school courses in math, science, and foreign language.
- Courses earned through dual-enrollment will count toward the rigor requirements being phased in for 2015.

Complete the Free Application for Federal Student Aid (FAFSA).

A transfer student who feels he or she is eligible for the HOPE Scholarship must request such consideration from the Financial Aid Office. The determination of eligibility is based on a review of all academic transcripts. It is the student's responsibility to make certain all academic transcripts have been received by the Office of Admissions before a request is made to the Financial Aid Office.

### **ACADEMIC SCHOLARSHIPS**

A limited number of academic scholarships are available at Georgia Southwestern State University. Awards are on a competitive basis and are generally awarded to entering students. Students who have a 3.0 high school average and who have a combined SAT score above 1000 are eligible to apply for the J.C. Roney Scholarships, the Alumni Scholarships, and the Wheatley Scholarships.

#### **GSW Alumni Scholarships**

The GSW Alumni Scholarships include the GSW Alumni Academic Scholarship, the Cavendar-Rich Scholarship, the E.R. Hogg Scholarship, the Mary Lou Jordan Scholarship, the Myra Lunsford Scholarship, the Alice K. Mathis Scholarship, the Henry King Scholarship, the Peggy A. Smith Tucker Scholarship, the Martha Hudson Westbrook Scholarship, and the GSW Alumni Athletic Scholarship.

#### **Charles H. Wheatley Scholarships**

Scholarships are awarded to high school honor graduates, National Merit Scholars, and students with 1100 SAT and 3.0 or above high school grade point averages. Wheatley Scholarships are also awarded to continuing GSW students and to transfer students who have earned an associate degree. Contact the Office of Financial Aid or the Office of Admission for additional information.

#### **Additional Academic Scholarships**

Other academic scholarships available at Georgia Southwestern State University include the Daniel D. Arden Scholarship for Geology students, the Iris Stewart Argo Scholarship and Agnes Agerton Scholarships for English majors, the James G. Deriso Scholarship for Business students, the J.H. Dorminy Music Scholarship for Music students, the Frances Bagley Jones Scholarship for students from Sumter County, Georgia, the Peterson Scholarship for Science students, the Robert Marshall Pryor Scholarship for residents of Sumter County, the L.R. Towson Scholarship for Chemistry majors, the Randy & JoAnna Williams Scholarship for Learning Support, the Biology Club Scholarship, the Chemistry Club Scholarship, the Delta Kappa Gamma Scholarship, the Tammy Lee Fortner Scholarship, the Julia Baker Isakson Scholarship, the Frances Wynn Patrick Scholarship for Nursing, the John Monroe Prance Scholarship, the John Emory Rylander Scholarship for Nursing, the Lula F. Stephens Scholarship, the Jenny Harrison Strange Scholarship, the Roy Lee and Susan Smith Free Enterprise Scholarship, the Wheatley Community University Fellowships, the Wheatley Continuing Student Scholarships, the Wheatley Leadership Scholarship, the Watson Scholarship, the Weston Scholarship, the Dudley Voice Scholarship, and the Joan Smith Scholarship. For more information, contact the Financial Aid Office.

### **EMPLOYMENT OPPORTUNITIES**

Several types of part-time employment are available through Georgia Southwestern State University.

### **Federal Work Study**

Work Study employment, a federally funded program, is available to students with established financial need (based upon the application for Financial Aid) at the time of their initial enrollment or thereafter. Family income is the primary basis for determining eligibility. Satisfactory academic progress and work performance are required.

Under present arrangements, a student may work a maximum of 20 hours per week during the regular semester. Since the student earns this amount by working, it is not repaid.

### **Work Aid**

Work Aid, a locally funded program of part-time employment, is available on a limited basis. Students are selected for these positions on the basis of skills in certain areas as well as need. Students should report to the Career Services Office for applications.

The rate of pay is minimum wage in biweekly payments.

### **Graduate Assistantships**

A limited number of graduate assistantships are available in some departments. Interested students should contact the appropriate school or office. For additional information, see the section on Graduate Studies.

### **Part-Time Employment**

The Career Services Office maintains a list of jobs available in the community. Any student interested in part-time work should file an application.

## **OTHER SOURCES OF FINANCIAL AID**

### **The Ty Cobb Educational Foundation Scholarship**

This scholarship is available to single residents of the state of Georgia who have completed the freshman year of college with high academic standing (at least 3.3 GPA). Address inquiries to the Ty Cobb Foundation, P.O. Box 725, Forest Park, Georgia 30051. The deadline for applications is May 1.

### **Financial Aid Policies**

Georgia Southwestern State University administers its financial aid program in compliance with all applicable Federal and State laws and regulations. Specifically, the financial aid policies are listed below:

1. To receive any Federal financial aid, a student must maintain satisfactory progress toward a degree as determined by Federal standards. Among other requirements, Federal standards generally define "satisfactory progress toward graduation" as passing 67% of all academic work attempted during an academic year. For students who fail to meet these standards, their financial aid will be terminated. They will not be eligible to receive further aid until such time they have corrected the deficiency at their own expense.
2. To receive Federal aid, the student must not owe a refund on previous Federal grants or be in default on a Federal student loan.
3. When the student is eligible for a Federal Pell Grant, the financial aid package is built around this grant. If the student is eligible for the Supplemental Educational Opportunity Grant (SEOG), this grant is added next. Loans and/or employment are added in an attempt to fill the remaining need.
4. Refunds are made in accordance with the schedule in the current University Bulletin. Any refund from a Federal source will be returned to that fund in the appropriate order.

More information on financial aid may be obtained from the Financial Aid Office, room 207, Sanford Hall. Office hours are from 8:00 a.m. - 5:30 p.m., Monday through Thursday and Friday from 8:00 a.m. - 3:00 p.m. Summer hours may vary. Please call 229-928-1378 for summer hours.

## **VETERANS' BENEFITS**

Georgia Southwestern State University is approved for the educational training of veterans and certain eligible spouses and dependents of veterans. The institution serves only as a source of certification and information to the Veterans Administration as all financial transactions and eligibility determinations are handled directly between the student and the VA. Veterans and other eligible persons interested in obtaining educational benefits must meet all applicable requirements for admission as outlined in this bulletin. After being officially admitted to the University, the veteran or eligible person should contact the Veteran Certifying Official in the Registrar's Office for information concerning application procedures and educational benefits. Additional information about eligibility may be obtained by calling the Department of Veteran Affairs at 1-888-442-4551.



## **CAMPUS SERVICES**

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## **CAMPUS BOOKSTORE**

The Campus Bookstore at Georgia Southwestern State University is institutionally owned and operated. The bookstore has been established to provide the student body with goods and services at the least possible cost. It is a part of the University that has goals directly centered on the satisfaction and success of the students and the faculty. The bookstore is self-sufficient, receiving no funding from the University System, and any profit is returned to the institution. The success of the bookstore lies with the success of the students. The bookstore carries new and used textbooks, with an emphasis on trying to obtain as many used textbooks as possible through student buybacks and various wholesale distributors. In addition to course materials, the bookstore stocks computer software, mass-market paperback books, computer books, study aids, reference materials, and school/office supplies for academic use. The bookstore also has gifts, including t-shirts, hats, coffee mugs, seasonal gift items, balloon bouquets, greeting cards, a classic collection of crystal engraved with the school seal, and many other gift items. Other goods and services offered through the bookstore include fax services, and special ordering for any academic materials at no cost. The bookstore accepts personal checks, MasterCard, Visa, Discover, American Express, and also has a voucher system allowing students to purchase academic materials with their financial aid funds.

## **LOCATION/STORE HOURS**

The Campus Bookstore is located in the Marshall Student Center. During fall and spring semesters, the bookstore is open from 8:30am until 4:30pm Monday through Thursday, and 8:30am until 3:00pm on Friday. The bookstore closes during breaks to restock shelves for the following term. The store is also closed on holidays. Extended hours of operation are offered during the beginning of each term to accommodate the large volume of students buying books and supplies for new classes.

[www.qswbookstore.com](http://www.qswbookstore.com) is your place for official Georgia Southwestern State University textbooks, gear and supplies. Buy used and new textbooks, find official Georgia Southwestern State University gear, and purchase software and gifts - all online.

## **TEXTBOOKS**

The textbook buyback is conducted at the end of every semester during final exams. Books that are not changing to new editions and will be

used the following term will be purchased at 50% of the price paid for the book. Books that are not being used again by the bookstore will be purchased by the buyer at established wholesale prices. The textbook carried by the bookstore is based strictly on faculty selection. Every attempt is made to have the books in stock before the beginning of the term, however, there are occasional delays due to receiving the text information late, publishers being out of stock, late or misdirected shipments, or unexpected increases in a course's enrollment.

## **REFUND POLICY**

The bookstore encourages students to attend class before purchasing textbooks. A full refund will be given during the add/drop period of the current term, which is generally the first three days of the semester. The store is simply unable to allow students to keep the materials for a longer period of time and still return them for full credit. New textbooks must be returned in a new, saleable condition with no markings whatsoever in order to be eligible for a refund. A student ID and cash register receipt is required for a refund. Any markings result in the book being reduced to a used status and only a 75% refund given. General supply, gift, and clothing merchandise may be returned for any reason for a full refund within 7 days of purchase with a receipt. Defective merchandise may be returned any time throughout the semester for an exchange. Shrink-wrapped books must be returned in the original wrapping for a full refund. Textbooks purchased after the add/drop period are non-returnable. Sale items, study guides, special-order items, mass-market paperbacks, and computer software are non-returnable.

## **CONTACTS**

Leann Miller, Web Textbook Coordinator, (229) 931-2373

Mary Ann Roper, Assistant Bookstore Manager (229) 931-2366

Amber DeBaise, Bookstore Manager and Director of Auxiliary Services (229) 931-2042

## **LIBRARY SERVICES**

The James Earl Carter Library was completed in 1971 and named in honor of President Jimmy Carter's father. It contains over 150,000 volumes and currently subscribes to 242 journals. As a selective United States Government Depository, the Library houses over 300,000 federal government publications in various formats. The library also has a small multimedia collection (LPs, video tapes, audio-tapes, CDs, DVDs, and software). Special collections include the Dr. Harold Isaacs Third World Studies collection, GSW Historical collection, POW and Oral History collections, ERIC collection, rare books, newspapers, and popular reading materials.

Through our participation in GALILEO (Georgia Library Learning Online), the Library provides access to over 100 databases and more than 2000 journal titles. The Library's online catalog is part of the statewide integrated online system, GIL (Galileo Interconnected Libraries). GIL provides a web-based interface with a standardized search format to the USG's Universal Catalog and borrowing system (GIL Express) allowing easy access to materials held by other USG institutions. The Library is a charter member of LYRASIS a network created to increase the availability of bibliographic resources through the use of electronic data processing and communications.

The Library seats over 600 and provides individual and group study areas. The Library's computer lab has 20 state-of-the-art workstations. Audiovisual and copying equipment and facilities include microfilm and microfiche reader-printers, copying machines, scanner, an individual viewing/listening room, and headphones, tape-recorder, and a CD player, which can be checked out for in-house use. The Library also offers an adaptive technology Kurzweil machine and specially-equipped Music listening rooms.

The Library offers many services including Interlibrary Loan, reserves, a Library Instructional Program, and reference assistance. The Library offers a two for-credit courses, LIBR 1101 and HON2000 as well as customized classes. It also participates in UNIV 1000, the University's orientation course, and provides group and individual library instruction, tutorials, and demonstrations upon request. The Library's electronic services include email submission of ILL, renewal, hold requests, reference inquiries, and an online suggestion box.

Further information about the Library, its collections, services, and staff can be found on the Library's website: <http://www.gsw.edu/~library>.

## **OFFICE OF DISABILITY SERVICES**

Georgia Southwestern State University Office of Disability Services provides equal educational and accessible services for students with disabilities. Office of Disability Services coordinates compliance with Section 504 of the Rehabilitation Act of 1973 and American with Disabilities Act. Students with a documented disability should contact the Office of Disability Services as soon as possible. The Office of Disability Services goal is to provide an educational, physical and social environment for students with a disability while attending Georgia Southwestern State University.

## **STUDENT SUPPORT SERVICES**

The Student Support Services Program is a federally funded program designed to (1) improve the retention and graduation rates of students, (2) provide academic support services necessary for program participants to maintain good academic standing, (3) provide supplementary activities for program students that will enhance their personal development, (4) assist them toward the realization of their educational goals,

and (5) foster an institutional climate supportive of the success of low-income and first generation college students and individuals with disabilities. The program provides in-depth academic and personal counseling; career development; tutoring; personal assistance with study skills development; cultural activities, special focus on incoming freshman, transfer students, and returning adult students; and individualized accommodation services for learning disabled/handicapped students. Tutoring is free of charge to Student Support Services participants. It is mandatory for participants on academic warning or probation.

## **CAREER SERVICES**

Planning for a future career is an important fact of every student's day-to-day college experience. Career Services provides a wide range of services for students throughout their years at Georgia Southwestern State University including

- Career Counseling
- Employment Counseling
- Classroom seminars on resume writing, interviewing, and other job search topics
- Regional and statewide Career Fairs
- Career Resource Lab, utilizing computer technology
- Current employer information and employment opportunities via Internet
- NACELINK CSM, a link on our web site that connects employers to students/alumni. The link offers different employment opportunities, including: full-time, part-time, internship, summer and seasonal.
- Listing of local part-time job opportunities for students
- Operation of JLD (Job Location Development)
- Workshops on all career related issues

Career Counseling is available to help students discover satisfactory solutions to academic and career concerns. This process is assisted by the use of various personality and interest inventories. Employment counseling aids students with resume development, interviewing skills and the job search process.

The Career Resource Lab provides students with a centralized location to explore specific career and occupational information, including educational requirements, potential employers, work environments, opportunities for advancement and a financial outlook. Information about professional programs and graduate schools is also available.

## **COUNSELING SERVICES**

The goal of personal counseling is to help students discover satisfactory alternatives to social, academic, and personal concerns, including substance abuse and other health related issues. Counseling sessions take place in a private office and confidentiality is respected. When another person, office, community agency or medical professional can provide better information or assistance, the counselor will make referrals and help the student make an appointment. Counselors are available through the Office of Student Life, the Counseling Services Office, the Financial Aid Office, the Academic Skills Center, the Student Support Services Program, and the Residence Halls.

## **THE ROSALYNN CARTER INSTITUTE FOR CAREGIVING**

The Rosalynn Carter Institute establishes local, state and national partnerships committed to building quality long-term, home and community-based services. Its focus includes supporting individuals and caregivers coping with chronic illness and disability across the lifespan as well as limitations due to aging.

**The Rosalynn Carter Institute for Caregiving (RCI) works at four levels (see below). For more information, see the RCI website: [www.rosalynncarter.org](http://www.rosalynncarter.org)**

### **Training Caregiving Leaders at Georgia Southwestern State University:**

The Caregiving Issues and Management Certificate Program is an interdisciplinary program designed to foster understanding of the caregiving field through the exploration of the journey of a caregiver, evidenced-based caregiver support programs, vulnerable populations needing caregivers, and culturally appropriate approaches to caregiving. Estimates have consistently projected that the need for caregiving will escalate significantly in the coming decades. This increase in demand can be attributed to several key trends, including an aging demographic, increased longevity, and the growing burden of chronic illnesses. This certificate program is designed to inform both professionals in caregiving (i.e. business, health care, education, social services, public health, and psychology) and family caregivers about available resources, support programs, and research findings for caregivers of individuals across the lifespan.

This Certificate is the only one of its kind in the state and represents a unique commitment of Georgia Southwestern State University to prepare leaders in the field of Caregiving. Pope Scholarships and Fellowships are available. Please see the RCI website for applications: [www.rosalynncarter.org](http://www.rosalynncarter.org)

### **Serving Caregiving Families in Georgia:**

RCI operates a caregiver support center emphasizing evidence-based support programs for caregivers living in Georgia. The Alzheimer's Disease Supportive Services Program (ADSSP) of the Administration on Aging has awarded RCI a total of 4 three-year cooperative agreements to implement evidence based caregiving interventions in Georgia. The interventions include: REACH (Resources for Enhancing Alzheimer's Caregiver Health II) at two sites, Care Consultation, and New York University Caregiver Intervention. RCI also assists with assessment of community needs and resources for caregivers in Georgia and assists others to establish programs to meet those needs.

### **The Georgia Coalition of CARE-NETS (Caregivers Network):**

These Caregiver Networks serve as a unique coalition of caregiver support organizations who provide services across a broad array of illnesses and disabilities. There are 12 community CARE-NET Coalitions that are strategically located throughout the state in each Area Agency on Aging district. They provide ongoing assessment of community resources, identify and remedy gaps in services, share information and resources among agencies, develop strategies for complementary professional and family caregiver activities, offer caregiver education and, most importantly, advocate for Caregivers.

Today, the CARE-NETS represent a unique resource in the state of Georgia and is one of the most promising opportunities for developing comprehensive caregiver supports anywhere in the country. **Georgia Caregiver of the Year Awards** are given to three outstanding caregivers in Georgia annually.

### **National Research and Demonstration Programs:**

With funding from Johnson and Johnson, the Administration on Aging and others, RCI works to facilitate the communication between research and practice. RCI builds partnerships between leading researchers and community organizations to implement proven programs in communities around the nation and assure that family caregivers have access to the most effective support available. Johnson and Johnson, a **corporate sponsor**, provides more than \$250,000 each year in community grants to build such partnerships around the country. We also present a number of prestigious awards including the **Rosalynn Carter Leadership in Caregiving Award** and the **Mattie Stepanek scholarships** offered in cooperation with Johnson and Johnson.

Finally, RCI has developed and supports the **National Quality Care Network**. This national network of agencies and researchers serves as a vehicle for developing and disseminating evidence-based interventions to improve the quality of caregiving and of caregiver supports in communities across the country.

### **ORIENTATION PROGRAM**

Prior to the beginning of the student's first semester at Georgia Southwestern, the new student participates in an orientation program. The GSW O'Team, a specially selected and trained group of undergraduate students, and UNIV 1000 instructors, design an orientation program which makes transition into college life at GSW easier and more enjoyable. Areas given special attention include academic advisement and class schedule planning, University services and facilities, academic policies and procedures, rights and responsibilities of students, issues about which students need to make personal choices, skills necessary for academic success, and opportunities for involvement in student activities. Such topics are explored in more depth in UNIV 1000, The GSW Experience, a 1 semester hour course requirement of all first-time entering students.

New students will be notified by email and online at <http://gsw.edu/Campus-Life/CampusServices/Orientation/index> and/or by mail with the date and time for orientation for the semester in which they plan to enroll. These sessions provide opportunities for them to meet GSW faculty and administrators as well as to become familiar with University policies and to ask any questions they may have about the University.

### **STUDENT LOCATOR SERVICE**

In emergency situations, students may be located by calling the Office of Student Life at 229/928-1387 or the Public Safety Office at 229/931-2245 (8 am to 5 pm weekdays) or 229/931-2245 (nights and weekends). Communication with the students will be made from these offices. These offices will not provide directory information to non-GSW personnel.

### **HOUSING/RESIDENCE LIFE**

Residence Life at Georgia Southwestern State University offers students the opportunity to meet new people and make life-long friends, to feel a sense of independence, yet belong to a community, and to be in close contact with people who have values, attitudes, desires, and academic interests different from their own. They will be challenged to question, to think, and to grow as individuals. Students living on campus are more involved in leadership roles than their off-campus peers, including Student Government, sororities and fraternities, campus honorary organizations, the Campus Activities Board, the Orientation Team, the Residence Hall Association, and Hosts and Marshals. Living on campus can be a real PLUS if the student wants to become involved in campus life.

There are four residence halls on the GSW campus ranging in size from 230 to approximately 403 students. The halls are staffed with professional and student staff members whose primary objective is to insure a comfortable, congenial, and secure place for students to live and learn.

### **HOUSING ELIGIBILITY AND REGULATION**

GSW has the following on-campus living requirement: All full-time students under the age of 21, who have earned less than 60 semester hours are required to reside on campus unless they have lived on campus for four (4) full term semesters NOT including summer, they are married, have a dependent child, have a documented medical condition or they are living in the legal residence of a family member. For this purpose family member is defined as parent(s), guardian(s), grandparent(s), son/daughter, uncle/aunt, or brother/sister who is not a student at GSW.

In order to provide on campus housing at the lowest possible rate, the University operates its residence halls on a contract basis for the full Academic Year beginning with the Fall Semester and continuing through the end of Spring Semester. A separate contract is signed for the Summer Term. Since the ANNUAL HOUSING CONTRACT is a binding agreement between the student and the University, applicants are advised to read this document before signing.

Failure to submit the ANNUAL HOUSING CONTRACT will not cancel the obligation to live on campus. Students who wish to commute to campus from their legal residence or live with a family member who is not a GSW student may request an exemption from this policy by submitting the REQUEST FOR HOUSING EXEMPTION form available from the Office of Student Life.

### **CANCELLATIONS**

(A) New and continuing applicants for campus housing who decide not to ENROLL at Georgia Southwestern must cancel their contract in writing no later than thirty (30) working days prior to the first official day of classes for the affected term. Cancellation after this date will result in forfeiture of the deposit.

(B) Students who have signed contracts and will enroll at Georgia Southwestern may petition to cancel their contract by submitting the Request for Release petition (obtained in the Residence Life Office) to the Department of Residence Life, Georgia Southwestern State University, Americus, Georgia 31709 thirty (30) days prior to the beginning of the affected term. Notification submitted to other University offices will not insure requested action. Upon approval of housing cancellation, a contract buyout will be required.

### **DEPOSITS AND RENT PAYMENTS**

(A) The application fee of \$50 and the damage deposit of \$250, must accompany the housing contract and is nontransferable to another person. The deposit is refunded according to the following conditions: 1) the University is unable to provide campus housing, 2) the terms of the contract are fulfilled, the student has been officially checked out of the room by a residence hall staff member, and the student is cleared of responsibility for damage to the room or building. The deposit will be forfeited, wholly or in part, when the student 1) is responsible for damage to the room or building, 2) fails to follow departmental check out procedures, 3) terminates the contract after the established deadlines or before the terms are completed, or 4) owes the University any debt, fine, or other obligation owed by the student.

(B) Housing fees are due and payable in advance at the prescribed rate per academic term. If payment is not made by the stipulated deadline, the student's registration can be canceled.

### **REFUNDS**

Students who officially withdraw from the University qualify for a prorated refund of MEAL fees as determined by the date of the official checkout of the residence hall. Refunds will be prorated by the formula set by the Business Office. Students who vacate their assigned room during the semester without an official withdrawal or official residency release and students who withdraw and fail to officially check out of the room with the Residence Life Staff or students who are evicted for disciplinary reasons will receive no refund of either housing fees or deposit.

### **FOOD SERVICES**

The dining service at GSW provides students with a quality and variety of food choices at an economical cost. A student who has earned less than 60 semester credit hours and who lives in a residence hall is required to purchase a meal plan. The three available meal plans, which include unlimited seconds, are 10 meals per week, 15 meals per week and unlimited meals per week. Included with each meal plan are flex dollars for purchase of items in the Canes Den, Java City, Convenience Store (C-Store) and/or for additional meals in the Dining Hall (RFOC).

After purchasing a meal plan the student's identification card is used to gain entry into the RFOC (located in the Marshall Student Center).. The Cane's Den (located in the Student Success Center), Java City (located in the Marshall Student Center) and the C-Store (located in the Marshall Student Center) accepts cash, checks, credit cards, and Declining Balance dollars. The Canes Den features a Wokery, Grill Works, Grab-N-Go as well as gourmet Pura Vida coffee.

Commuting students are also invited to use the University Dining Services. Options include purchasing any of the available semester meal plans, flex plans or applying dollars to a declining balance card (through the Office of Student Life). Purchases can also be made with cash, check, or credit card at any of the locations.

Special diet needs can be provided but must be discussed with the Food Service Director one on one. Students can do this by calling the Food Service Director, at (229) 924-2732 or stopping by the offices located within the RFOC.

For any questions concerning the dining services offered at GSW please feel free to call Dining Services at (229) 924-2732.

## **HEALTH SERVICES**

The Student Health Center at Georgia Southwestern State University is a primary care medical clinic with a specialty in college health providing a broad range of affordable health care to eligible students. Staffed by a physician, nurse practitioners, registered nurses, and support staff, our mission is to assist students with preventive health care and consultations, as well as evaluating, diagnosing and treating health concerns, illnesses and injuries, thereby minimizing their impact on academic progress.

Georgia Southwestern State University provides on campus health services at the Herschel A. Smith Health Center. The Health Center staff provides assistance to students with minor illnesses or injuries and promotes positive physical and mental health by providing health awareness information to students. A women's comprehensive health program staffed by nurse practitioners and registered nurses is available, by appointment, every Wednesday of each month while the university is in session.

The Health Center staff includes a physician, a family nurse practitioner who serves as Director of the Health Center, and registered nurses. The clinic is open Monday through Friday. Refer to website for posting of hours of operation of the Health Center and Women's Clinic. The Health Center services are available by appointment or on a walk-in basis during operating hours while classes are in session. Hours are subject to change to reflect the needs of the University. The Student Health Center is closed on university holidays and weekends. On weekends, students should notify the Residence Life staff member on duty or Public Safety for medical emergencies. The Health Center can handle minor emergencies, but we cannot deal with life- or-limb threatening emergencies. For medical emergencies, please dial 911 for emergency medical services and then call the Campus Police for assistance, at 229-931-2245. If a student becomes ill, the Health Center will notify family members and faculty if the student so requests.

A student who utilizes Health Center medical services is expected to visit the Health Center at times that do not conflict with academic responsibilities. After a student has been assessed in the Health Center, we will provide a written recommendation to excuse from class only if we feel there is justification. By Georgia Southwestern State University policy, an excuse from class can only be granted by the professor of that class.

The Health Center provides care for all currently registered students and currently employed faculty and staff (who must pay the co-pay health fee whenever using the health center). A mandatory health fee is assessed to students currently enrolled in five or more credits on GSW's campus. A student registered for less than three credit hours has the option to pay the semester health fee, or a co-pay for each visit. The semester health fee entitles the student to consultation services with the professional Health Center staff. There are free over the counter medications available as well as first aid supplies, without charge. Students are assessed fees for prescription medications dispensed at the center, equipment, lab tests and special procedures.

All students are urged to have adequate health coverage for illnesses or emergency visits to the local hospital or a physician's office when the Health Center is closed. Insurance coverage is also recommended for medical care that is not available at the Health Center, including treatment of major injuries, surgery, and hospitalization. The university has a student health insurance plan available to all Georgia Southwestern State University students. Applications for enrollment are available in the Health Center.

Laboratory and x-ray services, inpatient hospital services, hospital emergency room treatment, ambulance transportation to a hospital, and professional services of a non-university medical specialist are not included in the semester health service fee. The Health Center staff, however, will assist the student in making arrangements with medical specialist.

The university physician is available for student visits at the Health Center at designated hours. As a part of your visit to the Health Center, the physician/nurse practitioner can dispense prescription medication at discounted prices-antibiotics, allergy and cold medicines, ear and eye drops, dermatological creams, and more (the clinic does not perform pharmaceutical services for prescriptions written off campus). Medications not stocked by the Health Center are the financial responsibility of the student for whom they are prescribed. The Health Center does not see patients who are pregnant. The Health Center will assist the patient with a referral to an Obstetrician /Gynecologist.

A student accepted for admission will receive a health history and immunization form which is to be completed and returned to the Health Center once accepted for admission to the University. All new students (freshmen, transfers, and others) attending regularly scheduled classes or receiving resident credit will be required to submit a certificate of immunization prior to attending such classes. Students will be

given 30 days from the start date of classes for a required immunization record to be on file with the Health Center. After this, a hold will be placed on the student's account preventing registration and obtaining grades or transcripts.

Measles (Rubeola) required for students born in 1957 or later. Two doses of live measles vaccine (combined measles-mumps rubella or MMR meets this requirement), with first dose at 12 months of age or later and second dose at least 28 days after the first dose, or documented laboratory/serologic evidence of immunity.

Mumps is required for students born in 1957 or later. Two doses at 12 months of age or later (MMR meets this requirement), or documented laboratory/serologic evidence of immunity.

Rubella (German Measles) is required for students born in 1957 or later. (Because rubella can occur in some persons born before 1957 and because congenital rubella syndrome can occur in the offspring of women infected with rubella during pregnancy, women born prior to 1957 who may become pregnant are strongly encouraged to ensure that they are immune to rubella). One dose at 12 months of age or later (MMR meets this requirement), or documented laboratory/serologic evidence of immunity.

Varicella is required for all U.S born students born in 1966 or later and all foreign born students regardless of year born. One dose given at 12 months of age or later but before the students 13th birthday, or if first dose given after the students 13th birthday: Two doses at least 4 weeks apart, or reliable history of Varicella disease (chicken pox), or documented laboratory/serologic evidence of immunity.

Tetanus, Diphtheria is required for all students. One tetanus/diphtheria containing booster dose within 10 years prior to matriculation. Combined tetanus, diphtheria, and acellular pertussis (whooping cough) booster (Tdap) is preferred but Td is acceptable (Students who are unable to document a primary series of 3 doses of tetanus/diphtheria-containing vaccine (DTaP, DTP, or Td) are strongly advised to complete a 3- dose primary series).

Hepatitis B is required for all students who will be 18 years of age or less at matriculation. Three doses hepatitis B series (0, 1-2, and 4-6 months), or 3 dose combined hepatitis A and hepatitis B series (0, 1-2, and 6-12 months), or 2 dose hepatitis B series of Recombivax(0 and 4-6 months, given at 11-15 years of age), or documented laboratory / serologic evidence of immunity or prior infection.

Meningococcal quadrivalent polysaccharide vaccine required for newly admitted freshmen or matriculated students planning to reside in university managed campus housing. One dose within 5 years prior to matriculation, or signed documentation that student (or parent or guardian if student <18 years old) has received and reviewed information about the disease as required by House Bill 521.

International students must meet the above requirements and the following: A PPD tuberculin skin test is required within 10 days of arrival to campus. If positive, the students must have a chest X-ray within 2 weeks of arrival to campus. No X-ray films will be accepted. A tuberculosis-screening questionnaire must be completed upon arrival to campus. All reports and documentation must be in English. All immunization forms and reports must have signature of health care provider, address and contact phone number in English.

It is recommended that each student discuss with his/her health care provider the need for additional immunizations such as, Pertussis, Hepatitis A, and Influenza.

### **MANDATORY STUDENT HEALTH INSURANCE**

The Board of Regents of the University System of Georgia has contracted with Pearce & Pearce, Inc. to provide student health insurance. All 35 Institutions of the University System of Georgia are required to use Pearce & Pearce, Inc. for student health insurance. Students in the following categories are required to have insurance that meets the minimum standards (all graduate students receiving a Full Tuition Waiver as part of their graduate assistantship award, undergraduate, graduate and ESL international students holding F or J visas; undergraduate and graduate students enrolled in programs that require proof of health insurance (e.g. nursing); and graduate students receiving fellowships that fully fund their tuition. Students who are not covered by a policy held by a parent, spouse, company or organization on the approved waiver list or if the policy does not meet the minimum standards must purchase the USG SHIP policy. Students with individual or association plans will not be considered for a waiver.

Students who are required to have health insurance will be enrolled each semester in the Mandatory Plan, which is an accident and sickness insurance policy that includes diagnosis and/or treatment of illness, injury, or medical conditions. Benefits include physician, hospital, surgical, pharmacy, behavioral health services (i.e., mental health /substance abuse), as well as legally mandated benefits. Premiums for individual students in the Mandatory Plan are available upon request from the Student Account's Office. Students in the mandatory group will have fees assessed by GSW and placed on their student account for payment.

### **OPTIONAL STUDENT HEALTH INSURANCE**

All GSW students who are not required to have health insurance may purchase the Optional Plan if they are (a) enrolled in six (6) or more semester hours or (b) participating in Cooperative Education Programs. The Optional Plan is an accident and sickness insurance policy that

includes diagnosis and/or treatment of illness, injury, or medical conditions. Benefits include physician, hospital, surgical, pharmacy, behavioral health services (mental health / substance abuse), as well as legally mandated benefits. Students may also purchase health insurance coverage for their spouse and children for an additional premium. Various payment options are also available for the Optional Plan, including annual and semesterly payments.

For more information about Pearce & Pearce, Inc., students are encouraged to visit their web site at <https://www.pearceandpearce.com/PearceSite/Schools/GA/gssu/> or call 1-888-722-1668. Enrollment information is also available at the Health Center and auxiliary services.

For more information about the Health Center call (229) 931-2235 or fax (229) 931-2666.

In order to help create an environment conducive to the furthering of educational pursuits and personal development, the University has established minimum behavioral expectations of students. These expectations, as well as student rights, are published in the Rights and Responsibilities section of the GSWeathervane. Also included in this publication is the University policy statement relative to implementation of the Family Educational Rights and Privacy Act of 1974.

Each student is responsible for reading and observing the policies stated in the student handbook. The GSWeathervane is revised annually and is made available to students via the GSW website at <http://gsw.edu/Campus-Life/ResourcesInformation/StudentHandbook/index>.

### **GEORGIA SOUTHWESTERN STATE UNIVERSITY DRUG FREE CAMPUS POLICY**

Georgia Southwestern State University is committed to support and comply with the Drug Free Schools and Communities Act Amendments of 1989 (Public Law 101-226, Section 22, subpart B) as an Institution of Higher Education. The law under this act now covers both drugs and alcohol and relates to faculty, staff, and students. Therefore, the entire campus community of Georgia Southwestern State University is under the mandate to comply. A committee appointed by the President of Georgia Southwestern has been charged with ensuring compliance with the aforementioned federal mandates.

The Task Force on Alcohol, Tobacco and Other Drugs Committee is a committee appointed by the President of Georgia Southwestern State University.

The Task Force shall focus on alcohol, tobacco, and other drug education, prevention and intervention for the GSW campus community. The Task Force shall:

- provide continual guidance and support to ensure that the 1989 amendments (Part 86) to the "Drug-Free Schools and Campuses Act" regulations are being followed.
- develop a strategic plan for GSW on ATOD issues. This will include the assignment of sub-committees to accomplish strategic plan tasks.
- forward any recommendations or modifications in any current GSW drug/alcohol/tobacco policies to the President.
- establish and assess the Student Assistance Program to educate and provide interventions to students who violate current GSW alcohol, tobacco, and other drug policies as well as any federal, state, or local laws.
- oversee the general education of the campus community in relation to policies, laws, and risks associated with ATOD use including programming, classes, seminars, and workshops.
- collaborate with GSW's chapter of the BACCHUS Peer Educators to provide quality educational programming in the areas of alcohol, tobacco, and other drugs for the campus community.
- provide training for task force members and peer educators on ATOD issues.
- provide financial support for GSW education and prevention programs.
- assess the university environment surrounding perceptions and use of ATOD using a variety of instruments such as the CORE survey.
- collaborate with members of the community to ensure a community approach to ATOD education.

To achieve the maximum benefit under this program, Georgia Southwestern State University expects faculty, staff, and students to meet appropriate standards of performance, to observe basic rules of good conduct, to comply with Institutional personnel policies and procedures as contained in the Personnel Policy Manual, the Faculty Handbook (as amended), and the GSWeathervane: A Student Handbook (as amended).

As an institution of higher education, the primary focus of the University is on the health and safety of all faculty, staff, and students. It is well substantiated that the health risks in using illicit drugs and abusing alcohol are enormous to the individual, as well as devastating to family, friends, and the community.

Georgia Southwestern provides a confidential counseling and referral program and encourages faculty, staff, and students who feel they have a potential alcohol or other drug-related problem to utilize these services. An important part of this program includes the Student Assistant



Program (SAP) which is a coordinated effort by the Office of Student Life, Counseling Center, and the Task Force on Alcohol, Tobacco and Other Drugs.

In the discharge of its responsibilities as an employer and an institution of higher education, Georgia Southwestern State University aggressively promotes and requires a drug free campus among its faculty, staff, and student body. The unlawful manufacture, distribution, dispensation, possession, or use of illegal drugs, tobacco or alcohol by Georgia Southwestern State University employees and students is prohibited by Institutional policy. Violations of this policy, including felony and/or misdemeanor drug or alcohol convictions during the course of employment or enrollment in any academic program at Georgia Southwestern State University, may result in appropriate disciplinary penalties being imposed by the University, up to and including termination of employment or expulsion and referral for prosecution.

This policy shall be communicated to new faculty and classified faculty by the Department of Human Resources to all new entering students and all other students by the Office of Student Life. Each contractor engaged in the performance of federal contract or grant will be provided with a copy of this policy. The institutional Personnel Policy Manual, Faculty Handbook, and GSWeatherVane are amended to incorporate this policy.

1. Outside groups wishing to host a function serving alcohol must adhere to the following procedures:

- \* Submit request to Continuing Education to be routed to the Golf and Conference Center ONLY.
- \* Groups must hire a company that holds Liability Insurance with a License to Serve Alcohol (ARAMARK). BYOB will not be allowed at any function.
- \* Proof of the above Insurance and License must be provided to the Golf and Conference Center, 2 weeks in advance of function.

2. GSW related groups and organizations wishing to host a function serving alcohol must adhere to the following procedures:

- \* Submit a request to Serve/Sell Alcohol Form located online that must be approved by the following departments before final approval. Aramark, Office of Public Safety, Office of the President, Director of Campus Life.
- \* Only the President can approve or deny the serving of Alcohol in a GSW facility.
- \* Groups must hire a company that holds Liability Insurance with a License to Serve Alcohol (ARAMARK). BYOB will not be allowed at any function.
- \* Proof of the above Insurance and License must be provided to the President, 2 weeks in advance of function.

3. GSW groups and organizations wishing to host a non-alcoholic function must adhere to the following procedures:

- \* Submit a Facilities request to the Reservation Office in the Office of Student Life located in the SSC # 3416.

## **STUDENT ACTION PLAN**

Any student violating any policy of the Student Code of Conduct that relates to alcohol, tobacco, or drugs or for which the presiding judicial officer or judicial board feels that the use alcohol, tobacco or drugs contributed to or was related to that student's violation will be assigned judicial sanctions as outlined in the Student Assistance Program. The program also will be available for any individual seeking help for alcohol, tobacco, or other drug issues.

The plan of action will be as follows:

**First offense:** The student will be sent a letter stating that he/she is required to sign up for and successfully complete the GSW Alcohol, Tobacco, and Other Drugs (ATOD) Education program at the next available offering. The student will be required to pay a \$100 fee for the program. In addition, the student may be required to provide up to 40 hours of community service to the campus among other sanctions. This will be determined by the appropriate Student Affairs staff.

**Second offense:** The student will be subject to the following action. This will include an appointment with Counseling Services. The student will be required to sign up for and successfully complete the ATOD Education program - extended curriculum at the next available offering. The extended curriculum includes a research paper and a program presentation. The student will be required to pay a \$200 fee for the program. A clinical assessment may be necessary to determine if addiction counseling or other treatments should be recommended. In addition, the student may be required to provide 60 hours of community service to the campus among any other appropriate sanctions. If the student is under the age of 21, the Judicial Officer may chose to notify the student's parents of this second violation of the Student Code of Conduct

**Third offense:** The student will be suspended from school for a minimum of one semester. In addition, he or she will be referred to Alcohol/Drug addiction counseling such as Middle Flint Behavioral Services, for proper evaluation and must complete his or her addiction education program. Only after providing verification of completion of the educational program, may the student return to school.

## **POLICY STATEMENT ON SEXUAL HARASSMENT**

### **(The following is compliance with Federal law and Board of Regents Policy)**

It has always been our policy to maintain the best possible environment for all faculty, staff, and students. All employees and students have the right to be free from sexual and all other forms of unlawful harassment of any kind in the workplace, including harassment because of race, color, religion, gender, national origin, age, disability, or any other characteristic protected by applicable federal, state or local law. GSW will not tolerate such harassment.

#### **What is Sexual Harassment?**

Sexual harassment is an unwelcome advance, request for sexual favors, and other verbal or physical conduct of a sexual nature when....

1. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing, or
2. submission to or rejection of such conduct by an individual is used as a basis for employment or academic decisions affecting that individual or,
3. such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive academic or work environment.

#### **Sexual Harassment can take many forms including:**

- Remarks of a sexual nature concerning a person's body or clothing.
- Sexually explicit slurs or words which are used to describe a person.
- Unnecessary and unwelcome touching, patting, pinching or fondling.
- Unwelcome propositions or requests for social dates or sexual activity.
- The circulation or displaying of sexually oriented cartoons, pictures, or other potentially offensive materials while on campus.
- Remarks exchanged by two consenting adults that may be offensive to other individuals.

#### **What should you do if you think you're being subjected to Sexual Harassment at Georgia Southwestern State University?**

First, make it clear to the harasser that his or her behavior is unwelcome, and firmly request that it be stopped. If you then feel you are a victim of sexual harassment, you should bring your concerns to University's Affirmative Action Office in the Human Resources Department or the Vice President of Student Affairs. The earlier the incident is reported, the sooner University officials can investigate concerns. Any complaint under this policy will be handled confidentially and fairly. No reprisal or retaliation will occur because of the report of an incident of sexual harassment. A formal grievance can also be filed when reporting an incident of sexual harassment.

#### **POLICY AND PROCEDURES FOR STUDENTS WITH DISABILITIES**

Georgia Southwestern State University's goal is to ensure equal access to all programs and makes reasonable accommodations for the needs of students with disabilities. Students should contact the Student Support Services office to request academic accommodations or address accessibility issues. Please note that it is the student's responsibility to self-identify. Please visit the Student Support Services web page at: <http://gsw.edu/Academics/Academic-Resources/Student-Support-Services/index> or call us at (229) 931-2294 for more information.

Faculty and staff are encouraged to direct all students inquiring about services for students with disabilities to the Student Support Services program, 1st floor, Sanford Hall.

#### **SERVICES TO STUDENTS WITH LEARNING DISABILITIES**

The Student Support Services Program is a federally funded program designed to (1) improve the retention and graduation rates of students, (2) provide academic support services necessary for program participants to maintain good academic standing, (3) provide supplementary activities for program students that will enhance their personal development, (4) assist them toward the realization of their educational goals, and (5) foster an institutional climate supportive of the success of low-income and first generation college students and individuals with disabilities.

The program provides in-depth academic and personal counseling, career development, tutoring, personal assistance with study skills development, cultural activities, special focus on incoming freshmen, transfer students, and returning adult students. Tutoring is free of charge to Student Support Services participants and is mandatory for participants on academic warning or probation. To complete an application or to obtain more information on the Student Support Services program, please visit the web page at: <http://gsw.edu/Academics/Academic-Resources/Student-Support-Services/index>

#### **ADMINISTRATIVE MEDICAL/MENTAL HEALTH WITHDRAWALS**

For the provision of an academic learning environment and the protection of students and the total University community, the University has adopted a policy for the administrative medical/mental health withdrawals of students by the Vice President for Student Affairs. In making this

decision, the Vice President for Student Affairs may consult with the Director of Counseling Services, the University physician, the Director of the University's Health Services, the Director of the University's Public Safety Office, Director of Human Resources, other appropriate university officials [such as Residence Life staff, Dean/Asst. Dean of Students, faculty, etc.], as well as with the student's parents/legal guardians [if under age 18-FERPA based], and the student's physician and appropriate health professionals [in the form of medical records documentation].

The Vice President for Student Affairs may administratively withdraw the student when it is determined that the student suffers from a physical, mental, emotional or psychological health condition which: (1) poses a significant danger or threat of physical harm to the student or to the person or property of others or (2) causes the student to interfere with the rights of other members of the University community or with the exercise of any proper activities or functions of the University or its personnel or (3) causes the student to be unable to meet institutional requirements for admission and continued enrollment, as defined in the Student Conduct Code and other publications of the University.

Except in emergency situations, a student shall, upon request, be accorded an appropriate hearing prior to the final decision concerning his or her continued enrollment at the University. The request for this hearing should be made, in writing, to the Vice President of Student Affairs. The student has the right to appeal the administrative withdrawal. This appeal must be submitted, in writing, to the President's Office within five [5] days of receiving the notification. The President may reject or accept the appeal. If the appeal is accepted, the President shall schedule a review within five class days following receipt of the student's written appeal, and a final decision must be rendered in writing within five class days after the conclusion of the review. The President may independently handle the review or appoint a committee to conduct the review. If the President appoints a committee to handle the review, it shall occur within ten [10] class days upon receipt of the appeal. The committee should be composed of three members of the faculty of the institution, or the President may utilize the services of an appropriate existing committee. This committee shall review all facts and circumstances connected with the case and shall within five days make its findings and report thereon to the President. After consideration of the committee's report, the President shall within five days make a decision, and notify the student, in writing. This decision shall be final so far as the institution is concerned.

## **STUDENT LIFE**

The Division of Student Affairs exists to plan, coordinate, and implement co-curricular programs and services which support students while they learn. The goal of the Division of Student Affairs is to identify non-academic needs of GSW students and to put its staff and resources to work in order to meet those needs. The staff of Student Affairs is particularly interested in fostering the development of the student as a whole person. Providing opportunities for students to interact effectively with each other and with faculty, to expand their leadership and communication skills, and to achieve their goals are the underlying objectives of the programs and services of the Division of Student Affairs.

Under the leadership of the Vice President for Student Affairs, the Division of Student Affairs includes counseling, career planning and placement, admissions, financial aid, judiciaries, Greek life, orientation, residence life, student activities, intramural sports and recreation, and the student center. For complete information concerning these programs and services, see the GSWeathervane, which is made available to all students by the Division of Student Affairs.

## **STUDENT IDENTIFICATION CARDS**

The student ID card is the official means of identification for currently enrolled students. GSW student identification cards are made during the registration process at the beginning of each term and also 8:00AM to Noon and 1PM to 5:00 PM in Room 3425 of the Student Success Center. A \$10.00 fee is charged for replacing a lost or stolen student ID card. This fee is placed as a hold on the student's account and then must be paid in the Student Accounts Office.

Each semester the student must have his/her card updated with a current validation label in the Student Accounts Office. A \$10.00 fee is charged for replacing a lost or stolen student ID card and is paid in the Office of Student Life.

## **ACADEMIC REGULATIONS**

- [THE SEMESTER SYSTEM](#)
- [SEMESTER HOURS OF CREDIT](#)
- [NUMBERING OF COURSES](#)
- [STUDENT ACADEMIC LOAD](#)
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- [POLICY ON ACADEMIC INTEGRITY](#)
- [REGENTS' TESTING PROGRAM](#)
- [RAIN \(Registration and Academic Information Network\)](#)

**THE SEMESTER SYSTEM**

The academic year is divided into two semesters (terms) of 15 weeks each and a summer term. New courses are begun each semester; hence, it is possible for students to enter the University at the beginning of any term.

**SEMESTER HOURS OF CREDIT**

Credit in courses is expressed in semester hours. Normally, a semester hour of credit represents one class hour of work per week for one semester, or an equivalent amount of work in other forms of instruction such as laboratory, studio, or fieldwork. Most of the courses offered by the University meet three times per week for one semester and therefore carry three semester hours of credit.

**NUMBERING OF COURSES**

Each academic course is designated by numerals. Courses are numbered according to the following plan:

Freshman and Sophomore	1000-2999
Junior and Senior	3000-4999
Graduate	5000-8999
Courses numbered 0001 to 0999 are institutional credit courses.	

**STUDENT ACADEMIC LOAD**

The normal course load for students is fifteen semester hours credit in academic subjects (five three-hour courses). A student is considered to be carrying a full load if enrolled for twelve or more semester hours of academic credit. A student is considered to be registered for an overload if enrolled in more than eighteen course credit hours.

A student must have the approval of the Office of the Vice President for Academic Affairs to register for an overload. The following cases usually qualify: (1) Students on the Dean's List or President's List for the preceding term may register for as much as twenty-one hours of credit. (2) A student enrolled in certain curricula which require an overload for given semester may register for the specified hours of credit. (3) Student is graduating at the end of the term of the overload request. (4) The course or courses will not be taught on a timeframe that will allow the student to graduate in timely manner.

Non-resident aliens studying on an F-1 student visa are required by the United States Citizenship and Immigration Services (USCIS) to maintain enrollment as a full-time student for spring and fall semesters\*. In special circumstances, a student may request authorization from his/her Designated School Official (DSO) to reduce the course load based on specific exemptions as outlined by the USCIS.

\*Only one on-line/distance learning or independent study course (3 credit hours) may be counted towards meeting the full-time enrollment requirement each semester.

**LEARNING COMMUNITIES**

First term college students will be enrolled in Learning Communities during the fall term. These communities are classes grouped together by major and designed to include courses in the chosen field of study. For certain majors it is important to register for specific courses during the first term. Learning communities are also designed to help students become adjusted to college life by putting students in classes together so that friendship may be formed and lead to study groups.

## PART-TIME STUDENTS

Students who are enrolled for less than a full load are classified as part-time students. These students may be working toward college degrees or they may be taking courses for self-improvement. Part-time students are required to satisfy the minimum academic standards.

## AUDIT

A student must have permission from the Office of the Vice President for Academic Affairs to audit a course. Auditors are expected to attend classes, but they are not required to take examinations or meet course requirements. No credit is given for audits. In the event of overloaded classes, students enrolled for credit will be given preference. Fees for attending class on an audit basis are calculated on the same schedule as regular academic fees.

## TRANSIENT CREDIT

With approval, a student may take courses as a transient student at another accredited institution and receive credit towards the degree for these courses. Approval is not guaranteed. The "Transient Permission" form found at [http://www.gsw.edu/~aaf/student\\_forms/](http://www.gsw.edu/~aaf/student_forms/) must be completed with the appropriate signatures and turned in to the GSW Registrar's Office prior to course enrollment for credit to be awarded. Core Area F and major courses to be taken as transient courses require the approval of the student's dean as well as the student's advisor/chair. Grades earned in courses taken at another institution will not be counted in the student's grade point average at GSW. [Note: Degree candidates may earn credit by correspondence, or through transient credit, but not more than ten hours in the major discipline and not more than thirty total hours of credit earned in this manner will count toward degree requirements.]

## CREDIT BY EXAMINATION

Credit by examination is offered for a number of courses at the University, e.g. CLEP and Advanced Placement. Credit by examination is listed as such on the transcript along with the course number, title, and hours of credit; however, no grade is assigned and the credit is not included in computing the grade point average. Credit by examination is limited to ten hours in a discipline and thirty hours in the University. Credit by examination is usually earned at the time the student enters the University. See the Registrar for more information.

## GRADING SYSTEM AND QUALITY POINTS

Grade	Achievement	Quality Points
A	Superior	4
B	Above Average	3
C	Average	2
D	Poor	1
F	Failing	0
P	Pass	0
S	Satisfactory Performance	0
U	Unsatisfactory Performance	0
V	Audit	0
I	Incomplete	0
IP	In Progress (used only for Learning Support)	0
K	Credit by Exam	0
W	Withdrawn	0
WF	Withdrawn Failing	0
WM	Withdrawn for Military Purposes	0
NR	No grade reported by instructor	0

A grade of "I" indicates that the student was doing satisfactory work but, for non-academic reasons beyond his/her control, was unable to

meet the full requirements of the course during the term scheduled. The individual faculty member assigning the "I" has the responsibility for documenting the work to be completed. This documentation is to be filed with the Academic Dean or Department Chair at the time grades are submitted. An incomplete grade must be removed before the end of the following term (including summer term); otherwise, the grade will be recorded as F.

Students who for non-academic reasons stop attending class prior to midterm should withdraw from the course. A grade of "I" cannot be assigned in this situation.

### **GRADE POINT AVERAGE**

The grade point average is the ratio of quality points earned to the number of credit hours for which the student is accountable. The grade point average will be calculated for each student at the end of each term and will be printed on the transcript as follows:

1. The Semester Grade Point Average is the ratio of quality points earned to credit hours attempted that semester in courses numbered 1000 or above.
2. The Cumulative/Institution Grade Point Average is the ratio of quality points earned to credit hours attempted in courses numbered 1000 or above for which a final grade has been earned. Normally, a course is counted only once for credit hours. For this type of course, the latest grade earned replaces all previous grades and determines the quality points assigned.

A grade of WF is treated as an F in calculating grade point averages.

### **POLICY ON REPEATING COURSES**

Normally, a course is counted only one time for credit hours. If a student wants to repeat a course that falls into this category, he/she may do so with the understanding that the latest grade earned replaces all previous grades. The number of quality points awarded and credit hours earned is determined by this final grade. If the student earned a grade of F, then he/she will lose credit hours when a higher grade is earned. A student should discuss how repeating courses effects financial aid with a financial aid counselor.

### **CLASS RANK**

Students are classified once each year and class rank is based on semester hours of credit earned. Minimum semester hours of academic credit for the different class ranks are as follows:

- Sophomore-30 hours
- Junior-60 hours
- Senior-90 hours

### **ACADEMIC STATUS: GOOD STANDING, WARNING, PROBATION, SUSPENSION**

A grade point average of 2.00 (C average) is required for graduation from Georgia Southwestern State University. (Some curricula may require a higher average.) A student whose performance is below this level exhibits academic deficiencies. The University uses the cumulative/institution grade point average. This grade point average is used in determining academic standing. The following table shows the minimal cumulative/institution grade point average a student must achieve to make acceptable progress toward the 2.00 average and graduation.

Total Hours Earned (including hours accepted in transfer)	Required Minimum Cumulative/Institution G.P.A.
0-15	1.50
16-30	1.65
31-60	1.75
61 and above	2.00

The grade point average is calculated each term and appears on the academic transcript to inform the student of his/her progress, along with the academic status of the student. The categories used by the University are Good Standing, Academic Warning, Academic Probation, Academic Suspension, Restricted Enrollment, and Learning Support.

#### **Good Standing**

A student will be placed in Good Standing if the cumulative/institution GPA is equal to or above the Required Minimum GPA for the total number of hours the student has earned.

#### **Academic Warning**

A student will be placed on Academic Warning at the end of any term in which the cumulative/institutional GPA falls below the required minimum for the total hours earned. The student will have only one semester in which to raise the GPA to the required minimum and return to Good Standing. If not, the student is placed on Academic Probation. Students on Academic Warning are encouraged to take advantage of supplemental instruction resources.

Freshman students who are placed on Academic Warning at the end of their first semester of enrollment must successfully complete UNIV 1001-Pathways to College Success during the following spring or fall semester, whichever comes first.

### **Academic Probation**

A student will be placed on Academic Probation if the student fails to return to Good Standing at the end of the semester in which the academic standing of the student was Academic Warning. The student will have only one term to raise the GPA to the required minimum and return to Good Standing. If not, the student is placed on Academic Suspension. Students on Academic Probation are strongly encouraged to take advantage of Academic Assistance resources.

### **Academic Suspension**

A student will be placed on Academic Suspension if the student fails to achieve Good Standing while on Probation. The student must stay out of school for one semester or choose to remain in school with Restricted Enrollment status (see below). To return to school, the student must write a letter of appeal to the Office of Academic Affairs. When the student returns, the academic status of the student is Academic Warning and the Warning-Probation-Suspension process starts over. That is, the student will have two semesters at most to raise the GPA to the Required Minimum and return to Good Standing, or the student will be suspended again. The maximum number of suspensions allowed is two. At the third suspension, the student will be suspended from GSW for a minimum of one calendar year.

Normally a student will not be reinstated after the third suspension. The student may, however, appeal this dismissal by stating his/her case in writing to the Vice President for Academic Affairs. Appeals relative to dismissal after the third suspension will be considered on a case by case basis with no guarantee of readmission.

A student on Academic Suspension will not be allowed to register for courses offered by the University, unless the student has been granted Restricted Enrollment Status.

Courses taken at other institutions while a student is on Academic Suspension from Georgia Southwestern will not be accepted in transfer.

Students returning to GSW after the first suspension are required to enroll in ACSK 1100, Academic Skills, during the first term of re-enrollment.

### **Restricted Enrollment**

As an alternative to suspension, a student may request to remain in school with Restricted Enrollment status from the Dean for Academic Services and Special Programs. This status means that the student will stay in school but may enroll primarily in repeat courses and ACSK 1100, Academic Skills, in order to improve the student's GPA to return to Good Standing. Restricted Enrollment is the only alternative available to students who are on suspension.

Not returning to Good Standing by the end of the Restricted Enrollment term will result in an additional suspension for the student, and the student will remain out of school for a minimum of one semester. The student accepting this status will be advised by his/her assigned academic advisor. A Restricted Enrollment Agreement will be signed by the student, the advisor, and the Dean for Academic Services and Special Programs before the student is allowed to register. A student on Restricted Enrollment may drop or add courses only with the approval of the Office of Academic Affairs.

The Restricted Enrollment status is not available to Learning Support students or transient students.

### **Readmission after Suspension**

A student on Academic Suspension who wishes to be readmitted to the University must write a letter to the Vice President for Academic Affairs requesting readmission. The letter must include all facts which the student wishes considered. Each request for readmission will be considered individually, and nothing in this section should be interpreted to mean that readmission is automatic.

Readmission may be denied if, in the professional judgment of the Vice President for Academic Affairs, the student cannot perform satisfactory college level work.

Any student requesting readmission must complete a readmission form from the Registrar's Office. Students returning from the first suspension must take ACSK 1100, Academic Skills, during their first term of enrollment.

## **Learning Support Policies**

A student who is taking one or more Learning Support courses will be given this status until the student exits all required Learning Support courses. The policies of the Board of Regents and the GSW Learning Support Program will have precedence over the policies of GSW concerning Academic Suspension. The Restricted Enrollment academic status is not applicable to Learning Support students.

## **ACADEMIC HONORS**

### **President's List**

During any semester, a student who completes a load of at least fifteen semester hours of credit and earns an average grade of 4.00 will be named to the President's List.

### **Dean's List**

During any semester, a student who completes a load of at least fifteen semester hours of credit and earns an average grade of 3.50 through 3.99 will be named to the Dean's List.

### **Academic Achievement List**

During any semester, a student is on the Academic Achievement List if he/she is in Academic Good Standing, has previously earned at least 15 hours of credit at Georgia Southwestern, is enrolled in 3 to 14 hours of credit, and earns a semester GPA of 3.5 or better.

## **GRADUATION WITH HONORS**

In order to be eligible to graduate with honors from Georgia Southwestern State University, the following two requirements must be met:

A student must earn a total of at least 54 semester hours of academic credit at Georgia Southwestern State University.

The grade point average for honors will be determined by adding the points and hours from all work completed at all accredited colleges and universities to the graduating points and hours earned at GSW. The cumulative grade point average must fall into one of the following categories to be considered graduating with honors:

- Graduation cum laude requires a minimum grade point average of 3.50;
- Graduation magna cum laude requires a minimum grade point average of 3.70;
- Graduation summa cum laude requires a minimum grade point average of 3.90.

Only candidates for baccalaureate degrees are considered for academic honors at graduation.

## **FINAL EXAMINATIONS**

A student who has three final examinations scheduled for the same day may request a change of date for one final through the Office of Academic Affairs.

Times and dates for final examinations may not be changed to accommodate students' travel plans. Permission for a student to change his/her final exam time and/or date must be obtained from the Office of Academic Affairs. The final examination schedule is available in the on-line schedule of classes on RAIN.

## **RE-EXAMINATIONS FOR SENIORS**

A senior preparing for graduation within two (2) semesters who earns a final grade of F or D in a course may have the opportunity of one re-examination in that course. After reviewing the eligibility requirements for re-examination with the instructor of the course (based on the conditions listed below), the student must request permission for the re-examination in writing from the Vice President for Academic Affairs. The instructor will be informed in writing whether permission has been granted. Conditions for re-examinations include the following:

1. The original course grade earned must not be the result of a violation of the Policy on Academic Integrity or the instructor's written policy on course attendance.
2. It must be mathematically possible to achieve the necessary passing grade in the course using the result of the re-examination.
3. The course must be a non-core course numbered 2000 or above which is necessary for graduation.
4. There must be no opportunity to repeat the course before the scheduled graduation.
5. Graded assignments for which a re-exam may occur include an examination, a project, a presentation, a paper, or another assignment as defined by course requirements. The assignment to be repeated will be determined by the instructor of the course.
6. A student cannot apply this re-examination policy in more than two courses.
7. The request for the re-examination must be made within thirty (30) days of the end of the term in which the grade was received.
8. Graduating seniors who fail the tests given by the Department of History and Political Science to meet the geography, U.S.



history/Georgia history, and U.S. Constitution/Georgia Constitution requirements are entitled to a single retest in the deficient area during the term immediately preceding their graduation date. Retests are limited to two areas. Students in this situation should contact the secretary of the Department of History and Political Science.

### **Undergraduate Enrollment in Graduate Courses**

A student with senior standing at Georgia Southwestern State University with an overall academic grade point average of 3.0 or higher may register for graduate courses during the final two terms of undergraduate work subject to the following regulations.

1. No more than nine hours of graduate credit may be earned.
2. The maximum course load when enrolled in one or more graduate courses is 15 hours per semester.
3. Courses taken for graduate credit cannot be counted toward meeting undergraduate degree requirements.
4. Permission to register for graduate courses must be granted first by the Director of Graduate Studies and then by the Vice President for Academic Affairs prior to registration.

Permission forms are available in the Registrar's Office or on RAIN.

### **ATTENDANCE**

Students are expected to attend all classes. If an absence is necessary, the student is responsible for reporting the reason to the instructor; in such cases, each instructor will take whatever action he or she deems necessary. Faculty members will make their absence policies clear to the students enrolled in their classes in writing and within the first week of the semester.

Penalties for excessive absences in each course are set at the beginning of each semester by the faculty member teaching that course. Students with excessive absences in a class may receive a grade of F for the course.

### **SCHEDULE ADJUSTMENTS**

#### **Adding or Dropping Courses**

Following registration for the term, students may add or drop courses during the published add/drop period.

- Students should discuss adding or dropping courses with their advisors.
- Students who enter courses after the first day of class are responsible for making up missed assignments.
- Students may add or drop a Learning Support course only with the approval of the Dean of Academic Services. Students enrolled in both Learning Support classes and degree credit courses cannot drop the Learning Support courses without dropping the degree credit courses as well.
- Students receiving financial aid should discuss dropping courses with a financial aid counselor.

After the published add/drop period, students may adjust their schedules only by "withdrawal." (See below.)

Students registered for courses that have the first class meeting after the designated add/drop period will be subject to the withdrawal from class policy or the withdrawal from the university policy below. Any orientation session for online or off-campus courses is considered the first class meeting for the course.

#### **Withdrawal from a Course**

After the add/drop period, a student must officially withdraw from a course by completing the "Withdrawal from Class" form available on RAIN or in the Registrar's Office. This form must be returned to the Registrar's Office upon completion. The student is fully responsible for collecting the appropriate signatures and submitting the completed form to the Registrar's Office. The effective date of the withdrawal from class is entered as the received date by the Registrar's Office.

- Withdrawal from class without penalty requires the student to complete the Withdrawal from Class form and return it to the Registrar's Office by the published no-penalty date of one week after midterm. A student following this procedure will receive a grade of W (Withdrawn).
- Withdrawal from class without penalty will not be permitted after the published 'no penalty' date except for non-academic reasons. Documentation must be provided by the student to receive a W rather than a WF (Withdrawn Failing).
- Students with Learning Support requirements who are enrolled in both Learning Support courses and degree credit courses may not withdraw from the required Learning Support courses with a "W" unless they also withdraw from the degree credit courses.
- Students receiving financial aid should discuss dropping courses with a financial aid counselor.

All withdrawals from class must be approved and completely processed before the last day of classes. A student who does not officially withdraw from a class will receive a grade of F in that course for the term.

#### **Withdrawal from the University**

Students withdrawing from all classes and exiting the University after the first day of classes must complete the Withdrawal Form available at [http://www.gsw.edu/~aaf/student\\_forms/withdraw\\_school.pdf](http://www.gsw.edu/~aaf/student_forms/withdraw_school.pdf). The completed form should be submitted to the First Year Advocate or faxed to 229-931-2277. The effective date of the withdrawal from the University is entered as the date from the Student Withdrawal from the University form.

- Withdrawal from the University prior to the no-penalty date of one week after midterm will result in grades of W (withdrawn) for all courses.
- Withdrawal from the University after the no-penalty date will result in grades of WF (withdrawn failing) except for documented non-academic reasons.

All withdrawals from the University must be approved and completely processed before the last day of classes. The student is fully responsible for supplying all pertinent documentation to the Registrar's Office.

Failure to withdraw from the University following the proper procedure will result in grades of F in all courses, and no refund will be given.

#### **ADMINISTRATIVE WITHDRAWAL FROM A COURSE DURING THE FIRST WEEK OF CLASSES**

Students registered for fall, spring, or summer terms, who attend none of the class meetings during the first week of classes and do not inform the instructor of their intentions to remain in the course or do not drop the course within the published period, will be administratively withdrawn from the course. It is the responsibility of the faculty member to document such absences.

Students who do not login/participate in the online class by the instructor deadline will be withdrawn from the course and receive a grade of W for withdrawal. No refunds will be issued for nonparticipation withdrawals unless it results in a complete withdrawal from the University.

Instructors must take roll during the first week of classes, until the drop/add period had ended. The faculty member will inform the Registrar of any student who has never attended or participated in the class. This notification should take place during the first week of class.

Students will be contacted through campus email and informed of their withdrawal from the class. Errors are only corrected through the instructor of the class. Students receiving financial aid should be aware that this could negatively impact the amount of aid they receive for the term.

#### **STUDENT ABSENCE POLICY FOR UNIVERSITY SANCTIONED EVENTS**

Faculty members will set policies for absences from class and the effect absences may have on final grades. They will make their expectations concerning absences known to their students in writing during the first week of class.

However, a student who is absent from a class as a result of representing this institution at a University-sanctioned event will not be penalized for the absence. In these cases, the student will be given an opportunity to complete any work that may have been missed as a result of the absence. It is the student's responsibility to notify the instructor in advance of an anticipated absence.

For an event to be sanctioned by the University, approval by the Office of Academic Affairs must be obtained in advance of the event.

Any exceptions to this policy must be approved by the Vice President of Academic Affairs.

#### **POLICY ON ACADEMIC INTEGRITY**

Students at Georgia Southwestern State University are expected to conform to high standards of intellectual and academic integrity. The University assumes as a basic and minimum standard of conduct that students be honest and that they submit for credit only the product of their own efforts. Scholastic ideals and the need for fairness require that all dishonest work be rejected as a basis for academic credit. They also require that students refrain from all forms of dishonorable conduct in the course of their academic careers.

Dishonest work will be treated as a serious offense by the faculty and administration of Georgia Southwestern. Multiple infractions may be cause for permanent expulsion from the University. An instructor who receives dishonest work from a student has several options. At a minimum, the work should be rejected as a basis for academic credit. At the discretion of the instructor, the student may be given a score of zero on the assignment in question, may be required to rewrite the assignment, may be given a grade of F in the course, may not be recommended for admission to Teacher Education or the Nursing programs, or may be penalized in some intermediate way. *If a violation occurs before the last day to withdraw without penalty for the term, students in a course where the instructor's policy calls for a grade of F as the final grade will receive a grade of F for the class regardless of whether they attempt to withdraw.* A student found guilty of submitting dishonest work will have this information and the instructor's course of action placed on file in the Office of Academic Affairs so that if future instructors receive dishonest work from that same student, the student may be penalized by the institution, resulting in possible expulsion. Academic integrity violations may be placed on the student's academic transcript. In the event that a student is suspended from the University for violations of academic integrity, courses taken at other institutions while a student is on Academic Suspension from Georgia Southwestern will not be accepted in transfer.

Given the serious nature of infractions of this policy, students have a right to know what constitutes academic dishonesty and have a right to a fair and consistent procedure before severe penalties are imposed. The examples given below are intended to clarify the standards by which academic integrity is judged. They are meant to be illustrative and are not exhaustive. There may be cases which fall outside of these examples and which are deemed unacceptable by the academic community.

### **Definitions and Examples of Dishonest Behavior**

#### **Plagiarism**

It is a violation of academic honesty to submit plagiarized work. Plagiarism includes, but is not limited to, asking someone to write part or all of an assignment, copying someone else's work (published or unpublished), inadequately documenting research, downloading material from electronic sources without appropriate documentation, or representing others' works or ideas as the student's own.

The student is responsible for understanding the legitimate and accurate use of sources, the appropriate ways of acknowledging and citing academic, scholarly or creative indebtedness, and the consequences of violating this responsibility.

#### **Cheating on Examinations**

It is a violation of academic integrity to cheat on an examination. Cheating on an examination includes, but is not limited to, giving or receiving unauthorized help before, during, or after an in-class or out-of-class examination. Examples of unauthorized help include using unauthorized notes during an examination, viewing another student's exam, and allowing another student to view one's exam.

#### **Unauthorized Collaboration**

It is a violation of academic honesty to submit for credit work, which is the result of unauthorized collaboration. It is also a violation to provide unauthorized collaboration. Unauthorized collaboration includes giving or receiving unauthorized help for work that is required to be the effort of a single student, such as the receiving or giving of unauthorized assistance in the preparation of any academic or clinical laboratory assignment.

#### **Falsification**

It is a violation of academic honesty to falsify information or misrepresent material in an academic work. This includes, but is not limited to, the falsification of citations of sources, the falsification of experimental or survey results, and the falsification of computer or other data.

#### **Multiple Submissions**

It is a violation of academic honesty to submit substantial portions of the same work for credit more than once without the explicit consent of the instructor(s) to whom the work is submitted for additional credit. If a work product is to be substantially revised or updated, the student must contact the instructor in advance to discuss necessary revisions. The faculty member may require a copy of the original document for comparison purposes.

#### **Obligations to Report Suspected Violations**

Members of the academic community (students, faculty, administration, and staff) are expected to report suspected violations of these standards of academic conduct to the appropriate authority: the instructor, department chair, academic dean, or Vice President for Academic Affairs.

#### **Evidence and Burden of Proof**

In determining whether or not academic dishonesty has occurred, the standard which should be used is that guilt must be proven by the instructor with a preponderance of evidence. That is, it should appear to a reasonable and impartial mind that it is more likely than not that academic dishonesty has occurred.

#### **Procedures for Resolving Matters of Academic Dishonesty**

When an instructor believes that academic dishonesty has occurred, the instructor will inform the student that academic dishonesty is believed to have taken place. The instructor will explain to the student what the penalties will be should the guilt be proven by a preponderance of evidence. If the student maintains that academic dishonesty did not take place, the student should discuss the matter with the instructor and present evidence (if possible) demonstrating that the work was done in an honest manner. Should the instructor and student not resolve the matter, then they will bring the matter to the Department Chair. If the matter is not resolved at this level, then the matter will be brought to the Academic Dean. If the matter is still unresolved, it will be brought to the Vice President of Academic Affairs. The decision of the Vice President may be appealed to the President, who would then refer it to the Committee on Academic Grievance for its recommendation before rendering a decision. The President's decision is final and binding.

## REGENTS' TESTING PROGRAM

The University System of Georgia approved for GSW to be exempt from requiring the passing of the Regents' Test as a condition for graduation. The quality of GSW's two composition courses, ENGL 1101 and ENGL 1102, has been deemed sufficient to measure a student's collegiate reading and writing skills.

All students must still meet the current requirement of earning a grade of C or better in ENGL 1101 and ENGL 1102 if they have not already done so.

- If you have failed one or both parts of the Regents' Test, you will not be required to take the Regents' Test again or be enrolled in Regents' remedial courses. You will be required to pass both ENGL 1101 and ENGL 1102 with grades of C or better.
- If you have never taken the Regents' Test, you do not have to take it, but you will have to earn grades of C or better in ENGL 1101 and ENGL 1102, as is currently required.
- If you have transferred in credit for ENGL 1101 or have Advanced Placement, International Baccalaureate, or CLEP credit for ENGL 1101 but do not have credit for ENGL 1102, you will need to take ENGL 1102, earning a grade of C or better. You do not have to take the Regents' Test.
- If you have transferred in both ENGL 1101 and ENGL 1102 with grades of C or better, you do not have to meet additional course requirements at GSW and you do not have to take the Regents' Test.

The Regents' remedial classes, RGTE 0199 and RGTR 0198, will no longer be required or offered.

If you need extra academic support in reading or writing, please go to the GSW Writing Center in room 107 of the English Building.

## RAIN (Registration and Academic Information Network)

The Registration and Academic Information Network (RAIN) allows students to access their academic and financial records on-line. Students can view holds, midterm grades, final grades, academic transcripts, registration status, class schedules, curriculum sheets, as well as their Financial Aid status, Account Summaries and Fee Assessments. RAIN provides a convenient method for students and faculty to obtain information via the web. It is a secured site which is continually expanding to provide 24 hour access to all students. Information is routinely added to RAIN, including term-specific notices and deadlines. Students must access RAIN to receive grades for all courses since grade mailers are no longer produced. Students should be able to access RAIN after they have left GSW for unofficial copies of transcripts or transcript release information. Instructions for access to RAIN can be found at [www.gsw.edu](http://www.gsw.edu) or in the Registrar's Office.

## DEGREE REQUIREMENTS

- [GENERAL BACCALAUREATE DEGREE REQUIREMENTS](#)
- [PHYSICAL EDUCATION](#)
- [GRADUATION REQUIREMENTS](#)
- [ORIENTATION](#)
- [UNIVERSITY SYSTEM OF GEORGIA CORE CURRICULUM](#)
- [GEORGIA SOUTHWESTERN STATE UNIVERSITY CORE REQUIREMENTS](#)
- [DOUBLE MAJORS](#)
- [SECOND BACCALAUREATE DEGREE](#)
- [MILITARY CREDIT](#)

## GENERAL BACCALAUREATE DEGREE REQUIREMENTS

In addition to specific requirements of the major and minor fields of study, the following requirements must be satisfied by all students seeking the baccalaureate degree.

1. Candidates for a baccalaureate degree must earn a minimum of 120 semester hours of academic credit and complete three specified courses in physical education. A transfer student who has completed an Associate of Arts or an Associate of Science degree in a transfer program will not be required to fulfill the physical education requirements. All fulltime freshmen baccalaureate students must complete UNIV 1000 - The GSW Experience.

**NOTE:** A student who changes major may have to complete additional hours of course work beyond those required for completion of the program.

2. All baccalaureate programs require at least 21 hours of upper division courses in the major field and at least 39 hours of upper division work overall.
3. A quality grade point average of 2.00 or higher is required for graduation. Some curricula require a higher average. Grades from

transfer credit are calculated for graduation with honors purposes only.

4. A candidate must earn in residence at least twenty-seven of the forty hours of credit earned immediately preceding graduation. Candidates admitted to the University for the final year of work must be in residence for a minimum of two semesters and must complete at least thirty hours of credit including fifteen hours of upper division credit in the major field. If less than a normal load of academic credit is carried, each three-hour course counts as one fifth of a semester toward residence requirements.
5. Degree candidates may earn credit by correspondence, or through transient credit, but not more than ten hours in the major discipline and not more than thirty total hours of credit earned in this manner will count toward degree requirements.
6. All candidates for baccalaureate degrees must satisfactorily complete the General Core Curriculum requirements.
7. Candidates for the B.A. degree must present credit for at least six hours of a single foreign language sequence at the level specified by individual majors. College Preparatory Curriculum foreign language deficiency requirements do not count as part of this sequence.
8. Candidates for the B.S. degree in some majors (See Bulletin requirements for specific major) must present semester credit for a foreign language sequence. College Preparatory Curriculum foreign language deficiency requirements do not count as part of this sequence.
9. Certain multi-lingual students may have the foreign language requirement waived if they can demonstrate proficiency in a third language other than English and other than their native tongue.
10. A candidate must complete English 1101 with a grade of C or higher or must demonstrate proficiency on the CLEP test. A baccalaureate or associate degree candidate must earn a grade of C or higher in English 1102.
11. Candidates are required to satisfy the provisions of the Georgia State Code 32-171 as amended by The General Assembly, which requires all candidates for a degree to pass either courses in or an appropriate examination on the history of the United States, the history of Georgia, the United States Constitution, and the Constitution of Georgia.
12. Candidates for the bachelor's degree must make a satisfactory score on the Regents' Test, the University System of Georgia reading and writing skills test or be exempted from the test according to Regents' policy.
13. Students following a curriculum sheet dated Fall 2002 or earlier must receive a passing grade in one of the following courses: SOSC 1000, SOSC 1101, GEOG 1101, GEOG 4550, POLS 4550.
14. Candidates for the B.A. degree must complete a minor field of study or a certificate program. The minor or certificate will consist of 15-19 semester hours in the field of study with at least nine hours at the upper division course level.
15. Students in some degree programs and majors are required to take an exit examination prior to graduation. A minimum score may be required. Students should contact their advisors for specific details.

## **PHYSICAL EDUCATION**

All baccalaureate students are required to take PEDS 1010, PEDS 2000 and one activity course from the PEDS activity courses. Students should complete all the requirements during their first two years of enrollment. A transfer student who has completed a transferable Associate of Arts or an Associate of Science degree will not be required to fulfill the physical education requirements.

Exceptions are granted to veterans with at least one year of active duty reservists with at least one year of service, students barred by a physician's recommendation, and students entering the B.S. Nursing Program. There is no requirement for veterans with at least one year of active duty or for reservists with at least one year of service. Veterans and reservists must present documentation to the Registrar's Office in the form of a DD214 in order to be awarded the P.E. exemption. This exception does not apply to majors in Exercise Science & Wellness, Health & PE, and Recreation. Students barred by a physician's recommendation are required to complete PEDS 2000 and HPER 2040. For graduation, all B.S. Nursing Program students are required to have credit for one PEDS course.

P.E. courses taken at another institution and showing on the student's transcript will count toward this course requirement.

## **GRADUATION REQUIREMENTS**

### **Catalog for Graduation Evaluation**

Under the guidance of the academic advisor, a student may select to be evaluated for graduation from any catalog in effect during the time of enrollment provided the enrollment has been continuous.

Students readmitted or reinstated will be evaluated for graduation from the catalog in effect at the time of readmission or reinstatement or any catalog in effect during subsequent periods of continuous enrollment.

Students changing majors will be evaluated for graduation from the catalog in effect at the time of the change or any catalog in effect during subsequent periods of continuous enrollment.

Each student is responsible for determining the appropriate catalog to be used for academic advisement and for evaluation of graduation requirements. Catalog selection applies only to the course requirements of that catalog. All other academic procedures and graduation

requirements must be satisfied according to regulations in effect at the time of graduation. Students desiring further information on the selection of an appropriate catalog may contact their major department chair/academic dean or the registrar.

### **Application for Graduation- Undergraduate Students**

The Application for Graduation for fall semester must be completed on or before December 1 prior to the academic year in which the degree is expected. The Application for Graduation for spring semester must be completed on or before May 1 prior to the academic year in which the degree is expected. Students who plan to graduate at completion of summer term must apply on or before September 1 prior to the year in which the degree is expected. Applications for graduation are available at the Registrar's Office and on RAIN (Registration and Academic Information Network).

<b>Graduation Term Apply no later than of the year prior</b>	
Fall	December 1
Spring	May 1
Summer	September 1

### **ORIENTATION**

Georgia Southwestern State University requires a one credit hour orientation course (UNIV 1000) of all new, full-time freshmen. New entering transfer students with less than nine hours of transfer credit must also enroll in UNIV 1000. This highly structured freshman orientation/advisement program has been instituted at Georgia Southwestern State University to facilitate the new student's transition to college-level work.

### **UNIVERSITY SYSTEM OF GEORGIA CORE CURRICULUM**

The Core Curriculum of the University System of Georgia was established for the purpose of aiding and facilitating the educational progress of students as they pursue baccalaureate degrees within and among the units of the University System. It represents an effort to deal effectively with increasing curricular problems of students which result from increased enrollment at institutions of higher education, increased number and percentage of students enrolled in two-year institutions, increased mobility of the student population, increased number and complexity of major fields of studies offered by senior units, and increased problems related to transfer of credit among units of the University System.

The Core Curriculum provides for (1) sixty semester credit hours of which forty-two are in general education and eighteen are in a major area of study, (2) the assurance of acceptance of transfer of the Core Curriculum or a fractional part thereof toward a baccalaureate degree, and (3) the preservation of the maximum possible amount of institutional autonomy.

#### **The Core Curriculum provides the following six areas of study:**

A.	Essential Skills	9 hours
B.	Institutional Options	4-5 hours
C.	Humanities/Fine Arts	6 hours
D.	Science, Mathematics, Technology	10-11 hours
E.	Social Science	12 hours
F.	Courses related to the major	18 hours

### **GEORGIA SOUTHWESTERN STATE UNIVERSITY CORE REQUIREMENTS**

The specific courses which must be completed by all students working toward the baccalaureate degree are listed below. These courses are begun in the first semester of college enrollment and should be completed during the first two years. In certain programs or for transfer students, some substitutions in the core are accepted. Student should contact the appropriate academic dean or department chair for details.

A student transferring to GSW with a transferable Associate of Arts or Associate of Science degree from a college or university within the University System of Georgia will have met the GSW core requirements as long as the student does not change majors. Core courses required by GSW but not by the student's previous institution might have to be taken to prepare the student for upper division course work. However, the student will not be required to complete more than the number required for native students to earn the degree, excluding physical education and orientation. Students in this category who change majors may have additional core courses to complete, particularly in Core Areas D and F.

A student transferring to GSW with an Associate of Applied Science or an Associate of Science in Nursing degree from a college or university within the University System of Georgia will be required to meet GSW core requirements. Core courses already completed at the previous institution will be considered on a course-by-course basis.

▪ **General Core Requirements**

**Area A: Essential Skills - 9 semester hours**

**Core Area A1 Learning Outcome**

- Students will be able to write effectively for a variety of audiences to demonstrate collegiate-level writing development in various contexts.

**Core Area A2 (Quantitative)**

- Students will be able to analyze and apply mathematical concepts in various forms in order to solve a variety of quantitative problems.

ENGL 1101 - Composition I	3 hours
ENGL 1102 - Composition II	3 hours
MATH 1111* - College Algebra	3 hours

\*or a course for which MATH 1111 is a prerequisite, excluding MATH 2204 (Elementary Statistics). MATH 1113 (Precalculus) is required in Area A for mathematics and science degree programs. MATH 1120 (Calculus I) is required for the dual degree program.

MATH 1101-Introduction to Math Modeling has joined MATH 1111-College Algebra as an acceptable Core Area A math course for some majors/degrees. If you have any questions about the acceptability of Math Modeling for your program, please contact your advisor.

**Programs accepting MATH 1101-Introduction to Math Modeling to meet Core Area A requirements:**

- All Business programs - BBA
- Nursing program – BSN
- All BA programs
- BFA program
- BS in History with Teaching Certification
- BS in Political Science, Psychology, Sociology

**Programs confirmed as NOT accepting MATH 1101-Introduction to Math Modeling to meet Core Area A requirements:**

- All Education programs – BSEd
- BS in Biology, Chemistry, Geology
- Dual Degree engineering programs
- BS in Mathematics
- BS in Mathematics with Teaching Certification
- BS in Computer Science
- BS in Information Technology

All students on a 2011-2012 curriculum sheet must earn a C or better for all core Area A courses including math. This includes those who change majors during the 2011-2012 academic year.

Math Lab Options

Most students entering as new freshman are required to take the Math Placement Test before they enroll. Based on the test scores and SAT/ACT scores students may be required to take a one hour math lab (MATH 1111L or MATH 1101L) along with MATH 1111 or MATH 1101. This requirement will be used to meet the ACAM 0999 requirement that students may have had prior to Fall 2011.

These lab classes are open, but optional, to students who need extra academic support in order to attain success in MATH 1101 or 1111. Students must register for the math course in order to enroll in the lab.

**Area B: GSW Institutional Options (minimum) - 4-5 semester hours**

**Core Area B (Institutional Options) Learning Outcomes**

- Students will be able to evaluate information critically.
- Students will be able to understand cultural differences

Students with 10 semester hours in Area D must complete 5 semester hours in Area B.

Students with 11 semester hours in Area D must complete 4 semester hours in Area B.

Select from the following courses:

LIBR 1101 - Foundations of Information Literacy	1 hour
CIS 1000 - Computer Literacy	3 hours
SOSC 1000 - Background to Current Events	2 hours
SOSC 1101 - The World and Its People	3 hours
ENGL 2200 - Introduction to Professional Writing	3 hours
COMM 1110** - Fundamentals of Speech	3 hours
SOCI 2295 - American Mosaic	2 hours
Foreign Language*	3 hours
THEA 1110** - Performance Skills for Business and Professions	3 hours
WMST 2001 - Introduction to Women's Studies	3 hours
POLS 2401 - Introduction to Global Issues	3 hours

\*must be a 2000 level or higher foreign language course.

\*\* recommended for teacher education majors.

**Area C: Humanities/Fine Arts - 6 semester hours**

**Core Area C (Humanities and Fine Arts) Learning Outcome**

- Students will be able to articulate factual and conceptual knowledge concerning literature, and one of the fine or performing arts.

**Select one of the following - 3 hours:**

- ENGL 2110 - World Literature
- ENGL 2120 - British Literature
- ENGL 2130 - American Literature

**Select one of the following - 3 hours:**

- ARTC 1100 - Art Appreciation
- MUSC 1100 - Music Appreciation
- THEA 1100 - Theatre Appreciation

**Area D: Mathematics, Science, Technology (minimum) - 10 semester hours**

**Core Area D (Natural Sciences) Learning Outcomes**

- Students will be able to interpret symbolic representations of data relevant to the physical world.
- Students will be able to evaluate the relationship between observation and inference in the natural sciences.

**Di: Non-Science Majors Only**

One lab science course from List A below	4 hours
One science course from List A or List B below	3 hours
One course from List A, List B, or List C below	3 or 4 hours

**Dii: Science or Non Science Majors**

Two course lab science sequence from List A below	8 hours
One course from List A, List B or List C below 3 or	4 hours

List A (4 hours each)

- BIOL 1107 & BIOL 1107L - Essentials of Biology I Lecture and Lab
- BIOL 1108 & BIOL 1108L - Essentials of Biology II Lecture and Lab



- BIOL 2107 - Principles of Biology I
- BIOL 2108 - Principles of Biology II
- GEOL 1121 - Introductory Geosciences I
- GEOL 1122 - Introductory Geosciences II
- CHEM 1151 & CHEM 1151L - Survey of Chemistry I Lecture and Lab
- CHEM 1152 & CHEM 1152L - survey of Chemistry II Lecture and Lab
- CHEM 1211 & CHEM1211L - Principles of Chemistry I Lecture and Lab
- CHEM 1212 & CHEM1212L - Principles of Chemistry II Lecture and Lab
- PHYS 1111 - Introductory Physics I
- PHYS 1112 - Introductory Physics II
- PHYS 2211 - Principles of Physics I
- PHYS 2212 - Principles of Physics II

List B (3 hours each)

- BIOL 1107 - Essentials of Biology I Lecture
- BIOL 1108 - Essentials of Biology II Lecture
- BIOL 1500 - Applied Botany
- CHEM 1100 - Everyday Chemistry
- CHEM 1211 - Principles of Chemistry I Lecture
- CHEM 1212 - Principles of Chemistry II Lecture
- ENVS 1100 - Introduction to Environmental Science
- GEOL 1142 - The Geology of Georgia
- GEOL 1211 - The Earth's Evolving Environment
- GEOL 1221 - Solar System Exploration
- PHYS 1221 - Solar System Astronomy
- PHYS 1222 - Stellar Astronomy

List C (3 or 4 hours each)

- CIS 2000 - Desktop Publishing and Multimedia Presentations
- CIS 2100 - Microcomputer Interfacing & Configuration
- CSCI 1301 - Intro to Structured Programming
- CSCI 1302 - Advanced Structured Programming
- CSCI 2100 - Assembly Language Programming
- CSCI 2500 - Discrete Structures
- MATH 1113 - Precalculus
- MATH 1120 - Calculus I
- MATH 2204 - Elementary Statistics
- PSYC 1102 - Psychology as a Natural Science

**NOTES:**

1. BIOL 1107/1107L and 1108/1108L are not open to students with credit in BIOL 2107 or BIOL 2108.
2. PHYS 1111 and PHYS 1112 are not open to students with credit in PHYS 2211 and PHYS 2212.
3. PSYC 3301 Psychological Statistics and SOCI 3331 Sociological Statistics cannot be used to meet Core Area D requirements.

**Area E: Social Sciences - 12 semester hours**

**Core Area E (Social Sciences) Learning Outcome**

- Students will be able to articulate factual and conceptual knowledge concerning societal dynamics.

POLS 1101 - American Government	3 hours
HIST 1111 - World Civilization I or HIST 1112 - World Civilization II	3 hours
HIST 2111 - US History I or HIST 2112 - US History II	3 hours

**Select one course from the following: 3 hours**

- ANTH 1102 - Intro to Anthropology
- ECON 2105 - Principles of Macroeconomics

- HIST 1111 - World Civilization or
- HIST 1112 - World Civilization II (additional World History course)
- PSYC 1101\* - Intro to Psychology
- SOCI 1101 - Intro to Sociology

\* suggested for students pursuing certification in teaching fields.

### **Additional General Education Outcomes**

In addition to the learning outcomes for individual Core areas, the institution specifies outcomes that are reached through courses in more than one Core area. For instance, a student may achieve the US perspectives outcome by taking an American literature course in Area C and a US Government course in Area E.

### **US Perspectives**

- Students will be able to articulate factual and conceptual knowledge concerning historical and societal dynamics within the United States.

### **Global Perspectives**

- Students will be able to articulate factual and conceptual knowledge concerning world-wide societal dynamics.

### **Critical Thinking**

- Students will be able to analyze and evaluate the main issues that relate to problems or texts, and then apply an organized, coherent and accurate response.

### **Area F: Courses Related to Major - 18 semester hours**

**Areas A-F of the Core Curriculum require a minimum of 60 semester credit hours.**

### **DOUBLE MAJORS**

A GSW student who wishes to meet the requirements for more than one major within the same baccalaureate degree classification (B.A, B.S., B.B.A, B.S.Ed) is pursuing a double major. Requirements for completion of a double major follow.

1. All degree requirements must be met for both majors.
2. Once major course requirements, exclusive of elective and minor requirements, have been met for the first major, a minimum of twenty-one semester credit hours must be completed for the second major.
3. The twenty-one hours (minimum) of credit for the second major may be taken in lieu of minor and elective requirements for the first major.
4. A minimum of fifteen of the additional hours for the second major must be at the 3000-4000 level within the degree program.

Approval to complete a double major must be granted by the appropriate department chair or academic dean and be on file in the Registrar's Office no later than the date of application for graduation.

### **SECOND BACCALAUREATE DEGREE**

#### **For Students Who Have Earned a Previous Baccalaureate Degree from GSW**

A student who has completed a baccalaureate degree from Georgia Southwestern State University may earn a second baccalaureate degree at Georgia Southwestern State University of the same or different designation (B.S., B.A., B.B.A., B.S.Ed., B.F.A., B.S.N.) conferred on the same or later date by meeting the following requirements:

1. All major degree requirements in the second degree must be met, including Core Area F. Courses completed for the first baccalaureate degree can be combined with courses completed after admission for the second degree to meet requirements for the second degree.
2. A minimum of thirty semester credit hours in addition to those required for the first baccalaureate degree must be earned at Georgia Southwestern State University.
3. A minimum of twenty-one semester credit hours of the above thirty hours must be 3000-4000 level courses in the major for the second degree.
4. If the second degree includes a minor, courses taken for the major of the first degree can be used to meet this requirement.
5. Additional requirements may be established for Core Areas A and D.

#### **For Students Who Have Earned a Baccalaureate Degree from a University System of Georgia Institution**

A student who has completed a baccalaureate degree from a University System of Georgia institution may earn a second baccalaureate degree at Georgia Southwestern State University of the same or different designation (B.S., B.A., B.B.A., B.S.Ed., B.F.A., B.S.N.) by meeting the following requirements:

1. All major degree requirements in the second degree must be met, including Core Area F. Courses completed for the first baccalaureate

- degree can be combined with courses completed after admission for the second degree to meet requirements for the second degree.
2. A minimum of thirty semester credit hours in addition to those required for the first baccalaureate degree must be earned at Georgia Southwestern State University.
  3. A minimum of twenty-one semester credit hours of the above thirty hours must be 3000-4000 level courses in the major for the second degree.
  4. If the second degree includes a minor, courses taken for the major of the first degree can be used to meet this requirement.
  5. Additional requirements may be established for Core Areas A and D.

#### **For Students Who Have Earned a Baccalaureate Degree at a Non-System Institution, Including International Students**

A student who has completed a baccalaureate degree from a Non-System institution may earn a second baccalaureate degree at Georgia Southwestern State University of the same or different designation (B.S., B.A., B.B.A., B.S.Ed., B.F.A., etc.) conferred on the same or later date by meeting the following requirements:

1. All major degree requirements in the second degree must be met, including Core Area F. Courses completed for the first baccalaureate degree can be combined with courses completed after admission for the second degree to meet degree requirements for the second degree.
2. A minimum of thirty semester credit hours in addition to those required for the first baccalaureate degree must be earned at Georgia Southwestern State University.
3. A minimum of twenty-one semester credit hours of the above thirty hours must be 3000-4000 level courses in the major for the second degree.
4. If the second degree includes a minor, the major from the first degree earned will be used in lieu of the minor.
5. International students must present a professional evaluation of credits earned for the first degree and confirmation of the awarding of the baccalaureate degree.
6. The Georgia Legislative History and Constitution requirements must be met.
7. Additional requirements may be established.

#### **MILITARY CREDIT**

As an institutional member of the Servicemembers Opportunity Colleges Consortium (SOCC), Georgia Southwestern State University provides service members with an option to petition for credit for military education/training when deemed applicable to a degree program. Credit for prior military experience and training is determined on an individual basis, following the guidelines published by the American Council on Education for the Evaluation of Educational Experiences in the Armed Services. Students should submit official documentation of military education/training (AARTS, SMART, or Community College of the Air Force transcript) to the Office of the Registrar for evaluation of degree-related training. Students should see the Office of the Registrar for additional information.

## **PROGRAMS OF STUDY**

- [UNDERGRADUATE PROGRAMS OF STUDY](#)
- [ASSESSMENT OF ACADEMIC PROGRAMS](#)
- [BACCALAUREATE DEGREE PROGRAMS](#)
- [DUAL DEGREE PROGRAM IN ENGINEERING](#)
- [PRE-PROFESSIONAL PROGRAMS](#)
- [GSW INTERN PROGRAMS](#)
- [GENERAL EDUCATION CURRICULUM](#)
- [CERTIFICATE PROGRAMS](#)
- [CONTINUING EDUCATION](#)
- [UNIVERSITY HONORS PROGRAM](#)
- [LEARNING SUPPORT POLICIES](#)

#### **UNDERGRADUATE PROGRAMS OF STUDY**

Georgia Southwestern State University encourages the development of character through intellectual inquiry and examination of personal and professional values. Central to Georgia Southwestern's curricula is a general education experience which aims toward acquainting students with the intellectual heritage of humankind.

Georgia Southwestern State University faculty have affirmed that every student of this institution shall participate in learning experiences which will enable the graduate to

- think abstractly, analytically, and creatively;

- understand the nature of the scientific world and the impact of science and technology on the world;
- demonstrate competencies in reading, writing, speaking, and listening;
- understand people as social beings from both an historical and international perspective;
- demonstrate the ability to clarify his or her own values and understand those of other individuals and societies;
- appreciate the fine arts;
- demonstrate competencies in the use of information technology;
- understand the importance of sound physical and mental health habits;
- demonstrate an understanding that learning is a life-long process.

A major portion of this common body of knowledge is addressed in the core curriculum, an array of courses intended for completion during the first two years of college studies. Academic work in the junior and senior years is directed toward the mastery of a particular field of study.

Selection of a major field obviously depends upon the student's interests and vocational plans. The purpose of a college education, however, is not solely to provide vocational instruction, even though it lays the best foundation for the student's future vocation, but to assist the student in fulfilling responsibilities as a citizen and to develop into a cultivated and versatile individual. Regardless of vocational plans or preferred curriculum, the collegiate experience at Georgia Southwestern State University includes general education which provides each graduate with the breadth of knowledge necessary to become a productive citizen.

### **ASSESSMENT OF ACADEMIC PROGRAMS**

To assess and improve academic programs, Georgia Southwestern State University conducts periodic studies of student achievement and satisfaction. Participation in assessment activities is expected of all students, although every student may not be selected for participation in every activity. The information obtained from these activities is used by the University to improve the quality of programs in order to better serve students.

### **BACCALAUREATE DEGREE PROGRAMS**

The University offers programs leading toward the Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Business Administration, Bachelor of Science, Bachelor of Science in Nursing, and Bachelor of Science in Education degrees. Majors are available in the areas as follows:

**Bachelor of Arts:** Art, Dramatic Arts, English, History, Music, Psychology

**Bachelor of Business Administration:** Accounting, Management, Human Resources Management, Natural Resources Management, Professional Golf Management, Marketing

**Bachelor of Fine Arts:** Art.

**Bachelor of Science:** Biology, Chemistry, Computer Science, Geology, Information Technology, Mathematics, Mathematics with Industrial Mathematics concentration, Political Science, Psychology, Sociology

**Bachelor of Science in Nursing**

**Bachelor of Science in Education:** Early Childhood Education, Exercise Science/Wellness, Health and Physical Education, Special Education, Middle Grades Education, Recreation

**Bachelor's Degree with Teaching Certification:** English, History, Mathematics, Music, English

Most bachelor's degree programs consist of a major and additional study in at least one other field of special interest. Students should determine their major fields of study prior to the fourth semester of university enrollment. Transfer students with advanced standing should determine their majors before scheduling classes.

The selection of a major should be made in consultation with the faculty advisor and the dean of the academic school which offers the major. A change of the student's major field of study must be registered with the Office of the Registrar.

### **DUAL DEGREE PROGRAM IN ENGINEERING**

Georgia Southwestern State University and Georgia Institute of Technology offer a dual degree program in all disciplines of engineering offered at Georgia Tech. The dual degree student enrolls at Georgia Southwestern State University for approximately three years. Upon acceptance to Georgia Tech, the student then enrolls there for approximately two years. When all degree requirements have been met, the student earns a bachelor's degree in science or mathematics from Georgia Southwestern and a bachelor's degree from Georgia Tech.

### **PRE-PROFESSIONAL PROGRAMS**

Students who plan to seek admission to professional schools may elect to follow appropriate pre-professional curricula. Pre-professional

programs frequently chosen by students include dentistry, law, pharmacy, medicine, veterinary medicine, and many of the allied health sciences.

It is desirable that the student follows the prescribed curriculum of the professional school in which he or she intends to enroll. Students electing the professional goals of medicine, dentistry, veterinary, or pharmacy will probably enroll in a baccalaureate program with a major in either biology or chemistry. Students who plan to follow a legal career should consult with the pre-law advisor in the Department of History and Political Science (see pre-law listing in index). Students in the above listed programs should consult with the appropriate advisor early in the freshman year.

Students electing to enter professional schools in various programs of the allied health sciences will generally complete two to four years on this campus and then transfer to a program offered at such schools as the Medical College of Georgia, Georgia State University, North Georgia College and State University, Armstrong Atlantic State University, or Columbus State University. Such allied health programs include medical technology, physical therapy, physician assistants, and occupational therapy. Students must make application to the professional program and be accepted by the school offering the program. It is important that the student be competitive and meets the admissions requirements. The student should contact the institution offering the professional program for information on admission requirements early in the freshman year.

### **GSW INTERN PROGRAMS**

Georgia Southwestern State University is a participant in several intern programs including the Georgia Intern Program and the Legislative Intern Program. Students may receive a maximum of twelve semester hours toward their degree for work as interns in public and non-profit agencies. Students from all academic areas are eligible for the program. Courses for which academic credit is to be awarded must be approved in advance by the dean of the school or chair of the department offering the courses and the Campus Coordinator of the program. Course numbers 4920-4930 in each discipline are reserved for Intern Program credit. Interested students should contact the Campus Coordinator of the GSW Intern Program in the Department of History and Political Science for additional information.

### **GENERAL EDUCATION CURRICULUM**

Students who have not decided on a particular program of study will be assigned to a General Education advisor. It is recommended that students follow the General Core Curriculum outlined in this bulletin. Unless the student has determined the major field of study prior to the fourth semester of enrollment, it is likely that financial aid will be discontinued.

### **CERTIFICATE PROGRAMS**

Georgia Southwestern State University offers certificate programs in the following areas: Caregiving Specialist, Criminal Justice, English as a Second Language, European Union Studies, Latin American Studies, Web Design, and Women's Studies.

#### **CAREGIVING SPECIALIST CERTIFICATE**

Georgia Southwestern State University offers certificate programs in the following areas: Caregiving Issues and Management, Criminal Justice, English as a Second Language, European Union Studies, Latin American Studies, Web Design, and Women's Studies.

#### **CAREGIVING ISSUES AND MANAGEMENT CERTIFICATE PROGRAM**

The Caregiving Issues and Management Certificate Program is an online interdisciplinary program designed to foster understanding of the caregiving field through the exploration of the journey of a caregiver, evidenced-based caregiver support programs, vulnerable populations needing caregivers, and culturally appropriate approaches to caregiving. Estimates have consistently projected that the need for caregiving will escalate significantly in the coming decades. This increase in demand can be attributed to several key trends, including an aging demographic, increased longevity, and the growing burden of chronic illnesses. This certificate program is designed to inform both professionals in caregiving (i.e. business, health care, education, social services, public health, and psychology) and family caregivers about available resources, support programs, and research findings for caregivers of individuals across the lifespan. This Certificate is the only one of its kind in the state and represents a unique commitment of Georgia Southwestern State University to prepare leaders in the field of Caregiving.

Click [HERE](#) for Caregiving Issues and Management Certificate Program Curriculum Sheet.

#### **CRIMINAL JUSTICE CERTIFICATE**

The purpose of the Criminal Justice Certificate Program (CJCP) is to provide students with knowledge about America's criminal justice system. The program is interdisciplinary and complementary to existing programs; specifically, students take courses from the Departments of Sociology, Political Science, and Communication. Completing of the Criminal Justice Program certifies that individuals are familiar with the purpose, function, and operation of the criminal justice system.

## **ENGLISH AS A SECOND LANGUAGE CERTIFICATE**

International students may earn a Certificate of Completion, depending on their levels of comprehension and fluency, in as little as one semester or as long as two years. The program at GSW's English Language Institute (ELI) is based on approximately twenty hours of class a week for four levels of language instructions: Basic, Intermediate, Advanced, and Bridge. There is no minimum TOEFL requirement for admission. Students who place in higher levels can receive credit for lower level classes.

The Certificate of Completion can be expanded for special groups of students who are studying English for specific purposes by adding more classes in the special interest area e.g. nursing. These expansions can be custom designed for the group.

### Requirements and Standards

#### ADMISSION REQUIREMENTS

- Completed and signed application.
- \$50.00 non-refundable application fee.
- Official English translations of high school and college/university transcripts.
- TOEFL score, if it has been taken.
- Bank statement from financial sponsor.
- Completed financial forms
- Completed health form signed by a medical doctor.

For more information, please refer to the following link: <http://qsw.edu/Academics/International-Student-Programs/ELI/index>

CURRICULUM SHEET ([Standard Level](#)) ([Advanced Level](#))

## **EUROPEAN UNION STUDIES CERTIFICATE**

The certificate in European Union Studies is a collaborative effort of University System of Georgia institutions. The program is open to all institutions and students of the University System, including students of Georgia Southwestern State University, as well as to professionals with an undergraduate degree. The program's purpose is to promote knowledge of the European Union (EU) and certify individuals as competent in the subject area of EU studies. Since the EU is one of the most important economic and political partners of the United States, this certification demonstrates valuable professional expertise to potential employers. For students in the academic track, the interdisciplinary certificate can be earned as a supplement to any conventional undergraduate degree.

### **Admission requirements**

A certificate in European Union Studies can be earned in two ways. Under the academic track, a certificate is taken as part of an undergraduate degree program. Students from all academic majors are eligible to participate so long as they possess a minimum 2.75 cumulative Grade Point Average (GPA). Under the professional track, non-degree students - such as business executives - are eligible to enroll in the program upon proof of a valid undergraduate degree from an accredited institution. The minimum GPA requirement is waived.

Under either track, an application to the program cannot be made until successful completion of the following:

1. the introductory course on the European Union (POLS 3200) with a grade of C or better
2. 30 semester hours of earned academic credit
3. completion of HIST 1111 or 1112 (World or Western Civilization)

To earn the EU Studies certificate, students must complete the certificate curriculum (18 hours) and fulfill the practicum experience requirement. Students must have a 3.0 cumulative GPA in curriculum courses upon completion of the program. An official certificate is awarded upon graduation, and the certificate is noted on the student's permanent transcript. Students should refer to the European Union Studies curriculum sheet for individual course requirements.

### **Practicum experience**

Since it is deemed crucial that students demonstrate more than an academic knowledge of the European Union to be certified as adequately prepared in the subject, a "real-life" practicum experience pertaining to the EU must be performed either in the form of an overseas visit or an internship. The overseas option is broadly defined and can be accommodated by a wide range of activities, including study or research abroad. The same flexibility applies to the internship, which can be served domestically or internationally. A student's specific practicum experience must be approved by the program's campus representative.

### **On-line courses and Transatlantic Joint Certificate**

The EU Studies program has developed a curriculum of online courses in conjunction with European university partners. These are courses in different discipline areas that deal with various aspects of the EU and are taught jointly by University System institutions and European

universities at specified times throughout the academic year. The program's campus representative maintains an updated list of these courses and a teaching schedule, as well as information about course registration.

The EU Studies program offers the option of acquiring a certificate that is jointly conferred with a European institution. This option requires students to complete - with a grade of B or better - a minimum of two online courses that are co-taught with European partner universities. Students completing this option have the EU Studies certificate awarded by both their home institution and one in Europe, thus giving them an academic credential from a respected European university.

### **Areas of Distinction**

In addition to acknowledging competence in the EU generally, the certificate also highlights special achievements by providing a notation of "distinction" in two areas:

- Foreign language proficiency (6 semester hours at or above the 2000 level)
- Composition of a thesis

The foreign language distinction must be earned in a European language approved by the program's campus representative as appropriate to the certificate's objectives. A student with prior language skills can earn a distinction by successful completion of an examination demonstrating competence equivalent to the 2000 level. The exam is administered at the student's home institution.

The thesis can be written anytime during the final year of study. It is supervised by a committee composed of three faculty members representing at least two different academic disciplines. The program's campus representative maintains a more detailed description of thesis requirements.

### **Plan for Assessment of Student Learning Outcomes:**

#### **European Union Certificate Program**

#### **Broad Program Goals**

The European Union Certificate Program fosters interdisciplinary learning about the EU and encourages students to become global citizens.

It contributes to the institutional and Board of Regents goal of increased internationalization of the curriculum by allowing students to take a much broader range of courses (through the online consortium) on the EU and EU topics than they would otherwise be able to take.

It enables students to globalize their educational experience and provides an additional credential that improves future employment and educational opportunities

#### **Student Learning Outcomes: Basic Knowledge Goals**

The introductory course is structured to accomplish five learning outcomes which are measured by students demonstrating, on assignments and assessments such as exams, knowledge of:

- the historical origins and development of the EU;
- the EU's governing institutions;
- the EU's policymaking processes;
- current EU policies and issues;
- EU-USA relations

#### **Student Learning Outcomes: In-depth Knowledge Goals**

The multidisciplinary course menu allows students to choose four topical classes. For each of the four topics:

students will demonstrate, in class discussion and on assignments or exams, in depth knowledge of that particular aspect of the EU or European integration;

students will demonstrate, in class discussion and on assignments or exams, in depth knowledge of issues that deal substantially with the impact or consequences of the EU and/or European integration;

students will demonstrate, in class discussion and on assignments or exams, in depth knowledge of the EU in comparative scope.

#### **Student Learning Outcomes: Skills Goals**

The program has three skills objectives:

- students will be able to find and process information about Europe and the European Union
- students will be able to make connections between issues normally relegated to a single discipline and view the EU in a multidisciplinary way

- students will be able to conduct intensive research on EU-related topics.

### **Student Learning Outcomes: Practicum Goals**

Students will demonstrate “real-world” experience of the European Union via completion of a practicum consisting either of study or research abroad experience or an appropriate internship (with a European company, consulate, etc.)

### **Assessment and Review**

Courses taught in Summer and Fall are rotated from an already-approved catalog of eight courses. This catalog was approved at the time of program creation by a group of faculty representatives from each participating USG institution, as well as by the LMU in Munich and the Board of Regents.

Spring courses are occasionally different. These are what we might call “special topics” classes. At the time of course proposal, these are reviewed for academic content, learning outcomes, and academic rigor; the approval process is completed by the Executive Committee of the European Union Studies Program. The ExComm consists of 7 members from 7 schools and several disciplines. Faculty are vetted by the same ExComm for their qualifications as well.

Student learning outcomes are assessed on an on-going basis throughout the year. Each instructor is responsible for assessing students through class discussion, exams, quizzes, assignments, and term papers, among other assessment tools.

In addition, students evaluate each course via a standardized (for each course) online assessment tool. Faculty is assessed based in part on student evaluations.

Each course is assessed for content by the Director and the instructor(s) and updated each time it is taught.

The Steering Committee will meet twice yearly to discuss program evaluation, course evaluation, and participation. These meetings may be telephone conference calls or face to face meetings.

The Director and/or members of the Executive Committee meet with German partner LMU to review program courses and evaluate program outcomes to ensure that courses continue to enable students to meet the program goals. These meetings are both telephone conference calls and face to face meetings. The most recent review was held at LMU in July 2009 and resulted in the decision to increase collaborative course offerings in summer to better serve our students, especially the German students at LMU.

Click [HERE](#) for European Union Studies Certificate Curriculum Sheet.

### **LATIN AMERICAN STUDIES CERTIFICATE**

The undergraduate Certificate in Latin American Studies (CLAS) recognizes a student's knowledge and understanding of a region of growing importance, both economically and culturally. The course of study is designed to be interdisciplinary and complementary to existing undergraduate programs. Those who satisfy the certificate requirements of their B.A. or B.S. will be awarded a Certificate in Latin American Studies. This will be noted in the student's placement materials.

The Certificate in Latin American Studies is designed to provide an interdisciplinary, coherent unit of study which "certifies" competency in a subject area outside the traditional major. The CLAS is not designed to compete with existing programs. It offers an opportunity for University System of Georgia students to pursue an area of specialization which may not be offered by departmental curricula or may be unmet in conventional majors.

### **Admission Requirements**

1. The certificate in Latin American Studies must be taken with a formal degree program. Course work may be undertaken at two-year institutions but must be completed at a four-year university.
2. Students must have a minimum grade point average of 2.8 on a scale of 4.0.
3. Students must have earned 30 semester hours of academic credit at a four-year institution OR
4. 15 semester hours of academic credit at a two-year institution.  
One three-hour interdisciplinary course which focuses on contemporary Latin America OR  
A three-hour course on Latin American Culture and Civilization OR  
A CD-Module based course on Latin America OR  
A web-based or GSAMS course on Latin America with a grade of "C" or better.

### **Honors Option**

A student may receive an Honors Certificate in Latin American Studies if he or she maintains an overall GPA of 2.8 and a GPA of 3.5 in his/her



CLAS courses. The student must also submit a Senior Honors paper on a Latin American topic to a faculty member in that field. The paper must receive a minimum grade of B+.

### **Minor Option**

Each institution of the University System of Georgia will determine if the CLAS may serve as a minor, with or without additional requirements.

Click [HERE](#) for Latin American Studies Certificate Curriculum Sheet.

### **WEB DESIGN CERTIFICATE**

The certificate in Web Design is an interdisciplinary program that provides the student with expertise in a high demand area. The student will be competent at designing Web sites and will have both artistic and technical skills.

#### **Selected Educational Outcomes**

1. An ability to analyze a problem, and identify and define the Web design requirements appropriate to its solution.
2. An ability to demonstrate creative skills and artistic ability for Web application development.
3. An ability to use current techniques, skills, and tools necessary to design and build Web applications.
4. An understanding of best practices and standards of Web design and their application.

#### **Outcome Assessment:**

Submission of a final/capstone website project as a required component of the last advanced course work, demonstrating technical and artistic skills appropriate for Web design professions. Faculty members in both departments will evaluate this project.

Click [HERE](#) for Web Design Certificate Curriculum Sheet.

### **WOMEN'S STUDIES CERTIFICATE**

Women's Studies is a multi-disciplinary approach to the understanding and analysis of women's history and culture. The program seeks to help students recognize and understand how their lives have been culturally constructed by notions of gender, ethnicity, sexuality, and class. An added benefit of having the Women's Studies Certificate is that prospective employers and graduate schools will appreciate the added dimension of inter-disciplinary work that goes beyond the basic degree requirements. This certificate is complementary to existing undergraduate programs.

The Women's Studies program seeks to redress the neglect in many disciplines of the significant contributions of women. In doing so, we hope to challenge the status quo, giving students new ways to perceive themselves, thereby empowering them to be confident, political beings.

An eighteen-hour course of study, the Women's Studies Certificate combines course offerings, seminars, and internships.

Click [HERE](#) for Women's Studies Certificate Curriculum Sheet.

### **CONTINUING EDUCATION**

The primary goal of the Division of Continuing Education is to serve the educational and training needs of adults, children, and organizations through credit and non-credit programming and to meet the personal and professional needs of Southwest Georgia by extending college resources throughout our service area. Continuing Education provides the bridge between the academic environment and the community through outreach efforts and public service. Various types of non-credit courses are offered and designed to appeal to the professional, cultural, and recreational interests of residents in the community. In addition, conferences, workshops, institutes, short courses, teleconferences, media/computer-assisted learning, and independent study courses are tailored to specific clientele.

A person may achieve their career goals and education with information technology focused e-learning. On-line certification training is available.

Participants completing programs may receive Continuing Education Units (CEUs) and Professional Learning Units for Teachers (PLUs) which are a nationally recognized method for measuring the non-credit work which an individual has completed.

### **UNIVERSITY HONORS PROGRAM**

The University Honors Program (UHP) at GSW offers exceptionally talented and motivated students an enriched environment for learning.

Among its objectives, the UHP aims to promote life-long learning, to assist and guide students interested in graduate studies, and to encourage a studies abroad experience. The UHP also attempts to enhance and challenge the education of regularly enrolled students - by contact with honors students - as well as by the experience of participating faculty.

Admission: First-year students are admitted to the UHP by invitation. The Honors Program Committee will extend invitations to students based upon their SAT scores, high school GPA and rank in class, and recommendations where available. Transfer students, international students and students already at GSW may seek admission with a 3.4 GPA and referral by a faculty member. Rolling admissions apply.

The types of honors courses include 1) honors enrichment of a regular course with non-honors students enrolled; 2) special honors seminars; and 3) honors assistantships.

Participation Requirements: The UHP requires honors students to take at least two honors courses each year and maintain a minimum 3.2 overall GPA. Honors students who maintain a 3.5 or higher GPA in honors courses and a 3.5 or higher GPA over their last 60 hours and complete an honors senior thesis project will receive the distinction of "University Honors Scholar" at commencement. Other requirements include:

1. ENRICHED CORE COURSES: Students must take at least one enriched core course from each of the following areas:
  - Humanities (English or Fine Arts)
  - Social Sciences (History, Political Science, Economics, Sociology, Psychology, Anthropology)
  - Math/Science (Algebra, Pre-Calculus, Calculus, Biology, Chemistry, Geology, Physics)
2. ENRICHED MAJOR AREA COURSES: Students must take at least two enriched courses in their major for honors credit. (The same course cannot be counted in the enriched core courses section.)
3. HONORS SEMINARS: Students must take at least four one-hour seminars; two seminars per year will be offered.
4. SENIOR PROJECT/THESIS: The product of a senior honors seminar, this will include a written abstract of the work and an oral presentation.
5. STUDY ABROAD: The UHP will encourage students and assist students in seeking financial aid for summer and regular terms abroad.
6. SERVICE LEARNING PROJECT: Students must participate in a service activity a minimum of six hours per semester for six semesters.

## **LEARNING SUPPORT PROGRAM**

### **Placement in Learning Support**

Students seeking to enter programs leading to the baccalaureate degree must be able to demonstrate that they have met the University System established minimum requirements in English, reading, and mathematics in order to be allowed to enroll in Core Curriculum and degree level courses.

To exempt placement screening a student must:

For English (Writing) and Reading

- score 430 SAT Critical Reading or higher; or
- score 17 ACT English or higher; or
- score at or above the advance proficiency level on the Georgia High School Graduation Test – English Language Arts **and**
- have met the Required High School Curriculum requirement in English

For Mathematics

- score of 400 SAT-Mathematics or higher; or
- score of 17 ACT- Mathematics or higher ; **and**
- have met the Required High School Curriculum requirement in mathematics

Non-traditional students who do not present SAT or ACT scores will test in all three areas for admission and possible placement. In order to be accepted in the program, students must meet the minimum placement scores on the Compass test: Reading, 62; English, 32; and Math, 20. Additionally, students may only be admitted in up to two of the three subjects.

Admitted transfer students who do not present minimum SAT or ACT scores in at least one area and have less than 30 semester hours of transferable credit will be required to test according to the above policy. However, students in this category who transfer credit for core-level mathematics or English will not have to take the corresponding section of the COMPASS Placement Test even if the SAT or ACT scores in that area are deficient.

Students who test but do not enroll within a year of testing must retest in the same areas on the COMPASS Test.

New students may be retested with COMPASS for initial placement in Learning Support Courses prior to the first day of class. A \$30.00 testing fee is required.

1. Returning students may be retested under the following conditions:

1. Students who have not taken any college work in the USG for one year may be retested with the COMPASS in any unsatisfied area and readmitted without an LS requirement if they meet the institutional criteria for exemption. Students who do not exempt on the retest may be considered for readmission.

2. Students with Non-Traditional Status:

Students who apply with the "Non-Traditional" status are required to take the COMPASS Test for admission and the possible placement in Learning Support courses unless they provide adequate SAT or ACT scores upon admission. If they score below the cut-off in any subject area (English, 32; Mathematics, 20; and Reading, 62), they cannot be admitted to GSW.

3. International students:

Students whose native language is not English are required to take the COMPASS Test in mathematics.

4. Students who are determined by the institution to need academic assistance even though they are eligible to be admitted without Learning Support requirements under System Policy:

Such students may be required to participate in Learning Support courses or other program components to enhance their chances for success in Core Curriculum courses. A student who is eligible to enroll in a Core Curriculum course but fails the course may also be required to take a Learning Support course before or while retaking the Core Curriculum course.

Students who fail to meet minimum collegiate-level placement test scores on the COMPASS Test will be required to enroll in Learning Support courses: Reading – 74; English – 60; Mathematics – 37.

Students who have taken COMPASS or ASSET placement tests at a COC-accredited TCSG college and transfer to a USG institution will not be required to take another placement test if the placement test was administered as part of the normal application process.

A USG institution may accept a student's COMPASS scores administered by a USG or non-USG institution or agency as long as the receiving USG institution has given prior authorization to the USG or non-USG institution or agency to administer the test to the student. Receipt of COMPASS scores produced under this provision may be through official transcript, e-mail from a pre-approved e-mail address, fax from a pre-approved fax number.

### Enrollment in Learning Support

1. Courses and Credit:

Depending on the scores on the COMPASS test, students may be required to register for up to two Learning Support courses per semester. **Further, they must enroll in the required courses initially and then each following semester until they meet the requirements of each course and exit.**

During each semester of enrollment, a student must first register for all required LS courses before being allowed to register for other courses. This policy also applies to part-time students. Two exceptions are possible:

1. When two LS areas are required and a student is enrolled in at least one LS course, a freshman orientation course or physical education or other activity or performance course may be taken that semester instead of one of the required LS courses.
2. In the event that a required LS course is not available, a student may enroll in a course for degree credit if the student has met the course requirements, subject to the written approval of the president or designee.

The students must demonstrate proficiency in the skill (course content) before they will be allowed to register for courses giving academic credit in that area. Furthermore, students in one or more Learning Support courses are not eligible to register in courses having a Learning Support prerequisite:

Students with required Learning Support placement must exit or exempt Learning Support Reading as a prerequisite for social, natural, and physical science courses and college-level mathematics.

Students with required Learning Support placement must exit or exempt Learning Support English and Reading as prerequisites for university-level English and foreign languages.

Students with required Learning Support placement must exit or exempt Learning Support mathematics as a prerequisite for physics, environmental science, mathematics and chemistry (any science course with a prerequisite of university-level mathematics, physics, chemistry, and any science with a prerequisite of university-level mathematics).

However, students may enroll for regular university-level courses other than those requiring the Learning Support courses as prerequisites.

Learning Support courses in English, reading, and mathematics carry four (4) hours of institutional credit. This credit is not applicable toward a degree; it is not academic credit. However, it is credit that classifies the students as full-time or part-time (depending on the

number of courses taken) and makes the students eligible to receive financial aid and to participate in extra-curricular activities, including varsity sports.

In addition to courses in English, reading, and mathematics, students with Learning Support requirements must enroll in UNIV 1000, an orientation/introduction to the university, which is a course required of all incoming students. This is a one-semester course and carries one (1) hour of academic credit. The students must pass this course in order to meet the Learning Support exit requirements. The only exceptions include part-time students and transfer students with nine or more hours.

### 3. Other enrollment requirements:

Once the students are assigned to Learning Support, they must register for the required course(s), and they must spend at least one semester working in the required course(s). The courses are offered in one or two semester sequences. The students progress through these courses at their own pace and may complete course requirements in one semester. However, they have three (3) semesters in which to complete requirements.

### **Exit from Learning Support**

In order to exit a Learning Support course, the students must meet two criteria:

1. They must first satisfactorily complete all course requirements, that is, all of the assigned work for the entire semester, not exceed the allowed number of absences, and receive a passing grade for the course.
2. They must perform satisfactorily on the exit form of the COMPASS Test for the particular area(s).

NOTE: In order to be eligible to write the exit form of the COMPASS Test in English, the students must perform satisfactorily on a qualifying essay that is administered by the Coordinator of Testing, after the students have passed all of the required work in the course.

Students may attempt the exit COMPASS Test only after they have passed the course(s). If they fail the exam form of the COMPASS Test, they have not exited the course nor met their Learning Support requirements. But once the students have met the conditions of exit for each course in which they are required to enroll, they have exited Learning Support and will then be classified as regular freshmen students.

When the students exit a Learning Support course in a particular area, they are then eligible to register for university-level courses in that area.

All students exiting Learning Support Programs at Georgia Southwestern State University should be able to demonstrate the ability to read, write, and do mathematics at a college level.

Assessment of this outcome will be measured by students' exit scores on the Compass Placement Test and their grades in ENLG 1101-Composition I, MATH 1101 or 1111, and POLS 1101.

### **The Exit Test**

The testing policy is as follows:

1. Students may attempt the COMPASS Test only after satisfactorily completing the requirements for the course(s) to which they have been assigned. These requirements are clearly defined and outlined at the beginning of each course.
2. The exit COMPASS Test is given only at the end of the semester. The students may attempt the COMPASS Test at the end of the first semester of enrollment if they have met and passed course exit requirements.
3. The Retest Policy is as follows:
  1. Student may be permitted to retest on the exit COMPASS test if they have earned a grade of B or above in the course in which exit testing is attempted.
  2. Students who are in their final attempt in any area may be permitted to retest for exit on the COMPASS Test provided that they have (1) earned grade of B or above in the area in which exit testing is attempted, or (2) a documented learning disability.
4. Exit Scores
  1. To exit Learning Support reading, a student must score a 74 or higher on the COMPASS Test.
  2. To exit Learning Support English, a student must score a 60 or higher on the COMPASS Test.
  3. To exit Learning Support mathematics, a student must score a 37 or higher on the COMPASS Test.

### **Failure to Pass the Exit COMPASS**

If students fail to pass the exit COMPASS Test in English or reading at the end of the semester, they must register for the appropriate course again the following semester and continue working on the required assignments for the course. If students fail to pass the exit COMPASS Test in mathematics at the end of the semester, they must register for the second course in the sequence the following semester and

continue working on the required assignments for the course. They must satisfactorily complete the required work before they will be eligible to attempt the COMPASS Test again.

### **Suspension from Learning Support**

#### **Effective Spring Semester 2012:**

##### **Learning Support English (ENGL 0099)**

Students will be allowed a maximum of two semesters to exit Learning Support English (ENGL 0099).

If this semester is your second, third, fourth, or fifth attempt in Learning Support English, you must exit at the end of this semester by earning the score of 60 or higher on the Compass Test. If you do not exit, you will be suspended for one calendar year.

##### **Learning Support Reading (READ 0099)**

Students will be allowed a maximum of two semesters to exit Learning Support Reading (READ 0099).

If this semester is your second, third, fourth, or fifth attempt in Learning Support Reading, you must exit at the end of this semester by earning the score of 74 or higher on the Compass Test. If you do not exit, you will be suspended for one calendar year.

##### **Learning Support Mathematics (MATH 0098 and MATH 0099)**

Students will be allowed a maximum of three semesters to exit Learning Support Mathematics (MATH 0098 and MATH 0099).

If this semester is your third, fourth, or fifth attempt in Learning Support Mathematics, you must exit at the end of this semester by earning the score of 37 or higher on the Compass Test. If you do not exit, you will be suspended for one calendar year.

NOTE: Students who reach the limit in English or Reading without exiting will be suspended even if they have not reached the limit in Mathematics. Likewise, students who reach the limit in Mathematics without exiting will be suspended even if they have not reached the limit in English or Reading.

##### **Return from the One Year Suspension**

The Learning Support student who was suspended as a result of reaching the term limit without exiting all Learning Support requirements and has been out of GSW for at least one year will be required to test again in the unfulfilled Learning Support subject areas before he or she can be readmitted. The semester count will start over if the student places again.

#### **Policy prior to Spring Semester 2012**

The students have three (3) semesters (not necessarily consecutive) in which to complete Learning Support requirements in each required area. At the end of the third semester of enrollment, students who have not exited all Learning Support courses will be suspended from the university. If a student does not complete requirements for an area in twelve semester hours or three semesters, whichever comes first, the student will be suspended. The student may not be considered for readmission within one year of suspension.

Prior to suspending a student who has not exited a Learning Support area within the twelve semester hours or three-semester limit, Georgia Southwestern State University will allow the student to appeal for two additional courses. For each additional attempt, the student must:

- Be individually evaluated and determined to have a reasonable chance of success
- Have reached the limit in only one Learning Support area

During the semester of the first attempt, the student may enroll in courses other than Learning Support (subject to the 30-hour limit on the number of credit hours a student may earn before exiting Learning Support). If the student is granted the appeal for the second additional course, the student may enroll in only the Learning Support course.

### **University and Departmental Policies for Learning Support**

#### **1. Change in Policy:**

Any Learning Support policy, including exit requirements, may be changed at the beginning of any semester. If and when policy changes are made, they will apply to all students enrolled in Learning Support at that time. Further, students will be notified of such changes at the beginning of the semester in which the changes will occur.

#### **2. Class Attendance:**

Students are expected to attend class and lab as scheduled. Students are allowed up to 6 in a three-day-a-week class and 4 in a two-day-a-week class. Absences may not be made up, but missed work and assignments can be with a documented excuse and approval of the instructor. Missed work and assignments must be completed within one week after the student returns to class.

Students are expected to arrive for class on time and stay for the entire period. For every four times a student is late for class, the student will be charged with one absence toward the maximum allowed for the class. Students who arrive more than 15 minutes late will be counted absent. Students who leave class prior to the midpoint in the period will be counted absent.

Students who exceed the number of allowed absences will not be allowed to take the COMPASS Test for exit at the end of the semester.

3. Withdrawals:

Learning Support courses are required and pre-requisites for certain university-level courses. Therefore, **students are not allowed to withdraw from course(s) in Learning Support and remain at Georgia Southwestern State University.** Students who withdraw from a Learning Support course must also withdraw from all non-Learning Support courses.

Further, students who have a total of ten (10) or more absences or who have abandoned class may be administratively withdrawn from that class or those classes. Administrative withdrawal will result in the grade of WF for the Learning Support course(s).

Further, **administrative withdrawal from a Learning Support course will result in administrative withdrawal from all university-level courses in which the students are enrolled.** Students who are administratively withdrawn from two or more Learning Support courses in any one semester may be suspended from Georgia Southwestern State University for the following semester.

If students withdraw from Georgia Southwestern State University for any reason **after mid-semester in any one semester, that semester will count as one (1) of the three (3) semesters allowed for completion of Learning Support requirements.**

4. Discipline:

Students who engage in disruptive classroom behavior or who become verbally or physically abusive to an instructor shall be automatically dismissed from that class and shall receive a failing grade for that course. A continuance of similar behavior in another course may lead to an automatic expulsion from the University. (See GSWeatherwane.)

5. Policy Regarding Accumulation of Thirty Academic Hours:

Students who have accumulated a total of thirty (30) academic hours at the end of any one semester and have not completed all of the requirements for Learning Support will be required to register for only Learning Support courses until exiting.

6. Students enrolled in twelve (12) or more hours of study are considered full-time students. Therefore, each semester of enrollment will count as one of the three (3) semesters allowed for exit in all required Learning Support classes. The only exception to this policy is a situation in which the required course is not offered a particular semester. In that case, the student needs to see the Assistant Vice President for Academic Affairs. Part-time students (fewer than twelve [12] hours per semester) will be allowed three (3) semesters per course.

7. No one (child or adult) who is not registered for a Learning Support course may attend a class without the expressed consent of the instructor. No child under seven years of age may sit in a Learning Support class at any time for any reason.

8. Students with documented disabilities who may need academic accommodations should discuss these with their professor during the first week of class.

9. Policies on Student Work:

Plagiarism is prohibited. Essays, assigned papers, tests, and other similar requirements must be the work of the student submitting them. The selling, giving, lending, or otherwise sharing of required texts or examination questions and/or answers is prohibited.

For clarification and further information of the above-stated policies, students may discuss them with a Learning Support course instructor or with the Assistant Vice President for Academic Affairs.

**Explanation of Grades Used:**

The grades assigned in Learning Support courses are A, B, C, D, F, S, U, and WF. The meaning of these grades and conditions under which they are assigned are as follows:

1. Grades of A, B, C, D - These grades indicate passing work and exit from the course. They will be assigned at the end of the students' last semester in the particular course. The grades, therefore, mean exit from the course and also reflect the quality of work done for the entire time in which the students are enrolled in the course.
2. Grade of S - The S means satisfactory work in progress. It is used at the end of the first or second semester to indicate that work in the course is satisfactory and needs to continue during the following semester. ALSO, it is used, along with the COMPASS Test score, to indicate that the students have passed the course but failed the COMPASS Test and, therefore, have not exited the course and not met Learning Support requirements in that area. They need to continue working during their next semester.
3. Grade of U - The U means unsatisfactory (failing) progress. It is used at the end of the first or second semester to indicate that course objectives have not been met and/or that the student has accumulated excessive absences.

4. Grade of F - The F means failure to exit the course in the allotted time. It is used at the end of the third, fourth, and fifth semesters to indicate Learning Support suspension from Georgia Southwestern State University.
5. Grade of WF - The WF is used to indicate administrative withdrawal from the course.

#### **Courses Offered:**

**ENGL 0099 - Learning Support English:** A course required of those Learning Support students whose performance on the COMPASS Test Placement Test in English indicates the need for at least one semester of basic instruction. This course offers instruction in basic composition and grammar. Instruction and practice in writing personal narrative, descriptive, and expository essays comprise the content of the course. The emphasis is on prewriting and drafting, developing writing fluency, and basic sentence structure. Four hours Institutional credit.

**MATH 0098, MATH 0099 - Learning Support Math I and II:** A two-semester sequence of courses required of those Learning Support students whose performance on the COMPASS Placement Test in mathematics indicates the need for at least one semester of basic instruction. These courses offer a program of study in which a graphing calculator will be used extensively to facilitate the learning of basic algebra skills (operations with signed numbers, simplifying constant and variable expressions, solving and graphing linear equations and inequalities).. Four hours Institutional credit. The second semester enrollment is by placement, satisfactory completion of MATH 0098, or by volunteering for the course. Course content includes operation on polynomials (including factoring), solving systems of equations, and solving quadratic equations.. Four hours Institutional credit.

**READ 0099 - Learning Support Reading:** A course required of those Learning Support students whose performance on the COMPAS Placement Test in reading indicates the need for at least one semester of basic instruction. This course is an individualized diagnostic-prescriptive course designed to prepare students to read college-level materials successfully. Instruction is competency-based, and students meeting specific course objectives will be allowed to attempt exit testing for Learning Support Reading. Content consists of improving various levels of comprehension, developing vocabulary, developing critical reasoning skills, and becoming more proficient readers. Four hours Institutional credit.

## **COLLEGE OF ARTS AND SCIENCES**

- [COLLEGE OF ARTS AND SCIENCES](#)
- [DEPARTMENT OF BIOLOGY](#)
- [DEPARTMENT OF CHEMISTRY](#)
- [DEPARTMENT OF ENGLISH AND MODERN LANGUAGES](#)
- [DEPARTMENT OF GEOLOGY AND PHYSICS](#)
- [DEPARTMENT OF HISTORY AND POLITICAL SCIENCE](#)
- [DEPARTMENT OF MUSIC](#)
- [DEPARTMENT OF PSYCHOLOGY AND SOCIOLOGY](#)
- [DEPARTMENT OF THEATER, COMMUNICATION, AND MEDIA ARTS](#)
- [DEPARTMENT OF VISUAL ARTS](#)

### **COLLEGE OF ARTS AND SCIENCES**

The College of Arts and Sciences provides a general, liberal arts, core education at Georgia Southwestern State University. All students at Southwestern study in this college in order to receive the broadening educational experience necessary for the academic development of all college students. Many students choose to major in one of the degree programs which this school administers; others declare a major in the School of Business Administration, Computer and Information Sciences, Education, or Nursing. However, the classroom educational experience common to all Southwestern students occurs within the College of Arts and Sciences.

In addition to teaching the courses required in the core curriculum, the College of Arts and Sciences offers degree programs leading to the Bachelor of Science, the Bachelor of Arts, and the Bachelor of Fine Arts degrees in several areas. Students who plan to teach at the secondary level will also concentrate in disciplines administered by various departments in the College of Arts and Sciences and will be assigned an advisor within the department administering that discipline. The college is made up of the Departments of Biology; Chemistry; English and Modern Languages; Geology and Physics; History and Political Science; Music; Psychology and Sociology; Theater, Communication, and Media arts; and Visual Arts. Complete descriptions of the degree programs offered in this school and the requirements for completing each program are listed within the department sections which follow.

#### **DEPARTMENT OF BIOLOGY**

Chair: Dr. Robert Herrington

Professors: Dr. Robert E. Herrington, Dr. Kelly McCoy, Dr. Jones T. Wright

Associate Professors: Dr. Ian M. Brown, Dr. Stephanie G. Harvey, Dr. Anh-Hue Tu

The study of biology at Georgia Southwestern State University is intended to provide the student with a broad base in biological science rather than specialized expertise in one narrow discipline. It is possible to direct one's study toward an interest in an area such as botany, zoology, environment, or physiology. Study of biology not only provides the student with basic knowledge but also teaches scientific methodology that aids the thinking process of any professional activity. The insights developed through this study successfully prepare the student to enter many fields of employment in addition to traditional biology. The appreciation of the life sciences in general and the application of the usefulness of such study are the main objectives of this department.

The biology major prepares the student for advanced study, as well as for employment in a biology related field, upon graduation. The student wishing to conclude formal education with the bachelor's degree in biology may find a career with state or federal governments in health, natural resources and environment, agriculture, or education. Opportunities in the private sector exist in the food and beverage industry, health and pharmaceutical industry, environmental firms, nuclear power plants, and agricultural industry.

The student who wishes to continue study beyond the undergraduate degree may do so in graduate schools or in health professional schools such as medicine, dentistry, or related areas. The biology major is an ideal path for the pre-veterinary medicine student. Many opportunities exist for qualified graduates to undertake graduate level study in the biological sciences.

All graduating biology majors should be able to:

1. Demonstrate the ability to read, interpret and evaluate scientific information
2. Demonstrate the ability to communicate scientific knowledge in a professional manner
3. Demonstrate an understanding of experimental design and research methodology
4. Demonstrate a clear understanding of the major biological concepts and an awareness of how these are connected to various areas of the biological sciences and are applicable to everyday life

Assessment of these outcomes will be determined from students' participation in the Biology Seminar Series that is a capstone course for the Biology Major. Specifically, a grading rubric will be used to evaluate outcomes 1-3 based on a student's senior seminar project. To assess the 4th outcome, students will take an exit exam as part of their senior seminar class.

To earn a minor in biology, the student should complete 18 hours of upper division biology. Biology 2108 is prerequisite to upper division biology courses; however, in the case of a minor, Biology 2030 and 2040 (Anatomy and Physiology I & II) may be used as prerequisites. Biochemistry (CHEM 4410 plus CHEM 4410L) may be substituted for one of the biology courses.

It is important that students wishing to be admitted to professional programs know that these programs may include courses in addition to those required for graduation with the B.S. degree. It is most important that these students confer with their advisor.

Click [HERE](#) for Bachelor of Science Degree with a Major in Biology Curriculum Sheet and Requirements.

Click [HERE](#) for Biology Minor Curriculum Sheet and Requirements.

### **Professional and Allied Health Care Programs**

Students wishing to enter one of the various health care professions, other than nursing or pharmacy, may meet the entrance requirements through the Department of Biology. Pre-Medical, Pre-Dentistry, and Pre-Veterinary Medicine students often follow the B.S. in biology program selecting courses to meet entrance requirements. Students interested in allied health programs may choose to meet entrance requirements by proper course selection under guidance from a departmental advisor. Students must meet the competitive requirements determined by the professional institutions for admission to the programs.

Allied health programs include, but are not limited to, the following: physical therapy, medical technology, physician assistant, and occupational therapy. Students desiring to enter one of these professions should become aware of necessary program admissions requirements through discussions with the allied health advisor on campus and by contacting the professional schools offering the programs. The student must gain admission to the professional program. Therefore, the student needs to work to be competitive and meet admissions requirements. University System of Georgia units offering programs in the allied health sciences includes Georgia Health Sciences University, Georgia State University, Armstrong Atlantic State University, Columbus State University, and North Georgia College and State University.

### **DEPARTMENT OF CHEMISTRY**

Chair: Dr. Michelle Smith

Associate Professors: Dr. M. Elizabeth Gurnack, Dr. Nedialka I. Iordanova, Dr. Tzvetelin Iordanov, Dr. Michella L. Smith



The study of chemistry forms the basis for employment in a variety of industrial, governmental and other business positions. It is a challenging and rewarding discipline that prepares the student to continue in a life-long learning experience while working in positions that are interesting and productive. Chemistry majors may find employment in chemical manufacturing, process control, chemical analysis, in management, sales and in regulatory positions. Majors in chemistry may pursue further degrees in medicine, dentistry, pharmacy and other health-related professions. Advanced degrees in the various specialized areas of chemistry may be pursued by those with superior ability and interests. The chemistry major at Georgia Southwestern State University is flexible. Through the choice of a minor and elective courses, the student may prepare for almost any professional goal and find that the logical and analytical skills developed will be strong assets in any chosen career.

Selected Educational Outcomes:

1. Students will demonstrate conceptual understanding of inorganic, organic, analytical, biological, and physical chemistry.
2. Students will demonstrate critical thinking and problem solving skills.
3. Students will be able to explain real problems and advances in chemistry.

The Department of Chemistry assesses the extent to which their program requirements create the desired outcomes by using a variety of techniques. Examples of these assessments include but are not limited to the following:

**Examples of Outcome Assessments:**

1. Students will be required to take discipline specific American Chemical Society examinations.
2. Students will be required to perform at least one project in an upper-division course with minimal direction from faculty.
3. Students will be required to utilize special computer programs and on-line research strategies in the preparation of laboratory reports. Laboratory reports in upper-division courses will be required in publication format.

Students will be required to perform both written and oral presentations in senior seminar courses.

Click [HERE](#) for Bachelor of Science Degree with a Major in Chemistry Curriculum Sheet and Requirements.

Click [HERE](#) for Chemistry Minor Curriculum Sheet and Requirements.

**DEPARTMENT OF THEATER, COMMUNICATION, AND MEDIA ARTS**

**Bachelor of Arts Degree with a Major in Dramatic Arts – Performance Emphasis, Dramatic Arts – Design and Technology Emphasis, and Dramatic Arts – Communication and Media Arts Emphasis**

Chair: Jeff Green

Professors: Jeff Green

Associate Professor: Angela M. Wilson

Instructor: Raymond P. Mannila

The **Theater, Communication and Media Arts** program provides students an interdisciplinary approach to the study of performance as both an art and a fundamental form of human communication. With related course offerings in fields of theatre, digital cinema, television and new media, the distinctive characteristic of the program is an integral focus on performance in everyday life, stage and on camera. The degree program truly integrates theatre and media arts (cinema and television) within a unified course of study. After a common set of foundation courses, students then choose from concentrations of advanced courses in performance, theatre design and technology, and media arts.

A premise of the program is that the study of communication and theatre as liberal arts serves as a viable foundation for entry into a wide range of professions and occupations. The entertainment industry is one of the leading exports of this country. This degree program serves as a gateway degree into that industry. The focus of the studio training is to provide students with the essential skills and experience to secure admission and assistantships in the best graduate programs in the country. Students who have graduated from the program has secured jobs fields ranging from broadcasting, corporate event planning, film production, teaching, the ministry, as well as theatre.

Outcomes:

1. Students will be conversational in basic history of performance from its classical traditions to contemporary practices; and in basic literature of Theater, cinema, television and communication.
2. Students will critically assess their work and its relation to the work of others as a part of the collaborative process of making live theatre and performance via mediated forms.
3. Through participation in departmental productions, students will demonstrate collaborative, creative, intellectual, and interpersonal skills, which will help promote the arts in the region through quality work.

## Examples of Outcomes Assessment

1. External juried review of student work in departmental production.
2. Progressive and comparative imbedded student surveys and self-assessments.
3. A capstone portfolio comprised of archival video of student work, samples of student writing, documentation exhibiting advanced technical, design, or performance skills and assessments of personal strengths and weaknesses.

Click [HERE](#) for Bachelor of Arts Degree with a Major in Dramatic Arts – Performance Emphasis Curriculum Sheet and Requirements.

Click [HERE](#) for Bachelor of Arts Degree with a Major in Dramatic Arts – Design and Technology Emphasis Curriculum Sheet and Requirements.

Click [HERE](#) for Bachelor of Arts Degree with a Major in Dramatic Arts – Communication and Media Arts Emphasis Curriculum Sheet and Requirements.

Click [HERE](#) for Dramatic Arts Minor Curriculum Sheet and Requirements

## DEPARTMENT OF ENGLISH AND MODERN LANGUAGES

Department Chair: Dr. Elizabeth Kuipers

Professors: Dr. Gabriele Stauf, Dr. Milton J. Waldrop

Associate Professors: Dr. Eugenia P. Bryan, Dr. Margaret A. Ellington, Dr. Elizabeth A. Kuipers

Assistant Professors: Dr. Paul G. Dahlgren, Dr. Anish Dave, Dr. Lauren DiPaula

Lecturers: Mary C. Anderson, Lydia G. Rogers, Alwen Yeung

Good communication skills are essential for success in the modern world. It has been stated, "The limits of my language mean the limits of my world." All programs in the English and Modern Languages Department engender critical thinking, analytic writing, and advanced communication skills.

The study of literature and languages can serve as a gateway to other worlds, both literally and figuratively. By reading and discussing literature, students engage in an examination of society and the status quo: how ideas came to be; whether or not they are acceptable; and how to alter them if necessary. Studying foreign languages and world literatures is essential in the current climate of globalization. Programs in the department offer students study in modern language as well as opportunities for study abroad.

The programs offered by English and Modern Languages foster the students' critical engagement with the world. Students can tailor their individual programs to enrich their academic experience and advance their career goals by choosing a minor and classes to fulfill elective requirements. Exciting opportunities include the certificate programs, professional internships, study abroad programs, and classes grounded in service learning. The department's Women's Studies Certificate offers a multi-disciplinary study of the relationship between gender and culture.

Most professional settings require good writing and speaking skills. Graduates of programs in English and Modern Languages are in demand in such professions as teaching, law, business, social work, public relations, and international public policy programs; and are well prepared to continue matriculation in a variety of graduate programs.

### Bachelor of Arts Degree with a Major in English

The Bachelor of Arts in English is a literature intensive program that allows considerable flexibility for students to choose their major classes. Additionally, students have free elective hours and a minor built into the degree requirements, a benefit for those who want the freedom to tailor their education to varied interests or professional goals. The curriculum easily allows for students to complete a certificate program to complement their major interests. This degree, as do all English programs, requires two classes of a modern language at an intermediate level.

#### Selected Educational Objectives

1. Write for a variety of audiences while demonstrating writing proficiency and fluency in various contexts;
2. Effectively communicate orally for a variety of audiences and purposes;
3. Demonstrate an awareness of literary, rhetorical and linguistic approaches to the field.

#### Examples of Outcome Assessments

1. Faculty will assess student's portfolios that span work completed while in the program.
2. Faculty will assess senior research projects for both written and oral proficiency.

Click [HERE](#) for Bachelor of Arts Degree with a Major in English Curriculum Sheet and Requirements.

### **Bachelor of Arts Degree with a Major in English with Teacher Certification**

The Bachelor of Arts in English with Teacher Certification is an education centered program that prepares students to complete secondary level teacher certification in English. The education classes in this curriculum essentially function as the minor for the degree. Students take twenty-nine hours of upper level English courses and twenty-three hours of education courses, exclusive of student teaching. This degree, as do all English programs, requires two classes of a modern language at an intermediate level.

Click [HERE](#) for Bachelor of Arts Degree with a Major in English with Teacher Certification Curriculum Sheet and Requirements.

### **Bachelor of Arts in English/Professional Writing Option**

A recent survey indicates that most college graduates, whatever profession they enter, can expect to spend an average of nine hours out of forty writing. Clearly, a strong background in English is appropriate to every career-oriented graduate. The Bachelor of Arts in English with a Professional Writing Option provides a strong background in literature and composition as well as a good foundation in professional writing. Graduates from this program should be particularly well prepared for positions in advertising, technical writing, editing, public information, and other areas which require good writing skills. This degree, as do all English programs, requires two classes of a modern language at an intermediate level.

Click [HERE](#) for Bachelor of Arts in English/Professional Writing Option Curriculum Sheet and Requirements.

### **General**

A grade of C or higher is required of all students for satisfactory completion of ENGL 1101 and 1102. Satisfactory completion of both courses is a prerequisite for enrollment in ENGL 2110, ENGL 2120, or ENGL 2130 in Core Area C. For English majors a grade of C or higher is required in each course in the major.

### **Minor Programs**

#### Minors in English and English Minor/Professional Writing

In recent years, there has been an increasing awareness of the importance of communication skills in every area of endeavor. Responding to the growing demand for effective communications, the department has established minor fields of study in English and professional writing. These minors complement a variety of majors in business, technical, social service, and teaching fields. Moreover, by enhancing a student's communication and analytical skills, these minors give the student an added edge in career choice.

Each department minor requires a minimum of 18 hours and each course must be completed with a grade of C or better.

Click [HERE](#) for English Minor Curriculum Sheet and Requirements.

Click [HERE](#) for English Minor/Professional Writing Option Curriculum Sheet and Requirements.

### **Certificate Programs associated with The Department of English and Modern Languages**

#### Women's Studies Certificate

This eighteen-hour course of study combining multi-disciplinary course offerings, seminars, and internships will help students recognize and understand how their lives have been culturally constructed by notions of gender, ethnicity, sexuality, and class and is complementary to existing undergraduate programs.

Click [HERE](#) for Women's Studies Certificate Curriculum Sheet and Requirements.

#### Latin American Studies Certificate

This certificate recognizes a student's knowledge and understanding of a region of growing importance, both economically and culturally. The course of study is designed to be interdisciplinary and complementary to existing undergraduate programs.

Click [HERE](#) for Latin American Studies Certificate Curriculum Sheet and Requirements

## DEPARTMENT OF GEOLOGY AND PHYSICS

Department Chair: Dr. Samuel T. Peavy

Professors: Dr. Samuel T. Peavy, Dr. Burchard D. Carter, Dr. Thomas J. Weiland

Associate Professor: Dr. Svilen Kostov

The scientific study of the Earth gains greater importance as resources dwindle and human population increases. The geosciences community deals with the problems of energy, mineral resources, and natural hazards, as well as the more purely intellectual subjects of Earth's origin and evolution and the development of life on this planet. To cope with the dynamic Earth, we must first understand it. Thus, the primary goal of the Department is to provide majors with a firm background in all phases of the geosciences which will prepare them for either graduate studies or individual careers.

The Geology and Physics Department at Georgia Southwestern State University is dedicated to providing the finest possible educational experiences for students of Georgia Southwestern in the areas of Earth and Physical Sciences. Towards that end, we shall:

- a. Serve the overall Mission of the University by providing quality instruction for all students in the areas of Geology, Physics and Astronomy;
- b. Provide required introductory, upper-level and graduate classes for students pursuing teacher certification through the GSW School of Education;
- c. Instill in our Majors and Non-majors a fascination with and dedication to lifelong learning about the Earth by providing a thorough background in Earth materials, processes and history;
- d. Integrate coursework training with up-to-date analytical techniques, field experiences and research projects throughout the program to provide our Majors with the experiential background needed for successful graduate education and careers in the natural and physical sciences;
- e. Provide quality advisement and instruction in the fundamentals of physics for students in the Engineering Dual Degree Program; and
- f. Provide additional service to the University, community, local schools and the public through various outreach programs.

### Selected Educational Outcomes for:

1. Students will be able to analyze, synthesize and evaluate geological information from texts, journals, data repositories, etc.
2. Students will be able to collect, analyze and interpret analytical and field data.
3. Completion of Undergraduate Research Project or other comparable projects within their upper level classes.

The Department of Geology and Physics assesses the extent to which their program requirements create the desired outcomes by using a variety of techniques. Examples of these assessments include but are not limited to the following:

### Examples of Outcomes Assessments:

1. Written and oral presentations of Senior Project or capstone course research results.
2. Departmental geologic knowledge exam based upon the required courses for the major and questions similar to those found on the Professional Geologists' Basic Exam.
3. Student performance/grade in the Capstone Course (GEOL 4931 - Field Methods).

Physics, the study of natural phenomena, is the most fundamental discipline of all the sciences. The study of this subject prepares students for science and engineering careers or any career whose interests range from strength of biological materials such as bone and sinew, to contemplating what lies just beyond the visible edge of the universe. A thorough foundation in physics begins with introductory courses in, mechanics, thermodynamics, and electromagnetism.

Click [HERE](#) for Bachelor of Science in Geology Curriculum Sheet and Requirements.

Click [HERE](#) for Geology Minor Curriculum Sheet and Requirements.

- 17 hours total with at least 9 hours in upper division courses.

*Admission into the Geology Minor program must be approved by the Department Chair.*

## DUAL-DEGREE PROGRAM

### Career Opportunities

Industry, private engineering consulting practice, and governmental agencies are looking for the technologically educated person who has the

broad overview that the Dual Degree Program provides. Past participants in the program enthusiastically endorse the concept and are pleased that they took the fifth year to complete requirements for the two degrees (one from Georgia Southwestern State University and one from Georgia Tech).

### **Program Description**

Georgia Southwestern State University offers a dual-degree program of study jointly with the Engineering School at the Georgia Institute of Technology. The Dual-Degree Program allows a student to study for three years at Georgia Southwestern State University, followed by two years of study in an engineering field of the student's choice at the Georgia Institute of Technology. The successful student in this program is awarded a Bachelor of Science degree in mathematics or a science area relevant to the chosen engineering field and a degree from Georgia Tech.

Today, the decisions of the engineer, the scientist, and the industrial manager have an important effect on the lives of all mankind. It is evident more than ever before that these professionals should acquire a full measure of general knowledge and culture. The Dual Degree Program provides its participants with the best of two university experiences. First, they have a choice of study at a liberal arts college with outstanding programs in humanities, natural sciences, philosophy, social sciences, fine arts, economics and business, modern languages, etc. Secondly, the Dual Degree students study at one of the world's leading technological institutes which has a proven record of graduating leading engineers, scientists, managers, and architects.

Dual Degree candidates from Georgia Southwestern State University are eligible to seek any of the following degrees from Georgia Tech:

College of Engineering:

- Bachelor of Aerospace Engineering
- Bachelor of Ceramic Engineering
- Bachelor in Computer Engineering
- Bachelor of Civil Engineering
- Bachelor of Electrical Engineering
- Bachelor of Engineering Science and Mechanics
- Bachelor of Industrial Engineering
- Bachelor of Mechanical Engineering
- Bachelor of Nuclear Engineering
- Bachelor of Science in Textile Sciences & Engineering
- Bachelor of Science in Textiles
- Bachelor of Textile Engineering

### **Courses Which Are to Be Part of the Study Program at Georgia Southwestern State University**

The following courses in the specified areas must be included in the three-year study program taken at Georgia Southwestern State University. For descriptions of courses and course content, refer to the current Georgia Tech catalog. If Georgia Southwestern State University cannot offer all of the required courses or if the student is unable to schedule one or two of the courses, Georgia Southwestern State University agrees to allow transfer credit applicable toward the Georgia Southwestern State University degree for such courses taken at Georgia Tech.

1. The mathematics and science courses included in the freshman and sophomore years of the curriculum for the discipline in which the student plans to major at Georgia Tech.
2. At least half of the humanities and social science/modern language credit hours required at Georgia Tech. Twelve (12) semester hours of humanities and twelve (12) semester hours of social science/modern language are required for all Georgia Tech degrees.

### **Requirements for Approval for Degree-seeking Status as a Dual Degree Student at Georgia Institute of Technology**

In order for a student to become a Dual Degree candidate at Georgia Tech he or she must have:

- Completed 90 to 96 semester hours at Georgia Southwestern State University. The student shall not be admitted to Georgia Tech with full third-year standing until this requirement is met.
- A recommendation from the designated official at Georgia Southwestern State University (dual-degree advisor).
- University grades and tests results which would indicate that he or she could satisfactorily complete the degree requirements at Georgia Tech.

### **Hours of Course Credit to Be Required at the Georgia Institute of Technology for the Designated Bachelor's Degree**

The Dual-Degree Program student will be required to complete a Georgia Tech program of study which equals the number of credit hours required of normal juniors and seniors enrolled in the standard curriculum for the particular degree being sought.

If the official study program at Georgia Tech for the Dual Degree candidate includes free electives and the candidate has excess hours of credit at Georgia Southwestern State University, he or she may use these excess hours to reduce the hours required at Georgia Tech. Such a reduction shall not cause the total number of hours taken at Georgia Tech to be less than 60 semester hours.

### **Student Readmission**

Students who attend Georgia Institute of Technology but do not complete degree requirements will be readmitted to GSW and given an opportunity to complete the requirements for a degree.

### **Rejection of Students**

Any student who would not otherwise be admitted to Georgia Institute of Technology under their admissions evaluation criteria or who is projected not to complete any program contained in the Dual-Degree Program may, after suitable consideration by Georgia Tech, be declined admission to Georgia Tech. However, any student who meets Georgia Tech freshman admission criteria in effect when the student enters Georgia Southwestern State University, provided that he or she maintains an academic record that indicates a high probability for success at Georgia Tech during the three years of study at Georgia Southwestern State University and completes the courses stipulated in the agreement between Georgia Southwestern State University and Georgia Tech, will be admitted to Georgia Tech.

## **DEPARTMENT OF HISTORY AND POLITICAL SCIENCE**

Department Chair: Dr. William G. Kline

Professors: Dr. Richard C. Hall, Dr. William G. Kline

Associate Professors: Dr. Brian Parkinson, Dr. Glenn M. Robins, Dr. Brian G. Smith

Assistant Professors: Dr. D. Jason Berggren, Dr. Susan L. Bragg, Dr. Paula J. Martin

The disciplines in the Department of History and Political Science focus on humanity in action and in thought as well as humanity's relationship to the earth and the allocation of its resources, historically, at present, and in the future. The general study of these fields provides that broad base which is essential for effective functioning in humanistic areas. Specialized study in specific social science areas may lead to careers in teaching, governmental services, public information, business, the legal profession, or simply provide the liberal arts education fundamental to a fuller understanding of life, whatever the specific career choice.

The department accepts the particular challenge of promoting awareness of our cultural heritage and the responsibilities of citizenship within society and the world. The department encourages self-realization, intellectual inquiry, and the examination of personal and professional values. The activities of the department also encourage the discovery and study of those societal needs, which may be effectively addressed in an academic setting.

History and political science graduates are employed in a variety of positions in public service and the private sector. History majors find positions with research services, in editing, legislative analysis, trend analysis for media, public relations, government agencies or non-profit groups, site interpretation and management, historic preservation, oral histories, and the development of documentaries. Political science majors find careers as legislative aides, legal assistants, lobbyists, or in government service, law, interest groups, public relations, law enforcement, teaching, community service, state department, and foreign service.

### **Student Learning Outcomes for BA Degree Program in History:**

1. Students will develop a basic understanding of history as a discipline and of its core fields.
2. Students will develop their knowledge of global historical events and patterns, including U.S., European, and non-Western history.
3. Students will be able to research, interpret, analyze, synthesize, and evaluate historical information drawn from texts, journals, primary, and other sources.
4. Students will be able to effectively communicate knowledge within the discipline in both written and oral forms.
5. Students will be able to effectively communicate knowledge within the discipline in clear oral form.

### **Examples of Assessment Measures:**

1. Performance on research papers assigned in upper-level courses in the discipline
2. Written and oral presentations of senior research project in the capstone course
3. Performance on a content exam administered in a methods course

With a variety of programs, open minors, and electives, students can tailor their individual programs to fit personal career goals. The Department has an active Third World Studies program which includes enrichment seminars. It also administers the Intern Program which includes a variety of internships. These programs enable qualified students to obtain valuable work experience in addition to college credit and a possible stipend. A Pre-Law advisor helps students prepare for the law school of their choice. (See "Pre-Law Advisor" below.)

## **Bachelor of Science Degree with a Major in Political Science**

This degree provides the background for careers which need the informed perspective of a liberal arts degree (journalism, public relations, etc.). It is a more preparation for career fields which draw more directly on the major field (as legislative aide, political action, community service, etc.). Students develop writing and analytical skills useful in business and professional careers. It is also an appropriate preparation for graduate school and especially for law school.

### **Outcomes:**

1. Students will be able to demonstrate empirical knowledge relating to political science.
2. Students will be able to demonstrate theoretical knowledge relating to political science
3. Students will be able to demonstrate analytical and evaluative skills.
4. will be able to use clear and concise communication in the written form.
5. Students will be able to use clear and concise communication in the oral forms.

### **Examples of Assessment Measures:**

1. Performance on research papers assigned in upper-level courses in the discipline
2. Written and oral presentations of senior research project in the capstone course
3. Performance on a content exam administered in introductory level and capstone courses

Click [HERE](#) for Bachelor of Science with a Major in Political Science Curriculum Sheet and Requirements.

## **Teacher Certification Programs**

For information on degree programs leading to secondary level teacher certification in history, see the following curriculum described also under the School of Education: B.S. in History with Teacher Certification.

### **Outcomes:**

1. Students will develop a basic understanding of history as a discipline and of its core fields
2. Student will develop their knowledge of global historical events and patterns, including U.S., European, and non-Western history.
3. Students will be able to research, interpret, analyze, synthesize, and evaluate historical information drawn from texts, journals, primary, and other sources.
4. Students will be able to design and develop units and lessons using state and national social studies/history standards, curriculum guides and connecting themes.
5. Students will be able to effectively communicate knowledge within the discipline in both written and oral forms.

### **Examples of Assessment Measures:**

1. Performance on research papers assigned in upper-level courses in the discipline
2. Submission and approval of an electronic teaching portfolio
3. Written and oral presentations of senior research project in the capstone course

Click [HERE](#) for Teacher Certification Curriculum Sheet and Requirements.

## **Minor Programs**

The Department of History and Political Science provides excellent minor programs in history and political science. In preparation for a career in business, governmental agencies, or education, minors in the social sciences are considered an especially attractive balance to the career major. Minor courses are selected in consultation with the student's faculty advisor.

Each minor course must be completed with a grade of C or better. Exceptions and substitutions for the required courses or types of course may be made (for example, for prior credit) with the recommendation of the advisor and the approval of the Department Chair.

Click [HERE](#) for History Minor Curriculum Sheet and Requirements.

Click [HERE](#) for Political Science Minor Curriculum Sheet and Requirements.

## **Pre-Law Advisor**

Since law schools prescribe no set curriculum as a prerequisite for admission, students may major in almost any degree program in preparation for law school. Some curricula are particularly recommended, such as political science, history, English, etc. Each of these curricula

will have a separate advisor. However, the student interested in law school should also consult with the "Pre-law Advisor" within the Department of History and Political Science. The Pre-law Advisor will have information on law school admission policies, Law School Aptitude Test applications and administration dates, scholarships, law school catalogs, etc.

### **Criminal Justice Certificate**

The purpose of the Criminal Justice Certificate Program (CJCP) is to provide students with knowledge about America's criminal justice system. The program is interdisciplinary and complementary to existing programs; specifically, students take courses from the Departments of Sociology, Political Science, and Communication. Completing of the Criminal Justice Program certifies that individuals are familiar with the purpose, function, and operation of the criminal justice system.

Click [HERE](#) for Criminal Justice Certificate Curriculum Sheet and Requirements.

### **DEPARTMENT OF MUSIC**

Department Chair: Dr. Julie Megginson

Professors: Dr. Julie Megginson

Assistant Professors: Dr. E. Mark Laughlin

Lecturers: Richard L. Swope, Alwen Yeung

### **Bachelor of Arts Degree with a Major in Music**

The Bachelor of Arts with a major in music degree offers the student a humanities oriented degree with a concentration in music. Besides stressing a liberal arts foundation, the degree will allow considerable flexibility in selecting electives, languages, and a minor.

#### **Selected Educational Outcomes:**

1. Students will be able to perform standard repertoire for their instrument or voice at the appropriate skill level.
2. Students will demonstrate piano keyboard skills, including playing scales, chords, transposing, and sight reading.
3. Students will incorporate knowledge of Music History, Music Literature, and Performance skills in a capstone performance.

#### **Example of Outcome Assessments:**

1. Jury exams at the end of each semester determine whether student has demonstrated adequate progress at the appropriate skill level. All music faculty participate in the jury.
2. Successful completion of MUSC 1401 Group Piano I, MUSC 1402 Group Piano II and Piano Proficiency Exam.
3. Successful completion of MUSC 4800 Senior Recital - Public performance of 40-50 minute Senior Recital, including written program notes.

Click [HERE](#) for Bachelor of Arts Degree with a Major in Music Curriculum Sheet and Requirements.

Click [HERE](#) for Music Minor Curriculum Sheet and Requirements.

### **DEPARTMENT OF PSYCHOLOGY and SOCIOLOGY**

Department Chair: Dr. Charles M. Huffman

Professors: Dr. Ellen M. Cotter, Dr. Gary Fisk, Dr. LaVerne G. Worthy

Associate Professors: Dr. Charles M. Huffman, Dr. Paul D. Shapiro

Assistant Professors: Dr. Courtney D. McDonald, Dr. Jamie I. MacLennan, Dr. Andrea J. Miller, Dr. Elizabeth Uhl

The Department of Psychology and Sociology offers course work and laboratory experience in the behavioral sciences. Its curricula are designed to prepare students for graduate work in psychology and sociology, and to provide students with skills and training for employment in various kinds of social service occupations. A balanced offering of lecture, laboratory, and field experience provides the student with a basic understanding of those variables affecting individual behavior as well as the behavior of groups.

The department administers the following degree programs: B.A. in Psychology, B.S. in Psychology, and B.S. in Sociology. The department also offers minors in Psychology and Sociology.

### **Bachelor of Science Degree with a Major in Psychology**



The B.S. degree in psychology is designed to introduce the students to the scientific evaluation of psychological theory and to familiarize them with the application of fundamental principles of behavior. It will provide a broad background for those who desire to pursue an advanced degree in the behavioral sciences or those who aspire to a career in social service.

The major professional opportunities for a person in the B.S. degree program in psychology are to be found in social service areas of the public sector. Many students with this degree find employment with the State Department of Family & Children Services, the Department of Offender Rehabilitation, Juvenile Courts, and various mental health/mental retardation agencies operated by the State Department of Human Resources. Other opportunities exist with federal agencies such as the Department of Labor and Social Security. Particular job titles with these agencies include Social Work Technician, Social Worker, Pension Counselor, Behavioral Specialist, Mental Health Technician, Counselor, and Probation Officer.

**Selected Educational Outcomes:**

1. To design, run, analyze, and write reports using APA approved style.
2. To use appropriately the technical language of the science of Psychology in both oral and written communication.
3. To examine and evaluate career and educational opportunities for those with an undergraduate psychology degree.
4. To acquire a general knowledge of the various areas of specialization provided by an undergraduate degree in psychology.

**Examples of Outcome Assessments:**

1. Student research reports will be assessed by individual faculty members using appropriate criteria.
2. Students will be required to take the nationally standardized Field Exam in psychology during their senior year.
3. Student performance/grade in the Capstone Course (PSYC 4450 - Seminar in Psychology).

Click [HERE](#) for Bachelor of Science with a major in Psychology Curriculum Sheet and Requirements.

**Bachelor of Arts Degree with a Major in Psychology**

This curriculum is designed to provide a research oriented background in psychology for individuals who wish to pursue graduate study in behavioral science. The student interested in pursuing a professional degree (Masters or Doctorate in Psychology, Criminology, Counseling, or Child Development) is encouraged to enroll in this degree program. A wide variety of career opportunities in social service delivery agencies are available to students holding advanced degrees in behavioral science. A student wishing to teach psychology at the post-secondary level would also need an advanced degree, and this curriculum is an appropriate preparation for graduate study.

**Selected Educational Outcomes:**

1. To design, run, analyze, and write reports using APA approved style.
2. To use appropriately the technical language of the science of Psychology in both oral and written communication.
3. To examine and evaluate career and educational opportunities for those with an undergraduate psychology degree.
4. To participate in a guided senior research project.
5. To acquire a general knowledge of the various areas of specialization provided by an undergraduate degree in psychology.

**Examples of Outcome Assessments:**

1. Student research reports will be assessed by individual faculty members using appropriate criteria.
2. Students will be required to take the nationally standardized Field Exam in psychology during their senior year.
3. Student performance/grade in the senior research project (PSYC 4498 Senior Research II).
4. Student performance/grade in the Capstone Course (PSYC 4450 - Seminar in Psychology).

Click [HERE](#) for Bachelor of Arts with a major in Psychology Curriculum Sheet and Requirements.

Click [HERE](#) for Psychology Minor Curriculum Sheet and Requirements.

**Bachelor of Science Degree with a Major in Sociology**

The Bachelor of Science degree in sociology is designed to familiarize the student with the structure and functioning of society, to develop greater understanding and appreciation of diverse cultural groups, to stimulate constructive analysis of sociological patterns, to encourage further research on human social behavior, and to prepare students for productive careers in a wide variety of occupations and professions. Sociology is the study of social life and the social causes and consequences of human behavior. It investigates the structure of groups, organizations, and societies, as well as their formation, development, and interactions. Since all human behavior is social, the subject matter of sociology ranges from the intimate family to the hostile mob, from crime to religion, from the divisions of race, gender, and social class to the

shared beliefs of a common culture, from the sociology of work to the sociology of sport. In fact, few fields have such broad scope and relevance.

Various occupations and professions are available at the local, state and national levels to the person who majors in sociology. Many of the agencies affiliated with the Georgia Department of Human Resources, such as the Department of Family and Children Services and the Department of Mental Health and Mental Retardation, employ social service personnel. Other positions exist in state agencies dealing with juvenile and adult offenders. Local agencies and organizations requiring social service personnel include the Council on Aging, the Sumter Regional Hospital, Magnolia Manor Retirement Center, and the Rosalynn Carter Institute. While many sociologists hold positions in social service and educational fields, an increasing number hold a wide variety of jobs in such sectors as business, the health professions, the criminal justice system, and government.

Nationally, sociologists are commonly employed by governmental agencies such as the National Science Foundation, the National Academy of Sciences, the Bureau of the Census, the National Institutes of Health, Education, and Welfare, the Departments of Agriculture, Housing and Urban Development, Defense, Commerce, and many others. Sociologists also direct, advise, and review research sponsored by foundations such as Russell Sage, Carnegie, and Ford, and likewise they work with business, technology, and industry.

Sociologists also teach at the community college, college, and university levels, as well as increasingly at high school levels across the nation. Preparation for graduate school is, of course, an integral part of the individual student's program.

And yet, career payoffs are not the only reason for studying sociology. Its subject matter holds considerable interest for its own sake. Sociology offers valuable preparation for other sorts of careers. Sociology is a popular major for students planning futures in such professions as law, business, education, architecture, medicine, social work, and public administration.

#### **Selected Educational Outcomes:**

1. To design, run, analyze, and write reports using ASA approved style.
2. To use appropriately the technical language of the science of Sociology in both oral and written communication.
3. To examine and evaluate career and educational opportunities for those with an undergraduate sociology degree.
4. To acquire a general knowledge of the various areas of specialization provided by an undergraduate degree in sociology.

#### **Examples of Outcome Assessments:**

1. Student research reports will be assessed by individual faculty members using appropriate criteria.
2. Students will be required to take the nationally standardized Field Exam in sociology during their senior year.
3. Student performance/grade in the Capstone Course (SOCI 4450 - Seminar in Sociology).

Click [HERE](#) for Bachelor of Science with a major in Sociology Curriculum Sheet and Requirements.

Click [HERE](#) for Sociology Minor Curriculum Sheet and Requirements.

## **DEPARTMENT OF VISUAL ARTS**

Department Chair: Dr. Charles M. Huffman

Professors: Dr. Ellen M. Cotter, Dr. Gary Fisk, Dr. LaVerne G. Worthy

Associate Professors: Dr. Charles M. Huffman, Dr. Paul D. Shapiro

Assistant Professors: Dr. Courtney D. McDonald, Dr. Jamie I. MacLennan, Dr. Andrea J. Miller, Dr. Elizabeth Uhl

### **Bachelor of Fine Arts in Art**

The BFA degree provides an intensive background in the practice, theory, and history of the visual arts. Professional level training and concentration in art are offered to the student within the content of the baccalaureate degree. The program is designed in the belief that it is sound critical thinking as well as talent or skill that forms the basis of the production of art. Problem solving, frequent critiques, and student responsibility for reasoned explication of his or her work form an important part of the educational process. After a demonstration of competence in the foundation areas of drawing and design, the student will become familiar with a wide range of materials and media to eventually concentrate in a particular area (drawing, painting, printmaking, ceramics, photography, sculpture, glassblowing, and graphic/computer design) at the upper division level. Competence at this level is demonstrated by successful participation in a required senior exhibition and a written thesis.

#### **Selected Educational Outcomes:**

1. to develop conceptual and formal understanding of techniques, processes and methodology in a wide range of studio disciplines and

art history from the foundation/survey to advanced levels.

2. to acquire, practice and integrate creating, interpreting, presenting, analyzing, and evaluating within the studio areas of visual arts, art history, criticism and theory and to concentrate in one major studio discipline
3. to accumulate capabilities for independent work in art professions and/or pursue graduate degree in specific studio art disciplines (this degree does not contain a minor)

Examples of Outcome Assessments:

1. Midpoint Assessment: Sophomore Review : students submit portfolio and paper for critique assessing students' abilities in art/design foundations and ability to address relevant personal concepts with those of contemporary art history/theory.
2. Capstone Assessment: Senior Exhibition and Thesis

Submission of final professional packet (digital) to include: artist statement, electronic portfolio and resume

Requirements for the BFA degree:

BFA students are to participate in a Sophomore Review and a Senior Exhibition as part of department requirements. All transfer students must submit a portfolio upon entering the program. The student will present at least one acceptable example of work for a permanent gallery collection.

Click [HERE](#) for Bachelor of Fine Arts in Art Curriculum Sheet and Requirements.

### **Bachelor of Arts Degree with a Major in Art**

The Bachelor of Arts with a major in Art in Studio and Art History is for students interested in studio, gallery, or museum work and in continuing their education in graduate school with the objectives of college teaching. Examples are a major in Art/Photo Journalism with a minor in Journalism, a major in Art/Computer Graphics with minor in Business Management or Advertising. The student may elect to concentrate in Graphic Design, Ceramics, Drawing and Painting, Glassblowing, Sculpture, Photography, and Printmaking while at the same time minor in an area of the student's choice.

Selected Educational Outcomes:

1. to develop conceptual and formal understanding of techniques, processes and methodology in a wide range of studio disciplines from the foundation to advanced levels.
2. to acquire, practice and integrate creating, interpreting, presenting, analyzing and evaluating within studio areas and broadly within the history of world art. (Specific studio area concentration and art history requirement are less comprehensive than BFA degree)
3. to accumulate capabilities for independent work in art professions especially as linked to a specific non-art academic minor (this program includes a minor)

Examples of Outcome Assessments:

1. Midpoint Assessment: Sophomore Review : students submit portfolio and paper for critique assessing students' abilities in art/design foundations and ability to address relevant personal concepts with those of contemporary art history/theory.
2. Capstone Assessment: Senior Exhibition and Thesis
3. Submission of final professional packet (digital) to include: artist statement, electronic portfolio and resume.

Bachelor of Arts Requirements:

The B.A. students are to participate in a Sophomore Review and a Senior Exhibition as part of department requirements. All transfer students must submit a portfolio upon entering the program. The students will present at least one acceptable example of work for a permanent gallery collection.

Click [HERE](#) for Bachelor of Arts Degree with a Major in Art Curriculum Sheet and Requirements (BA Arts).

Click [HERE](#) for Art Minor Curriculum Sheet and Requirements.

Click [HERE](#) for Dramatic Arts Minor Curriculum Sheet and Requirements.

## **SCHOOL OF BUSINESS ADMINISTRATION**

**Dean:** Dr. M. Elizabeth Wilson

Business History Building, Room 213  
(229) 931-2120  
liz.wilson@gsw.edu

**Professors:** Dr. Michael Fathi, Dr. Philip I. Szmedra, Dr. M. Elizabeth Wilson

**Associate Professors:** Dr. Brian Heshizer, Dr. Curtis Howell, Dr. Yangil Park, Dr. John S. Stovall, Dr. Dawn B. Valentine, Dr. Randall C. Valentine

Assistant Professors: Joseph Krupka, Dr. Cecilia Maldonado, Dr. Feng Xu

**Lecturer:** Brian Flynn

**Instructors:** Carol C. Bishop, Susan M. Robinson

**Director of the Center for Business and Economic Development:** Gaynor Cheokas

**Director of External Programs:** Shannon Perry

### **General Definition of the BBA degree program:**

The BBA degree program in business educate students in a broad range of knowledge and skills including accounting, human resource, management, marketing majors as a basis for careers in business. Learning expectations build on the students' pre-collegiate educations to prepare students to enter and sustain careers in the business world and to contribute positively in the larger society. Students achieve knowledge and skills for successful performance in a complex environment requiring intellectual ability to organize work, make and communicate sound decisions, and react successfully to unanticipated events. Students develop learning abilities suitable to continue higher-level intellectual development.

### **ACCREDITATION**

The School of Business Administration is accredited by AACSB International - The Association to Advance Collegiate Schools of Business. AACSB accreditation is the hallmark of excellence in business education and has been earned by less than five percent of the world's business schools. AACSB International is located at 777 South Harbour Island Boulevard, Suite 750, Tampa, FL 33602-5730 USA, telephone number 813-769-6500 and fax number 813-769-6559 ([www.aacsb.edu](http://www.aacsb.edu)).

### **Vision Statement**

A premier School of Business Administration within the University System of Georgia offering undergraduate and graduate programs in business.

### **Mission Statement**

The mission of the School of Business Administration is to provide its diverse student population quality undergraduate and graduate-level educational programs that produce graduates with the knowledge and skills to help them excel in their business careers, further academic studies, and fulfill their personal potential. The School strives to enhance students' academic experience through relevant faculty teaching activities, community service, applied scholarly endeavors relevant to the southwest Georgia region, and professional activities. This commitment includes abiding by the following standards:

- Honesty and integrity in interactions and undertakings
- Respect for the rights, differences, and dignity of others
- Accountability for personal behavior

### **Approaches to Assurance of Learning**

There are three direct assessment methods to assure that the school is meeting the learning objectives: selection, course-embedded measurement, and stand-alone testing or performance.

The selection process in recruiting students in the School of Business Administration complies with the University standards.

The School of Business Administration uses the following assessment methods:

- course-embedded measurements
- standardized tests (ETS Major Field Test)
- EBI exit survey (indirect method)

### **GOALS**

The learning goals describe the desired educational accomplishments of the BBA degree program. These goals state the broad educational expectations for the BBA degree program and specify the intellectual and behavioral competencies the program is intended to instill. By developing operational definitions of the goals and assessing student performance, the school measures its level of success at accomplishing the goals.

General knowledge and skills areas for the BBA program are:

1. Business Knowledge
2. Communication (Oral and Written)
3. Ethical Reasoning
4. Critical Thinking / Analytical Skills
5. Use of Information Technology
6. Globalization and Diversity
7. Teamwork

Based on these knowledge and skills areas the following goals and corresponding objectives are established. The learning objectives for each of the goals establish the way the learning goals are achieved. At the same time, these objectives describe a measurable attribute of the overall learning goal.

**LEARNING GOAL 1:**Our graduates will have core business knowledge.

**Corresponding Objectives:**

- Our students will apply accounting knowledge to solve a specific problem.
- Our students will develop a SWOT analysis in a case scenario.
- Our students will apply macroeconomic knowledge to solve a specific problem.
- Our students will apply finance theory knowledge to solve a finance related case.
- Our students will succeed in the Major Field Test.

**LEARNING GOAL 2:**Our graduates will be effective communicators.

**Corresponding Objectives:**

- Our students will develop professional quality presentations accompanied by appropriate technology.
- Our students will produce professional quality business documents.

**LEARNING GOAL 3:**Our graduates will understand the importance of behaving ethically in their professional lives.

**Corresponding Objectives:**

- Our students will identify an ethical dilemma in a scenario case and apply an ethics model to propose and defend a resolution.

**LEARNING GOAL 4:**Our graduates will demonstrate problem solving skills, supported by appropriate analytical, critical thinking, and quantitative techniques.

**Corresponding Objectives:**

- In a case setting, the students will use the appropriate analytical techniques to identify and solve a business problem.
- Our students will draw statistical conclusions using appropriate methodology.

**LEARNING GOAL 5:**Our graduates will demonstrate problem solving skills supported by the correct use of information technology in their everyday life.

**Corresponding Objectives:**

- Our students will use software to manipulate and present data in a professional format.
- Our students will do research using the Internet and other databases as the resource.
- Our students will create a professional presentation using MS PowerPoint.

**LEARNING GOAL 6:**Our graduates will have a global perspective.

**Corresponding Objectives:**

- Our students will identify cross-cultural business issues in a case setting and propose appropriate solutions

**LEARNING GOAL 7:**Our graduates will be able to work in teams.

**Corresponding Objectives:**

- Our students will demonstrate effective interpersonal skills in a team setting.

## UNDERGRADUATE DEGREE REQUIREMENTS

### BACHELOR OF BUSINESS ADMINISTRATION DEGREE

**BBA Degree in Accounting:** The accounting program is designed to prepare students for the numerous types of positions available in the accounting such as public accounting, tax accounting, industry, and government. The program focuses on accounting skills from a base of general and business areas. Leadership, communication, technical, and interpersonal skills will be integrated throughout the accounting and business curriculum. BBA in Accounting Plan, [BBA in Accounting Curriculum Sheet](#)

Information Regarding the CPA exam in Georgia

- Educational requirements to sit for the CPA: [http://sos.georgia.gov/plb/accountancy/cpa\\_changes.htm](http://sos.georgia.gov/plb/accountancy/cpa_changes.htm)
- CPA licensure requirements in Georgia: <http://sos.georgia.gov/plb/accountancy/licensure.htm>
- Frequently asked questions: <http://sos.georgia.gov/plb/accountancy/faqs.htm>
- CPA exam applications, information, and questions: <http://www.cpa-exam.org>
- Examination applications and reexamination applications: <http://www.nasba.org>

Click on examination, then click on Uniform CPA Examination at the top of the page, click state (on map), scroll down to bottom of "Georgia Examination Information Form" and under the heading "How to Apply", you will find the Initial Examination Application and the Reexamination Application.

**BBA Degree in Management:** The BBA degree in Management is designed to give students objective knowledge and skills development in the major functional areas of management: planning organizing, leading and controlling. The Management concentration allows the graduate flexibility in career opportunities, and is an excellent choice for the individual who may want to start his or her own business. The management major will build on a general core and business disciplines of accounting, finance, marketing, information systems, and policy. Communication, computer skills, and international business concepts will be integrated throughout the management curriculum. BBA in Management Plan, [BBA in Management Curriculum Sheet](#)

**BBA Degree in HR Management:** The BBA degree in HR Management is designed to equip students with the knowledge and skills needed for successful entry into Human Resource management positions. The program equips students with the training to enter into careers such as health and safety administration, recruiting and training for profit and not-for-profit organizations. The HR management major will build on a general core and business disciplines of accounting, finance, marketing, communication, computer skills, and international business concepts throughout the HR management curriculum. BBA in HR Management Plan, [BBA in HR Management Curriculum Sheet](#)

**BBA Degree in Marketing:** The BBA degree in Marketing is designed to stress the importance of creating and maintaining successful relationships with customers. Upon completion of this program, the students will be prepared to begin careers in sales, advertising, planning or self-employment. The program emphasizes the use of analytical and behavioral skills in approaches to market position, consumer behavior, product development, and marketing management. The marketing major will build on a general core and business disciplines of accounting, finance, marketing, information systems, and policy. Communication, computer skills, and international business concepts will be integrated throughout the marketing curriculum. BBA in Marketing Plan, [BBA in Marketing Curriculum Sheet](#)

### MINOR FIELDS OF STUDY IN BUSINESS ADMINISTRATION

Minor fields of study in Business Administration may be pursued by students in other degree programs. Business Administration minors are available in accounting, management, human resource management, and marketing. The BBA degree programs do not have minor fields of study.

Minor in Business Administration Curriculum Sheet and Requirements.

[ACCOUNTING MINOR](#)

[ACCOUNTING MINOR for CIS Majors](#)

[HUMAN RESOURCE MANAGEMENT MINOR for CIS Majors](#)

[HUMAN RESOURCE MANAGEMENT MINOR](#)

[MANAGEMENT MINOR](#)

[MANAGEMENT MINOR for CIS Majors](#)

[MARKETING MINOR](#)

[MARKETING MINOR for CIS Majors](#)

## SCHOOL OF COMPUTING AND MATHEMATICS

**Dean:** Dr. Boris Peltsverger  
Crawford Wheatley Hall, Room 100  
(229) 931-2100  
boris.peltsverger@gsw.edu

The impact of the computer upon business and society has been phenomenal. One result of this continuing dynamic technological growth has been a significant demand for professionals. The use of computers has become indispensable in science, engineering, management, education and other professions. Many believe that in the near future information processing will become the nation's largest industry and that its disciplines will be centrally important to society.

The faculty of the School of Computing and Mathematics provide a diverse spectrum of expertise and experience. Students are therefore provided a unique blend of theory, current practice, and state-of-the-art technology.

The computer laboratories house PC's, which are networked to Georgia Southwestern State University's in-house servers as well as to the University System's Computer Network. The full range of computer equipment, from PC's to large servers, is taught in the classroom and is accessed by students in the laboratory.

The School of Computing and Mathematics offers Master of Science in Computer Science degree program and Bachelor of Science degree programs in information technology and computer science.

### **Department of Computer Science**

**Department Chair:** Dr. Arvind C. Shah

**Professors:** Dr. Boris Peltsverger, Dr. Arvind C. Shah, Dr. Alexander M. Yemelyanov

**Assistant Professor:** Dr. Semen S. Baev

**Senior Lecturer:** Karen S. Cook

### **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY**

The Bachelor of Science in Information Technology provides instruction and training for persons wishing to enter the exciting world of Information Technology. Today, employment opportunities abound for the man or woman who possesses the creative energy, the problem-solving ability, and the technical knowledge and skills to provide information services in a wide variety of organizational settings. The program of study includes the following three options: business, professional, and multimedia. The graduate of this program can expect initial employment as a network administrator, a database administrator, a Webmaster, a game designer, and a game designer. The program provides the flexibility to meet almost any career aspirations in computer infrastructure set up and information processing.

Program Outcomes describe what students are expected to know and are able to do by the time of graduation.

1. Knowledge in areas of information technology, including: programming, data processing, Internet technologies and computer networks, information systems, computer security, projects and practical experience.
2. An ability to identify and analyze user needs and take them into account in the selection, creation, evaluation and administration of information systems.
3. An ability to function effectively on teams to accomplish a common goal.
4. An understanding of professional, ethical, legal, security and social issues and responsibilities.
5. An ability to communicate effectively orally and in writing with a range of audiences.
6. Be prepared for employment or graduate degree.

### **GEORGIA WEBBSIT**

Many individuals are looking for the chance to advance their skills in the technology field. With more jobs requiring a degree for advancement, a bachelor's degree allows to move to the next stage in the Information Technology (IT) career. The WebBSIT program is designed for people seeking a Bachelor's degree in IT, but whose lifestyles make it difficult to attend traditional classes on campus. People who have family commitments, travel frequently, serve in the military, or simply prefer online learning NOW have the opportunity to earn the degree. With

Georgia WebBSIT program, all courses are available online, so education is only a mouse click away anytime, anywhere. Moreover, the WebBSIT program lets continue current job while pursuing the degree.

### Admission requirements

The WebBSIT is a Bachelor degree program, so students will have to complete a general education curriculum. This is typically the first two years of an undergraduate degree, including basic courses such as math, science, history, English (Areas A-E).

### Program Educational Objectives and Program Learning Outcomes

There are four Program Educational Objectives:

1. **Depth.** To provide students with understanding of the fundamental knowledge prerequisite for the practice of information technology.
2. **Breadth.** To provide students with the broad education, including knowledge of important current issues in information technology with emphasis on computer networks and database management, computer security, and internet technologies.
3. **Professionalism.** To develop skills for clear communication and responsible teamwork, and to inculcate professional attitudes and ethics, so that students are prepared for the complex modern work environment and for lifelong learning.
4. **Learning Environment.** To provide a technology infrastructure and real-world projects that enables students to learn the industrial-strength software applications and management tools.

Program Outcomes describe what students are expected to know and are able to do by the time of graduation.

Selected Learning Outcomes	Educational Objectives			
	1	2	3	4
[G] - General Outcomes; [IT] - IT Specific Outcomes				
1. Use and apply current discipline-related concepts and practices. [IT]	X	X		
1. Identify and analyze organizational and individual problems or opportunities and define requirements for addressing them. [G]	X	X	X	
1. Design and develop effective, IT-based solutions and integrate them into the user environment. [IT]	X		X	
1. Create and implement effective project plans. [IT]			X	X
1. Identify and investigate current and emerging technologies and assess their applicability to address individual and organizational needs [IT]		X	X	X
1. Analyze the impact of technology on individuals, organizations and society. [IT]			X	
1. Collaborate in teams to accomplish common goals. [G]			X	X
1. Communicate effectively and efficiently. [G]			X	
1. Recognize the qualities necessary to succeed in a professional environment. [IT]			X	X

### BACHELOR OF SCIENCE IN COMPUTER SCIENCE

The Computer Science curriculum, leading to the degree Bachelor of Science in Computer Science, is a liberal arts oriented curriculum intended to prepare students for careers in programming. Computer Science is a multifaceted discipline that encompasses a broad range of topics. Computer science focuses on the theoretical and applied capabilities of computers and on the properties of various general problems and algorithms.

### Program Educational Objectives and Program Learning Outcomes

There are four Program Educational Objectives:

1. **Depth.** To provide students with understanding of the fundamental knowledge prerequisite for the successful practice in the computer science field.
2. **Breadth.** To provide students with the broad education, including knowledge of important current issues in computer science with emphasis on computer-based systems, algorithms, data structures, programming languages, computer graphics, and software



development.

3. **Professionalism.** To develop skills for clear communication and responsible teamwork, and to inculcate professional attitudes and ethics, so that students are prepared for the complex modern work environment and for lifelong learning.
4. **Learning Environment.** To provide a technology infrastructure and real-world projects that enables students to learn the industrial-strength software applications and management tools.

### Program Learning Outcomes

Program Outcomes describe what students are expected to know and are able to do by the time of graduation.

1. Knowledge in areas of computer science, including: Programming Fundamentals, Social & Professional Issues, Algorithms, Computer Architecture & Organization, Operating Systems, Computational Sc. & Numerical Methods, Discrete Structures
2. An ability to apply knowledge of computing and mathematics, analyze problems, identify and define the computing requirements appropriate to its solution.
3. An ability to function effectively on teams to accomplish a common goal.
4. An understanding of professional, ethical, legal, security and social issues and responsibilities.
5. An ability to communicate effectively orally and in writing with a range of audiences.
6. Be prepared for employment or graduate degree.

Click [HERE](#) for Bachelor of Science in Information Technology Curriculum Sheet and Requirements with Business Option.

Click [HERE](#) for Bachelor of Science in Information Technology Curriculum Sheet and Requirements with Professional Writing Option.

Click [HERE](#) for Bachelor of Science in Information Technology Curriculum Sheet and Requirements with Multi-Media Option.

Click [HERE](#) for Bachelor of Science in Computer Science Curriculum Sheet and Requirements.

### INFORMATION TECHNOLOGY MINOR

#### Selected Learning Outcomes

1. An ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs.
2. An ability to identify and analyze user needs and take them into account in the selection, creation, evaluation and administration of computer-based systems.
3. An ability to assist in the creation of an effective project plan.

Click [HERE](#) for Minor in Information Technology Curriculum Sheet and Requirements.

### COMPUTER SCIENCE MINOR

#### Selected Learning Outcomes

1. An ability to analyze a problem, and identify and define the requirements appropriate to its solution.
2. An ability to apply design and development principles in the construction of computer programs.
3. An ability to use current techniques, skills, and tools necessary for computing practice.

Click [HERE](#) for Minor in Computer Science Curriculum Sheet and Requirements.

### DEPARTMENT OF MATHEMATICS

**Department Chair:** Dr. John J. Stroyls

**Associate Professors:** Dr. John J. Stroyls

**Assistant Professors:** Dr. Kailash C. Ghimire, Dr. Chadwick A. Gugg, Dr. Dongwen Qi

**Senior Lecturer:** Ervin D. Anderson

Georgia Southwestern offers its students three degree options in Mathematics at the undergraduate level-the Bachelor of Science in Mathematics, the Bachelor of Science in Mathematics with Certification, and the Bachelor of Science in Mathematics with option in Industrial

Mathematics.

### **Learning Outcomes for Math Graduates**

Graduates from our three undergraduate degree programs, the B.S. in Mathematics, the B.S. in Mathematics with Option in Industrial Mathematics, and the B.S. in Mathematics with Teacher Certification, will be able to use effective problem solving strategies, to use the resources of mathematics, including texts, journals and technology to communicate mathematical ideas and applications in written and oral form, and be able to use their training to do independent work. In addition, graduates of the B.S. in Mathematics with Teacher Certification will be prepared both in subject discipline and pedagogy to be effective teachers of high school and middle grades mathematical subjects.

Former Georgia Southwestern students who have completed degree programs offered by the Department of Mathematics are presently pursuing careers in teaching, banking, business, computer science, industrial research, actuarial science, insurance, and civil service. The mathematics programs at Georgia Southwestern prepare students to enter these and other related fields. Graduates in mathematics are also, by program design, well equipped to enter graduate programs in these areas.

Click [HERE](#) for Bachelor of Science in Mathematics Curriculum Sheet and Requirements.

Click [HERE](#) for Bachelor of Science in Mathematics with Teacher Certification Curriculum Sheet and Requirements.

Click [HERE](#) for Bachelor of Science in Mathematics with option in Industrial Curriculum Sheet and Requirements.

Click [HERE](#) for Minor in Mathematics Curriculum Sheet and Requirements.

## **SCHOOL OF EDUCATION**

**Dean:** Dr. Lettie J. Watford  
Education Center, Room 202A  
(229) 931-2173  
lettie.watford@gsw.edu

### **Mission Statement**

The mission of the School of Education is to prepare effective teachers who demonstrate the essential knowledge, skills, and dispositions necessary to promote student achievement.

The School of Education is committed to:

1. Developing leaders in education who have the essential knowledge, skills, and dispositions to make skilled, reflective decisions and who view student learning as the focus for their work.
2. Motivating life-long learning to adapt to the evolving needs of a global society and its diverse populations through high quality programs based upon exemplary instruction, knowledge of content, emergent technologies, and relevant research.
3. Developing candidates who accurately assess, reflect and make appropriate decisions about instruction resulting in achievement for all learners.
4. Professional collaboration with families, schools, community partners, and others to improve the preparation of candidates and the effectiveness of practicing teachers.

The School of Education endorses the mission statement of Georgia Southwestern State University and envisions its mission within the context of those principles.

### **Education as a Career**

A career in education is multi-faceted. Teaching in public or private schools, teaching for industry, teaching abroad, human services positions in a variety of agencies, tutoring, and operating an educational clinic are some options available.

Teaching, wherever it occurs, offers challenge, personal satisfaction, interaction with individuals in diverse situations, congenial colleagues, good working conditions, opportunities for advancement, increased financial rewards, choices of location, and the professional and personal growth which accrues from advanced study in the college and university environment. The School of Education at Georgia Southwestern State University is comprised of professional educators with extensive experiences in the public schools, the community, and professional organizations.

The mission of the School of Education is the preparation of teachers for Georgia schools. Through cooperative efforts with other schools and departments of the University, the School of Education offers Teacher Education programs for Early Childhood, English, Health and Physical Education, History, Mathematics, Middle Grades Education, Music, and Special Education. The School of Education provides leadership in

professional development and extension programs for teachers within the area served by the University and collaborates with the Georgia Professional Standards Commission, school systems, professional organizations, and other groups in evaluating and improving education programs and services.

### **Programs in Education at Georgia Southwestern**

#### **Student Learning Outcomes**

Teacher education programs represent the cooperative planning of the School of Education and the other major academic units of the University. All programs are coordinated by the School of Education and are designed to produce teachers who demonstrate:

1. incorporate and apply knowledge of the skills and central concepts of their disciplines into an integrated curriculum;
2. define and describe the growth and development characteristics of P-12 students; identify critical historical, philosophical, and theoretical themes in education;
3. instruct students from diverse populations who vary in rate, ability, compatibility, cultural background, and style of learning;
4. plan and implement a variety of instructional strategies to promote critical thinking, problem solving, and performance in P-12 students;
5. apply classroom management skills using various techniques including the ability to manage the physical classroom environment;
6. employ different types of communication strategies to insure active participation of all P-12 students;
7. plan, create, and evaluate materials appropriate for instruction;
8. apply a variety of assessment techniques for diagnosing and prescribing teaching strategies to impact achievement in P-12 students;
9. use reflection, research, and inquiry to support professional development and professional practice;
10. identify appropriate and effective collaboration, communication and interpersonal skills with P-12 students, teachers, parents, administrators, and others in the community;
11. identify attributes of professional dispositions;
12. integrate technology into teaching practices to enhance learning and impact achievement in P-12 students

The prospective candidate has many options. Programs leading to degrees and/or eligibility for initial certification are offered in Early Childhood Education, English, Health and Physical Education, History, Mathematics, Middle Grades Education, Music, and Special Education. In addition, students may earn the Bachelor of Science in Education degree in Recreation and Exercise Science/Wellness, non-teaching degrees.

#### **Employment Opportunities**

Highly qualified teachers are in demand in Georgia public schools. Georgia and other states in the southern region offer attractive employment opportunities to teachers and graduates of education programs, especially those in critical fields such as mathematics, science, and special education.

#### **Basic Requirements for All Undergraduate Teacher Education Programs**

Teacher Education programs at Georgia Southwestern State University are approved by the Georgia Professional Standards Commission. Successful completion of an approved Teacher Education program leads to recommendation for a professional teaching certificate. Since these professional programs lead to licensure, candidates must meet requirements and responsibilities not common to other degree programs.

#### **Academic Requirements**

All Teacher Education candidates must have a minimum GPA of 2.5 on a 4.0 scale for Admission to Teacher Education, for Admission to Student Teaching, and for graduation. In addition, candidates must earn grades of C or better in the professional sequence and teaching field courses for their chosen field of study. (See individual program descriptions for professional sequences and teaching field courses). Professional course credit may not be earned by correspondence.

#### **Field Experiences**

The School of Education strongly believes that field experiences are essential elements in all preservice teacher education programs. Field experiences provide developmental, systematic, and authentic contact between Teacher Education candidates and the tasks involved in teaching P-12 students. Most education courses have field experience requirements as an integral part of the course requirements. Collaboration with area Professional Development Schools enables candidates to observe and participate in classrooms beginning with the Education foundation courses and continuing through the capstone field experience--Student Teaching. Candidates are expected to complete the equivalent of one year of field experience hours including student teaching. Candidates must have documented a Criminal Background Check prior to beginning field experience assignments, and provide proof of educational liability insurance.

#### **Admission to Teacher Education Programs**

All candidates following a Teacher Education program must be formally admitted to Teacher Education. The Admission to Teacher Education process is an advisement and tracking procedure designed to assist candidates in completion of degree requirements. Admission to Teacher Education is a prerequisite for enrollment in professional education courses. Failure to make application at the appropriate time can jeopardize timely program completion. Deadlines for submitting applications for Admission to Teacher Education are posted each semester in the School of Education and on the School of Education website.

Application for Admission to Teacher Education should be made upon completion of 50 semester hours of core curriculum credit. Transfer students with at least 50 semester hours of credit must make application for Admission to Teacher Education immediately upon entering the University. Application forms may be obtained from the School of Education office.

All applicants must submit the application and a two-page autobiography to the School of Education office. Students are notified by letter of admission to a Teacher Education program. Admission to Teacher Education must occur at least two semesters prior to the Student Teaching semester, and prior to enrollment in any 3000 or 4000 level program courses.

**Formal Admission to the Teacher Education program will be granted to** candidates meeting the following requirements:

1. Completion of EDUC 2110 (Investigating Issues in Education), EDUC 2120 (Exploring Diversity in Education), and EDUC 2130 (Exploring Teaching and Learning) with a grade of C or higher.
2. Completion of a minimum of 50 semester hours of General Core Curriculum (Areas A-F) credit with a minimum grade point average of 2.50 on all work taken, whether at other colleges/universities or at Georgia Southwestern State University, that is foundational to Teacher Education. Achievement and maintenance of a core GPA of at least 2.50 is required to be admitted and to remain in the program.
3. An institution grade point average of 2.50 or higher in all program course work taken whether at other colleges/universities or at Georgia Southwestern State University is required to be admitted and to remain in the program.
4. Successful completion of the GACE I academic skills tests in Reading, Mathematics, and Writing.\*
5. Proficiency in communication skills, which is subject to review by the School of Education at any time during the program. Communication skills are measured by completion of the Humanities component of the core with a GPA of 2.25 or higher and successful demonstration of proficiency in communication skills or completion of COMM 1110 or THEA 1110 with a grade of C or higher. COMM 1110 or THEA 1110 may be taken in Area B to satisfy this requirement.
6. Recommendation by the academic advisor and one other professor who has recently taught the student (other than the instructor of EDUC 2110).
7. Recommendation by the appropriate program faculty, and approval by the Dean of the School of Education.

\* **NOTE:** Candidates are exempt from this requirement if they have earned qualifying scores on any of these tests:

SAT minimum score: 1000 (verbal score plus math score);

GRE minimum score: 1030 (verbal score plus quantitative score); or

ACT minimum score: 43 (English score plus math score).

### **Opening School Experience**

During the academic year in which a candidate completing a degree program with certification is scheduled to student teach, she/he must complete the Opening School Experience in the placement where the student teaching is to be completed. Opening School Experiences, student teaching placements, and all other field experiences will be authorized by the Clinical Director in consultation with program faculty and Professional Development School liaisons.

### **Admission to Student Teaching**

Completion of Student Teaching, under the guidance of a Professional Development School master teacher and a university supervisor is required of each Teacher Education candidate. Student Teaching occurs during the senior year and is considered a "full time" experience. Candidates may not enroll for additional courses while Student Teaching without special permission, nor should they engage in outside activities that divert attention and energy from Student Teaching.

Student Teaching is conducted in elementary, middle, and secondary Professional Development Schools. Each assignment is made by the School of Education after a careful study of the candidate's academic record and general college/university experience. The School of Education reserves the right to assign a student to any Professional Development School according to the best interests of the candidate and the University.

Applications for Student Teaching must be filed with the Clinical Director.

**Prerequisites for Student Teaching are as follows:**

1. Admission by letter to a Teacher Education program at Georgia Southwestern State University at least two semesters prior to the Student Teaching semester;
2. Completion of fifteen semester hours of credit in residence at Georgia Southwestern, including the content methods course specific to the majors;
3. Completion of the General Core Curriculum with a minimum grade point average of 2.5 on all core work whether taken at other colleges/universities or at Georgia Southwestern;
4. Completion of all course work required except Student Teaching with a grade of C or higher whether taken at other colleges/universities or at Georgia Southwestern. A minimum grade point average of 2.50 is required in each concentration for Middle Grades Education candidates;
5. An institution grade point average of 2.5 or higher in all program course work whether taken at other colleges/universities or at Georgia Southwestern;
6. Recommendation by major advisor and endorsement by the appropriate area curriculum committee.
7. Documentation of a Criminal Background Check and proof of educational liability insurance.

### **Exit Examination**

The GACE Content Assessment serves as the exit exam for undergraduate candidates completing a teacher preparation program. Teacher education candidates must take the GACE in the appropriate certification area and have scores submitted to the School of Education prior to graduation. Passing scores on the GACE Content Assessment are not required for graduation; however, teacher education candidates must have passing scores submitted to the Georgia Professional Standards Commission in order to obtain initial teacher certification.

### **Certification**

Teacher certification is granted by the Georgia Professional Standards Commission. Candidates successfully completing all requirements in a baccalaureate Teacher Education program and meeting GACE I and GACE II requirements may apply to the Georgia Professional Standards Commission for a clear-renewable professional certificate. Application forms for certification may be obtained from the School of Education Office. Candidates should complete application forms and submit them prior to the end of the semester in which they anticipate completing certification requirements.

### **DEPARTMENT OF EARLY CHILDHOOD, READING, AND SPECIAL EDUCATION**

**Department Chair:** Dr. J. YeVette McWhorter

**Professors:** Dr. J. YeVette McWhorter

**Assistant Professors:** Katherine O. Barnetson, David J. Hunter, Dr. J. YeVette McWhorter, Rebecca Short, Sheryl F. Venable, Dr. Chu Chu Wu

**Lecturers:** Gavin M. Bernstein, Jennifer Dickens, Lynn Larsen

### **Early Childhood**

The candidate who specializes in Early Childhood Education has career options in a variety of settings: public and private preschools, agencies, community programs, child care, public schools, and private enterprise. With advanced training, supervisory and administrative positions are available. Candidates who plan to teach in pre-kindergarten through 5th grade (P-5) must enroll in this program to obtain certification.

### **BACHELOR OF SCIENCE IN EDUCATION WITH A MAJOR IN EARLY CHILDHOOD EDUCATION**

**Core Curriculum Requirements:** Core curriculum requirements should be completed during the first two years of college study. Candidates must meet the General Core Curriculum requirements as established by the University and the School of Education.

**Admission to Teacher Education:** Admission to Teacher Education is required for a candidate to enroll in all 3000-4000 level program courses. A grade of C or higher is required in each professional and teaching field course, and an institution grade point average of 2.5 is required for both student teaching and graduation.

**Early Childhood Education Professional Sequence:** The Early Childhood Education professional sequence enables candidates to develop understanding and abilities that are essential for teaching young students.

**Academic Concentrations:** The Early Childhood Education program requires the completion of a concentration in Reading. Courses that are taken to complete this requirement include: EDRG 3020, EDRG 3040, EDRG 3280, and EDRG 4100.

The Early Childhood Education program requires the completion of a concentration in Mathematics. Courses that are taken to complete this

requirement include: EDEC 3100, MATH 2008, MATH 3002, MATH 3003 and MATH 4490.

Click [HERE](#) for Early Childhood Curriculum Sheet and Requirements.

### **Special Education**

Candidates planning to teach individuals with disabilities should enroll in this program leading to Georgia T-4 certification in Special Education.

A degree in Special Education qualifies an individual for professional opportunities in public schools and other settings concerned with meeting the needs of individuals with disabilities.

### **BACHELOR OF SCIENCE IN EDUCATION WITH A MAJOR IN SPECIAL EDUCATION**

**Core Curriculum Requirements:** Core Curriculum requirements should be completed during the first two years of college study. Candidates must meet the General Core Curriculum requirements as established by the University and the School of Education.

**Admission to Teacher Education:** Admission to Teacher Education is required for a candidate to enroll in all 3000-4000 level program courses. A grade of C or higher is required in each professional and teaching field course, and an institution grade point average of 2.5 or higher is required for both Student Teaching and graduation.

**Professional Sequence:** The Special Education professional sequence enables candidates to develop understanding and competencies essential for teaching students with disabilities.

**Academic Concentration:** The Special Education program requires the completion of a concentration in Reading. Courses that are taken to satisfy this requirement include: EDRG 3020, EDRG 3040, EDRG 3060, EDRG 3280, and EDRG 4100.

**Required Teaching Field Courses:** Teaching Field requirements are established by the School of Education. Major teaching field courses should be taken during the junior and senior years. Teaching field courses, including the Special Education Block, must be completed prior to Student Teaching.

**Special Education Block:** All candidates seeking initial certification in Special Education are required to complete the Special Education Block prior to Student Teaching. The Special Education Block is a full-time experience of course work and internship. Candidates spend approximately 20 hours per week as interns serving special education students in public schools under the supervision of master teachers. Additionally, they are enrolled in university course work on campus.

Click

Click [HERE](#) for Bachelor of Science in Education with a major in Special Education Curriculum Sheet and Requirements.

### **DEPARTMENT OF MIDDLE GRADES AND SECONDARY EDUCATION, AND HEALTH AND HUMAN PERFORMANCE**

**Department Chair:** Dr. Gregory M. Hawver

**Professors:** Dr. Gregory M. Hawver, Dr. Lettie J. Watford

**Associate Professors:** Dr. Queen H. Brown

**Assistant Professors:** Dr. Rachel Abbott, Dr. Andrew Bosak, Dr. Joseph R. Nichols

**Instructors:** Kelly J. Britsky, W. Michael Leeder, Bryan S. McLain, Carrie Rahn, Christina Ward

### **Middle Grades Education**

Middle Schools serve a student population undergoing physical, intellectual, and psychological changes. Teachers prepared to meet the developmental needs of young adolescents are at the heart of the Middle School. The School of Education's Middle Grades program prepares teachers who understand the nature of the learner, create meaningful learning environments, empower students, collaborate with other teachers, and know the value of caring. The Middle Grades program prepares candidates to become responsive, knowledgeable, and capable teachers of adolescents.

### **BACHELOR OF SCIENCE IN EDUCATION WITH A MAJOR IN MIDDLE GRADES**

**Core Curriculum Requirements:** Core curriculum requirements should be completed during the first two years of college study. Candidates must meet the General Core Curriculum requirements as established by the University and the School of Education.

**Admission to Teacher Education:** Admission to Teacher Education is required for a candidate to enroll in all 3000-4000 level program courses.

A grade of C or higher is required in each professional and teaching field course, and an institution grade point average of 2.50 is required for both Student Teaching and graduation.

**Professional Sequence:** The Middle Grades Education professional sequence enables candidates to develop understanding and competencies essential for teaching students in grades 4-8.

**Required Teaching Field Courses:** Teaching field requirements are established by the School of Education. Major teaching field courses should be taken during the junior and senior years and must be completed prior to Student Teaching.

**Academic Concentration:** The Middle Grades Education program requires completion two concentration areas each requiring a total of 15 semester hours of course work. A minimum grade point average of 2.50 is required in each concentration area. The concentrations must be selected from the areas of Language Arts, Social Studies, Science, or Mathematics.

The following courses marked with an asterisk (\*) are required when a candidate chooses that specific area for Concentration I or Concentration II. A grade of C or higher is required in each teaching field course. Major teaching field courses should be taken during the junior and senior years.

**Language Arts:** EDRG 3030\*, ENGL 3211, ENGL 4010, ENGL 3220 or ENGL 4030, EDRG 4100 or 3 hour English elective.

**Social Science:** EDMG 4050\*, and at least one course from each of the following areas: Regional Perspectives (HIST 3510, 3730, 3770, 3810), World Perspectives (HIST 4110, 4770, 4800, POLS 3210), US Government Perspective (POLS 3110, 4460, 4470, 4570), 3 hour Social Studies elective.

**Science:** EDMG 3060\*, 4-hr science elective\* (must be Chemistry or Physical Science if not taken in Core Area D), and at least two additional courses from the following:

BIOL 3300, BIOL 3600, BIOL 3710, BIOL 4050, BIOL 4350, BIOL 4500, BIOL 4800, GEOL 3111, GEOL 3311, OR GEOL 3411.

**Mathematics:** EDMG 3100\*, 3002, 3003, 4490, 3 hour Mathematics elective.

**NOTE:** Other courses in concentration may be approved where appropriate at the discretion of the advisor and the Department Chair.

Click [HERE](#) for Middle Grades Education Curriculum Sheet and Requirements.

### **Secondary and P-12 Education**

Georgia Southwestern State University offers programs leading to certification in secondary education in English, History, and Mathematics. A P-12 program is offered which leads to certification in Music. These programs complement a strong academic background in the teaching field while providing the knowledge, skills, and experiences that are prerequisite to effective instruction. Candidates who plan to teach grades 6-12 must enroll in the appropriate secondary program. Requirements for each program are established jointly by the School of Education and the College of Arts and Sciences and respective departments. Candidates are assigned academic advisors from within the respective academic school or department and the School of Education. The School of Education plans and schedules courses in the professional sequence. All programs are designed to lead to eligibility for the initial teaching certificate in Georgia.

Candidates should be familiar with the BASIC REQUIREMENTS FOR ALL UNDERGRADUATE TEACHER EDUCATION PROGRAMS listed previously, denoting requirements specifically for Teacher Education candidates. Changes in major program requirements must be approved in writing by the Dean of the College of Arts and Sciences and the Dean of the School of Education.

**Core Curriculum Requirements:** Candidates must meet the General Core Curriculum requirements as established by the University for each Teacher Education program. A GPA of 2.5 or higher is required for courses used to meet General Core Curriculum requirements. This applies to course work taken at other institutions as well as at Georgia Southwestern State University. Transfer students must meet the same core GPA requirements. Because of the several options in Teacher Education programs, the specific courses required in Area F of the core will vary from program to program. Candidates should take such courses only with the approval of the appropriate academic area advisor. COMM 1110, THEA 1110 or demonstrated competence in Speech is a requirement in all Teacher Education programs. COMM 1110 or THEA 1110 may be taken in Area B to satisfy this requirement.

**Admission to Teacher Education:** Admission to Teacher Education is required for a candidate to enroll in all 3000-4000 level program courses. A grade of C or higher is required in each professional and teaching field course, and an institution grade point average of 2.50 is required for both Student Teaching and graduation.

**Professional Sequence:** The professional sequence consists of twenty-six semester hours of professional education courses. Admission to Teacher Education is required for a candidate to enroll in all 3000-4000 level education courses including EDRG 3060, EDUC 3200, EDUC 4620, EDSC 4060, EDSC 4080, EDSC 4100, EDSC 4970, EDSC 4980, EDSC 4990, EDUC 4970, EDUC 4980, and EDUC 4990.

**Required Teaching Field Courses:** Teaching field requirements are established by the academic departments and the School of Education. A grade of C or higher is required in each course applied to a teaching field, and an institution grade point average of 2.5 is required for both Student Teaching and graduation. All teaching field courses in addition to required General Core Curriculum courses, Certification Core courses, and the professional sequence courses must be completed prior to Student Teaching. Specific requirements for each area can be found in Arts and Sciences departmental information.

Click [HERE](#) for B.A. in English with Teacher Certification Curriculum Sheet

Click [HERE](#) for B.S. in History with Teacher Certification Curriculum Sheet

Click [HERE](#) for B.S. in Mathematics with Teacher Certification Curriculum Sheet

Click [HERE](#) for B.A. in Music with Teacher Certification Curriculum Sheet

## **HEALTH AND HUMAN PERFORMANCE**

Health and Human Performance offers a Bachelor of Science in Education degree with a teaching major in Health and Physical Education, a Bachelor of Science in Education with a concentration in Exercise Science/Wellness, and a Bachelor of Science in Education with a major in Recreation. The growth of sports in the American culture, the increased public interest in health and physical fitness, and the emphasis on equal opportunity have resulted in expanded sports programs throughout the nation.

The purpose of the Health and Physical Education curriculum is to prepare majors for careers in teaching students at the preschool level through the secondary level and for coaching positions at the middle and secondary level. Completion of degree requirements and successful completion of the GACE Exam lead to certification by the Georgia Professional Standards Commission.

The Bachelor of Science in Education degree with a concentration in Exercise Science/Wellness is designed to prepare graduates who prefer careers in corporate fitness and wellness. Completion of the program will provide the undergraduate student with the entry level skills and the knowledge base to function competently in a wide range of fitness/wellness employment opportunities.

The Bachelor of Science in Education degree with a major in Recreation is designed to prepare graduates to enter different areas of recreational service. In our society, recreation is considered to be an important counter to the stress and pressure of modern living. The purpose of the recreation field is to provide a wide variety of physical, mental, social, and cultural opportunities for all people. The leisure service field is recognized as a multi-million dollar industry with such varied branches as follows:

**School Recreation:** Intramurals, student activities director, student union director, in public and private elementary and secondary schools and colleges.

**Public Recreation:** Community recreation programs, park administration, community education, cultural programs and services.

**Commercial Recreation:** Direction of amusement centers, bowling lanes, golf courses, private gyms, movies, and sporting events.

**Armed Forces Recreation:** Special Services, USO, and Red Cross.

**Group Work Recreation:** YMCA, YWCA, Boys' Clubs, Girls' Clubs, Scouts, and other related youth groups.

**Therapeutic Medical Recreation:** Hospitals and mental institutions.

**Resort Recreation:** Hotels and auxiliary recreation services.

**Private Recreation:** Condominiums, private communities, special interest clubs, country clubs, and athletic clubs.

The emphasis at Georgia Southwestern is to provide the future recreation professionals with the administrative and technical knowledge needed for proper execution of such positions. For more information concerning these programs, students should consult the Chair of the Department of Health and Human Performance.

Students working toward a baccalaureate degree must complete the service courses in Health and Human Performance as part of the general university requirements. (See Academic Regulations for exemptions). A minimum grade point average of C (2.00) is required in the 1000 level courses.

Students enrolled in other programs offered by the University must complete physical education courses required in the specific programs.

## **BACHELOR OF SCIENCE IN EDUCATION WITH A MAJOR IN HEALTH AND PHYSICAL EDUCATION**

Candidates planning to teach Health and Physical Education in grades P-12 must enroll in this program leading to Georgia T-4 certification.

**Core Curriculum Requirements:** Core curriculum requirements should be completed during the first two years of college study. Candidates must meet the General Core Curriculum requirements as established by the University and the School of Education.



**Admission to Teacher Education:** Admission to Teacher Education is required for a candidate to enroll in all 3000-4000 level program courses. A grade of C or higher is required in each professional and teaching field course, and an institution grade point average of 2.5 is required for both Student Teaching and graduation.

**Professional Sequence:** The Health and Physical Education sequence enables candidates to develop understanding and competencies essential for teaching students in grades P-12.

**Required Teaching Field Courses:** Teaching field requirements are established by the School of Education. Major teaching field courses should be taken during the junior and senior years, and must be completed prior to Student Teaching.

Click [HERE](#) for Bachelor of Science in Education with a Major in Health and Physical Education Curriculum Sheet and Requirements.

### **BACHELOR OF SCIENCE IN EDUCATION WITH A MAJOR IN EXERCISE SCIENCE/WELLNESS**

This program is designed to prepare graduates for careers in corporate fitness and wellness. The program does not lead to certification to teach.

Click [HERE](#) for Bachelor of Science in Education with a Major in Exercise Science/Wellness Curriculum Sheet and Requirements.

### **BACHELOR OF SCIENCE IN EDUCATION WITH A MAJOR IN RECREATION**

This program is designed to prepare students for positions with agencies providing for the recreational use of leisure time in our society. The program does not lead to teacher certification.

Click [HERE](#) for Bachelor of Science in Education with a Major in Recreation Curriculum Sheet and Requirements.

Click [HERE](#) for Minor in Recreation Curriculum Sheet and Requirements.

## **SCHOOL OF NURSING**

**Dean:** Dr. Sandra Daniel  
Nursing Building, Room 124  
(229) 931-2280  
[sandra.daniel@gsw.edu](mailto:sandra.daniel@gsw.edu)

**Department Chair for Graduate Studies:** Dr. Bonnie Simmons

**Department Chair for Undergraduate Studies:** Dr. Teresa Teasley

**Professors:** Dr. Sandra Daniel

**Associate Professors:** Dr. Bonnie J. Simmons, Dr. Teresa Teasley

**Assistant Professors:** Mikki W. Guest, Mildred C. Lapeza, Rebecca J. Matthews, Janet Wills

**Senior Lecturers:** Krystal Oliver-Green

**Lecturers:** Ellen Elder, Joy B. Humphrey, Kirven P. Hulsey, Lamanda Jones, Rhonda Slocumb

The School of Nursing (SON) offers the Bachelor of Science in Nursing (BSN) degree program. Graduates of the program are prepared to practice in a variety of settings, including acute care facilities and hospitals, public and community health agencies, long term care facilities, home health agencies, schools, and industries. Baccalaureate education also establishes the basis for further learning in graduate programs.

The BSN program accommodates students in four tracks: the basic Generic track, the Accelerated BSN track, the RN-BSN track. The basic Generic track is designed for students without an earned degree in nursing. The Accelerated BSN track is an 18-month program track designed for individuals who have already earned a bachelor's or higher degree in another field. The RN-BSN track is for individuals educated at the diploma or associate degree level and already licensed as registered nurses. *RNs have the option to complete all required nursing courses online or in a traditional classroom delivery mode.* The SON supports the Georgia Articulation plan to facilitate educational mobility for registered nurses. The LPN-BSN track is designed for licensed practical nurses desiring to obtain the BSN degree.

### **Accreditation**

The nursing program has full approval from the Georgia Board of Nursing and is accredited by the National League for Nursing Accrediting Commission, 3343 Peachtree Rd. NE, Suite 500, Atlanta, Georgia 30326 (404) 975-5000

### **RN Licensure Testing Eligibility**

Graduates of the BSN program who meet all program requirements are eligible to take the Registered Nurse Licensure Exam (NCLEX-RN). Permission to sit for the NCLEX-RN exam for a graduate who has a felony conviction, conviction of a crime involving moral turpitude, DUI or DWI offence during enrollment in the nursing program or within twelve months prior to enrollment, or violation of the controlled substance act or substance abuse related disorder, or who has had a license encumbered in the past rests solely with the Georgia Board of Nursing. Further information about licensing requirements may be obtained from the Georgia Board of Nursing.

### **MISSION STATEMENT**

The School of Nursing is an integral component of Georgia Southwestern State University and subscribes to the mission of the University. The School of Nursing is committed to preparing individuals for professional nursing roles and for collaboration with other professionals and consumers in the delivery of health care within rapidly changing health care systems in a global environment.

### **Student Learning Outcomes**

1. Provide patient centered care with sensitivity and respect for the diversity of human experience
2. Utilize inter-and intraprofessional collaboration skills to provide holistic nursing care
3. Integrate best current evidence with clinical expertise
4. Create a safe care environment that results in high quality patient outcomes
5. Emplly emergic technology and information management tools to inform decision making in the delivery of care
6. Utilize critical thinking to provide care for individuals and communities
7. Analyze the effects of health care policy on the quality and safety in the practice environment
8. Assume responsibility for personal and professional behaviors

### **PROFESSIONAL STANDARDS**

Students of the School of Nursing will be held to the American Nurses' Association's "Standards of Professional Performance" and "Code for Nurses," and the Rules of the Georgia Board of Nursing. Failure to uphold these standards may result in dismissal from any nursing program.

### **ESSENTIAL TECHNICAL STANDARDS FOR SAFE NURSING PRACTICE**

A nursing student must demonstrate skills according to the standards listed in the table below. Reasonable accommodations will be made on an individual basis; however, the student must be able to perform these activities in an independent manner. If a student believes that he or she cannot meet one or more of the standards without accommodations or modifications, the nursing program will determine, on an individual basis, whether the necessary accommodations or modifications can reasonably be made.

### **ESSENTIAL TECHNICAL STANDARDS**

Competency	Standard	Examples of Activities (not all inclusive)
Critical Thinking	Critical thinking ability sufficient for clinical judgment	Identify cause and effect relationships in clinical situations; develop nursing care plans or other required documents (e.g. Care Maps)
Interpersonal	Interpersonal abilities sufficient for interaction with individuals, families, and groups from various social, cultural, and intellectual backgrounds	Establish rapport with clients, faculty, and colleagues
Communication	Communication abilities sufficient for oral and written interaction with others	Explain treatment procedures, initiate health teaching, and document and interpret nursing actions and client responses
Mobility	Physical abilities sufficient for movement from room to room and in small spaces	Move around in a client's room, clinical learning settings, home, in work spaces, and in treatment areas; administer cardiopulmonary resuscitation
Motor Skills	1. Possesses four(4) functional limbs (normal or artificial) that allow the	Moves among patient rooms and treatment areas, physically moves patients, performs CPR,

	<p>student to perform abilities sufficient to move from room to room and maneuver in small places and possesses gross and fine motor abilities sufficient to provide safe and effective nursing care.</p> <p>2. Possesses the ability to exert 20-50 lbs of force occasionally; 10-25 lbs of force frequently; and negligible to 10 lbs of force constantly to move objects.</p>	<p>provides hygiene care to patients; calibrates and uses equipment needed to carry out patient care; manual dexterity to prepare and don sterile gloves and gown; prepares and administers medications aseptically (oral, IM, IV, SC).</p> <p>Dexterity to apply pressure to stop bleeding; open an obstructed airway; provide safe and effective nursing care; write clearly and neatly in patient charts and other documents; stands for long periods of time</p>
Sensory: Hearing, visual, tactile	<p><i>Sensory:</i> Possesses the ability to assess and evaluate patient responses and to perform nursing interventions safely and accurately.</p> <p><i>Hearing:</i> Has normal or corrected hearing acuity within the 0-45 decibel range; sufficient for monitoring and assessing health needs</p> <p><i>Visual:</i> Has normal or corrected visual; ability sufficient for observation and assessment necessary in nursing care.</p> <p>Distinguishes color shades and/or changes; <i>Tactile:</i> Possess at least one hand with the ability to perceive temperature changes and pulsations and to differential different structures and textures</p>	<p>Observe patient responses;</p> <p><i>Hearing:</i> Hears monitor alarms, beepers, emergency signals, cries for help, etc. requiring rapid responses; auscultatory sounds; hears telephones, and has the ability to accurately take orders over the telephone.</p> <p><i>Visual:</i> Reads very fine, or small print on medication containers; sees nurse call or emergency lights; visually assess a patient's condition( e.g. skin color changes, color of drainage; gradations on syringes);</p> <p><i>Tactile:</i> Performs palpation and other functions of physical examination and /or those functions related to therapeutic intervention such as insertion of a catheter.</p>
Mental/Emotional	<p>Possess the mental and emotional ability to adapt to the environment, function in everyday activities, and cope with stressors</p>	<p>Demonstrates behaviors appropriate to the situation, uses appropriate coping strategies; work alternating shifts of 8-12 hours on days, evenings, and nights.</p>

### PRE-NURSING ADVISEMENT

A student who meets the criteria for admission to Georgia Southwestern State University may be admitted to the University for any semester and be classified as a pre-nursing student. Pre-nursing students will be assigned a nursing faculty advisor. Once admitted to the University, students should contact the Student Services Coordinator within the School of Nursing to obtain the name and contact number of their nursing advisor. Students should then schedule an initial advising appointment with the nursing advisor in the School of Nursing. The nursing advisor will review the nursing curriculum requirements and assist the student in developing a course progression calendar to insure enrollment in the correct pre-nursing courses from the first semester of study at the University. Failure to meet with the nursing advisor may result in the pre-nursing student taking unnecessary courses OR taking required courses in a sequence that may delay timely admission into the program.

Admission to the University as a pre-nursing student only allows the student to take core curriculum courses and required pre-nursing courses as they are available. Pre-nursing students are not guaranteed admission to the upper level professional nursing program.

### SCHOOL OF NURSING GRADING SCALE

The grading scale for courses in the School of Nursing is:

90-100	A
80-89	B
75-79	C

65-74	D
<65	F

Faculty determines and documents in their syllabi the criteria for grading in each of their classes. The clinical components of all courses, excluding the Practicum in Nursing, are graded as satisfactory or unsatisfactory.

### **MANDATORY HEALTH INSURANCE FOR NURSING STUDENTS**

Nursing students are required to carry health insurance. The Board of Regents of the University System of Georgia has contracted with Pearce & Pearce, Inc. to provide student health insurance effective Fall Semester 2006. All 35 Institutions of the University System of Georgia are required to use Pearce & Pearce, Inc. for student health insurance. Nursing students must be enrolled each semester in the Mandatory Plan, which is an accident and sickness insurance policy that includes diagnosis and/or treatment of illness, injury, or medical conditions. Benefits include physician, hospital, surgical, pharmacy, behavioral health services (i.e., mental health / substance abuse), as well as legally mandated benefits. The fee for the Mandatory Plan is added to tuition during fall and spring semesters (note that the amount paid during spring semester provides coverage both spring and summer semesters, regardless of whether you are enrolled in classes). *There is an option for students who can demonstrate that they have a qualifying policy through a spouse or other source to waive the statewide mandatory policy.* Details about the Mandatory Plan, instructions for setting up individual accounts, and steps to waive the Mandatory Plan purchase are found by (a) going to: <http://www.studentinsurance.com/>, (b) Selecting Georgia Southwestern State University in the dropdown menu; and (c) by following the instructions provided.

### **ADMISSION ELIGIBILITY**

#### **Generic BSN Program Track**

Students must apply and be accepted to the nursing program at the upper division level. This generally occurs during the second year of full-time study at the University. There are two admission cycles for generic students, fall and spring. Students anticipating qualifying for entrance in the **fall** semester must apply for admission to the program by the announced deadline, usually January or February. Students anticipating qualifying for entrance in the **spring** semester must apply for admission by the announced deadline, usually late August or September. Students should contact the School of Nursing Student Services Coordinator for application instructions and deadlines.

In order to be considered for admission into the Generic BSN Program, applicants must meet the following requirements:

- Attain admission in good standing to the University
- Return the completed application and required supporting documents to the School of Nursing by the published deadline
- Complete all general education/core classes from Areas A, D, and F
- Lack no more than nine (9) hours of general education classes from Areas B, C, and/or E
- Take the ATI *Test of Essential Academic Skills (TEAS)* exam within twelve months of application to the program and have official scores submitted to the School of Nursing prior to the application deadline
- Earned an overall Grade Point Average (GPA) of 2.8/4.0. The GPA is taken from the transcript of the most recently attended institution from which the student earned at least 30 semester hours of credit.
- Must not have been excluded from another nursing program for any reason, including but not limited to, academic misconduct, disruptive behavior, or program failure. A nursing course failure in another institution counts as a course failure at this institution
- Completed by program entry:
  - \*BIOL 2030 Anatomy and Physiology I (\*\*within 5 years of projected admission)
  - \*BIOL 2040 Anatomy and Physiology II (\*\*within 5 years of projected admission)
  - \*BIOL 2050 Microbiology (\*\*within 5 years of projected admission)
  - \*NURS 2600 Concepts of Professional Nursing
  - \*NURS 2700 Clinical Therapeutics
  - \*NURS 3005 Human Pathophysiology
  - PSYC 2103 Human Growth and Development
  - BIOL 1107/1108, or BIOL 2107/2108, or CHEM 1211/1212, or CHEM 1151/1152, or PHYS 2211/2212 (must be a lab science sequence)

\* Minimum grade of C required

\*\* Testing is required for those applicants who completed these courses five (5) years ago or longer. Remediation may be required.

*It may not be possible to admit all students who meet the minimum requirements for admission.* If there are more qualified applicants than positions available in a nursing class, selection for admission will be based upon:

- ATI *Test of Essential Academic Skills (TEAS)* results

- Availability of space in clinical sites
- Availability of faculty resources
- Grade Point Average - greater than the minimum of 2.8
- Grades in Science courses - minimum of B is preferred
- Patterns of withdrawal from courses/schools
- Grades of Ds and/or Fs
- Written communication ability
- Completion of nursing pre-requisites

**There are two types of admission:**

1. *Full acceptance* is offered when all criteria are met
2. *Conditional acceptance* is contingent upon successful completion of unmet criteria

Click [HERE](#) for Generic BSN Curriculum Sheet and Requirements.

**Accelerated BSN Program Track**

Students who have a bachelor's degree or higher in a non-nursing field of study may pursue the Accelerated BSN program track of study. The core and general education requirements met by the first degree are accepted by the University. The U.S. and Georgia History and Constitution Requirements of the University System of Georgia must be met by all accelerated degree students.

Students must apply for admission to the School of Nursing by the published deadline. Prospective and pre-nursing students should contact the Student Services Coordinator in the School of Nursing for application instruction and deadlines. There is one admission cycle per academic year, spring, for this cohort; however, an exception may be made in an individual's matriculation plan, dependent upon the student meeting prerequisite requirements to enter the program.

In order to be considered for admission into the Accelerated BSN Program, applicants should meet the following requirements:

- Obtain a baccalaureate degree or higher in a non-nursing field from an accredited college or university
- Attain admission in good standing to the University
- Return the completed application and required supporting documents to the School of Nursing by the published deadlines
- Earn a minimum overall Grade Point Average (GPA) of 3.0/4.0 is recommended. The GPA is taken from the transcript of the most recently earned 30 semester hours of credit.
- Take the ATI *Test of Essential Academic Skills (TEAS)* exam within twelve months of application to the program and have official scores submitted to the School of Nursing Prior to the application deadline.
- Must not have been excluded from another nursing program for any reason, including (but not limited to) academic misconduct, disruptive behavior, or program failure. A nursing course failure in another institution counts as a failure in this institution.
- Completed by program entry:
  - \*BIOL 2030 Anatomy and Physiology I (\*\*within 5 years of projected admission)
  - \*BIOL 2040 Anatomy and Physiology II (\*\*within 5 years of projected admission)
  - \*BIOL 2050 Microbiology (\*\*within 5 years of projected admission)
  - MATH 2204 Statistics (or accepted equivalent course)
  - PSYC 2103 Human Growth and Development (or accepted equivalent course)

\*Minimum grade of C required \*\* Testing is required for those applicants who completed these courses five (5) years ago or longer. Remediation may be required.

*Prior* to Spring program entry, the following pre-nursing courses must be completed:

- NURS 2600 Concepts of Professional Nursing
- NURS 2700 Clinical Therapeutics
- NURS 3005 Human Pathophysiology

Completion of the pre-nursing courses does not guarantee admission to the nursing program. It may not be possible to admit all students who meet the minimum requirements for admission. If there are more qualified applicants than positions available in a nursing class, selection for admission will be based upon:

- ATI *Test of Essential Academic Skills (TEAS)* results
- Availability of space in clinical sites
- Availability of faculty resources
- Grade Point Average - greater than the minimum of 3.0

- Grades in Science courses - minimum of B is preferred
- Patterns of withdrawal from courses/schools
- Grades of Ds and/or Fs
- Written communication ability
- Completion of nursing pre-requisites

**There are two types of admission:**

1. *Full acceptance* is offered when all criteria are met
2. *Conditional acceptance* is contingent upon successful completion of unmet criteria

Click [HERE](#) for Accelerated BSN Curriculum Sheet and Requirements.

**RN-BSN Program Track**

**Admission Eligibility for RN-BSN Program**

The RN-BSN program track is designed to specifically meet the needs of RNs who are completing the BSN degree. Recognizing the barriers that RNs face in terms of employment demands, travel time, and family responsibilities, the program has been designed to allow full-time or part-time study, flexibility in the sequencing of courses, and options to complete the nursing courses online. Many courses are available in a traditional classroom format. Students enrolled in courses with clinical components work with a preceptor who holds the qualifications required by the Georgia Board of Nursing. Students in this program have five (5) years from completing NURS 3010: Professional Nursing Practice to complete the degree requirements.

In order to be considered for admission into the RN- BSN Program, applicants must meet the following requirements:

- Attain admission in good standing to the University
- Return the completed RN to BSN application and required supporting documents to the School of Nursing by the specified deadline found on the GSW School of Nursing website.
- Provide licensure as a registered nurse in Georgia
- Must not have been excluded from another nursing program for any reason, including (but not limited to) academic misconduct, disruptive behavior, or program failure. A nursing course failure in another institution counts as a failure in this institution.
- Meet the requirements of the Georgia RN-BSN Articulation Model

**Curriculum Guidelines**

Students complete approximately 61 hours of general education classes. The junior and senior nursing courses total 61 hours.

- MATH 2204 Statistics (is a pre-requisite for NURS 4800 Nursing Research)
- All 3XXX courses must be completed before taking NURS 4900 Practicum in Nursing.
- It is recommended that NURS 3010 Professional Nursing Practice be taken the first semester that the student takes nursing courses.

**Georgia RN-BSN Articulation Model**

The Georgia Southwestern State University School of Nursing supports the Georgia RN-BSN Articulation Model. The purpose of this model is to facilitate the educational mobility of registered nurses who elect to pursue a baccalaureate degree in nursing. RN-BSN students are awarded 33 nursing credit hours after successfully completing six semester credit hours of required nursing courses. (Contact the School of Nursing office for details: phone 229-931-2275)

*Validation Testing:* Completion of validation testing will be required of all associate degree or diploma graduates who graduated from non-NLNAC accredited schools outside the state of Georgia, who graduated more than four years ago, and who have less than 1,000 clinical practice hours. Validation testing includes standardized exams and clinical competencies. Contact the Student Services Coordinator for more information if this applies.

Click [HERE](#) for RN-BSN Curriculum Sheet and Requirements.

**LPN-BSN Program Track**

The LPN-BSN program track is designed to create an opportunity for the LPN to apply training and experience toward the goal of continuing nursing education at the baccalaureate level.

Each transfer course will be evaluated on an individual basis by the Dean of Academic Services or the Registrar. The transcripts, SAT scores, and personal evaluations will be reviewed individually in order to assess each student's ability to integrate into GSW core courses AREAS A

through D. Once evaluated, a School of Nursing advisor will work with the students individually to provide a seamless transition into the School of Nursing.

#### Admission Eligibility to the LPN-BSN Program Track

Students will need to meet the following criteria for consideration in the LPN-BSN program track:

- Earn an LPN diploma from a program that is accredited in Georgia
- Current Georgia LPN license (copy required for file)
- Acceptance in good standing by the University
- Application into the School of Nursing by the published deadline
- All general education/core classes from AREAS A, D, and F completed
- Completion of Human Pathophysiology (NURS 3005) within 5 years
- Lacks no more than 9 hours of general education classes from AREAS B,C, and /or E and PEDS activity courses
- Completion of anatomy and physiology (BIO 2030 and 2040) and microbiology (BIO 2050) with a minimum grade of "C" required within 5 years of admission. If over 5 years, testing will be required.
- An overall GPA of at least 2.8/4.0 for consideration. The grade point average is taken from the most recently earned 30 semester hours of credit.
- Taken the ATI *Test of Essential Academic Skills (TEAS)* exam within twelve months of application to the program and have official scores submitted to the School of Nursing Prior to the application deadline. The exam must be taken within twelve months of application to the program.

Click [HERE](#) for LPN-BSN Curriculum Sheet and Requirements.

#### **REQUIREMENTS OF ALL STUDENTS UPON PROGRAM ACCEPTANCE**

As part of the admissions process, after notification of their acceptance status, all nursing students are required to have the following documentation completed and returned to the School of Nursing by the specified deadline found in the acceptance letter. These forms and information will be sent to them with their Acceptance Letter, *Nursing Student Handbook*, and Accepted Student Packet of Information.

- Confidentiality Statement
- Authorization for Release of Records and Information
- Statement of Infectious Disease Risks
- Student Applied Learning Experience Agreement
- Completed Statement of Health
- Immunization Record (must be current and complete) including documentation of measles, mumps, rubella, tetanus; varicella; and hepatitis B vaccine series and;
- Tuberculosis screening within the past 12 months (PPD or chest x-ray as appropriate)
- Student Statement of Health and Physical Exam Form
- Health Insurance in accordance with the University System of Georgia Mandatory Plan requirements\*
- Current CPR certification (American Heart Association BCLS for Healthcare Providers);
- Professional Liability Insurance, minimum coverage \$1,000,000/claim; \$6,000,000/aggregate: (information available through SON)
- Criminal background check and drug testing per School of Nursing policies
- \*Health Plan requirements and procedures may be accessed on the Health Center Home Page.

Details and additional clinical policies and details may be found in the most recent publication of the *Nursing Student Handbook*.

#### **SCHOOL OF NURSING TOTAL TESTING POLICY**

A program of progression testing and evaluation is in place at the School of Nursing to assist faculty and students in identifying areas of student knowledge that require attention in order to successfully complete the nursing program, as well as for BSN graduates to be well prepared to take the NCLEX-RN licensure examination.

In addition to successful completion of coursework, students are required to participate in the Total Testing Program. The Total Testing Program includes critical thinking testing at the beginning of the program and during the last semester; course exam testing; and other methods of learning evaluation; drug calculation proficiency exams each semester; standardized content mastery testing within specified nursing courses throughout the program of study; and a comprehensive NCLEX-RN predictor test during the final semester. (refer to section on Graduation). Standardized testing results are tied to course grades and program progression.

The Total Testing Policy is located in the most recent version of the *Nursing Student Handbook*. Changes in testing policies made by the faculty

which may occur during a student's program of study will be communicated to the students in writing and are found in the *Nursing Student Handbook*.

### **School of Nursing Testing Fees:**

There is a mandatory testing fee associated with standardized testing tests which is charged upon enrollment in specific courses. Failure to pay testing fees as will result in administrative withdrawal from the course. Additional fee information is found in Nursing Student Expenses section of this document.

### **Exemption from GSW Policy on Re-Examination for Seniors:**

The Vice President of Academic Affairs has given the School of Nursing an exemption from following the University policy on reexamination for seniors. Progression in and graduation from the nursing program is dependent on meeting the conditions as listed in the most recent version of the School of Nursing progression policy.

## **PROGRAM PROGRESSION REQUIREMENTS**

### **PROGRAM PROGRESSION POLICIES**

The School of Nursing has specific policies related to program progression. These policies are:

1. All pre-and co-requisites for courses must be met before the student progresses to the next specified course. Rare exceptions may be made at the discretion of the full faculty if it is in the academic best interest of a given cohort of students.
2. Students are required to have a grade of "C" or better in each nursing course. A withdrawal for academic reasons after midterm counts as a course failure in the nursing program.
3. Two course failures after admission into the nursing program will result in program dismissal. This means failure of the same course two times or failure of two individual courses one time.
4. A student failing a course for the first time may repeat it once in the subsequent term that the course is offered, as space is available. Failure upon repeating the course is considered two course failures.
5. A student obtaining a second "D" and/or "F" in a nursing course after full admission is not eligible to continue the program of study and will be withdrawn from the School of Nursing.
6. The student must maintain an institutional grade point average of 2.0 to progress to the next term. Any student whose GPA falls below 2.0 must meet with the academic advisor to develop a written plan for academic improvement.
7. In nursing courses with a clinical component, the student must achieve a satisfactory (or passing) grade in the clinical learning experiences and a "C" or better in the theory (didactic) portion of the course in order to pass the course.
8. After admission to the nursing program, the student must take all nursing courses at Georgia Southwestern State University.
9. A generic or accelerated degree student who has been out of the program for a calendar year or more must apply for readmission. Readmission is not guaranteed. Prior to readmission the student will be evaluated for basic clinical skills proficiency. Remediation may be required.
10. Strict adherence to the Georgia Board of Nursing's Standards of Professional Nursing Practices required of all nursing students.
11. Nursing students must maintain current documents required of the nursing program according to the current policies of the program. These requirements are published in the most current version of the Nursing Student Handbook.
12. All non-nursing course requirements must be completed prior to taking Practicum in Nursing (NURS 4900). NOTE: All U.S. and Georgia History and Constitution Requirements of the USG System must be completed **prior to the fall term** of the final year of the nursing program
13. For basic, accelerated degree students, and LPN-BSN students, the nursing program must be completed within five semesters of successfully passing NURS 3200: Health Assessment. For RN-BSN students, the nursing program must be completed within five years of successfully passing NURS 3010: Professional Nursing Practice.
14. Out of Sequence/Off Track  
A student is out of sequence or off track when an interruption in the progression in the nursing program as noted in the curriculum plan occurs.

Examples include but are not limited to:

- Withdrawal from a nursing course or a required pre-requisite course
- Unsuccessful completion of a nursing course.
- Student fails to take the next offered nursing course in the curriculum sequence due to withdrawal, incomplete, or failure.

Progression of off track students is contingent upon factors such as space availability, remediation efforts made by the student and the time frame for program completion. Off track students are not given priority over nursing students for resumption of the program.



Students are required to demonstrate previously mastered material and competency in previously learned skills. This may be accomplished by proficiency testing, completion of an independent study and/or examination in the skills lab.

A student must submit a written request to resume studies to the Chair of the School of Nursing.

### *Progression*

Although there is flexibility in the sequencing of some classes, other classes have prerequisites and co-requisites. Course prerequisite and co-requisites are found in the most recent version of the *Nursing Student Handbook*.

## **STUDENT EXPENSES**

Nursing students will incur expenses throughout the nursing program above the fees identified in the Georgia Southwestern State University Undergraduate Bulletin. These additional expenses may include but are not limited to uniforms, lab fees, nursing surcharge standardized exam fees, specialty textbooks, computer software, medical supplies and equipment, student nursing organization membership dues, licensure preparation review course, application fees for licensure testing, and transportation to and from clinical agencies. (Reference *Nursing Student Handbook* for more information.)

## **STUDENT EMPLOYMENT**

The nursing program is a rigorous program of study. Significant study and preparation is required outside the class and lab times. Classes and clinical may involve traditional Monday-Friday schedules; however, nontraditional times such as weekends and evenings for classes and/or clinical experiences may be required. Because of these requirements, full-time employment is discouraged. Any employment cannot conflict with the nursing program schedule.

Georgia Board of Nursing regulates nursing student employment. According to section 410-3.07(4): "Unlicensed students shall be employed only as unlicensed nursing personnel. They shall not represent themselves, or practice, as nursing students except as part of a learning activity in a practice setting which is integral to the curriculum."

## **GRADUATION**

Students in the School of Nursing must meet the graduation requirements and application for graduation deadlines found in the Georgia Southwestern State University Undergraduate Bulletin. It is the student's responsibility to submit the completed Application for Graduation to the academic advisor and pay the graduation application fee to the Office of the Registrar by the required date. Students are expected to be aware of and meet all deadlines for graduation.

### **Preparation for Licensure**

Each student is responsible for preparing adequately to take the licensing examination. The School of Nursing will assist graduating seniors in preparation for licensure and application to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

All prelicensure students are required to attend an external NCLEX review course offered by the GSW School of Nursing during the final semester of the nursing program. *Students are required to attend ALL review sessions made available by the School of Nursing to satisfactorily meet one component of the Practicum requirements.*

During the final term of the senior year, designated faculty will meet with students to discuss the NCLEX-RN process. Applications for taking the licensing examination in Georgia will be distributed along with procedural information. Students taking the examination in states other than Georgia must acquire an application from the appropriate Board of Nursing. A list of all Jurisdictions offering the licensure examination is available on the National Council of State Boards of Nursing web site.

The completed application is then submitted to the Dean's office for the required affirmation and signature. The Dean is not authorized to sign the application until after documentation of completion of program requirements is completed. Applications can be sent directly from the Dean's office to the appropriate Board of Nursing or students can choose to mail their own applications upon receipt of their final transcript. Students are required to make a written request for an official copy of their final transcript from the Registrar's Office. An official transcript must accompany the application to the appropriate Board of Nursing.

## **STUDENTS WITH DISABILITIES**

School of Nursing faculty members are sensitive to the special needs of students with disabilities and will make reasonable and appropriate accommodations for these students enrolled in nursing courses. Students must follow the procedural guidelines as written in the most recent edition of the GSW Bulletin and *GSWeatherwane/Student Handbook*.

## THE UNIVERSITY SYSTEM OF GEORGIA

The University System of Georgia includes all state-operated institutions of higher education in Georgia—4 research universities, 2 regional universities, 13 state universities, 15 associate degree colleges. These 34 public institutions are located throughout the state.

A 15-member constitutional Board of Regents governs the University System, which has been in operation since 1932. Appointments of Board members are made by the Governor, subject to confirmation by the State Senate. Regular terms of Board members are seven years.

The Chair, Vice Chair, and other officers of the Board of Regents are elected by the members of the Board. The Chancellor, who is not a Board member, is the chief executive officer of the Board and the chief administrative officer of the University System.

The overall programs and services of the University System are offered through three major components: Instruction; Public Service/ Continuing Education; Research.

INSTRUCTION consists of programs of study leading toward degrees, ranging from the associate (two-year) level to the doctoral level, and certificates.

Standards for admission of students to instructional programs at each institution are determined, pursuant to policies of the Board of Regents, by the institution. The Board establishes minimum standards and leaves to each institution the prerogative to establish higher standards. Applications for admission should be addressed to the institutions.

PUBLIC SERVICE/CONTINUING EDUCATION consists of non-degree activities, primarily, and special types of college degree-credit courses. The non-degree activities include short courses, seminars, conferences, and consultative and advisory services in many areas of interest. Typical college degree-credit courses are those offered through extension center programs and teacher education consortiums.

RESEARCH encompasses scholarly investigations conducted for discovery and application of knowledge. Most of the research is conducted through the research universities; however, some of it is conducted through several of the regional and state universities. The research investigations cover matters related to the educational objectives of the institutions and to general social needs.

The policies of the Board of Regents provide a high degree of autonomy for each institution. The executive head of each institution is the President, whose election is recommended by the Chancellor and approved by the Board.

## BOARD of REGENTS

### University System of Georgia

270 Washington Street, S.W., Atlanta 30334-1450

### Members of the Board of Regents

	Term Expires
Kenneth R. Bernard, Jr, Douglasville	2014
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Robert Hatcher, Macon	2013
C. Thomas Hopkins Jr., M.D., Griffin	2017
W. Mansfield Jennings, Jr., Hawkinsville	2013
James R. Jolly, Dalton	2015
Donald M. Leebern, Jr., McDonough	2012
William NeSmith, Jr., Athens	2015

Doreen S. Poitevint, Bainbridge	2011
Neil L. Pruitt Jr., Norcross	2017
Willis J. Potts Jr., Rome	2013
Wanda Yancey Rodwell, Stone Mountain	2012
Kessel Stelling, Jr., Columbus	2015
Benjamin Tarbutton III, Sandersville	2013
Richard L. Tucker, Duluth	2012
-Larry Walker, Perry	2016
Philip A. Wiheit Sr., Gainesville	2013

## **University System Office Administrative Personnel of the Board of Regents**

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**Sabrina Thompson**-Executive Assistant to the Chancellor

### **Internal Audit and Compliance**

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**Dr. Marci M. Middleton**- Assistant Vice Chancellor for Academic Programs

**Bob Cernock**- Associate Vice Chancellor for Data Administration/Chief Data Officer

**Dr. Lynne Weisenbach**- Vice Chancellor, Educator Preparation and Innovation

**Dr. Linda Noble** -Associate Vice Chancellor for Faculty Affairs

**Ben Robinson**-Executive Director

**Dr. Curtis A. Carver Jr.**- Vice Chancellor and Chief Information Officer

**Dr. Susan Campbell Lounsbury**- Assistant Vice Chancellor, Research & Policy Analysis

**Virginia Michelich**- Assistant Vice Chancellor for Student Achievement

**Tonya Lam**- Associate Vice Chancellor, Student Affairs

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**Linda Daniels, Architect**- Vice Chancellor, Facilities

**John E. Brown**- Vice Chancellor, Fiscal Affairs

**Dr. Lamar Veatch**- Assistant Vice Chancellor, Georgia Public Library Service

**J. Burns Newsome**- Vice Chancellor, Legal Affairs & Secretary to the Board

**Shelley C. Nickel**- Associate Vice Chancellor, Planning and Implementation

### **External Affairs**

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**Christina Hobbs**- Business Development Manager

**Terry Durden**- Assistant Vice Chancellor, Office of Economic Development

**Amanda D. Seals**- Executive Director, Government Relations

**John Millsaps**- Associate Vice Chancellor, Media & Publications

## HEADS OF THE INSTITUTION

1907-1908	W. C. Acree, Principal, Third District Agricultural and Mechanical School
1908-1921	John M. Collum, Principal, Third District Agricultural and Mechanical School
1921-1934	John Monroe Prance, Georgia Southwestern College
	1921-1926 Principal, Third District Agricultural and Mechanical School
	1926-1932 President, Agricultural and Normal College
	1932-1934 President, Georgia Southwestern College
1934-1948	Peyton Jacob, President, Georgia Southwestern College
1948-1950	Henry King Stanford, President, Georgia Southwestern College
1950-1963	Lloyd A. Moll, President, Georgia Southwestern College
1963-1978	William B. King, President, Georgia Southwestern College
1978-1979	Harold T. Johnson, Acting President, Georgia Southwestern College
1979-1995	William H. Capitan, President, Georgia Southwestern College
1996-1996	Joan M. Lord, Acting President, Georgia Southwestern College
1996-2007	Michael L. Hanes, President, Georgia Southwestern State University
2007-	Kendall A. Blanchard, President, Georgia Southwestern State University

## OFFICERS OF ADMINISTRATION

Kendall A. Blanchard	President
Brian U. Adler	Professor and Vice President for Academic Affairs and Dean of Faculty
W. Cody King	Vice President for Business and Finance
Gaye S. Hayes	Vice President for Enrollment Management
Samuel T. Miller	Vice President for Student Affairs
Jaclyn E. Donovan	Director of Athletics
Janet L. Siders	Director of Human Resources and Affirmative Action Officer
<b>ADMINISTRATIVE PERSONNEL</b>	
Annie Brown	Director of Student Health Services
Angela V. Bryant	Director of Student Financial Aid
Oris W. Bryant, Jr.	Director of Public Safety
Gaynor G. Cheokas	Director of the Center for Business and Economic Development
Kim Comer	Alumni Affairs Coordinator/Gifts Processor

Lisa A. Cooper	Director of Institutional Research
Joshua Curtin	Director of Campus Life
Sandra Daniel	Dean, School of Nursing
Brenda Davis	Staff Benefits Manager, Human Resources
Bryan Davis	Director, Institutional Effectiveness
Amber DeBaise	Director of Auxiliary Services
Robyn DeVane	Database Administrator
Leisa Easom	Executive Director of the Rosalynn Carter Institute
Timothy Faircloth	Systems Administrator
Etrat Fathi	Director of Career Services Center
John Fox	Director of International Student Programs
Tiffany Gregory	Interim Director, Residence Life
Katrina Guest	Postal Service Supervisor
Royce W. Hackett	Director of Information and Instructional Technology
Jeff Hall	Comptroller
Angela Hobbs	Director of Intramural and Recreational Sports
Karen Holloway	Director, Alumni Affairs and Continuing Education
Linda P. Jones	Director of Academic Skills Center
Alma G. Keita	Director of Counseling Services
Kelly McCoy	Dean, College of Arts and Sciences
Raymond P. Manila	Theatre Technical Coordinator
Evelyn Oliver	Director, Disability Services
Katy Nichols	Clinical Director, School of Education
Joseph Nichols	Assessment Director, School of Education
Boris V. Peltsverger	Dean, School of Computing and Mathematics
Lynda Lee Purvis	Assistant Vice President for Academic Affairs
Linda B. Randall	First Year Advocate

Jan K. Rogers	Director of Student Accounts
Nancy Rooks	Director of Procurement
Darcy L. Schraufnagel	Assistant Dean of Students
George L. Smith	Director of Physical Plant
Krista P. Smith	Registrar
Stephen E. Snyder	Public Relations Director/Development Officer
John T. Spencer, Jr.	Director of Student Support Services
Michael D. Tracy	Associate Director Public Safety
Janis Warren	Director of Materials Management
Lettie J. Watford	Dean, School of Education
Vera Weisskopf	Dean of James Earl Carter Library
M. Elizabeth Wilson	Dean, School of Business Administration

## FACULTY

<b>Rachel L. Abbott</b>	Assistant Professor, Health and Human Performance
BS, Longwood University; MS, Florida State University, PhD, University of Alabama; 2009	
<b>Brian U. Adler</b>	Professor and Vice President for Academic Affairs and Dean of Faculty
BA, University of South Carolina; MA, University of Georgia; PhD, University of Tennessee; 2008	
<b>Ervin Anderson</b>	Senior Lecturer, Mathematics, Learning Support
BS, Savannah State College; MEd, Georgia Southwestern College; 1985	
<b>Mary C. Anderson</b>	Lecturer, English
BA, MA, University of Montevallo; 2009	
<b>Simon S. Baev</b>	Assistant Professor, Computer Science
BS, MS, South Ural State University; MS, PhD, University of Alabama in Huntsville; 2008	
<b>Katherine O. Barnettson</b>	Assistant Professor, Special Education
BSEd, MEd, Georgia Southwestern State University; 2008	
<b>D. Jason Berggren</b>	Assistant Professor Political Science

BA, Eckerd College; MA, Florida State University; PhD, Florida International University; 2009

<b>Gavin Bernstein</b>	Lecturer, Special Education
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BA, University of North Carolina; MA, University of Charleston; ES, Lincoln Memorial University; 2010

<b>Carol C. Bishop</b>	Instructor, Accounting
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BBA, Valdosta State University; MACC, University of Georgia; 2007

<b>Kendall A. Blanchard</b>	President
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BA, Olivet Nazarene College; MDiv, Vanderbilt University; MA, PhD, Southern Methodist University; 2007

<b>Jan Boesten</b>	Temporary Lecturer, Mathematics
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AS, Seminole Community College; BS, Georgia Southwestern State University; 2011

<b>Andy Bosak</b>	Assistant Professor, Health and Human Performance
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BS, MS, Western Kentucky University; PhD, University of Alabama; 2010

<b>Susan Bragg</b>	Assistant Professor, History
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BA, MA California State-Sacramento; PhD University of Washington; 2010

<b>Kelly J. Britskey</b>	Instructor/Head Women's Basketball Coach
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BA, MEd, LaGrange College; 2007

<b>Ian M. Brown</b>	Associate Professor, Biology
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BS, PhD, University of Otago, Dunedin, New Zealand; 2002

<b>Queen H. Brown</b>	Associate Professor, Middle Grades
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BS, MEd, Georgia Southwestern State University; EdS, Albany State University; EdD, Georgia Southern University; 2002

<b>Eugenia P. Bryan</b>	Associate Professor, English
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BA, MA, University of Mississippi; PhD, University of Louisiana at Lafayette; 2007

<b>Burchard D. Carter</b>	Professor, Geology
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AB, West Georgia College; PhD, West Virginia University; 1983

<b>Gaynor G. Cheokas</b>	Director, Center for Business and Economic Development
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BS, Columbus State University; MS, Georgia Southwestern State University; 2005

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BS, Weber State University; MS, PhD, Utah State University; 2001	
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BSc, MSc, Tribhuvan University; MPhil, Kathmandu University; PhD, Oregon State University; 2007	
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BS, MS, Sofia University St. Kliment Ohridski; PhD, Pennsylvania State University; 2005	
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BS, University of Georgia; AAN, BSN, Georgia Southwestern State University; MSN, Valdosta State University; 2008

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BM, University of North Alabama; MM, University of Memphis; DMA, University of South Carolina; 2008

<b>W. Michael Leeder</b>	Instructor and Head Men's Basketball Coach
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BA, Florida State University; MS, Nova Southeastern University; 2006

<b>J. Kelly McCoy</b>	Professor and Dean, Arts and Sciences
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MA, PhD, Rutgers State University at New Brunswick; 2008

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BS, Tecnologico de Monterrey; MS, Texas A & M; PhD, University of Texas, Pan American; 2007

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BS, Northern Michigan University; MA, Michigan State University; 2001

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BA, Texas A & M; MA, Tarleton State University; PhD, University of Nevada, Reno; 2008

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BSN, Georgia College; MS, Georgia College and State University; 2008

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AA, South Georgia College; BBA, State University of West Georgia; MEd, Georgia Southwestern State University; 2004

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BS, Austin Peay State University; MA, University of New Mexico; EdD, University of Georgia; 1999

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BME, MA, Eastern Michigan University; DMA, University of South Carolina; 2000

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BA, Austin College; MS, PhD, Virginia Commonwealth University; 2009	
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BS, Valdosta State University; MSN, University of Phoenix; 2005	
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BA, Mokpo National University of North Korea; MBA, Jackson State University; MS, Mississippi State; PhD, University of Mississippi; 2010	
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<b>Susan M. Robinson</b>	Instructor, Accounting

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BA, Tift College; MEd, Georgia Southwestern College; EdS, PhD, University of Georgia; 1997

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<b>Janet M. Wills</b>	Assistant Professor, Nursing
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<b>Mary E. Wilson</b>	Professor and Dean, School of Business Administration
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<b>Angela M. Wilson</b>	Assistant Professor, Theater, Communication & Media Arts
BS, MA, Grambling State University; 2004	
<b>LaVerne G. Worthy</b>	Professor, Psychology
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<b>J. Thomas Wright</b>	Professor/Russell & Margaret Thomas Chair, Biology
BS, Columbus College; PhD, Emory University; 1995	
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BA, Fu-Jen Catholic University; MS, Iowa State University; PhD, Syracuse University; 2005	
<b>Keaton Wynn</b>	Assistant Professor, Art
BFA, Southwest Missouri State University; MFA, Kent State University; MA, Virginia Commonwealth University; 2004	
<b>Feng Xu</b>	Assistant Professor, Management
BEcon, Sichuan University, China; MS, South Dakota State University; MBA, PhD, The George Washington University; 2008	
<b>Alexander M. Yemelyanov</b>	Professor, Computer Science
MS, Moscow State University; DSc, Supreme Certification Board under the Council of Ministers of the USSR; PhD, Computing Center under the Academy of Science of the USSR; 2001	
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## FACULTY EMERITI

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<b>Duke W. Jackson, Jr.</b>	Professor Emeritus, Music
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<b>Harold T. Johnson</b>	Vice President for Academic Affairs/ Dean of the Faculty Emeritus
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<b>Frank B. Jones</b>	Professor Division Chair Emeritus, Computer and Applied Sciences
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<b>William B. King</b>	President Emeritus
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<b>Jose J. Larraz</b>	Assistant Professor Emeritus, English
B.S., Central University; M.A., University of Miami; Dr. of Law, University of Havana (1971-1982)	
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<b>Henry W. Peabody</b>	Professor Emeritus, English
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<b>Ondee Ravan</b>	Professor Emerita, English
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<b>Richard P. Reese</b>	Professor Emeritus, Education
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<b>Mildred C. Tietjen</b>	Associate Professor & Associate Dean Emerita
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<b>J. Terrell Turner</b>	Assistant Professor Emeritus, Mathematics
BS, Troy University; MEd, University of Georgia (1967-1991)	
<b>Sarah Anne Ulmer</b>	Assistant Professor Emerita, Nursing
BS, East Tennessee State University; MSN, Medical College of Georgia (1970-1980)	
<b>Raymond Westra</b>	Professor Emeritus, Biology
BA, Calvin College; MA, University of North Carolina; PhD, University of Georgia (1968-1990)	
<b>Thomas L. Wheeler</b>	Assistant Professor Emeritus, Mathematics
BS, Southern Methodist University; MA, MEd, Eastern New Mexico University; BA, MS, MBA, Georgia Southwestern State University (1983-2005)	
<b>Mary M. White</b>	Professor Emerita, Education
BA, Newberry College; MEd, EdD, University of Georgia (1978-1992)	
<b>Mary A. Whitt</b>	Professor Emerita, English
BS, MS, Jacksonville University; PhD, University of Alabama (1969-2000)	
<b>Jerry F. Williams</b>	Professor and Vice President Emeritus of Academic Affairs
Emeritus of Mathematics, BS, MS, PhD, Auburn University (1970-1997)	
<b>William J. Wysochansky</b>	Professor Emeritus, Chemistry
BS, PhD, Memphis State University (1980-2006)	

## Campus Map

## UNDERGRADUATE COURSE DESCRIPTIONS

The descriptions of the courses offered by each school and department follow the information section and listing of degree programs for each school and department. Numbers following the description of the course indicate the number of weekly class hours, the number of weekly laboratory or practicum hours, and the credit-hour value of the course expressed in semester hours. For example, (3-2-3) following the course description means three class hours, two laboratory or practicum hours, and three semester hours of credit.

[A](#) | [B](#) | [C](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [L](#) | [M](#) | [N](#) | [P](#) | [R](#) | [S](#) | [T](#) | [U](#) | [W](#)

## Academic Assistance Math

ACAM 0999. **Intermediate Algebra.** A program of study to prepare students for MATH 1111. Enrollment is determined by the score on the

Department of Mathematics placement test or by self-identifying. Course content includes selected intermediate algebra topics. Institutional credit only. (3-0-3)

## Accounting

ACCT 2101. **Accounting Principles I.** A study of the underlying theory and application of financial accounting concepts. (3-0-3) Prerequisites: ( MATH 1111 Minimum Grade: C or MATH 1111H Minimum Grade: C or MTH 110 Minimum Grade: C ) or ( MTH 108 Minimum Grade: C and MTH 109 Minimum Grade: C ) or ( MATH 1113 Minimum Grade: C or MTH 113 Minimum Grade: C or MATH 1113H Minimum Grade: C )

ACCT 2102. **Accounting Principles II.** A study of the underlying theory and application of managerial accounting concepts. (3-0-3) Prerequisites: ACCT 2101 Minimum Grade: C or ACT 205 Minimum Grade: C

ACCT 3250. **Intermediate Accounting I.** Accounting theory and practice related to preparation and presentation of corporate financial statements in accordance with GAAP. Emphasis on acquisition of assets and services. (3-0-3) Prerequisites: ( ACCT 2101 Minimum Grade: C or ACT 205 Minimum Grade: C ) and ( ACCT 2102 Minimum Grade: C or ACT 206 Minimum Grade: C ) or ( ACT 327 Minimum Grade: C )

ACCT 3260. **Intermediate Accounting II.** Continuation of ACCT 3250 with emphasis on fixed assets, liabilities, stockholders' equity, and investments. (3-0-3) Prerequisites: ACCT 3250 Minimum Grade: C or ACT 310 Minimum Grade: C

ACCT 3270. **Intermediate Accounting III.** Continuation of ACCT 3260 with emphasis on special issues related to income measurement, asset and liability valuation and recent developments in the accounting profession. (3-0-3) Prerequisites: ACCT 3250 Minimum Grade: C or ACT 310 Minimum Grade: C

ACCT 3280. **Cost Accounting.** The basic theory and practice related to determination of cost of products and services provided by a business and providing accounting information to management. (3-0-3) Prerequisites: ACCT 2102 Minimum Grade: C or ACT 327 Minimum Grade: C or ACT 206 Minimum Grade: C

ACCT 4210. **Accounting Systems.** Covers the theory and design of automated procedures of accumulation and reporting information with special emphasis on internal control. (3-0-3) Prerequisites: ACCT 2102 Minimum Grade: C or ACT 327 Minimum Grade: C or ACT 206 Minimum Grade: C

ACCT 4230. **Income Tax Accounting.** An introduction to the income tax laws with emphasis on taxation of individuals. (3-0-3) Prerequisites: ACCT 2102 Minimum Grade: C or ACT 327 Minimum Grade: C or ACT 206 Minimum Grade: C

ACCT 4235. **Advanced Income Tax Accounting.** A continuation of ACCT 4230 with emphasis on taxation of business organizations, particularly corporations and partnerships. Prerequisites: ACCT 4230 Minimum Grade: C

ACCT 4240. **Not-for-Profit Accounting.** Accounting theory and practice related to non-business organizations; governments and other non-profit organizations. (3-0-3) Prerequisites: ACCT 3260 Minimum Grade: C or ACT 311 Minimum Grade: C or ACCT 3270 Minimum Grade: C or ACT 312 Minimum Grade: C

ACCT 4280. **Contemp Issues in Accounting.** Study of accounting history, accounting theory, accounting institutions and contemporary issues in accounting. (3-0-3) Prerequisites: ( ACCT 3260 Minimum Grade: C or ACT 311 Minimum Grade: C ) or ( ACCT 3270 Minimum Grade: C or ACT 312 Minimum Grade: C )

ACCT 4290. **Internal Controls and Auditing.** A study of systems of internal accounting control in organizations, their design and evaluation; and an introduction to the basic principles and techniques of auditing. (3-0-3) Prerequisites: ACCT 3260 Minimum Grade: C or ACT 311 Minimum Grade: C or ACCT 3270 Minimum Grade: C or ACT 312 Minimum Grade: C

ACCT 4390. **Accounting Internship.** Professional accounting experience obtained by employment with a public accounting firm, a business, or other organization while under the supervision of a partner, manager, or other office of the sponsoring organization. Permission of the Dean required. (3-0-3) Prerequisites: ( ACCT 3250 Minimum Grade: C or ACT 310 Minimum Grade: C or ACCT 5250 Minimum Grade: C )

## Academic Skills

ACSK 1100. **Academic Skills.** An academic assistance course designed to help students develop and strengthen essential study skills necessary for college survival. (3-0-3)

## Anthropology

ANTH 1102. **Introduction to Anthropology.** A survey of physical and cultural anthropology covering primate evolution, hominid origins, and an

analysis of past and present cultures. (3-0-3)

ANTH 1102H. **Intro to Anthropology-Honors.** A survey of physical and cultural anthropology covering primate evolution, hominid origins, and an analysis of past and present cultures. This section is for students participating in the GSW Honors Program. (3-0-3)

ANTH 1150. **World Religions.** A critical examination of major world religions. Topics include indigenous religions of Africa and North America, Hinduism, Theravada and Mahayana Buddhism, Jainism, Sikhism, Taoism, Confucianism, Shintoism, Zoroastrianism, Judaism, Christianity, and Islam. Emphasis will be on understanding religions in cultural and historical context. (3-0-3)

ANTH 3350. **Cultural Anthropology.** A study of the nature, functions, and manifestations of culture in diverse human societies. Emphasis on selected cross-cultural case studies. (3-0-3) Prerequisites: ANTH 1102H Minimum Grade: C or ANT 102 Minimum Grade: C or ANTH 1102 Minimum Grade: C

ANTH 3353. **Sex-Gender.** An ethnographic survey of the concepts of sex and gender as they are applied cross-culturally. Current theoretical perspectives and the significance of biological, cultural, symbolic factors in determining gender roles will be emphasized. (3-0-3) Prerequisites: ANTH 1102 Minimum Grade: C or ANT 102 Minimum Grade: C or ANTH 1102H Minimum Grade: C

ANTH 4401. **American Indian.** A survey course on the cultural characteristics of native peoples of the Americas. Emphasis is placed upon the North American Indians. (3-0-3) Prerequisites: ANTH 1102 Minimum Grade: C or ANT 201 Minimum Grade: C or ANTH 1102H Minimum Grade: C

ANTH 4401H. **American Indian-Hnr.** A survey course on the cultural characteristics of native peoples of the Americas. Emphasis is placed upon the North American Indians. This section is for students participating in the GSW Honors Program. (3-0-3) Prerequisites: ANTH 1102 Minimum Grade: C or ANTH 1102H Minimum Grade: C or ANT 201 Minimum Grade: C

ANTH 449A. **Special Topics In Anthropology.** A course on selected issues, problems, and literature in anthropology. (3-0-3)

## Art History

ARHS 3080. **Asian Art History.** The purpose of this course is to provide a basic foundation in Asian art, religion and culture. The course will emphasize the art produced in China, Japan, and Korea. (3-0-3)

ARHS 3085. **Survey of Non-Western Art Hist.** This course is an introduction to the Art of Africa, Oceania and the Americas. This illustrated lecture course will place art and art making practices within the context of the beliefs and social practices of these regions. (3-0-3)

ARHS 3090. **Pre-Columbian-Mex-Meso Art.** The purpose of this course is to provide a foundation of Pre-Columbia Art, indigenous religions, cultures, Hieroglyphic writing and mathematics. Course covers prehistoric 5,000 BC to the conquest. (3-0-3)

ARHS 3090H. **Pre-Columbian-Meso Art- Hnr.** The purpose of this course is to provide a foundation of Pre-Columbian art, indigenous religions, cultures, hieroglyphic writing, and mathematics. Course covers prehistoric 5,000 BC to the conquest. This section is for students participating in the GSW Honors Program. (3-0-3)

ARHS 4001. **History of Modern Art.** This illustrated lecture course will cover the history of European and American art through the development of Modernism (1848-1950). (3-0-3) Prerequisites: ARTF 2072 Minimum Grade: C

ARHS 4001H. **Honors History of Modern Art.** This illustrated lecture course will cover the history of European and American art through the development of Modernism (1848-1950). This section is for students participating in the GSW Honors Program. (3-0-3) Prerequisites: ARTF 2072 Minimum Grade: C

ARHS 4012. **History of Contemporary Art.** This illustrated lecture course will cover the history of contemporary European and American art (1950-present). (3-0-3)

ARHS 4012H. **Contemporary Art Honors.** A history of 20th-century European and American art. See ARHS 4012. This section is for students participating in the GSW honors program. (3-0-3) Prerequisites: ARHS 2072

ARHS 4090. **Directed Study.** This courses is an independent study Art History, Art Criticism, or Philosophies of art. Must have permission of supervising instructor. May be taken 3 times for credit. (3-0-3)

ARHS 4090H. **Directed Study- Hnr.** Independent study in art history or art criticism. May be repeated twice. This section is for students participating in the GSW Honors Program. (3-0-3)

## Art Studio

ARST 3001. **Beg Glass Blowing I.** This course introduces students to basic skills, techniques and processes of glass as a transparent to semi-

opaque, fluid, hot, expressive medium. Open to majors and non-art majors. The course may be taken as an elective by non-art majors. ARTF 1030-3D Design/Tools is suggested. (3-0-3)

ARST 3012. **Intermediate Glass Blowing II.** This course is an intermediate study of traditional and experimental skills, techniques, and concepts in hot glass designed to the needs of individual students. (1-5-3) Prerequisites: ARST 3001 Minimum Grade: C

ARST 3012H. **Inter Glass Blowing II-HNRS.** This course is an intermediate study of traditional and experimental skills, techniques, and concepts in hot glass designed to the needs of individual students. This section is for students participating in the GSW Honors Program. (1-5-3) Prerequisites: ARST 3001 Minimum Grade: C

ARST 3021. **Adv Drawing I.** This course emphasizes for advanced drawing students individualized concept development through the use of traditional and experimental drawing methods and materials. May be taken 3 times for credit. (3-0-3) Prerequisites: ARTF 1010 Minimum Grade: C and ARTF 1011 Minimum Grade: C

ARST 3031. **Beg Printmaking I.** This course is primarily concerned with aiding students in making art products by existing reproductive processes. It will: (a) demonstrate and introduce the methods of printing, students, (b) offer students the opportunity to practice the methods of printing, (c) assist the students in evaluating their performance as regards process and product. (1-5-3)

ARST 3042. **Intermediate Printmaking II.** These courses are primarily concerned with advancing the student's mastery of printmaking and establishing a personal style in the production of the making of prints. All courses are designed for the individual student and his/her interest in printmaking. (0-6-3) Prerequisites: ARST 3031 Minimum Grade: C

ARST 3071. **Beg Sculpture I.** This course will expose the student to a wide variety of sculptural concepts and teach analysis and solution to sculptural problems. (1-5-3) Prerequisites: ARTF 1030 Minimum Grade: C

ARST 3081. **Beg Photography I.** This course covers basic black and white photography. It is for the student who has never been exposed to photography. The student must have a functional 35 mm camera with manual controls of the aperture shutter to be able to control camera. (1-5-3)

ARST 3081H. **Beg Photography I-Hnr.** This course covers basic black and white photography. It is for the student who has never been exposed to photography. The student must have a functional 35 mm camera with manual controls of the aperture shutter to be able to control camera. This section is for students participating in the GSW Honors Program. (1-5-3)

ARST 3082. **Intermediate Sculpture II.** A second studio course in sculpture. (0-6-3) Prerequisites: ARST 3071 Minimum Grade: C

ARST 3092. **Intermediate Photo II.** This course is designed to provide the photography student a chance to explore black and white photography beyond the basic and into the intermediate level, that is, exploration and instruction into more advanced principles of photography and "good picture taking" (effective communication). (0-6-3) Prerequisites: ARST 3081 Minimum Grade: C

ARST 3141. **Ceramics I Beginning.** The course is designed to teach basic techniques for the studio artist and school teacher in the areas of hand- building and wheel-throwing shape with clay. The course may be used as an elective by non-art majors. (1-5-3)

ARST 3141H. **Ceramics I Beginning - Honors.**

ARST 3152. **Ceramics II, Intermediate.** This course is intermediate study in ceramic design and technology, throwing and/or hand building, concentrated study in controlling clay, and glaze behavior. (0-3-3) Prerequisites: ARST 3141 Minimum Grade: C

ARST 3170. **Beginning Digital Media 1.** Beginning Digital Media 1 introduces students to the use of digital technology in art practice. The basics of digital imaging and processing for print and web media are explored. Students learn the fundamentals of working with raster and vector-based software, color management, correction, resolution, scanning, printing, tools and techniques for designing, compositing and drawing/painting digitally. Students are then introduced to web authoring software and learning the basics of applying text, graphics, and simple animation for these applications. The final project is a web gallery they create to display their work for the course. (1-5-3) Prerequisites: ARTF 1020 Minimum Grade: C

ARST 3241. **Beg Painting I.** An introduction to painting. (1-5-3) Prerequisites: ARTF 1010 Minimum Grade: C or ARTF 1011 Minimum Grade: C

ARST 3252. **Intermediate Painting II.** It is the purpose of these advanced courses to provide the advanced student of painting with instruction and time to develop personal conceptual direction using painting and multimedia techniques. Two main emphasis will be stressed: A) Further experimentation with oils as well as possible introduction to acrylics; experimentation with combining painting, drawing, collage, etc.; and methods and materials to enhance individual ideas and communicative impact. B) Development of personal concept. (0-6-3) Prerequisites: ARST 3241 Minimum Grade: C

ARST 4003. **Photo Communications III.** This course is for people who have mastered the basic dark- room techniques. It is designed to

introduce the student to new photographic techniques and to stimulate their creativity in the darkroom. (0-6-3) Prerequisites: ARST 3092  
Minimum Grade: C

ARST 4004. **Adv Sculpture IV.** Glass blowing, ceramics and sculpture are basically all sculpture courses, only specializing in a particular material; therefore any course beyond the first course must be designed for each individual student. (0-6-3) Prerequisites: ARST 4093 Minimum Grade: C

ARST 4010A. **Senior Exhibition - Thesis.**

ARST 4014. **Photographic Illustration IV.** This course is for people who have mastered the basic dark-room techniques in black & white and color. It is designed to introduce the student to new photographic techniques and to stimulate their creativity in the darkroom. ((0-6-3) Prerequisites: ARST 4003 Minimum Grade: C

ARST 4020. **Seminar Study.**

ARST 4023. **Adv Glass Blowing III.** Glass Blowing and ceramics are basically sculpture courses, only specializing in a particular material; therefore any course beyond the first course must be designed for the individual student. In the area of three-dimensional art every technique will tend to generate shapes of a particular kind, which in turn will tend to fit particular concepts. Therefore when designing a course for a student, the important thing is to establish a balance between time spent working on pure technique and time spent working on concepts as it may relate to technique. (0-6-3) Prerequisites: ARST 3012 Minimum Grade: C

ARST 4023H. **Adv Glass Blowing III.**

ARST 4025. **Photography V.** The course is designed to allow the advanced photography student to use all their knowledge experience to create a portfolio of quality photographs which will enable them to present a senior exhibition of photography and have their portfolio ready to present to prospective employers for employment or graduate school. (0-6-3) Prerequisites: ARST 4014 Minimum Grade: C

ARST 4032. **Adv Drawing II.** Prerequisites: ARST 2032 Minimum Grade: C

ARST 4034. **Adv Glass Blowing IV.** Glass Blowing and ceramics are basically sculpture courses, only specializing material; therefore any course beyond the first course must be designed for the individual student. In the area of three-dimensional art every technique will tend to generate shapes of a particular kind, which in turn will tend to fit particular concepts. Therefore when designing course for a student, the important thing is to establish a balance between time spent working on pure technique and time spent working on concept as it may relate to technique. (0-6-3) Prerequisites: ARST 4023 Minimum Grade: C

ARST 4053. **Adv Printmaking III.** Prerequisites: ARST 3042 Minimum Grade: C

ARST 4064. **Adv Printmaking IV.** These courses are primarily concerned with advancing the student's mastery of printmaking and establishing a personal style in the production of making prints. All courses are designed for the individual student and his/her interest in printmaking. (0-6-3) Prerequisites: ARST 4053 Minimum Grade: C

ARST 4093. **Adv Sculpture III.** Glass blowing, ceramics and sculpture are basically all sculpture courses, only specializing in a particular material; therefore any course beyond the first course must be designed for each individual student. (0-6-3) Prerequisites: ARST 3082 Minimum Grade: C

ARST 4163. **Ceramics III, Advanced.** This course is advanced study in ceramic design and technology, throwing and/or hand building, concentrated study in controlling clay, and glaze behavior. (0-3-3) Prerequisites: ARST 3152 Minimum Grade: C

ARST 4170. **Intermediate Digital Media 2.** Students are introduced to animation and digital video as an art medium. This course surveys a historical range of approached from documentary and fundamentals of timing, movement, the relationship between sound and image and digital video imaging and editing. Student final projects integrate all course components. (1-5-3) Prerequisites: ARST 3170 Minimum Grade: C and ARTF 1020 Minimum Grade: C

ARST 4171. **Advanced Digital Media 3.** This course examines current internet art practice in light of new media critical theory. Students use a variety of 2D computer software programs to create a series of short, interactive web art pieces while working on a prototype for a more complex and conceptually engaging final piece to be published to the internet. (1-5-3) Prerequisites: ARST 3170 Minimum Grade: C and ARTF 1020 Minimum Grade: C

ARST 4172. **Advanced Digital Media 4.** Media 4 brings together all of the skills and knowledge acquired by the student to this point. Students undergo a more rigorous study of new media history/theory and work to integrate any or all of the 2D computer software tools available towards a final exhibition incorporating video installation, digital photography, graphics, web art, sound art, etc. (1-5-3) Prerequisites: ARST 3170 Minimum Grade: C and ARST 4170 Minimum Grade: C and ARST 4171 Minimum Grade: C



ARST 4174. **Ceramics IV, Advanced.** The course is advanced study in ceramic design and technology, throwing and/or hand building, concentrated study in controlling clay, and glaze behavior. (0-3-3) Prerequisites: ARST 4163 Minimum Grade: C

ARST 4263. **Adv Painting III.** It is the purpose of these advanced courses to provide the advanced student of painting with instruction and time to develop personal conceptual direction using painting and multimedia techniques. Two main emphasis will be stressed: A) Further experimentation with oils as well as possible introduction to acrylics; experimentation with combining painting, drawing, collage, etc.; and methods and materials to enhance individual ideas and communicative impact. B) Development of personal concept. (0-6-3) Prerequisites: ARST 3252 Minimum Grade: C

ARST 4274. **Adv Painting IV.** It is the purpose of these advanced student of painting with instruction and time to develop personal conceptual direction using painting and multimedia techniques. Two main emphases will be stressed: A) Further experimentation with oils as well as possible introduction to acrylics; experimentation with combining painting, drawing, collage, etc.; and methods and materials to enhance individual ideas and communicative impact. B) Development of personal concept. (0-6-3) Prerequisites: ARST 4263 Minimum Grade: C

## Art Appreciation

ARTC 1100. **Art Appreciation.** This illustrated lecture course deals with ideas and images that introduce basic art theory, art practice, and art history. The student will explore the concept "art"; media and methods used by artists; and analyze compositional elements and design principles employed by artists in the creation of their work. (3-0-3)

ARTC 1100H. **Art Apprec-Hnr.** See course description for ARTC 1100. This section is for students participating in the GSW Honors Program. (3-0-3)

## Art Area F

ARTF 1010. **Beg Drawing I.** This course provides the beginning student with instruction in basic skills, techniques, materials necessary for a fundamental experience in beginning drawing, and initiates the construction of imaginative conceptual exploration at the introductory level. (0-6-3)

ARTF 1011. **Beg Drawing II-Figure.** This course provides the beginning student with instruction in basic skills, techniques, materials necessary for a fundamental experience in beginning figure drawing, and also initiates construction of imaginative conceptual exploration at the introductory level. (0-6-3)

ARTF 1020. **2D Design Concepts and Color.** This course explores the fundamentals of design and color theory, ideas, and concepts as they relate to the producing of art. (0-6-3)

ARTF 1020H. **2D Design Color-Concepts-Hnr.** This course explores the fundamentals of design and color theory, ideas, and concepts as they relate to the producing of art. This section is for students participating in the GSW Honors Program. (0-6-3)

ARTF 1030. **Three Dimen Design and Tools.** An introduction to the basic principles of three-dimensional design as they apply to functional and non-functional art forms. This course provides the student with practical knowledge of hand tools, power tools, and welding equipment. (0-6-3)

ARTF 2061. **Art History Survey I.** This illustrated lecture course deals with ideas and images that introduce art theory, art practice and art history. The student will explore the concept "art"; media and methods used by artists; how to analyze a work of art. The course will cover material from the first half of the history of Western art. (3-0-3)

ARTF 2072. **Art History Survey II.** This illustrated lecture course deals with ideas and images that introduce art theory, art practice, and art history. The student will explore the concept "art"; media and methods used by artists; how to analyze a work of art. The course will cover material from the second half of Western art through the 20th century. (3-0-3)

ARTF 2072H. **Art History Survey II-Hnr.** See the course description for ARTF 2072. This section is for students participating in the GSW Honors Program. (3-0-3)

## Art Seminar Study

ARTS 3102. **Ethics of Intl Photography.** This course is an introductory study of ethical issues regarding photography (both digital and film). It is a studio course with no prerequisites that can be taken as an elective. Students will be instructed on basic photography and digital editing techniques producing a photographic series in collaboration with students indigenous to the country. (1-5-3)

ARTS 4010. **Senior Exhibition.** Preparation of a senior exhibit and the writing of a senior thesis. (0-2-1)

**Art: Directed Study. These courses are open only to students pursuing a major or minor in art. Students may enroll for either 2 or 3 semester hours. Each course may be repeated twice.**

ARTX 3020. **Jewelry and Metals.** (1-5-3)

ARTX 4055. **Directed Study - Digital Media.** This is a directed study program of student designed by instructor and student to address the needs of the student's current art practice in the program. The course involves intensive research and a high volume of work from the student. Any or all of the 2D computer software tools available are used towards a final body of work/exhibit. (0-6-2) Prerequisites: ARTF 1020 Minimum Grade: C and ARST 3170 Minimum Grade: C and ARST 4170 Minimum Grade: C and ARST 4171 Minimum Grade: C and ARST 4172 Minimum Grade: C

ARTX 4060. **Senior Seminar.** (2-0-2)

ARTX 4065. **Directed Study - Digital Media.** A directed program of study designed by instructor and student, addresses the needs of the individual students current art practice in the program. The course involves intensive research and a high volume of work from the student. Any or all of the 2D computer software tools available are used towards a final body of work/exhibit. (0-6-3) Prerequisites: ARTF 1020 Minimum Grade: C and ARST 4170 Minimum Grade: C and ARST 4171 Minimum Grade: C and ARST 4172 Minimum Grade: C

ARTX 4071. **Drawing and Painting.** These courses are independent study courses in studio art disciplines. It implies a degree of maturity, self-reliance, imagination, and technical competence for the student to complete his/her study. (0-4-2) Prerequisites: ARST 3241 Minimum Grade: C

ARTX 4072. **Ceramics.** (0-4-2) Prerequisites: ARST 3141 Minimum Grade: C

ARTX 4073. **Glassblowing.** (0-4-2) Prerequisites: ARST 3001 Minimum Grade: C

ARTX 4074. **Sculpture.** (0-4-3) Prerequisites: ARST 3071 Minimum Grade: C

ARTX 4075. **Printmaking.** (0-4-2) Prerequisites: ARST 3031 Minimum Grade: C

ARTX 4076. **Photography.** (0-4-2) Prerequisites: ARST 3092 Minimum Grade: C and ARST 3081 Minimum Grade: C

ARTX 4081. **Drawing and Painting.** (0-6-3) Prerequisites: ARST 3241 Minimum Grade: C

ARTX 4082. **Ceramics.** (0-6-3) Prerequisites: ARST 3141 Minimum Grade: C

ARTX 4083. **Glassblowing.** (0-6-3) Prerequisites: ARST 3001 Minimum Grade: C

ARTX 4084. **Sculpture.** (0-6-3) Prerequisites: ARST 3071 Minimum Grade: C

ARTX 4085. **Printmaking.** (0-6-3) Prerequisites: ARST 3031 Minimum Grade: C

ARTX 4086. **Photography.** (0-6-3) Prerequisites: ARST 3092 Minimum Grade: C and ARST 3081 Minimum Grade: C

## Biology

BIOL 1000. **Essentials of Biology Lab.** An introduction to the principles of modern biology through experiment and demonstration. One lab per week. Requires simultaneous enrollment in (or previous successful completion of) BIOL 1001, Essentials of Biology, to satisfy the core Area D laboratory science option. (0-1-1)

BIOL 1001. **Essentials of Biology.** A survey of the principles of modern biology including cell structure, respiration and photosynthesis, gene structure and function, genetics, evolution, the diversity of living things, plant and animal systems, and ecology. Three lectures per week. Satisfies the core Area D non-laboratory science option unless taken concurrently with BIOL 1000. (3-0-3)

BIOL 1107. **Essentials of Biology I.** Essentials of Biology. A two semester sequence which provides a survey of the principles of modern biology including cell structure and function, respiration and photosynthesis, gene structure and function, genetics, evolution, diversity of living things, plant and animal systems, and ecology. The course satisfies Core Area D non-laboratory science option only, unless taken concurrently with BIOL 1107L, Essentials of Biology Laboratory. Taught Fall Semester and Spring Semester. (3-0-3)

BIOL 1107H. **Honors Essentials of Biology.** A survey of the principles of modern biology including cell structure and function, respiration and photosynthesis, gene structure and function, genetics, evolution, diversity of living things, plant and animal systems, and ecology. This is for

students participating in the GSW Honors Program. (3-0-3)

BIOL 1107L. **Essentials of Biology I Lab.** An introduction to the principles of biology through experiment and demonstration. Requires simultaneous enrollment in (or previous successful completion of) BIOL 1107 to satisfy Core Area D laboratory science option. (0-2-1)

BIOL 1108. **Essentials of Biology II.** The second in a two semester sequence which provides a survey of the principles of modern biology including cell structure and function, respiration and photosynthesis, gene structure and function, genetics, evolution, diversity of living things, plant and animal systems, and ecology. The courses satisfy Core Area D non-laboratory science option only, unless taken concurrently with BIOL 1108L, Essentials of Biology Laboratory. Taught Fall Semester and Spring Semester. (3-0-3)

BIOL 1108H. **Essentials for BiologyII-Honor.** The second in a two semester sequence which provides a survey of the principles of modern biology including cell structure and function, respiration and photosynthesis, gene structure and function, genetics, evolution, diversity of living things, plant and animal systems, and ecology. The courses satisfy Core Area D non-laboratory science option only, unless taken concurrently with BIOL 1108L, Essentials of Biology Laboratory. Taught Fall Semester and Spring Semester. This section is for students participating in the GSW Honors Program. (3-0-3)

BIOL 1108L. **Essentials of Biology II Lab.** An introduction to the principles of biology through experiment and demonstration. Requires simultaneous enrollment in (or previous successful completion of) BIOL 1107 and BIOL 1108 to satisfy Core Area D laboratory science option. (0-2-1)

BIOL 1500. **Applied Botany.** This course is designed to provide the non-biology major with an introduction to vascular plant anatomy and basic life processes and with plants of the world that have horticultural interest. The emphasis is on the "why" of gardening techniques rather than "how-to", but the student should acquire much practical information. Two lectures and one demonstration per week. BIOL 1107 or permission of instructor are required. Taught Spring Semester. (3-0-3)

BIOL 1500H. **Applied Botany-Hnr.** This course is designed to provide the non-biology major with an introduction to vascular plant anatomy and basic life processes and with plants of the world that have horticultural interest. The emphasis is on the "why" of gardening techniques rather than "how-to", but the student should acquire much practical information. Two lectures and one demonstration per week. BIOL 1107 or permission of instructor are required. Taught Spring Semester. This section is for students participating in the GSW Honors Program. (3-0-3)

BIOL 2030. **Human Anatomy-Physiology I.** A study of the basic components of human anatomy and physiology approached from molecular, cellular, tissue, and system levels. Systems covered in this course include the integumentary, skeletal, muscular, and nervous systems. (3-2-4)

BIOL 2040. **Human Anatomy-Physiology II.** A study of the basic components of human anatomy and physiology approached from a molecular, cellular, organ, and system levels. Systems covered in this course include the endocrine, circulatory, respiratory, digestive, excretory, and reproductive systems. (3-2-4)

BIOL 2050. **Microbiology.** A study of elements of microbiology, giving a general knowledge of microorganisms as related to the problems of nursing and health. (3-2-4)

BIOL 2107. **Principles of Biology I.** A two semester sequence designed to give pre-health professional students and biology majors the basic fundamentals of biological sciences. (3-3-4)

BIOL 2107H. **Principles of Biology I-Honors.** A two semester sequence designed to give pre-health professional students and biology majors the basic fundamentals of biological sciences. This section is for students participating in the GSW Honors Program. (3-3-4)

BIOL 2108. **Principles of Biology II.** A two semester sequence designed to give pre-health professional students and biology majors the basic fundamentals of biological sciences. (3-3-4) Prerequisites: ( BIOL 2107 Minimum Grade: C or BIO 220 Minimum Grade: C or BIOL 2107H Minimum Grade: C )

BIOL 2108H. **Principles of Biology II-Honor.** A two semester sequence designed to give pre-health professional students and biology majors the basic fundamentals of biological sciences. This section is for students participating in the GSW Honors Program. (3-3-4) Prerequisites: BIOL 2107H Minimum Grade: C or BIOL 2107 Minimum Grade: C

BIOL 3000. **Adv Botany.** An introduction to the anatomy and morphology of organisms traditionally considered plants with an emphasis on how anatomy and morphology reflect the phylogenetic relationships within the Kingdoms Monera, Plantae, and Fungi. (2-2-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIO 222 Minimum Grade: C or BIOL 2108H Minimum Grade: C )

BIOL 3000H. **Honors Adv Botany.** Prerequisites: ( BIOL 2108 Minimum Grade: C or BIO 222 Minimum Grade: C or BIOL 2108 Minimum Grade: C )

BIOL 3020. **Comparative Vertebrate Anatomy.** A comparative study of the selected systems and body regions of representative vertebrates

to provide foundational material in anatomy, evolution, and development. Laboratory emphasis is on the gross anatomy of *Necturus*, *Squalus*, and *Felis domesticus*. (2-4-4) Prerequisites: BIOL 2108 or BIO 222 or BIOL 2108H

BIOL 3050. **Developmental Biology.** Early embryological development of vertebrates and some invertebrates, including a study of germ cells, fertilization, cleavage, differentiation, and the origin of organ systems. Emphasis is on molecular mechanisms controlling key developmental processes. (2-2-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIO 222 Minimum Grade: C or BIOL 2108H Minimum Grade: C )

BIOL 3050H. **Developmental Biology-Honors.** Early embryological development of vertebrates and some invertebrates, including a study of germ cells, fertilization, cleavage, differentiation, and the origin of organ systems. Emphasis is on molecular mechanisms controlling key developmental processes. This is for students participating in the GSW Honors Program. (2-2-3) Prerequisites: BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C

BIOL 3100. **Cell-Molecular Biology.** A study of the structure and function of cells. General topics include ultrastructure, metabolism, cell cycle, and cell-cell interactions. Throughout the course, special emphasis is placed on current related trends in molecular biology. (2-2-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C or CHEM 1212H Minimum Grade: C or CHM 204 Minimum Grade: C ) and ( CHEM 3301 Minimum Grade: C or CHM 301 Minimum Grade: C )

BIOL 3100H. **Cell-Molecular Bio-Honors.** A study of the structure and function of cells. General topics include ultrastructure, metabolism, cell cycle, and cell-cell interactions. Throughout the course, special emphasis is placed on current related trends in molecular biology. This section is for students participating in the GSW Honor Program. (2-2-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 3301 Minimum Grade: C or CHEM 3301H Minimum Grade: C or CHM 301 Minimum Grade: C )

BIOL 3300. **Economic Botany.** An introduction to the uses of plants and plant products by human beings from prehistory to genetically engineered crops and bioremediation of toxic wastes. Demonstrations provide hands-on experience with topics including plant gums and resins, essential oils, fibers, dyes, spices, and staple plant foods from around the world. (2-3-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C )

BIOL 3300H. **Economic Botany - HONORS.** An introduction to the uses of plants and plant products by human beings from prehistory to genetically engineered crops and bioremediation of toxic wastes. Demonstrations provide hands-on experience with topics including plant gums and resins, essential oils, fibers, dyes, spices, and staple plant foods from around the world. This section is for students participating in the GSW Honors Program. (2-3-3) Prerequisites: BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C

BIOL 3400. **Bacteriology.** A general study of bacteria with an introduction to some fundamental concepts and techniques. (2-2-3) Prerequisites: CHEM 3302H or CHEM 3302

BIOL 3410. **Adv Bacteriology.** A further study of basic principles of bacteriology with emphasis on applied bacteriology including environmental, industrial, and medical bacteriology plus principles of immunology. (2-2-3) Prerequisites: ( BIOL 3400 Minimum Grade: C or BIO 340 Minimum Grade: C )

BIOL 3600. **Entomology.** A study of morphology, physiology, and the natural history of the common insects plus techniques of collecting, identifying, and preserving insects. (2-3-3) Prerequisites: BIOL 2108 or BIOL 2108H or BIO 222

BIOL 3710. **Field Botany.** An introduction to the local flora, particularly of conifers and of flowering plants, with an emphasis on field recognition and the use of keys. (2-3-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C )

BIOL 3710H. **Field Botany-Honors.** An introduction to the local flora, particularly of conifers and of flowering plants, with an emphasis on field recognition and the use of keys. This section is for students participating in the GSW Honors Program. (2-3-3) Prerequisites: BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C

BIOL 4010A. **Biology Seminar I.** A course in which the student will propose, develop, and complete a hands-on research project under the supervision of a faculty member within the Department. The culmination of the semester will be the submission of a research paper, suitable for submission for publication. Taught Fall Semester each year. (0-2-1)

BIOL 4010B. **Biology Seminar II.** Course which is a continuation of BIOL 4010A. Each student will prepare a summary of, and make an oral presentation on, the research project undertaken in BIOL 4010A. Course is used in Departmental assessment and includes an exit exam and an exit interview. Taught Spring Semester each year; taken senior year. (0-2-1)

BIOL 4050. **Ecology.** An introduction to the study of ecological principles, including population, community, and ecosystem ecology and

conservation biology. (3-3-4) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C or CHEM 1212H Minimum Grade: C or CHM 204 Minimum Grade: C )

BIOL 4050H. **Ecology-Honors.** An introduction to the study of ecological principles, including population, community, and ecosystem ecology and conservation biology. This section is for students participating in the GSW Honors Program. (3-3-4) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C or CHEM 1212H Minimum Grade: C or CHM 204 Minimum Grade: C )

BIOL 4100. **Biological Resources.** This course is designed to provide upper division students with the computer and research skills necessary to excel professionally in biology and related fields. Topics to be covered include: conducting a productive search of scientific literature, reading and evaluating primary sources, collection and analysis of scientific data, production of professional quality presentations and publication quality tables, graphs, and images. (3-0-3)

BIOL 4200. **Genetics.** A study of modern genetics including Mendelian, molecular, and population genetic principles. Drosophila genetics will constitute a major portion of lab. (2-3-3) Prerequisites: BIOL 2108 or BIOL 2108H or BIO 222

BIOL 4200H. **Genetics-Honors.** A study of modern genetics including Mendelian, molecular, and population genetic principles. Drosophila genetics will constitute a major portion of lab. This section is for students in the GSW Honors Program. (2-3-3) Prerequisites: BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C

BIOL 4300. **Plant Physiology.** An introduction to the life processes of plants with an emphasis on angiosperms. Topics include water relations, mineral nutrition, control of growth and development, and the biochemistry of photosynthesis with a brief consideration of plant "secondary" metabolism (production of alkaloids, aromatic oils, gums, resins, etc.). (2-4-4) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 3302 Minimum Grade: C or CHM 302 Minimum Grade: C )

BIOL 4350. **Natural History of Vertebrates.** The classification and natural history of the vertebrates with an emphasis placed on native species. Laboratories involve the identification of native fishes, amphibians, reptiles, and mammals. A representative collection of vertebrates is required. (2-2-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C )

BIOL 4400. **Animal Physiology.** A study of the cellular and systemic functions of animals, with emphasis on the mammal. (3-2-4) Prerequisites: ( CHEM 3301 Minimum Grade: C or CHM 301 Minimum Grade: C ) and ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C )

BIOL 4400H. **Animal Physiology-Hnr.** A study of the cellular and systemic functions of animals, with emphasis on the mammal. This section is for students participating in the GSW Honors Program. (3-2-4) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 3301 Minimum Grade: C or CHEM 3301H Minimum Grade: C or CHM 301 Minimum Grade: C )

BIOL 4500. **Aquatic Biology.** A laboratory and field course emphasizing the habits and organisms of aquatic environments. Special consideration given to local freshwater invertebrates. Consideration also given to human impact on aquatic systems. (2-3-3) Prerequisites: ( BIOL 2108 or BIOL 2108H or BIO 222 )

BIOL 4500H. **Aquatic Biology-Hnr.** Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C or CHEM 1212H Minimum Grade: C or CHM 301 Minimum Grade: C )

BIOL 4750. **Special Problems.** Directed study course designed to provide the advanced student with an opportunity to make an independent investigation in an area of special interest. (2-0-2)

BIOL 4760. **Special Problems.** Directed study course designed to provide the advanced student with an opportunity to make an independent investigation in an area of special interest. (2-0-2)

BIOL 4800. **Herpetology.** The study of the classification, distribution and life histories of reptiles and amphibians, primarily those of North America. Laboratory and field work involve practice in classification, techniques of collection and preservation of museum specimens, and the study of local forms in their natural habitats. (2-2-3) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C )

BIOL 4800H. **Herpetology - Honors.**

BIOL 4900. **Special Topics.** (1-0-1) Prerequisites: ( BIOL 2108 Minimum Grade: C or BIOL 2108H Minimum Grade: C or BIO 222 Minimum Grade: C )

## Business Administration

BUSA 1405. **Business Leadership I.** This course is designed for students participating in Students in Free Enterprise (SIFE). The course intends to develop leadership skills for students entering Georgia Southwestern State University as Freshmen. These students will be able to work with juniors, seniors, and graduate students on outreach projects developed by the Students in Free Enterprise. (1-0-1)

BUSA 2001. **Business Leadership III.** The course intends to develop leadership skills for sophomore students. These students will be able to work with juniors, seniors, and graduate students on outreach projects developed by the Students in Free Enterprise. (1-0-1)

BUSA 2010. **Microcomputer App in Business.** This course is designed to provide an introduction to the use of microcomputer applications in business. The course will emphasize the use of the spreadsheet and the database and the integration of these in case applications of analysis for business decisions. (3-0-3)

BUSA 2050. **Internet-E-Commerce Concepts.** This course is designed to provide understanding of the evolving Internet technologies and to explore the business implications of these technologies. (3-0-3)

BUSA 2105. **Communicating in the Bus Envir.** Theory and practice in the use of correct, forceful English in the composition of business letters, reports, and other written communication found in the business world. (3-0-3) Prerequisites: ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C

BUSA 3050. **Business Statistics.** Designed to provide the student with the ability to understand the basic tasks of statistics and to develop a working knowledge of the concepts and principles of the basic practice of statistics. (3-0-3) Prerequisites: ( MATH 1111 Minimum Grade: C or MTH 110 Minimum Grade: C ) or ( MTH 108 Minimum Grade: C and MTH 109 Minimum Grade: C ) or MATH 1113 Minimum Grade: C or MATH 1101 or MATH 1120

BUSA 3060. **Quantitative Management.** A second course in statistics, including analysis of variance, regression analysis, nonparametric statistical tests, chi square, time series analysis, decision theory, linear programming, and inventory models. (3-0-3) Prerequisites: BUSA 3050 Minimum Grade: C or MTH 204 Minimum Grade: C or MATH 2204 Minimum Grade: C

BUSA 3090. **Business Law.** A study of contracts, negotiable instruments, bailments, common and public carriers, agencies, sales contracts, and uniform sales laws as they apply to business. (3-0-3)

BUSA 3106. **Legal Environment of Business.** This course provides the business student with a study of the interrelationship of law and regulation in business. The course also covers government regulation of business activities and the legal environment within which business must operate. (3-0-3)

BUSA 3150. **Business Finance.** An introduction to promotion and organization of the corporation, forms of securities issued, problems of financial administration, expansion, securing funds, reorganization, and liquidation. (3-0-3) Prerequisites: ACCT 2101 Minimum Grade: C or ACT 205 Minimum Grade: C or ACCT 2101H Minimum Grade: C

BUSA 3900. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, life, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-3)

BUSA 3901. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-6)

BUSA 3902. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, life, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-9)

BUSA 3903. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, life, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-12)

BUSA 3904. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, life, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-15)

BUSA 3905. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, life, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-18)

BUSA 3906. **Prior Learning Portfolio.** This course is designed to evaluate knowledge that a student has gained through work, life, and learning experiences. A prior learning portfolio, a written record presented by the students documenting prior learning experiences, is used to assess prior learning. (0-V-21)

BUSA 4405. **Free Enterprise in Practice I.** This course is designed for students participating in Students in Free Enterprise (SIFE). The course intends to develop leadership, analytical, teamwork and communication skills through planning, implementation, and completion of entrepreneurship projects and services. This course may involve special case competition at national and regional levels. Prerequisite: Junior standing and GPA of at least 2.80. (V-V-3)

BUSA 4406. **Free Enterprise in Practice II.** A continuation of BUSA 4405, the course is designed to advance students' leadership and managerial skills through analysis and completion of projects, preparation of annual report and successful completion of Regional and National competition. (V-V-3) Prerequisites: ( BUSA 4405 Minimum Grade: C )

BUSA 4415. **International Business Experience.** A study of how business is conducted in foreign countries and how culture impacts business decisions. Emphasis will be placed on relations between the U.S. and a selected country, with an end-of-semester trip to visit businesses in the country studied. Minimum GPA of 3.5 required for this honors class. (V-V-3) Prerequisites: ( BUSA 4405 Minimum Grade: C )

BUSA 4440. **Investments and Securities.** A study of the principles of sound investments, including the different types of securities issued by business firms and governments, tangibles, and monetary funds. (3-0-3) Prerequisites: ( BUSA 3150 Minimum Grade: C or BUS 330 Minimum Grade: C )

BUSA 4910. **Seminar International Issues.** A seminar discussing and analyzing topics of current concern in the international environment, with particular emphasis on potential effects of business activity. (3-0-3)

BUSA 4970. **Business Practicum.** Practical experience gained by "employment" in the workplace and in the accomplishment of one or more special projects pertinent to the activities of the sponsoring agency or organization. (0-V-3)

## Chemistry

CHEM 1020. **Everyday Chemistry.** This class is designed for non-science major students to help them overcome the lack of interest and the challenges that they may have in learning chemistry. The class intends to capture students' attention by allowing them to learn about topics concerning today's society such as emerging infectious diseases, crime scene investigation, the obesity epidemic, biotechnology, new materials, chemical weapons and nuclear energy. Learning about a variety of chemical applications based on fundamental chemical phenomena, the students will build confidence that they can be successful in chemistry. (3-0-3)

CHEM 1151. **Survey of Chemistry I.** The first course in a two-semester sequence covering elemental principles of general, organic, and biochemistry designed for allied health profession majors (Core Area D). Topics to be covered include measurement and mathematical concepts, atomic structure, chemical bonding and molecular structure, chemical equations, chemical reactions, solutions, acids and bases, nomenclature, and fundamentals of organic compounds. Prerequisite or Corequisite: MATH 1111 Corequisite: CHEM 1151L. (3-0-3)  
Prerequisites: MATH 1111

CHEM 1151L. **Survey of Chemistry I Lab.** This laboratory course is designed to introduce the student to common laboratory techniques and equipment. The experiments are designed to reinforce topics that are covered in the CHEM 1151 lecture. Corequisite: CHEM 1151. (0-3-1)

CHEM 1152. **Survey of Chemistry II.** The second course in a two-semester sequence covering elemental principles of general, organic, and biochemistry designed for allied health profession majors. Topics to be covered include structural features of organic compounds, reactions of organic compounds and their relevance to living systems, classes of biomolecules, structural features of biomolecules, and metabolism. Prerequisite: MATH 1111 and CHEM 1151/CHEM1151L. Corequisite: CHEM 1152L. (3-0-3) Prerequisites: MATH 1111 and CHEM 1151 and CHEM 1151L

CHEM 1152L. **Survey of Chemistry II Lab.** This laboratory course for allied health profession majors (Core Area D) is designed to introduce the student to common laboratory techniques and equipment. The experiments are designed to reinforce topics that are covered in the CHEM 1152 lecture. Prerequisite: CHEM 1151L. Corequisite: CHEM 1152. (0-3-1) Prerequisites: CHEM 1151L and CHEM 1152

CHEM 1211. **Principles of Chemistry I.** First course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Topics to be covered include composition of matter, chemical reactions, states of matter, thermochemistry, quantum theory, molecular geometry, and solutions. (3-0-3) Prerequisites: ( MATH 1111 Minimum Grade: C or MATH 1111H Minimum Grade: C ) or ( MATH 1113 Minimum Grade: C or MATH 1113H Minimum Grade: C or MTH 113 Minimum Grade: C ) or ( MATH 1120 Minimum Grade: C or MATH 1120H Minimum Grade: C ) or MATH 1501 Minimum Grade: C

CHEM 1211H. **Principles of Chem I-Honors.** First course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Topics to be covered include composition of matter, chemical reactions, states of matter, thermochemistry, quantum theory, molecular geometry, and solutions. Membership in Honors Program and consent of instructor required in addition to course prerequisites. (3-0-3) Prerequisites: ( MATH 1111 Minimum Grade: C or MATH 1111H Minimum Grade: C ) or ( MATH 1113 Minimum Grade: C or MATH 1113H Minimum Grade: C or MTH 113 Minimum Grade: C ) or ( MATH 1120 Minimum Grade: C or MATH 1120H Minimum Grade: C ) or MATH 1501 Minimum Grade: C

CHEM 1211L. **Principles of Chemistry Lab I.** Laboratory exercises that supplement the lecture material of CHEM 1211. (0-3-1) Prerequisites: CHEM 1211

CHEM 1212. **Principles of Chemistry II.** Second course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. (3-0-3) Prerequisites: ( CHEM 1211 or CHEM 1211H ) or ( CHM 203 and CHM 204 ) and ( MATH 1111 Minimum Grade: C or MATH 1111H Minimum Grade: C ) or ( MATH 1113 Minimum Grade: C or MATH 1113H Minimum Grade: C or MTH 113 Minimum Grade: C ) or ( MATH 1120 Minimum Grade: C or MATH 1120H Minimum Grade: C ) or MATH 1501 Minimum Grade: C

CHEM 1212H. **Prin of Chemistry II-Honors.** Second course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. This section is for students participating in the GSW Honors Program. (3-0-3) Prerequisites: ( CHEM 1211 Minimum Grade: C or CHEM 1211H Minimum Grade: C or CHEM 1211K Minimum Grade: C ) or ( CHM 203 Minimum Grade: C and CHM 204 Minimum Grade: C ) and ( MATH 1111 Minimum Grade: C or MATH 1111H Minimum Grade: C ) or MATH 1111K Minimum Grade: C or ( MATH 1113 Minimum Grade: C or MATH 1113H Minimum Grade: C or MTH 112 Minimum Grade: C ) or ( MATH 1120 Minimum Grade: C or MATH 1120H Minimum Grade: C ) or MATH 1501 Minimum Grade: C

CHEM 1212L. **Principles of Chemistry Lab II.** Laboratory exercises that supplement the lecture material of CHEM 1212. (0-3-1) Prerequisites: CHEM 1211L or CHM 203 and CHEM 1212

CHEM 3250. **Quantitative Analysis.** An introduction to quantitative analytical techniques with emphasis on the theory and practice of classic wet and instrumental methods that are in general use in both research and industry. (3-0-3) Prerequisites: ( CHEM 1211 Minimum Grade: C and CHEM 1211L Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C and CHEM 1212L Minimum Grade: C )

CHEM 3250L. **Quantitative Analysis Lab.** An introduction to quantitative analytical techniques in the laboratory with emphasis on classic wet and instrumental methods that are in general use in both research and industry. (0-6-2) Prerequisites: ( CHEM 1211 Minimum Grade: C and CHEM 1211L Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C and CHEM 1212L Minimum Grade: C ) and CHEM 3250

CHEM 3301. **Organic Chemistry I.** The first part of a two-semester sequence devoted to the study and preparation of carbon compounds. Part one includes the study of alkanes, alkenes, alkynes, aromatic compounds, stereochemistry, and mechanisms. CHEM 3301L to be taken concurrently. (3-0-3) Prerequisites: CHEM 1212 Minimum Grade: C or CHEM 1212H Minimum Grade: C or CHM 204 Minimum Grade: C or CHEM 1212K Minimum Grade: C

CHEM 3301L. **Organic Chemistry Laboratory I.** Laboratory linked to CHEM 3301. Study of the synthesis of organic compounds and their properties. CHEM 3301 to be taken concurrently. (0-3-1) Prerequisites: CHEM 1212L Minimum Grade: C and CHEM 3301

CHEM 3302. **Organic Chemistry II.** The second part of a two-semester sequence devoted to the study and preparation of carbon compounds. Part two includes the study of more complex functional groups and difunctional compounds. CHEM 3302L to be taken concurrently. (3-0-3) Prerequisites: CHEM 3301 Minimum Grade: C

CHEM 3302L. **Qualitative Org Chem Lab II.** The laboratory assignments will include the characterization and identification of unknown organic compounds. CHEM 3302 to be taken concurrently. (0-3-1) Prerequisites: CHEM 3301L and CHEM 3302

CHEM 3310. **Inorganic Chemistry.** A systematic study of the atomic structure, bonding and periodic properties of the elements. CHEM 3310L to be taken concurrently. (3-0-3) Prerequisites: CHEM 3301 Minimum Grade: C or CHM 301 Minimum Grade: C

CHEM 3310H. **Inorganic Chemistry-Honors.** A systematic study of the atomic structure, bonding, and periodic properties of the elements. CHEM 3310L to be taken concurrently. Minimum grade of C in Organic Chemistry I, membership in the Honors Program, and consent of instructor are required. (3-0-3) Prerequisites: CHEM 3301 Minimum Grade: C or CHM 301 Minimum Grade: C

CHEM 3310L. **Inorganic Chemistry Lab.** A lab linked to CHEM 3310 including the synthesis and study of the properties of inorganic compounds. CHEM 3310 to be taken concurrently. (0-3-1) Prerequisites: CHEM 3301L Minimum Grade: C

CHEM 3320. **Adv. Topics in Inorganic Chem..** A course designed to introduce areas of current research in inorganic chemistry. Topics to be covered, but are not limited to, include: organometallics, catalysis, solid-state chemistry, nanomaterials, and environmental inorganic chemistry. (3-0-3) Prerequisites: CHEM 3310 Minimum Grade: C



CHEM 4350. **Molecular Modeling.** An introduction to the use of computers to produce realistic models of chemical compounds based on mathematical descriptions of the atoms and the forces between them. CHEM 4402 may be taken concurrently. Permission of instructor required in addition to course prerequisites. (2-0-2) Prerequisites: ( CHEM 3301 Minimum Grade: C or CHM 301 Minimum Grade: C ) and ( CHEM 3302 Minimum Grade: C or CHM 302 Minimum Grade: C ) and CHEM 4402 Minimum Grade: C

CHEM 4401. **Physical Chemistry I.** A study of thermodynamics including equations of state; gas laws; first, second, and third laws of thermodynamics; reversible and irreversible systems; & energy relationships, kinetics, and electrochemistry. CHEM 4401L to be taken concurrently. (3-0-3) Prerequisites: ( MATH 2221 Minimum Grade: C or MTH 210 Minimum Grade: C ) and ( PHYS 2212 Minimum Grade: C or PHY 213 Minimum Grade: C or PHYS 1112 Minimum Grade: C or PHY 203 Minimum Grade: C ) and ( CHEM 1212 Minimum Grade: C or CHEM 1212H Minimum Grade: C or CHEM 1212K Minimum Grade: C )

CHEM 4401H. **Physical Chemistry I - Honors.**

CHEM 4401L. **Physical Chemistry Lab I.** An introduction to the techniques and methods of Physical Chemistry. CHEM 4401 to be taken concurrently. (0-3-1) Prerequisites: CHEM 4401

CHEM 4402. **Physical Chemistry II.** A study of quantum mechanics and an introduction to the theoretical basis of differential spectroscopy methods. CHEM 4402L to be taken concurrently. (3-0-3) Prerequisites: ( CHEM 4401 Minimum Grade: C or CHM 400 Minimum Grade: C )

CHEM 4402H. **Physical Chemistry II-Honors.** A study of quantum mechanics and an introduction to the theoretical basis of differential spectroscopy methods. CHEM 4402L to be taken concurrently. This section is for students participating in the GSW Honors Program. (3-0-3) Prerequisites: CHEM 4401 Minimum Grade: C or CHM 400 Minimum Grade: C

CHEM 4402L. **Physical Chemistry Lab II.** A continuation of the study of the techniques and methods of Physical Chemistry. CHEM 4402 to be taken concurrently. (0-3-1) Prerequisites: CHEM 4401L Minimum Grade: C

CHEM 4410. **Biochemistry.** An introduction to the compounds, chemical reactions, and mechanisms that are important to the processes of living organisms. The emphasis will be on the major biochemical topics of enzyme structure and function, metabolism of sugars and fats, and the chemical aspects of genetic control of living organisms. Minimum grade of C required in Organic Chemistry I and II. (3-0-3) Prerequisites: CHEM 3301 Minimum Grade C, or CHEM 3302 Minimum Grade C, or CHM 302 Minimum Grade C. BIOL 1107 or BIOL 2107 recommended. Prerequisites: CHEM 3301 Minimum Grade: C or CHEM 3302 Minimum Grade: C or CHM 302 Minimum Grade: C

CHEM 4410H. **Biochemistry.**

CHEM 4410L. **Biochemistry Laboratory.** A study of techniques commonly used in biochemistry laboratories including isolation and properties of enzymes. CHEM 4410 to be taken concurrently. (0-3-1) Prerequisites: CHEM 3301L Minimum Grade: C and CHEM 3302L Minimum Grade: C

CHEM 4420. **Advanced Biochemistry.** This course continues the study of Biochemistry begun in CHEM 4410 to provide a more advanced treatment of certain topics such as enzyme kinetics and protein structure, and to include topics not previously covered such as proteomics and cell signaling mechanisms. (3-0-3) Prerequisites: CHEM 4410 Minimum Grade: C

CHEM 4450. **Instrumental Analysis.** An introduction to modern instrumental techniques with emphasis on those that are in general use in both research and industry. CHEM 4450L to be taken concurrently. (3-0-3) Prerequisites: ( CHEM 2250 Minimum Grade: C or CHM 205 Minimum Grade: C ) or CHEM 3250 Minimum Grade: C or CHEM 3302 Minimum Grade: C

CHEM 4450H. **Instrumental Analysis-Honors.**

CHEM 4450L. **Instrumental Analysis Lab.** An introduction to modern instrumental techniques in the laboratory with emphasis on application of specific methods to analytical problems. CHEM 4450 to be taken concurrently. (0-6-2) Prerequisites: CHEM 3250L Minimum Grade: C or CHM 205 Minimum Grade: C or CHEM 2250L Minimum Grade: C or CHEM 3302L Minimum Grade: C

CHEM 4470. **Special Problems.** A two-hour directed study course designed to provide the advanced student with the opportunity to develop an interest in current topics in chemistry. Permission of instructor required. (0-4-2)

CHEM 4470H. **Special Problems- Honors.** A two-hour directed study course designed to provide the advanced student with the opportunity to develop an interest in current topics in chemistry. This section is for student participating in the GSW Honors Program. (0-4-2)

CHEM 4480. **Special Problems II.** A two-hour directed study course designed to provide the advanced student with the opportunity to develop an interest in current topics in chemistry. Permission of instructor required. (0-4-2)

CHEM 4491. **Chemistry Seminar I.** A course to acquaint students with the chemical literature. Each student will prepare a written and oral presentation on some topic of interest in current chemical literature. Eight hours of upper division chemistry and permission of instructor required in addition to course prerequisites. (1-0-1) Prerequisites: ( CHEM 3302 Minimum Grade: C or CHM 302 Minimum Grade: C )

CHEM 4492. **Chemistry Seminar II.** A course to acquaint students with the chemical literature. Each student will prepare a written and oral presentation on some topic of interest in current chemical literature. Eight hours of upper division chemistry and permission of instructor required in addition to course prerequisites. (1-0-1) Prerequisites: ( CHEM 3302 Minimum Grade: C or CHM 302 Minimum Grade: C ) and CHEM 4491 Minimum Grade: C

## Chinese

CHIN 1001. **Elementary Chinese I.** Elementary Chinese I is for persons with little or no background in Mandarin Chinese, and is designed to introduce the student to the language and culture.(3-0-3)

CHIN 1002. **Elementary Chinese II.** Elementary Chinese II is for persons with little or no background in Mandarin Chinese, and is designed to continue the introduction, begun in CHIN 1001, of the student to the language and culture (3-0-3) Prerequisites: CHIN 1001

## Information Technology

CIS 1000. **Computer Applications.** This course was developed as an exercise oriented approach to helping students to become familiar with computer applications through hands-on experience. Computer Applications includes document preparation, spreadsheets, databases, and presentation software. The course will also provide an introduction to computers, briefly discuss features of an operating system, and teach students how to use an Internet browser to do research using the Web. (3-0-3)

CIS 2000. **Desktop Publ -Multimedia Pres.** After the Desktop Publishing portion of this course, the student will be able to combine text and graphics on a page in a variety of formats using a desktop publishing software package. The multimedia styles covered include the use of text, sound, still images, animation, and video. An extensive hands-on approach using an authoring language, presentation software and multimedia will allow students to develop effective multimedia presentations.(3-0-3) Prerequisites: CIS 1000 or CIS 250

CIS 2100. **Microcomp Interfacing-Config.** This course covers microcomputer hardware systems in interface design, configuration, upgrading, and troubleshooting. It also covers various modern bus structures, interrupts, interface controllers, parallel and serial I/O, multimedia devices, A/D and D/A conversion, and other major peripheral interfaces.(3-0-3)

CIS 3000. **Internet Technologies.** The course provides a comprehensive introduction to the tools and skills required for both client and server side programming, teaching students how to develop platform independent sites using current Web development technology. Essential programming exercises are presented using a manageable progression. Prerequisites: ( CIS 1000 )

CIS 3200. **Microcomp Network Management.** This course is an introduction to network management and administration. It presents a managerial perspective of the architecture, operations, and management network systems. There is an emphasis on design and implementation of microcomputer based network. Topics covered in this course include: network topology design, protocols, security configuration, and administration. Students will have hands-on experiments to manage users and groups, design and create security policies, disk management and internet services. (3-0-3) Prerequisites: ( CIS 2100 ) or ( CIS 230 )

CIS 3300. **Systems Anal Des-Implem I.** This course provides the students with an introduction to technical and management issues in systems analysis and design. The course covers various issues such as the SDLC model, CASE tools, the systems analyst and the different roles of a systems analyst in an organization. It introduces students to various information gathering techniques, tools for project management, CPM, PERT charts, issues and models for sampling data sources, ER diagrams, data flow diagrams and data dictionaries. It includes an in- depth treatment of prototyping, the role of the user in prototyping and other issues related to prototyping. (3-0-3) Prerequisites: CSCI 1301 or CSC 220

CIS 3700. **Information Resource Mgt.** A course providing a broad overview of managing information system resources. This course will discuss planning, organizing, controlling, and the administration of information systems.(3-0-3) Prerequisites: ( CIS 3300 ) or ( CIS 350 )

CIS 4200. **Computer Security.** This course provides an introduction to various topics of computer and information security, including but not limited to: cryptography, access control, authentication, vulnerability analysis, network security, and intrusion detection. Students will strengthen their understanding of basic security issues through a series of hands-on projects. (3-0-3) Prerequisites: CIS 3200 or CSCI 3200. Prerequisites: ( CSCI 4210 ) or ( CSCI 2920 )

CIS 4310. **Information Sys Project Mgmt.** This course provides background knowledge in information technology project management. The course covers several aspects of project management such as project integration management, scope management, time, cost, and risk management, project quality management, and human resource management. Students will have hands-on experience in using project management software such as MS Project 2007. (3-0-3) Prerequisite: CIS 3300 Prerequisites: CIS 3300

CIS 4400. **Information Storage-Retrieval.** This course will discuss the data structures, techniques and algorithms needed to build information

retrieval systems. Topics will include conceptual models of Information retrieval, text operations, query languages and operations, retrieval evaluation, indexing and searching, user interface and visualization.(3-0-3) Prerequisites: CSCI 2500

CIS 4900. **Special Problems in CIS.** This course provides students with an opportunity to study and explore current computer information systems topics not covered in any other course. Students will also have the opportunity to design and implement software systems for business environments and to expand on projects from previous classes.(3-0-3)

## Communications

COMM 1110. **Fundamentals of Speech.** Surveys the fundamental concepts of interpersonal and public communication, including the teaching and practice of some basic skills for both communication contexts. (3-0-3)

COMM 1110H. **Fundamentals of Speech-Honors.** See the course description for COMM 1110. This section is students participating in the GSW Honors Program. (3-0-3)

COMM 1112. **Video Production Practicum.** Introductory level study of the process and craft of video production through application and practice. May be repeated twice. (0-2-1)

COMM 2112. **Video Production Practicum.** Intermediate level study of the process and craft of video production through application and practice. May be repeated twice. (0-2-1)

COMM 2225. **Video Production I.** The course will introduce students to the basic skills and techniques necessary for the production of a television program. Emphasis will be placed on videography, cameras, editing and lighting. Students will gain hands-on experience in making a video. (3-0-3)

COMM 3040. **Integrated Comm & Theory.** Analysis of understanding and application of complex theories and research in Human Communication study. Students will investigate the integration of effects of new media technologies on Human Communication. (3-0-3)

COMM 3112. **Video Production Practicum.** Advanced level study of the process and craft of producing video through application and practice. May be repeated twice. (0-2-1)

COMM 3225. **Advanced Video Production.** Advanced Video Production. Course focuses on focuses on electronic news gathering (ENG) for broadcast, including shooting B-roll, stand-ups and packages for news broadcast. Emphasis will also be placed on video news releases, and production for electronic distribution of news video. (3-0-3)

COMM 4080. **Studies in New Media.** Analysis of understanding, application, and research of critical concepts and hands-on skills in "new media" in the areas of media such as film, television, and graphic design for print publications. (3-0-3)

COMM 4112. **Video Production Capstone.** A capstone course designed to build on the student's cumulative experiential work in the process and craft of producing theatre through application and practice. Selection by audition or approval of instructor. (0-6-3)

COMM 4545. **Issues in Comm & Media Studies.** Issues in Communication and Media Studies. Analysis of understanding and application of environment, operation, culture, and diversity issues of media. Students will research and evaluate communication issues about media content and perspectives of media in everyday life. (3-0-3)

COMM 4585. **Issues in Comm & Media Studies.** Analysis of understanding and application of environment, operation, culture, and diversity issues of media. Students will research and evaluate communication issues about media content and perspectives of media in everyday life. (3-0-3)

## Computer Science

CSCI 1301. **Introduction to Programming I.** The emphasis in this course is on problem solving and basic programming. A high-level language will be used to explain programming structure and style. Topics will include problem solving and algorithm development, data types, operators, methods, control structures, arrays, and program design.(4-0-4) Prerequisites: CIS 1000 Minimum Grade: C or CIS 1000 Minimum Grade: C or CIS 101 Minimum Grade: C

CSCI 1301H. **Intro to Programming I-Honors.** The emphasis in this course is on problem solving and basic programming. A high-level language will be used to explain programming structure and style. Topics will include problem solving and algorithm development, data types, operators, methods, control structures, arrays, and program design. This section is for students participating in the GSW Honors Program. (4-0-4)

CSCI 1302. **Introduction to Programming II.** This course will continue the development of concepts introduced in CSCI 1301. Advanced

programming techniques will be emphasized. Students will be given the opportunity to design and implement complex programs using an object oriented approach. Topics to be covered include graphical user interface applications, programming based on events, exception handling, and database access. (4-0-4) Prerequisites: CSCI 1301 Minimum Grade: C or CSC 220 Minimum Grade: C

**CSCI 1302H. Intro to Programming II-Honors.**

CSCI 2100. **Assembly Language Programming.** This course discusses the basic computer organization of the microcomputer and its assembly programming language, Assembly fundamentals, Macro Assembler, DEBUG, I/O services, numeric processing and conversion, string processing. Macro library, and Macro structures will be covered.(3-0-3)

CSCI 2500. **Discrete Structures.** This course provides a brief introduction to mathematical logic and typical proof methods, followed by a discussion of sets, function, and relations. The course also focuses on the mathematical techniques that are frequently used in computer science like counting techniques, elementary probability theory, combinatorics, recurrence relation, and asymptotic notation. (3-0-3)  
Prerequisites: ( MATH 1113 ) or ( MTH 111 )

CSCI 2920. **Ethics in the Comp Profession.** This course will first cover some types of ethical theory and codes of ethics for computer professionals. It will then discuss such topics as the responsibility and liability of software creators and software vendors, computers and privacy, computers and the distribution of power in our society, and ownership of software. (1-0-1)

CSCI 3100. **Introduction to Computer Org.** This course introduces students to the fundamentals of digital logic design. It covers basic combinational and sequential logic components and the design of combinational and sequential circuits. It also introduces block-level design of complex functions, ALU design, control unit design and instruction set design.(3-0-3) Prerequisites: CSCI 2100

CSCI 3200. **UNIX.** The goal of this course is to provide knowledge of UNIX applications interface, guiding the student through operating system utilities including process, file, storage and I/O management. Cover important UNIX concepts, like interprocess communication and I/O redirection with shell commands to enhance understanding of both and to discuss Bourne and C Shell Programming. . Prerequisites: CSCI 1301 or CSCI 1301H

CSCI 3200H. **UNIX.** Prerequisites: CSCI 1301 Minimum Grade: C or CSCI 1301H Minimum Grade: C

CSCI 3300. **Concepts of Programming Lang.** The course provides an introduction to the basic paradigms and techniques of imperative, functional, logic, object-oriented, and concurrent programming languages. Using illustrative examples, the student will be exposed to various programming languages representative of the above paradigms.(3-0-3) Prerequisites: ( CSCI 3500 ) or ( CSC 310 )

CSCI 3500. **Data Structures and Algorithms.** This course covers the basic data structures including stacks, queues, linked lists, heaps, and various search trees, utilizing the abstract data type approach. Recursive algorithms, and search and hashing techniques are discussed. Sorting and searching algorithms are analyzed for space and time complexities.(3-0-3) Prerequisites: ( CSCI 1302 ) and ( CSCI 2500 ) or ( CSC 231 ) and ( CSC 235 )

CSCI 4100. **Computer Architecture.** This course covers the basic concepts and design issues in the hardware design and computer systems. Block level design issues, data processing unit design, instruction set design, RISC vs. CISC issues, hardwired and microprogrammed control unit design, memory organization, the system bus structure, IO processors and DMA / Interrupts are also discussed. (3-0-3) Prerequisites: ( CSCI 3100 ) or ( CSC 360 )

CSCI 4110. **Introduction to VLSI Design.** This course will discuss CMOS technology, circuit design, layout, and system design. The course will progress from a circuit view of CMOS IC design to a subsystem view of CMOS VLSI emphasizing the semi-custom design approach.(3-0-3)  
Prerequisites: ( CSCI 4100 ) or ( CSC 400 )

CSCI 4200. **Design of Operating Systems.** This course introduces the general principles of designing and implementing an operating system. Topics include memory management, processor management, process synchronization, device management, and file systems. (3-0-3)  
Prerequisites: ( CSCI 3500 ) or ( CSC 310 )

**CSCI 4200H. Design of Operating Systems.**

CSCI 4210. **Data Comm-Computer Networks.** This course covers elementary communications theory, fundamental communication concepts, layered protocols, network switching, distributed processing, error detection and correction, routing algorithms, network security, topology, and management.(3-0-3) Prerequisites: ( CSCI 4200 ) or ( CSC 421 )

CSCI 4300. **Software Engineering.** This course introduces basic software engineering principles. The course will discuss scope of software engineering, software process, life cycle models, team organizations, testing, introduction to objects, and phases of software life cycle.(3-0-3)  
Prerequisites: CSCI 1302 Minimum Grade: C

CSCI 4310. **Object Oriented Programming.** The important features of objects such as inheritance, interfaces, and polymorphism will be introduced. Specific topics include systematic approach to program construction, preconditions, postconditions, and object-oriented design case studies. The students will be required to run a significant number of programs in an object-oriented programming language.(3-0-3)  
Prerequisites: ( CSCI 1302 ) or ( CSC 231 )

CSCI 4320. **Human Computer Interaction.** This course will discuss interactive systems, human user, channels of communication; theories of human memory; variability and limits of human capabilities; theories of human reasoning and problem-solving, tasks and strategies, interactive devices and technologies, design of interfaces, dialogue design and styles; new ideas in interfaces, tools and techniques for the construction of interfaces, and methods of evaluation.(3-0-3) Prerequisites: ( CIS 1000 )

CSCI 4400. **Intro to Database Systems.** This course will discuss the fundamental concepts necessary for the design, use and implementation of database systems. The topics include the relational model, the relational algebra, the ER model, SQL, functional dependencies, normalization, and relational design.(3-0-3) Prerequisite CSCI 2500. Prerequisites: ( CSCI 2500 )

CSCI 4500. **Design- Analysis of Algorithms.** This course provides techniques for designing and analyzing algorithms. It covers the various types of efficiency analysis including worst-case, average, and amortized complexity. It also presents the main paradigms in the design of algorithms (divide-and-conquer, greedy, dynamic programming, backtracking) for the main classes of algorithms. (3-0-3) Prerequisites (CSCI 3500) or (CSC 310) Prerequisites: ( CSCI 3500 ) or ( CSC 310 )

CSCI 4500H. **Design-Analysis of Algorithms.**

CSCI 4510. **Theory of Computation.** The course investigates the fundamental capabilities and limitations of computers. It covers finite automata, regular languages and sets, context-free grammars, pushdown automata, and Turing machines.(3-0-3) Prerequisites: CSCI 4500

CSCI 4820. **Principles Of ComputerGraphics.** The course will cover the basic principles of two dimensional graphic display, algorithms, and modeling. It is the purpose of this course to present a theoretical understanding of elementary graphics rather than the use of a particular graphical programming language. Topics include extensive discussion of simple graphics primitives (lines, curves, polygons, etc.), polygon filling, color, pens, and brushes. Software libraries in an appropriate language will be used to implement class discussions. Display of three-dimensional objects is introduced. (3-0-3) Prerequisites: ( CSCI 3500 ) or ( CSC 310 )

CSCI 4830. **Artificial Intelligence.** This course provides an introduction to the problems and techniques of Artificial Intelligence. It surveys the major subdisciplines of AI discussing such topics as problem spaces, search strategies, game theory with minimax and alpha-beta pruning, knowledge representation, machine learning, neural networks, and intelligent agents. An appropriate language for AI programming will be introduced. (3-0-3) Prerequisites: ( CSCI 3500 ) or ( CSC 310 )

CSCI 4900. **Special Problems in Comp Sci.** This course provides students with an opportunity to study and explore current computer science topics not covered in any other course. Students will also have the opportunity to design and implement software systems for business environments and to expand on projects from previous classes.(3-0-3)

CSCI 4910. **Junior-Senior Seminar.** This course allows students to select and explore topics in the computing field and to make class presentations on these topics. Students will gain experience in preparing and delivering presentations to an audience of peers and in the critical evaluation of presentations. (1-0-1) .

CSCI 4930. **Internship.** The Internship gives students an opportunity to apply and extend the theoretical knowledge acquired in the classroom to a practical experience.(0-12-3)

CSCI 4940. **Capstone Project.** This project oriented course is intended for students who are nearing the end of their B.S. Degree in Computer Science or Information Technology. The purpose of this course is to provide a complex examination and review of various ideas and issues across the broad areas of computer science via hands-on projects. Student will develop interpersonal and team-working skills in this course. (1-2-3) Prerequisite: The student must be in the senior status.

## Economics

ECON 2105. **Principles of Macroeconomics.** This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies. (3-0-3)

ECON 2105H. **Principles of Economics-Honors.** This course is intended to introduce student to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies. This section is for students participating in the GSW Honors Program. (3-0-3)

ECON 2105S. **Prin Macroeconomics-Stdy Abrd.** This principles of economics course is intended to introduce student to concepts that will enable them to understand and analyze economic aggregates and evaluate economic policies. Taken as part of a study abroad experience. (3-0-3)

ECON 2106. **Principles of Microeconomics.** This principles of economics course is intended to introduce students to concepts that will enable them to understand and analyze structure and performance of the market economy. (3-0-3) Prerequisites: ECON 2105 Minimum Grade: C or ECO 205 Minimum Grade: C or ECON 2105H Minimum Grade: C

ECON 3510. **Money and Banking.** Monetary theories and role of banking institutions in capital formation, price determination, interest rates, and discount policies. (3-0-3) Prerequisites: ( ECON 2105 Minimum Grade: C or ECO 205 Minimum Grade: C ) or ECON 2105H Minimum Grade: C

ECON 4900. **Special Topics in Economics.** A variable credit course on selected issues, problems, and literature in economics. Must have permission of the Department Chairman. (3-0-3)

## Early Childhood Education

EDEC 3100. **Early Childhood Math.** Activity oriented course that models the discovery approach of teaching mathematics and alternative assessment measures to monitor individual and class growth. Content will feature investigations of numbers (patterns, operations and properties), statistics-graphing, and elementary geometry. Attention also given to effective teaching practices and materials that will assist students in making the transition from student to teacher. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 3400. **Teaching in EC Education.** A study of the curriculum for children in grades P-5. Topics include strategies for planning, implementing, and evaluating learning for diverse populations of children, and for creating and supporting a constructivist learning environment. Current research related to "best" practices will be included. The course requires 45 hours of field experience in which the student completes assignments relevant to the course in a P-5 grade setting. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 3400H. **Teaching in EC-HONORS.** A study of the curriculum for children in grades P-5. Topics include strategies for planning, implementing, and evaluating learning for diverse populations of children, and for creating and supporting a constructivist learning environment. Current research related to "best" practices will be included. The course requires 45 hours of field experience in which the student completes assignments relevant to the course in a P-5 grade setting. (2-3-3)

EDEC 3450. **Org and Managing EC Classroom.** The course will acquaint students with standards and skills for organizing and managing classrooms and behavior for children of diverse developmental levels, abilities, ethnicity, culture, language, and exceptionalities in grades P-5. The course requires 45 hours of field experience in which the student completes assignments relevant to the course in a P-5 grade setting. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 3600. **Inquiry and Self Expression.** Course content is focused on ways to support the development of skills in research, expository and creative writing, and other forms of self-expression. Techniques for assessing the development and achievement of inquiry and self-expression are included. Field experience required. (2-2-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 3600H. **Inquiry & Self Expression-HNRS.** Course content is focused on ways to support the development of skills in research, expository and creative writing, and other forms of self-expression. Techniques for assessing the development and achievement of inquiry and self-expression are included. Field experience required. This section is for students participating in the GSW Honors Program. (2-2-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 3650. **Integrated EC Curriculum.** The course introduces innovative strategies such as thematic units and project learning as vehicles to integrate into early childhood curriculum and address diverse learning needs in the elementary school classroom. Planning, implementing, and assessing integrated instruction and learning will be presented. Emphasis is on developing knowledge of and skills about the relationships across content area standards. The course requires 30 hours of field experience in which the student completes assignments relevant to the course in a P-5 grade classroom. (2-2-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 3650H. **Integrated EC Curriculum-Honor.** The course introduces innovative strategies such as thematic units and project learning as vehicles to integrate into early childhood curriculum and address diverse learning needs in the elementary school classroom. Planning, implementing, and assessing integrated instruction and learning will be presented. Emphasis is on developing knowledge of and skills about the relationships across content area standards. The course requires 30 hours of field experience in which the student completes assignments relevant to the course in a P-5 grade classroom. This section is for students participating in the GSW Honors Program. (2-2-3)

EDEC 4200. **Science in EC Education.** This course is designed to develop basic science knowledge, concepts, and skills and incorporate them into learning experiences for young children in grades P-5. The content is drawn from a wide range of science topics. Emphasis is placed on student involvement in science and learning experiences. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 4200H. **Science in EC Ed - Honors.** This course is designed to develop basic science knowledge, concepts, and skills and incorporate them into learning experiences for young children in grades P-5. The content is drawn from a wide range of science topics. Emphasis is placed on student involvement in science and learning experiences. Field experience required. This section is for students participating in the GSW Honors Program. (2-1-3)

EDEC 4250. **Social Studies for EC.** This course is a study of the social curriculum for children in grades P-5. Objectives, concepts, content, techniques, materials, methods of inquiry, and evaluative procedures for teaching and learning in the primary grades are emphasized. A foundation for the use of the social sciences to support learning and the integration of content across the curriculum will be provided. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 4250H. **Social Studies for EC - Honors.** This course is a study of the social curriculum for children in grades P-5. Objectives, concepts, content, techniques, materials, methods of inquiry, and evaluative procedures for teaching and learning in the primary grades are emphasized. A foundation for the use of the social sciences to support learning and the integration of content across the curriculum will be provided. Field experience required. This section is for students participating in the GSW Honors Program. (2-1-3)

EDEC 4550. **Assessment in EC Ed.** A study of appropriate strategies for assessing the learning of young children. Formal assessment strategies, authentic assessment strategies, and teacher-developed strategies are introduced. The role of assessment in accountability within the context of child and school evaluation is examined. Field experience required. (2-2-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 4970. **Student Teaching EC.** Observations and teaching with emphasis on content knowledge under the direction of an approved cooperating teacher in selected kindergarten and early elementary schools. A seminar component is included. (0-11-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 4980. **Student Teaching EC.** Observations and teaching with emphasis on teaching skills under the direction an approved cooperating teacher in selected kindergarten and early elementary schools. A seminar component is included. (0-11-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDEC 4990. **Student Teaching EC.** Observations and teaching with emphasis on professionalism under the direction of an approved cooperating teacher in selected kindergarten and early elementary schools. A seminar component is included. (0-11-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

## Middle Grades Education

EDMG 3020. **Middle Grades Learner-Philos.** A survey of the history, philosophy, and organization of the middle school, and a comprehensive examination of the early adolescent learner in relation to learning and developmental theories. Extensive field experiences include observations and implementations of lessons for the middle school learner in area middle school. (3-5-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 3030. **MG Lang Arts Assessm-Applicat.** A course designed for preservice teachers of children in grades four through eight, and those interested in providing optimal language development for effective communication of adolescents. Field experience required. (3-5-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 3060. **MG Science I Assess-Applic.** A course designed to develop basic science knowledge, concepts and skills and incorporate them into activities for Middle Grades level science classes. The content is drawn from a wide range of science topics. Emphasis is placed on student involvement in science and activities. Field experience required. (3-5-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 3100. **MG Math Assess-Applic.** Activity oriented course that models the discovery approach of teaching and mathematics and alternative assessment measures to monitor individual and class growth. Content will feature investigations of numbers (patterns, operations and properties), probability and statistics, and elementary geometry. Attention is also given to effective teaching practices and materials that will assist students in making the transition from student to teacher. Field experience required. (3-5-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 4050. **MG Soc Stud Assessm-Applica.** A study of the social studies curriculum with emphasis on the program in grades 4-8. Objectives, concepts, content, techniques and material, methods of inquiry, and evaluative procedure for appropriate grade levels are stressed. Field

experience required. (3-5-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 4970. **Student Teaching Mid Grades.** Observations and teaching with emphasis on content knowledge under the direction of an approved cooperating teacher in selected middle schools. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 4980. **Student Teaching Mid Grades.** Observations and teaching with emphasis on teaching skills under the direction of an approved cooperating teacher in selected middle schools. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDMG 4990. **Student Teaching Mid Grades.** Observations and teaching with emphasis on professionalism under the direction of an approved cooperating teacher in selected middle schools. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

## Reading Education

EDRG 3020. **Language Arts.** The study of communication skills with emphasis on reading, writing, speaking, and listening, as well as language history, grammar, and usage for preservice teachers in grades P-5. Emphasis on varied instructional strategies, materials, and assessment methods. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDRG 3040. **Introduction to Reading.** An introductory course in the reading skills, methods, and materials for grades P-12. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDRG 3060. **Content Literacy.** A course that focuses on fostering middle and secondary students' reading, writing, and study skills in various subject areas. Strategies for effective use of textual materials across the curriculum are emphasized. Additionally, diagnosis and remediation strategies are introduced. Field experience required. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDRG 3280. **Literature for Children.** A study of contemporary and traditional literature for children. A critical exploration of literature emphasizing helping young readers make inferences, make connections, and draw conclusions. In addition, the selection and evaluation of books and other texts and ways to involve children in analyzing literature selections are addressed. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDRG 4100. **Anal-Corr Reading Disabil.** A study in diagnostic-prescriptive reading instruction. Emphasis is on the use of varied diagnostic instruments, instructional procedures, and materials appropriate for use with readers requiring remediation. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

## Secondary Education

EDSC 4060. **Engl Pedagogy Assess-Applica.** A pre-service course giving special emphasis to theory and practice in teaching English in secondary schools. Special emphases of the course include the following: planning, selecting, and evaluating instructional materials; classroom management, group interaction, and discipline; evaluating and reporting on pupil progress; and performing other instructional duties related to high school teaching. This course includes an assessment component and extensive field experience in the secondary English classroom. Recommended immediately prior to Student Teaching. (3-8-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSC 4060H. **Engl Pedagogy Assess-Applica.** See course description for EDSC 4060. This section is for students participating in the GSW Honors Program. (3-8-5)

EDSC 4080. **Math Pedagogy Assess-Applica.** An analysis of mathematical content of grades 6-12, its organization, and presentation. Factors and activities contributing to the learning of this mathematical content will be covered. Math lab equipment, calculators, and computers will be utilized. Assessment will be a major component. Designed for secondary mathematics teachers. Recommended immediately prior to student teaching. Field Experience required. (3-8-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSC 4100. **Hist Pedagogy Assess-Applica.** A course designed to develop instructional skills in the secondary history classroom. This course includes an assessment component and extensive field experience in the secondary history classroom. Offered every Fall semester. (3-8-5) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSC 4970. **Student Teaching in Secondary.** Observations and teaching with emphasis on content knowledge under the direction of an approved cooperating teacher in selected secondary schools. A seminar component is included. (0-12-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSC 4980. **Student Teaching in Secondary.** Observations and teaching with emphasis on teaching skills under the direction of an approved



cooperating teacher in selected secondary schools. A seminar component is included. (0-12-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSC 4990. **Student Teaching in Secondary.** Observations and teaching with emphasis on professionalism under the direction of an approved cooperating teacher in selected secondary schools. A seminar component is included. (0-12-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

## Special Education

EDSP 2130. **Tching Ind w Severe-Prof Dis.** A study of the characteristics, nature, and education of individuals with severe/profound disabilities. Course includes materials and methods for teaching intellectually disabled, emotionally disturbed, physically disabled, and multi-disabled individuals. Field experience required. (2-1-3)

EDSP 2990. **Prof Legal-Eth of Special Ed.** Explores the teacher's commitment to local, state and national professional organizations. Required of all Special Education majors. May be repeated for credit. Professional standards, ethics, and teacher dispositions are emphasized. (1-0-1)

EDSP 3000. **The Exceptional Student.** A study of the identification, characteristics, and educational needs of exceptional learners from preschool to adulthood. The course includes appropriate learning environments and current best practices for the education of all learners. Field experience required. (2-1-3) Prerequisites: Teacher Education 1

EDSP 4051. **Inclusion-Collaborative Stra.** Methods for effective inclusion and models for collaboration and co-teaching in interrelated special education settings. Includes techniques for locating and utilizing appropriate community resources to increase support and services for individuals with disabilities and their families. (3-0-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4060. **Acquisition-Dev of Language.** A study of the speech and language development of individuals from birth to adolescence with emphasis on normal language development and possible deviations demonstrated by pupils with disabilities. Diagnostic instruments with implications for educational methods, materials, and communication techniques are studied. Field experience required. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4110. **Nature of Intellectual Disabil.** Social, emotional, and cognitive characteristics and education of individuals with intellectual disabilities. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4210. **Nature of Behavior Disorders.** Social, emotional and cognitive characteristics of individuals with behavior disorders. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4310. **Nature of Learning Disabilitie.** Social, emotional, and cognitive characteristics of individuals with specific learning disabilities. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4510. **Assess of Learners w Disabil.** Educational and adaptive behavior assessment of pupils with disabilities. Emphasis on basic measurement concepts and procedures for the administration of informal, standardized, and curriculum-based assessment instruments. Field experience required. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4520. **Special Ed Block Internship.** Supervised internship in public school special education settings. Emphasis on applying knowledge of content in order to plan and implement curriculum; use effective principles of methodology, behavior management, and professionalism under the supervision of certified in-service teachers and a university supervisor. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4550. **Assistive Technology.** Survey of current assistive technology available for use to improve the physical, social, communication, and learning abilities of individuals with disabilities. Techniques for the effective use of technology to provide effective individualization, evaluation, scheduling, and inclusion of pupils with disabilities. (3-0-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4610. **Effective Instr for Mild Disab.** Application of research-based instructional methods and best practices for individuals with mild disabilities. Field experience required. (2-3-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4620. **Classroom-Beh Mgt for Disabili.** Classroom and behavior management procedures and techniques based on principles of applied behavior analysis. Emphasis on strategies that promote effective learning, increase achievement, and improve pro-social behavior. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4970. **Student Teaching Special Edu.** Observations and teaching with emphasis on content knowledge under the direction of an approved cooperating teacher in the field of intended certification. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4980. **Student Teaching Special Edu.** Observations and teaching with emphasis on teaching skills under the direction of an approved cooperating teacher in the field of intended certification. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDSP 4990. **Student Teaching Special Edu.** Observations and teaching with emphasis on professionalism under the direction of an approved cooperating teacher in the field of intended certification. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

## Education - General

EDUC 2110. **Investigating Issues in Edu.** This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. Field experience required. (2-1-3)

EDUC 2115. **Mathematics & Science Instruct.** The focus of this course is to provide integrated mathematics and science instructional strategies for future teachers (grades P-12). An emphasis will be placed on the roles of planning and implementation of these strategies with individuals with mild disabilities. (3-0-3)

EDUC 2120. **Exploring Diversity in Educ.** Given the rapidly changing demographics in Georgia and the United States, this course is designed to equip future teachers with the fundamental knowledge of understanding culture and teaching children from diverse backgrounds. Specifically, this course is designed to examine: (1) the nature and function of culture; (2) the development of individual and group cultural identity; (3) definitions and implications of diversity; and (4) the influences of culture on learning, development, and pedagogy. Field Experience Required. (2-1-3)

EDUC 2130. **Exploring Learning & Teaching.** This course is designed to explore key aspects of learning and teaching through examining learning processes with the goal of applying knowledge to enhance the learning of all students in a variety of educational settings and contexts. Field Experience Required. (2-1-3)

EDUC 2130H. **Exploring Learning & Teaching.**

EDUC 3200. **Instructional Tech-Media.** An introduction to a wide range of computer based instructional media materials and equipment available for classroom use. The course focuses on the development of skills needed for effective instructional media production, applications and utilization. Candidates begin production of on-line portfolios. Course fulfills requirements of the Georgia Technology Standards for Educators. (3-0-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 3330. **Art and Science of Teaching.** The course presents a model for quality teaching that balances the necessity of research-based data with the equally vital need to understand the strengths and weaknesses of each student. This course will not meet the criteria for teacher certification. (3-0-3)

EDUC 3400. **Learner in Multicultural Conte.** This course focuses on the application of the knowledge of growth and development of P-12 students with a multicultural school setting. In addition, the course examines various theories of learning, including cognitive, constructivist, behaviorist and social/cultural. It explores the influences of these theories on how humans as individuals and social beings learn, and their implications for structuring teaching and learning activities in P-12 classrooms. Through planned field experiences, teacher candidates will apply course information to diverse classroom settings. (2-2-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4000. **Senior Seminar in Teaching.** A seminar for seniors in education on selected topics of classroom management, application, research and techniques. (3-0-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4150. **Prob in Classroom Management.** A study of classroom problems and effective management techniques. May be repeated for credit. (1-0-1 or 2-0-2 or 3-0-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4400. **PE Materials and Methods.** A course designed to present materials and instructional methods which will help preservice teachers of physical education gain an in-depth understanding of the teaching process related to P-12 teaching. Directed observation in the public schools is required. (3-4-4) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4620. **Classroom/Behavior Mgt.** Classroom and behavior management procedures and techniques based on principles of applied behavior analysis. Emphases on strategies that promote effective learning, increase achievement, and improve pro-social behavior. Field experience required. (2-1-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4960. **Practicum in Grades P-12.** A supervised field experience for children in grades P-12. (0-8-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4970. **Student Teaching in P-12.** Observations and teaching with emphasis on content knowledge under the direction of an approved cooperating teacher in selected elementary, middle and secondary schools. A seminar component is included. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4980. **Student Teaching in P-12.** Observations and teaching with emphasis on teaching skills under the direction of an approved cooperating teacher in selected elementary, middle and secondary schools. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

EDUC 4990. **Student Teaching in P-12.** Observations and teaching with emphasis on professionalism under the direction of an approved cooperating teacher in selected elementary middle and secondary schools. A seminar component is included. (0-10-3) Prerequisites: ( Teacher Education 1 or Teacher Education 2 )

## English

ENGL 0099. **Learning Support English II.** Intermediate composition and grammar. Instruction and practice in expository or academic essay writing. The emphasis is on revising and editing essays, improving sentence structure, and mastering usage and mechanics. This course is designed to prepare students for college- level composition courses. The course may be repeated with a grade of S. (4-2-4)

ENGL 1101. **Composition I.** A composition course focusing on skills required for effective writing in a variety of contexts, with an emphasis on writing improvement. The course also seeks to strengthen critical thinking skills and the ability to read with understanding. (3-0-3)

ENGL 1101H. **Honors Composition I.** An Honors composition course focusing on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis, and argumentation, and also including introductory use of a variety of research skills. A grade of C is required for advancement into ENGL 1102H or ENGL 1102. This section is for students participating in the GSW Honors Program. (3-0-3)

ENGL 1102. **Composition II.** A composition course that develops writing skills beyond the levels of proficiency required by ENGL 1101, that emphasizes interpretation and evaluation, and that incorporates a variety of more advanced research methods. A minimum grade of C is required. (3-0-3) Prerequisites: ENGL 1101 Minimum Grade: C or ENG 101 Minimum Grade: C or ENGL 1101H Minimum Grade: C

ENGL 1102H. **Honors Composition II.** An Honors composition course that develops writing skills beyond the levels of proficiency required by ENGL 1101H, that emphasizes interpretation and evaluation, and that incorporates a variety of more advanced research methods. A minimum grade of C is required. This section is for students participating in the GSW Honors Program. (3-0-3) Prerequisites: ( ENGL 1101 Minimum Grade: C or ENG 101 Minimum Grade: C or ENGL 1101H Minimum Grade: C )

ENGL 2110. **World Literature.** A survey of important works of world literature. (3-0-3) Prerequisites: ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C

ENGL 2110H. **World Literature-Honors.** An Honors course survey of important works of world literature. This section is for students participating in GSW Honors Program. (3-0-3)

ENGL 2111S. **World Lit I-Study Abroad.** See the course description for ENGL 2110. This course is offered in a study-abroad context. (3-0-3)

ENGL 2120. **British Literature.** A survey of important works of British literature. (3-0-3) Prerequisites: ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C

ENGL 2120H. **British Literature-Hnr.** An honors course survey of important works of British literature. This section is for students participating in the GSW Honors Program. (3-0-3)

ENGL 2130. **American Literature.** A survey of important works of American literature. (3-0-3) Prerequisites: ENGL 1102 Minimum Grade: C or ENGL 1102H Minimum Grade: C or ENG 102 Minimum Grade: C

ENGL 2130H. **American Literature-Hnr.** An honors course survey of important works of American literature. This section is for students participating in the GSW Honors Program. (3-0-3)

ENGL 2140. **Backgrounds for Literature.** The cultural and historical backgrounds to Western Literature from Sumner to the Renaissance emphasizing the foundational literary genres of the cultures as well as philosophical and psychological nature of mythology; dimensions of mythology in literature. (3-0-3) Prerequisites: ENGL 1101 Minimum Grade: C or ENGL 1102 Minimum Grade: C

ENGL 2200. **Intro to Professional Writing.** The course is designed to help writers understand and practice writing skills as employed across

the professions. Students will be asked to master basic writing conventions and publishing procedures for journalistic, technical, managerial, creative, or scientific writing. (3-0-3) Prerequisites: ( ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C )

ENGL 3010. **Literature for Young Adults.** A comprehensive study of young adult literature, including non-Western authors as well as literature representative of racial and ethnic groups, appropriate for students in secondary school programs, with emphasis on teaching techniques. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3211. **Intro Study English Language.** The course introduces basic concepts of linguistics and methods of language analysis, prepares student to apply these concepts to standard written language, formal speaking, and across cultures and dialects. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3215H. **Document Design-Honors.** Course explores theories of layout and design for print and on-line media. This section is for students participating in the GSw Honors Program. (3-0-3) Prerequisites: ENGL 2200 Minimum Grade: C

ENGL 3220. **Adv Composition.** A course in advanced composition with emphasis on the various methods of discourse as a basis for individual writing and for the teaching of writing. The course also includes a study of research in the teaching of writing. Recommended for students who are interested in writing and in teaching writing. (3-0-3) Prerequisites: ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C

ENGL 3230. **Creative Writing.** A workshop course in writing and literary criticism. Recommended to students whose test scores and performance indicate above average aptitude in English. (3-0-3) Prerequisites: ( ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C or ENG 102H Minimum Grade: C )

ENGL 3240. **Technical Writing.** The course focuses on career-oriented writing, with emphasis on the scientific, technological, and managerial areas. The course provides practice in various types of writing--such as reports, proposals, and instructions--that apply to these areas and teaches the special skills needed. (3-0-3) Prerequisites: ENGL 1102 Minimum Grade: C or ENG 102 Minimum Grade: C or ENGL 1102H Minimum Grade: C

ENGL 3340. **The Novel.** The history, development, and characteristics of the novel as a literary genre; parallel novels and literary criticism. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3350. **The Short Story.** A study of selected short stories with emphasis on development of interpretive and analytical skills of the student. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3360. **Modern Prose.** This course examines modern fiction from the late nineteenth and twentieth century. Novelists and short story writers who best express modern experience are read: Dostoyevsky, Nietzsche, Faulkner, Salinger, Bellow, and others are included. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: D or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3370. **Modern Poetry.** A study of major Modernist poets in the United States, England, and Ireland: Pound, Eliot, Yeats, Auden, Williams, Stevens, and others. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3410. **Southern Literature.** A study in depth of the leading figures of the Southern Literary Renaissance, with special emphasis on the social, political, and economic conditions in the post-bellum South that led to its development. (3-0-3) Prerequisites: ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL

2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C

ENGL 3420. **African-American Literature.** Survey of literature by African-American writers; emphasis on major novelists, on appreciation of the main intellectual and artistic concerns of the African-American culture, and on the role of literature within that culture. (3-0-3)

Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 3430. **World Survey Film Narrative.** A study of a number of major film directors, the history of film-making and its techniques, and an introduction to film theory. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: D or ENG 201 Minimum Grade: D or ENGL 2112 Minimum Grade: D or ENG 202 Minimum Grade: D or ENGL 2110 Minimum Grade: D or ENGL 2120 Minimum Grade: D or ENGL 2130 Minimum Grade: D or ENGL 2110H Minimum Grade: D or ENGL 2111H Minimum Grade: D or ENGL 2112H Minimum Grade: D or ENGL 2120H Minimum Grade: D or ENGL 2130H Minimum Grade: D )

ENGL 4030. **Theories of Rhetoric-Comp.** The course surveys the history of rhetoric and examines pedagogical approaches to teaching composition. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4040. **Issues in Professional Writing.** Course focuses on the ethics of professional and technical writing. (3-0-3) Prerequisites: ( ENGL 2200 Minimum Grade: C )

ENGL 4040H. **Issues in Professional Writing.**

ENGL 4050. **Writing-Civic Engagement.** Students practice, study, and produce writing for nonprofits, community organizations, and government agencies in the classroom and in a real world setting. (3-0-3)

ENGL 4115. **Medieval English Literature.** Focused study in an area of medieval English literature, such as Chaucer, Anglo-Saxon heroic poetry, or Arthurian literature. Some of the course reading will be in either Old or Middle English depending upon the specific topic of the course. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4120. **Shakespeare I.** A study of non-dramatic works with attention to the comedies and selected tragedies. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C )

ENGL 4130. **English Drama to 1642.** English Drama to 1642 traces the development of drama from its beginnings in medieval times to the closing of the theaters by the Puritans in 1642. Shakespeare's plays are not included in this course. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4135. **Renaissance English Literature.** Focused study in an area of renaissance English literature, such as Spenser, the Sonnet, or Jacobean drama. (3-0-3) Prerequisites: ( ENGL 2110 Minimum Grade: C ) or ENGL 2110H Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2120H Minimum Grade: C

ENGL 4140. **Restoration-18th Cen Eng Lit.** A study of the literature of Dryden, Swift, Addison, Steele, Johnson, Goldsmith and other eighteenth-century writers. Attention is given to the philosophical and literary currents of the period. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4140H. **Restoration-18th Cen Eng Lit-H.**

ENGL 4150. **Romantic Movement in England.** The works of Blake, Wordsworth, Coleridge, Byron, Shelley, and Keats. (3-0-3) Prerequisites: ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H

Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C

ENGL 4160. **Victorian Literature.** The works of the major Victorian writers with emphasis on Tennyson and Browning. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4200. **Colonial-Federalist Am Lit.** The development of American literature from its colonial beginnings through the nascent federal government; emphasis on the main/intellectual currents. (3-0-3) Pre-requisites: ENGL 2110, ENGL 2120, or ENGL 2130. Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4210. **Romanticism in Amer Literature.** The works of Emerson, Thoreau, Whitman, Hawthorne, Melville, and Poe. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4210H. **Romanticism in Amer Lit-Honors.**

ENGL 4220. **Realism in American Literature.** The prose of Twain, Howells, James, Wharton, Crane, Steinbeck, and Hemingway, with special emphasis on the growth of the novel in America, conditions which fostered the growth of realism and its further development into naturalism. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C )

ENGL 4930. **Special Topics in Women's Lit.** A seminar on a major author, or authors, movement, or theme in women's literature. (3-0-3) Prerequisites: ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENG 202 Minimum Grade: C or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2111H Minimum Grade: C or ENGL 2112H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C

ENGL 4940. **Special Topics in Lit-Lang.** A seminar on a major author(s), or theme in English studies not offered in the present catalogue of courses. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: D or ENG 201 Minimum Grade: D or ENGL 2112 Minimum Grade: D or ENG 202 Minimum Grade: D or ENGL 2110 Minimum Grade: D or ENGL 2120 Minimum Grade: D or ENGL 2130 Minimum Grade: D or ENGL 2110H Minimum Grade: D or ENGL 2111H Minimum Grade: D or ENGL 2112H Minimum Grade: D or ENGL 2120H Minimum Grade: D or ENGL 2130H Minimum Grade: D )

ENGL 4965. **Senior Capstone Seminar.** Senior Capstone Seminar for majors in the final semester of study. Prerequisite: 12 hours of upper level English courses with a C or better; or, approval of department chair. (2-0-2) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENGL 2112 Minimum Grade: C or ENGL 2110 Minimum Grade: C and ENGL 2120 Minimum Grade: C and ENGL 2130 Minimum Grade: C )

ENGL 4970. **Georgia Intern Program.** English-related internships for qualified students. (3-0-3) Prerequisites: ( ENGL 2111 Minimum Grade: C or ENG 201 Minimum Grade: C and INTN 4920 Minimum Grade: D or ENGL 2110 Minimum Grade: C or ENGL 2120 Minimum Grade: C or ENGL 2130 Minimum Grade: C or ENGL 2110H Minimum Grade: C or ENGL 2120H Minimum Grade: C or ENGL 2130H Minimum Grade: C or ENGL 2111H Minimum Grade: C )

## Environmental Science

ENVS 1100. **Intro to Environmental Science.** This course is designed to provide non-science and science majors with an introduction to modern environmental science. This course seeks to help students explore the reasons behind major environmental issues and the consequences these issues have. Emphasis will be on general topics such as biodiversity, environmental chemistry, pollution, global climate change, sustainability, energy alternatives, waste management, and environmental policy. Prerequisites: Learning Support students must have exited LS Reading and LS Math. (3-0-3)

## Finance

FINA 3100. **Financial Planning.** This class will prepare students to work in the financial services industry and to dispense advice to the clients. The course will cover personal financial securities and investments, taxation and investment, budgeting, and retirement planning. 3-0-3 Prerequisites: ACCT 2101 Minimum Grade: C or ACT 205 Minimum Grade: C

FINA 3850. **Real Estate Principles.** An introduction to the principles of real estate analysis and utilization. Subjects include the nature of real property, the legal instruments involved in real property transactions, market analysis and the determinants of real estate values, the appraisal process, investment and financial analysis, and public policy aspects of real estate planning and utilization. Prerequisites: ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C )

## French

FREN 1001. **Elementary French I.** Introduction to listening, speaking, reading and writing in French and to the culture of French-speaking peoples. Not open to students with two year of high school French. Designed for students with no previous knowledge of French. Not open to native speakers. Laboratory work required. (3-0-3)

FREN 1001H. **Elementary French I- Honors.** An honors course. Introduction to listening, speaking, reading and writing in French and to the culture of French- speaking peoples. Not open to students with two or more years of high school French. Designed for students with no previous knowledge of French. Not open to native speakers. Laboratory work required. (3-0-3)

FREN 1001S. **Elem French-Study Abroad.** See course description for FREN 1001. Taken as a study abroad experience. (3-0-3)

FREN 1002. **Elementary French II.** Continued listening, speaking, reading, and writing in French with further study of the culture of French-speaking peoples. Not open to native speakers. Laboratory work required. (3-0-3) Prerequisites: FREN 1001 Minimum Grade: C or FRH 101 Minimum Grade: C or FREN 1001H Minimum Grade: C

FREN 2001. **Intermediate French I.** Continued emphasis in listening, speaking, reading, and writing with study of the culture of French-speaking people. Not open to native speakers. Laboratory work required. (3-0-3) Prerequisites: FREN 1002 Minimum Grade: C or FRH 102 Minimum Grade: C

FREN 2002. **Intermediate French II.** An intensive review of French grammar. Selected readings with conversations and compositions based on the reading. Laboratory work required. (3-0-3) Prerequisites: ( FREN 2001 Minimum Grade: C or FRH 201 Minimum Grade: C )

FREN 2002H. **Intermediate French II - Honor.**

FREN 3110. **French Culture-Civilization I.** A survey of historical, sociological, philosophical, literary, and artistic developments of France up to modern times. Conducted in French. This is an on-line asynchronous Web-CT course. (3-0-3) Prerequisites: ( FREN 2002 Minimum Grade: C or FRH 202 Minimum Grade: C )

FREN 3120. **French Cultr-Civilization II.** A survey of the historical, sociological, philosophical, literary, and artistic development of modern-day France and the Francophone world. Conducted in French. This is an on-line, asynchronous Web-CT course. (3-0-3) Prerequisites: ( FREN 2002 Minimum Grade: C or FRH 202 Minimum Grade: C )

FREN 3530. **French Lit of 18th Cent.** Emphasis on the French philosophers Voltaire, Rousseau, Montesquieu, and Diderot. Laboratory work. (3-0-3) Prerequisites: ( FREN 2002 Minimum Grade: C or FRH 202 Minimum Grade: C )

FREN 4110. **Adv Grammar-Composition.** A detailed and comprehensive coverage of the structure of French grammar. Emphasis on grammatical analysis, oral and written drills, translation, and composition. Conducted in French. This is an on-line, asynchronous Web-CT course. (3-0-3) Prerequisites: ( FREN 2002 Minimum Grade: C or FRH 202 Minimum Grade: C )

FREN 4210. **Business French.** An introduction to the economic and business practices of contemporary France and the Francophone world. Conducted in French. This is an on-line, asynchronous Web-CT course. (3-0-3) Prerequisites: ( FREN 2002 Minimum Grade: C or FRH 202 Minimum Grade: C )

## Geology

GEOL 1121. **Earth Mat., Processes, & Env..** To provide students with an introduction to our dynamic planet which includes processes that create Earth materials in the form of minerals and rocks and those geologic events which shape the earth's surface. (3-2-4)

GEOL 1121H. **Honors Intro Geosciences I.** Introductory Geosciences I for the Honors Program. (3-2-4)

GEOL 1122. **Earth History & Global Change.** To introduce students to the evidence for a long and dynamic earth history, the methods of logical interpretation of that evidence, and a brief summary of important events in the earth's history. (3-2-4) Prerequisites: GEOL 1121 or GEOL 1121H

GEOL 1122H. **Intro Geosciences II-Honors.** Introductory Geosciences II for the Honors Program. (3-2-4)

GEOL 1122S. **Intro Geosciences II-Study Abr.** See description for GEOL 1122. Taken as a study abroad experience. (3-2-4)

GEOL 1142. **The Geology of Georgia.** Students will recognize and interpret common geologic structures, fossils, and rock types found in Georgia. They will travel to regions of geologic interest in the state where they will make geologic measurements and observations in the field in order to interpret Georgia's geologic history. An integrated lecture and field trip format will be used for the course. The class will include some outdoor activities such as hiking and camping. (2-3-3) Prerequisites: ( COMPASS Reading 80 or SAT Verbal 430 ) and GEOL 1121

GEOL 1221. **Solar System Exploration.** A survey course designed to expose students to the nature and wonders of our solar system. The course will also cover the methods of space exploration which includes the Apollo lunar missions to the current on-going efforts such as the Mars Pathfinder and Mars Surveyor missions. The possibility of extraterrestrial life in the solar system and beyond will also be covered. (3-0-3)

GEOL 1221H. **Solar Sys Exploration- HONORS.** Solar System Exploration for the Honors Program. (3-0-3)

GEOL 3111. **Environmental Geology.** A study of human interaction with the environment. Topics include natural hazards, land use, waste management, and geologic aspects of environmental health. (3-2-4) Prerequisites: GEOL 1121 or ESC 110

GEOL 3121. **Mineralogy.** A study of naturally occurring, crystalline substances. Laboratory work focuses on the physical, chemical, and crystallographic characteristics of important rock-forming and economic minerals. Lectures emphasize the generation and geologic occurrences of these minerals. (3-2-4) Prerequisites: GEOL 1121 or ESC 110 or GEOL 1121H

GEOL 3131. **Optical Mineralogy.** An introductory section on physical optics will provide a basis for understanding the interaction of light and minerals. The petrographic microscope will then be used to distinguish the common rock-forming minerals, obtain compositional information, and decipher geologic histories. (1-2-2) Prerequisites: GEOL 3121

GEOL 3211. **Invertebrate Paleobiology.** Paleontology has traditionally served the earth sciences primarily as a tool for determining the ages of rocks and inferring how they correlate from place to place. More recently it has become apparent that paleontology provides a unique historical viewpoint on the evolution of the natural environment. This course introduces students to the basic evidence of the earth's past life available to paleontologists, assessment of the strengths and weaknesses of that evidence, and the logical application of that evidence to both traditional problems of correlation and to modern discussion of the evolutionary history of the Earth's environment. Permission of instructor also required in addition to course prerequisites. (3-2-4) Prerequisites: ( GEOL 1122 or ESC 120 ) or BIOL 2108

GEOL 3311. **Oceanography.** The physical, chemical, geological, and biological characteristics of the ocean and the interactions between the hydrosphere, lithosphere, atmosphere, and biosphere. (3-2-4) Prerequisites: GEOL 1121 or GEOL 1121H or ESC 110

GEOL 3411. **Geomorphology.** An examination of the basic tectonic and erosional processes that influence the appearance of the Earth's surface, and the landforms that result from them. Emphasis will be on characterizing landforms descriptively and numerically, and inferring the processes responsible for their formation. (3-2-4) Prerequisites: GEOL 1121 or ESC 110

GEOL 3511. **Structural Geology.** An introduction to the techniques and terminology used in the recognition and description of rock structures. An introductory section on rock mechanics will provide a basis for distinguishing and evaluating the rock properties and stress responsible for the contrasting styles of deformation. (3-2-4) Prerequisites: GEOL 1122 or ESC 120

GEOL 3511H. **Structural Geology-Honors.** Structural Geology for the Honors Program. (3-2-4)

GEOL 3621. **Inst Analysis in Geosciences.** This course will provide students with the opportunity to learn operational procedures for specific research instrumentation housed within the Department (e.g., x-ray diffraction, x-ray fluorescence, scanning electron microscope, etc.). In addition, the students will learn the theory behind the instrumentation, the various applications of this analytical tool, and how to interpret the resulting analytical data. Permission of instructor or Department Chair required in addition to course prerequisites. (1-0-1)

GEOL 4311. **Sedimentation-Sed Petrology.** Sedimentation deals with the study of sediment properties, transport mechanisms/dynamics, and the development of sedimentary structures as tools for interpreting paleoenvironments and for predicting rock texture. Sedimentary petrology involves understanding how weathering processes, transport mechanisms, and depositional systems leave interpretable records of themselves in rocks. Petrographic characteristics of the more common sedimentary rocks are examined in this context. (3-2-4) Prerequisites: GEOL 3121

GEOL 4411. **Stratigraphy.** Principles of stratigraphy as applied to interpreting the relative and absolute ages of rocks and their local and global correlation. The course will also examine techniques for interpreting specific environments of deposition based on lithology, fossil content, and stratigraphic characteristics, and the application of combined facies and age assessments to understanding the evolution of depositional basins and their strata. (3-2-4) Prerequisites: GEOL 4311 or ESC 360

GEOL 4421. **Sedimentary Geology.** A four-semester-hour course designed to introduce the student to the characteristics of sedimentary rocks



at several scales. The first portion of the course comprises basic characteristics of individual rocks in hand sample and thin section. The interpretation of facies and sedimentary environments in which these rocks occur follows. The course concludes with concepts of stratigraphic correlation of sedimentary rocks and rock bodies across large regions, and of basin analysis. (3-2-4) Prerequisites: GEOL 1122 Minimum Grade: C or GEOL 1122H Minimum Grade: C

GEOL 4611. **Introduction to GIS.** This class will introduce the modern techniques and tools of spatial data analysis. Lecture material will focus on the common terminology, software, hardware and techniques utilized in geographic information systems. Applications in scientific research, county and city planning, environmental projects and desktop mapping will be demonstrated and discussed. Lab exercises will involve spatial data collection and conversion, project structuring and presentation, and data interpretation. A general computer background is required. (3-2-4)

GEOL 4711. **Igneous-Metamorphic Petrology.** A study of the origins, characteristics, and classifications of igneous and metamorphic rocks. Petrographic, geochemical and structural data will be used to evaluate the origins and tectonic significance of specific rock suites. (3-2-4) Prerequisites: GEOL 3121 or GEO 321

GEOL 4811. **Introduction to Geophysics.** Acquisition and interpretation of exploration geophysical data. Seismic reflection and refraction methods, gravity and magnetic fields, geoelectrical methods, and geophysical well logging. An introductory physics course is desirable but not necessary. (3-2-4) Prerequisites: GEOL 1122

GEOL 4821. **Environmental Geophysics.** The student will identify which geophysical methods are used by industry and academia to solve environmental problems, and be able to associate seismic, potential field, electrical and electromagnetic methods with the particular problems to which the methods are best suited. The student will analyze and integrate the physical theory, field methodology, and interpretation of each method with geologic and engineering information to solve problems using real data sets. The student will also summarize and critique recent publications in the fields of engineering and environmental geophysics. (3-2-4) Prerequisites: GEOL 1122 and ( MATH 1111 or MATH 1113 or MATH 1120 or MATH 2221 or MATH 2222 )

GEOL 4911. **Senior Seminar.** Will provide senior geology majors with an opportunity to prepare and deliver presentations within various fields of the geosciences. Presentations will be followed by a critical review and discussion from their peers and faculty members. Senior standing in geology required. (1-0-1)

GEOL 4911H. **Senior Seminar- Honors.** Senior Seminar for the Honors Program. (1-0-1)

GEOL 4921. **Geotectonics.** An overview of the major structural and compositional features of the earth and the modern theories that explain their origin and development. A combination of paleontologic, petrologic, stratigraphic, structural and geophysical data from various global locations will be examined and interpreted. (3-2-4) Prerequisites: ( GEOL 4711 or ESC 460 ) and ( GEOL 3511 or ESC 301 ) and ( GEOL 4411 or ESC 212 )

GEOL 4931. **Field Methods.** An introduction to the current techniques and equipment used in the collection and interpretation of geologic field data. The course will not only examine classical techniques in sampling, surveying, and mapping, but will also provide field and lab experience using GPS (Global Positioning Systems) and GIS (Geographic Information Systems) equipment and software. Several half-day and extended field trips will focus on observational and interpretative skills, while follow-up projects will emphasize technical writing and effective data presentation. (3-2-4) Prerequisites: ( GEOL 3511 or ESC 301 )

GEOL 4941. **Senior Thesis I.** The course will provide seniors with the opportunity of collecting scientific data via laboratory and/or field work as part of an original research project. Prior to enrollment in Senior Thesis I, the student will submit a research proposal which will be reviewed and approved by his or her Thesis Director. Additional requirements include senior status with all required upper-level geology, math, and applied science courses completed. (1-0-1)

GEOL 4942. **Senior Thesis II.** This portion of Senior Thesis requires the student to employ critical and analytical thinking. Data collected in Senior Thesis I must be compiled and then evaluated for its scientific validity. Subsequently, conclusions must be drawn from this information. The significance of the findings in relation to the common body of knowledge in the geosciences will also be addressed by the student. All data collection methods, results and conclusions will be submitted to the Thesis Director in a specified journal format and will also be presented either at a professional meeting or an in-house seminar. Must have successfully completed GEOL 4941. (1-0-1)

GEOL 4951. **Special Topics in Geology.** A 2-4 semester hour course designed to provide upper level students with a course on current and emerging topics in the world of geosciences. Credit will vary depending upon the topic selected. Prerequisite: GEOL 1122 and permission of instructor. (0-3 lecture, 0-2 lab, 2-4 credits total) Prerequisites: GEOL 1122 or ESC 120

## History

HIST 1111. **World Civilization I.** This course surveys world history to early modern times. (3-0-3)

HIST 1112. **World Civilization II.** This course surveys world history from early modern times to the present. May be taken before HIST 1111. (3-0-3)

HIST 2111. **United States History I.** This course focuses on American history from the discovery of the Western World through the Civil War. A passing grade in this course satisfies the U.S. history and Georgia history requirements of Georgia State Code 20-3-68. (3-0-3)

HIST 2112. **United States History II.** This course focuses on American history from Reconstruction to the present. A passing grade in this course satisfies the U.S. history and Georgia history requirements of Georgia Code 20-3-68. (3-0-3)

HIST 2500. **The Study of History.** This course is an introduction to the study of history. Required of all history majors. 2 credit hours. (2-0-2)

HIST 3510. **American Colonial History.** Major developments in American history between 1492 and 1789 are explored. (3-0-3)

HIST 3570. **Civil War-Reconstruction.** This course is an in-depth study of the Civil War and Reconstruction period of U.S. history focused on the background, political, social, economic, and military aspects of the period. (3-0-3)

HIST 3730. **History of the Old South.** This course examines the history of the South from the colonial period to the outbreak of the Civil War. Topics for study include the economic system of the Old South, slavery, antebellum Southern politics, and social and intellectual patterns of the Old South. (3-0-3)

HIST 3770. **Black-American History.** The focus of this course is the role of Blacks in the Western Hemisphere, with special emphasis on the struggles of African-Americans for equality and their contributions to American progress. (3-0-3)

HIST 3810. **History of Georgia.** This course surveys Georgia history from the beginning to the present. The course is of particular significance to prospective teachers in elementary and secondary schools. A passing grade in this course satisfies history of Georgia and the Constitution of Georgia requirements of Georgia State Code 20-3-68. (3-0-3)

HIST 4000. **Historiography.** This is the capstone senior seminar course required of all history majors. It entails a survey of leading writers who have produced the major historical works, with special emphasis on the intellectual and cultural influences that helped to shape their historical interpretations. Prerequisite: 15 hrs of upper division history or permission of the instructor. (3-0-3) Prerequisites: HIST 2500 Minimum Grade: C

HIST 4050. **Early Modern Europe.** This course entails topical discussions of intellectual traditions and institutional structures in European history from 1648 to 1815. (3-0-3)

HIST 4100. **19th Cent Europe.** This course focuses on the political, economic, and social history of Europe from the Congress of Vienna to the outbreak of World War I. (3-0-3)

HIST 4110. **Europe in the 20th Cent.** This course explores the history of Europe since 1914. The main political, social, economic, cultural, international, and intellectual movements are considered. (3-0-3)

HIST 4120. **Modern Russia.** This course examines the development of Russia from the reign of Peter I to the present democratic government. It addresses the geographic setting and the medieval background of Russian history, including the reforms of Peter I, the institution of serfdom, revolution and civil war at the beginning of the Twentieth Century, the Soviet State, the Second World War, the Cold War, and the collapse of Communism. (3-0-3)

HIST 4130. **Eastern Europe.** This course examines major events in the history of Eastern Europe. Among the major topics covered are the Byzantine Empire, the Ottoman Empire, The Polish-Lithuanian Commonwealth, the Hapsburg Empire, national revivals, the World Wars, Communist domination and the collapse of Communism. The class will examine the political, cultural and economic aspects of these topics. (3-0-3)

HIST 4140. **History of Modern Germany.** This course explores the development of Germany from medieval times to the present. The geographic setting and medieval background of German history are addressed. Major topics covered include the Reformation, the 30 Year War, the unification of Germany by Bismarck, Hitler and the Nazi period, the Second World War, the Cold War and the collapse of Communism. (3-0-3)

HIST 4150. **The Renaissance & Reformation.** This course provides an introduction to European history from the fourteenth century to 1648, focusing on the Italian Renaissance and the various religious Reformations of sixteenth century Europe. (3-0-3)

HIST 4160. **History of Medicine.** This course will examine the history of medicine in a wide social context covering the impact of medicine on intellectual, economic, institutional, and cultural relationships from antiquity to the present. (3-0-3)

HIST 4540. **US History, 1877-1920.** This course focuses on American history from the rise of Populism through the Progressive Era, 1877-1920. (3-0-3)

HIST 4551. **US History 1920 to 1945.** This course surveys United States history from the end of World War I through World War II. (3-0-3)

HIST 4562. **History of American Women.** This course explores women's experiences in American history from the colonial era to the present. (3-0-3)

HIST 4780. **History of the Middle East.** This course covers the broad sweep of Middle Eastern history and culture. (3-0-3)

HIST 4781. **History of North Africa.** This course is designed to familiarize students with the history and culture of Northern Africa. (3-0-3)

HIST 4782. **GenD/Minorities-MidEast/Africa.** This course explores the history of gender and minorities in in the Middle East and North Africa. (3-0-3)

HIST 4900. **Special Topics in History.** Selected issues, problems, and literature in history are addressed in this course. Prerequisite: Permission of the Department Chair. (3-0-3)

HIST 4920. **History Internship.** History related internships are available for qualified students. See the Coordinator of Intern Programs for information. (3-0-3)

## Honors

HONS 2000. **University Honors Seminar.** (1-0-1)

## Health, PE, and Recreation

HPER 2021. **Life Skills for Athletes-FR.** The course focuses on the academic, athletic, and social issues that student-athletes face when entering college as freshmen. Provides information designed to help student athletes succeed not only on the field, but also academically, within their community, and in the job market. The course also assists the individual to explore the unique aspects of his/her experience as a student athlete, including personal identity and integrity, throughout the college years. (2-0-2)

HPER 2022. **Life Skills for Athletes-TRNS.** The course focuses on the academic, athletic, and social issues that student-athletes face when entering college as transfers. Provides information designed to help student athletes succeed not only on the field, but also academically, within their community, and in the job market. The course also assists the individual to explore the unique aspects of his/her experience as a student-athlete, including personal identity and integrity, throughout the college years. (2-0-2)

HPER 2040. **Sports Appreciation.** Designed for students who are unable to participate in sports activities, with special emphasis being placed on aiding the student in becoming more knowledgeable and appreciative as a spectator or participant. (2-0-2)

HPER 2050. **PE for EC Teachers.** The purpose of this course is to enable teacher candidates to plan, organize, and conduct a physical education program for children in an early childhood educational setting. Candidates will be provided background knowledge about physical education content and how to teach movement skills and concepts. (2-0-2)

HPER 2060. **Fundamentals of Baseball.** Fundamentals and techniques involved in coaching baseball. (1-1-2)

HPER 2090. **Athletic Training-Condition.** Theory and practice of massage, bandaging, taping, and caring for athletic injuries. Provides basic information on injury prevention and immediate care of the more common sports injuries for those entering into the fields of coaching and/or physical education. Basic foundations are also provided for the student interested in more substantive areas of rehabilitation and allied health careers. (3-0-3)

HPER 2100. **First Aid-Safety.** American Red Cross standard courses in first aid and CPR (certification). (1-1-2)

HPER 2100H. **First Aid-Safety - Honors.** American Red Cross standard courses in first aid and CPR (certification). This section is for students participation in the GSW Honors Program. (1-1-2)

HPER 2170. **Introduction to PE.** Introduction to the fields of Health and Physical Education as pertains to program demands and employment opportunities. Trends in the past and current physical education movement emphasized. (1-0-1)

HPER 2180. **Introduction to Recreation.** Introduction to the field of Recreation. Emphasis is placed on abilities and personal characteristics, professional qualifications, and employment situation. (2-1-3)

HPER 2200. **Maintenance of Rec Facilities.** A course designed to acquaint recreation majors with the basic maintenance problems,

procedures, and situations of recreation agencies. (2-0-2)

HPER 2240. **Nutrition-Human Performance.** A study of basic nutritional concepts as they relate to the exercising individual. Emphasis will be on the physiological response of proper nutrition and methods of enhancing exercise or athletic performance. (3-0-3) Prerequisites: BIOL 2030 Minimum Grade: C

HPER 2350. **Camp-Outdoor Recreation.** The purpose of this course is to train camp leaders and counselors. Includes organized camping, camp counselor skills, camp activities, and camping and trail skills. (2-1-3)

HPER 2410. **Social Recreation.** Practical application of planning, demonstrating, and conducting activities and programs for various social events and gatherings. (2-0-2)

HPER 2500. **Comp App HHP.** This course is designed as a comprehensive overview of computer-based methods for accessing, analyzing, and communicating information in the area of health and human performance. The course will focus on the development of skills necessary for effective utilization of various computer tools and applications used in health, physical education, recreation and exercise science. (0-0-3)

HPER 3000. **Recreation Practicum.** A practical field work experience under supervision in an approved recreational and leisure setting. (0-4-4)

HPER 3010. **Mat-Met in Health Education.** This course is concerned with the understanding of the pedagogical basis and the content area for the total school health education program. Field experiences required. (2-2-3) Prerequisites: Teacher Education 1

HPER 3050. **Mat-Met EC Phys Education.** A study of principles and procedures in conducting a program of health and physical education in the early childhood grades. Emphasis will be placed on methods of effective teaching, classroom management, growth and development of motor skills, and liability issues in the classroom and the gymnasium environment. Field experience required.(2-2-3)

HPER 3090. **Adv Athletic Training.** A concentrated study by means of participation, observation, discussion, and research pertaining to advanced topics in the evaluation of traumatic and non-traumatic athletic injuries, as well as injuries to children and older adults. (2-1-3) Prerequisites: HPER 2090 Minimum Grade: C

HPER 3100. **Community Health.** Present day philosophy of the health care system including current needs and priorities in delivery of health services, intelligent consumer health selection, specific community health problems and solutions, and safety education. (3-0-3)

HPER 3240. **Kinesiology.** Study of the human movement, along with the various muscles, bones, and nerves utilized within those movements. (3-0-3) Prerequisites: ( BIOL 2030 Minimum Grade: C and BIOL 2040 Minimum Grade: C ) or ( BIO 203 Minimum Grade: C and BIO 204 Minimum Grade: C )

HPER 3250. **Tests-Measurements PE.** Methods in evaluating and testing in physical education and procedures to be used in evaluating these tests and their results, including statistical analysis. (3-0-3)

HPER 3260. **Exercise Physiology.** The current practice and theory of exercise physiology as applied to work, physical education, and sports. (2-1-3) Prerequisites: ( BIOL 2030 Minimum Grade: C and BIOL 2040 Minimum Grade: C ) or ( BIO 203 Minimum Grade: C and BIO 204 Minimum Grade: C )

HPER 3260H. **Exercise Physiology-Honors.** (2-1-3) Prerequisites: ( BIOL 2030 Minimum Grade: C and BIOL 2040 Minimum Grade: C ) or ( BIO 203 Minimum Grade: C and BIO 204 Minimum Grade: C )

HPER 3280. **Exercise Testing-Pres.** The purpose of this course is to provide exercise science/wellness students with theoretical and practical knowledge of the various techniques used in clinical exercise testing and prescription for various populations. (2-1-3) Prerequisites: HPER 3260 Minimum Grade: C

HPER 3300. **Principles of Strength-Cond.** The purpose of this course is to provide students with theoretical and practical knowledge of the physiological, biomechanical, and administrative aspects of designing and supervising strength and conditioning programs for various populations. (3-0-3) Prerequisites: BIOL 2030 Minimum Grade: C

HPER 3310. **Exercise Leadership.** This course is designed to teach leadership skills, motivational techniques, choreography, administrative functions dealing with equipment purchase, organization and use and experiences leading aerobic exercise formats for a variety of populations. (3-0-3)

HPER 3310H. **Exercise Leadership - Honors.** (3-0-3)

HPER 3320. **Health Promotion.** A study of the principles and procedures necessary to effectively conduct health promotion program. The emphasis will be placed on the role of the health professional in developing wellness and preventive-oriented interventions to promote healthy lifestyles. (3-0-3)

HPER 3330. **Ex Sci - Wellness Practicum.** (0-4-4)

HPER 3350. **Org-Adm of Recreation.** Deals with administrative problems common to playground and community center directors and others having executive responsibilities in the field of recreation. (3-0-3)

HPER 3400. **Health Behavior.** This course is designed to provide health education and exercise science students with an understanding of theories and models upon which behavior change is based, and to practice skills and strategies that impact health behavior change. It is also designed to assist students in demonstrating a basic knowledge of the principles involved in motivation and program adherence and retention.

HPER 3410. **Recreation Leadership.** This course deals with the philosophical and practical aspects of program construction, leadership skills, and methods. (3-0-3)

HPER 3450. **Exercise and Aging.**

HPER 3500. **Recreation Planning.** Provides an understanding of the principles and objectives of planning recreation programs, facilities, space, and the interdependent relationship of activities to physical environment. Prerequisites: HPER 2180 Minimum Grade: C

HPER 3550. **Spec Prob in Special Populat.** Selected problems confronting individuals with special needs in the areas of physical development, therapeutic activities, and physiological performance. Field experience required. (2-2-3)

HPER 3600. **Tech of Teaching Sports Skills.** Skills, appreciation, knowledge, and effective teaching techniques for individual, dual and team sports. (3-0-3)

HPER 3700. **Cont Issues in Health.** Scientific study of heal education with emphasis placed on the application of health facts and principles that are related to a better life physically, mentally and socially for the student today. (0-0-3)

HPER 3800. **Family Health Issues.** The study of various health issues as they relate to relationships and family life. Topics include sexuality and sexual behavior, family planning, pregnancy and childbirth, parenting, communication and interpersonal relationships, and violence and abuse. Field experience required. (2-2-3)

HPER 3900. **Clinical Exercise Physiology.** Prerequisites: HPER 3260 Minimum Grade: C

HPER 4010. **Theory and Coaching Football.** Emphasis on the fundamentals of position play and methods of coaching offensive and defensive team play. The running, passing and kicking game will be presented. Complete organization of a football program. (2-0-2)

HPER 4020. **Theory-Coaching Basketball.** Practical experience in fundamental skills and techniques, team play and strategy. Specific offense and defense analyzed. A definite plan of offense and defense presented. (2-0-2)

HPER 4050. **Recreation Internship.** (0-4-4)

HPER 4060. **Recreation Internship.** (0-4-4)

HPER 4070. **Recreation Internship.** (0-4-4)

HPER 4100. **Exer Sci - Wellness Internship.** (0-4-4)

HPER 4110. **Exer Sci - Wellness Internship.** (0-4-4)

HPER 4120. **Exer Sci - Wellness Internship.** (0-4-4)

## Internship

INTN 4920. **Governor's Internship.** Seminar in the general procedures and practices of student internships. This course is required of all student interns regardless of the area in which they are to receive intern credit. The course is designed to aid the student in performing the internship and to reward him for completion of the various tasks assigned by non-academic sources. See the Coordinator of Intern Program for information. (0-6-3)

INTN 4920A. **Internship.** (3-0-3)

INTN 4920B. **Georgia Internship.** (3-0-3)

INTN 4920C. **Legislative Internship.** (3-0-3)

INTN 4920D. **Governor's Internship.** (3-0-3)

## **Integrated Science**

ISCI 2001. **Life & Earth Sci for Teachers.** This course is an integrated science course for Early Childhood Education students. This is a lecture course with an integrated lab component. Topics include: characteristics of life, interdependence of life, biodiversity, heredity, energy flow, cell structure and function, earth systems, lithosphere, hydrosphere, and the biosphere. (2-2-3)

ISCI 2002. **Physical Science for Teachers.** A three-semester-hour course designed to meet the needs of Early Childhood Education Majors. This is a lecture course with an integrated lab component. The student will investigate areas of the physical sciences, including but not limited to: the scientific method, the nature and properties of matter, chemical and physical change, conservation laws, forms of energy and their interaction, forces, motion, simple machines, and the characteristics of sound, light, electricity and magnetism. (2-2-3)

## **Learning Community**

LC 10A. **Learning Community Option 10A.**

LC 10B. **Learning Community Option 10B.**

LC 10C. **Learning Community Option 10C.**

LC 10D. **Learning Community Option 10D.**

LC 11A. **Learning Community Option 11A.**

LC 11B. **Learning Community Option 11B.**

LC 11C. **Learning Community Option 11C.**

LC 11D. **Learning Community Option 11D.**

LC 12A. **Learning Community Option 12A.**

LC 12B. **Learning Community Option 12B.**

LC 12C. **Learning Community Option 12C.**

LC 12D. **Learning Community Option 12D.**

LC 12E. **Learning Community Option 12E.**

LC 13A. **Learning Community Option 13A.**

LC 13B. **Learning Community Option 13B.**

LC 13C. **Learning Community Option 13C.**

LC 13D. **Learning Community Option 13D.**

LC 14A. **Learning Community Option 14A.**

LC 14B. **Learning Community Option 14B.**

LC 14C. **Learning Community Option 14C.**

LC 14D. **Learning Community Option 14D.**

LC 14E. **Learning Community Option 14E.**

LC 14F. **Learning Community Option 14F.**

LC 14G. **Learning Community Option 14G.**

LC 15A. **Learning Community Option 15A.**

LC 15B. **Learning Community Option 15B.**

LC 15C. **Learning Community Option 15C.**

LC 15D. **Learning Community Option 15D.**

LC 15E. **Learning Community Option 15E.**

LC 15F. **Learning Community Option 15F.**

LC 16A. **Learning Community Option 16A.**

LC 16B. **Learning Community Option 16B.**

LC 16C. **Learning Community Option 16C.**

LC 16D. **Learning Community Option 16D.**

LC 17A. **Learning Community Option 17A.**

LC 17B. **Learning Community Option 17B.**

LC 17C. **Learning Community Option 17C.**

LC 17D. **Learning Community Option 17D.**

LC 17E. **Learning Community Option 17E.**

LC 18A. **Learning Community Option 18A.**

LC 18B. **Learning Community Option 18B.**

LC 18C. **Learning Community Option 18C.**

LC 18D. **Learning Community Option 18D.**

LC 18E. **Learning Community Option 18E.**

LC 19A. **Learning Community Option 19A.**

LC 19B. **Learning Community Option 19B.**

LC 19C. **Learning Community Option 19C.**

LC 1A. **Learning Community Option 1A.**

LC 1B. **Learning Community Option 1B.**

LC 1C. **Learning Community Option 1C.**

LC 1D. **Learning Community Option 1D.**

LC 1E. **Learning Community Option 1E.**

LC 2. **Learning Community Option 2.**

LC 20A. **Learning Community Option 20A.**

LC 20B. **Learning Community Option 20B.**

LC 20C. **Learning Community Option 20C.**

LC 21A. **LRN COM Honors-SCI Opt 21A.**

LC 21B. **LRN COM Honors-NONSCI Opt 21B.**

LC 21C. **Learning Community Option 21C.**

LC 21D. **Learning Community Option 21D.**

LC 2A. **Learning Community Option 2A.**

LC 2B. **Learning Community Option 2B.**

LC 2C. **Learning Community Option 2C.**

LC 2D. **Learning Community Option 2D.**

LC 3A. **Learning Community Option 3A.**

LC 3B. **Learning Community Option 3B.**

LC 3C. **Learning Community Option 3C.**

LC 3D. **Learning Community Option 3D.**

LC 3E. **Learning Community Option 3E.**

LC 3F. **Learning Community Option 3F.**

LC 3G. **Learning Community Option 3G.**

LC 3H. **Learning Community Option 3H.**

LC 4A. **Learning Community Option 4A.**

LC 4B. **Learning Community Option 4B.**

LC 4C. **Learning Community Option 4C.**

LC 4D. **Learning Community Option 4D.**

LC 4E. **Learning Community Option 4E.**

LC 5A. **Learning Community Option 5A.**

LC 5B. **Learning Community Option 5B.**

LC 5C. **Learning Community Option 5C.**

LC 5D. **Learning Community Option 5D.**

LC 5E. **Learning Community Option 5E.**

LC 5F. **Learning Community Option 5F.**

LC 6A. **Learning Community Option 6A.**

LC 6B. **Learning Community Option 6B.**

LC 6C. **Learning Community Option 6C.**

LC 6D. **Learning Community Option 6D.**

LC 7A. **Learning Community Option 7A.**

LC 7B. **Learning Community Option 7B.**

LC 7C. **Learning Community Option 7C.**

LC 7D. **Learning Community 7D.**

LC 8A. **Learning Community Option 8A.**

LC 8B. **Learning Community Option 8B.**

LC 8C. **Learning Community Option 8C.**

LC 8D. **Learning Community Option 8D.**

LC 8E. **Learning Community Option 8E.**

LC 9A. **Learning Community Option 9A.**

LC 9B. **Learning Community Option 9B.**

LC 9C. **Learning Community Option 9C.**

## **Leadership**



LEAD 1000. **Leadership Development.** (2-0-2)

LEAD 2000. **Leadership in Action.** This course is a continuation of the leadership principles taught in LEAD 1000. Applications and strategies for working with college students in residence halls will be discussed along with the benefits of a residential component to a university campus. Students will gain an understanding of the Resident Assistant position as a leadership role among peers. Prerequisite: LEAD 1000 (1-0-1)

## Library

LIBR 1101. **FDNS of Information Literacy.** This course will emphasize Information Literacy theory and its importance as a lifelong learning skill. The knowledge, analytical skills, and competencies gained through participation in the course will provide students with a basis for academic success in all disciplines. (1-0-1)

## Learning Support

LSPT 2000. **Tutor Training.** An introduction to contemporary learning theory and its application to one-to-one (tutorial) and small group learning situations. Emphasis will be placed on philosophy, procedures, and practice which are known to be effective on improving learning. Prerequisite: Recommendation of Department Chair, 3.00 GPA in course tutored, and permission from the instructor. (1-0-1)

## Mathematics

MATH 0098. **Learning Support Math I.** MATH 0098. Learning Support Math I. A program of study in which a graphing calculator will be used extensively to facilitate the learning of basic algebra skills (operations with signed numbers, simplifying constant and variable expressions, solving and graphing linear equations and inequalities). One hour of laboratory work is required. Four hours institutional credit. (4-2-4).

MATH 0099. **Learning Support Math II.** A program of study preparing students for success in college -level mathematics. Enrollment is by placement, by satisfactory completion of MATH 0098, or by volunteering for the course. Course content includes operation on polynomials (including factoring), solving systems of equations, and solving quadratic equations. One hour of laboratory work is required. Four hours Institutional Credit. The course may be repeated with an S (Satisfactory) grade. (4-0-4)

MATH 1101. **Introduction to Math Modeling.** This course is designed as an entry-level college mathematics course at the same level as MATH 1111, but is intended for students who are not necessarily preparing for subsequent mathematics courses. It is an introduction to mathematical modeling based on the use of elementary functions, to describe and explore real world data and phenomena. Prerequisite: General High School Mathematics 3-0-3

MATH 1111. **College Algebra.** This course is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of functions, and their graphs, inequalities, and linear, quadratic, piece-wise defined, rational, polynomial, exponential, and logarithmic functions. Appropriate applications will be included. (3-0-3)

MATH 1111H. **College Algebra-Honors.** An Honors course that is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of functions, and their graphs, inequalities, and linear, quadratic, piece-wise defined, rational, polynomial, exponential, and logarithmic functions. Appropriate applications will be included. This section is for students participating in the GSW Honors Program (3-0-3)

MATH 1113. **Precalculus.** This course is designed to prepare students for calculus, physics, and related technical subjects. Topics include an intensive study of algebraic and transcendental functions accompanied by analytic geometry. (3-0-3) Prerequisite: Three years of high-school level mathematics.

MATH 1113H. **Precalculus-Honors.** This course is designed to prepare students for calculus, physics, and related technical subjects. Topics include an intensive study of algebraic and transcendental functions accompanied by analytic geometry. This section is for students participating in the GSW Honors Program. (3-0-3)

MATH 1120. **Calculus I.** A study of the fundamental concepts of the calculus: limits and continuity, differentiation, the mean value theorem, applications of differentiations, Riemann integration, the Fundamental Theorem of Calculus, and elementary applications of integration. (4-0-4) Prerequisites: ( MATH 1113 or MTH 113 or MATH 1113H ) or ( MTH 110 and MTH 111 ) or ( MATH 1111 and MATH 1112 )

MATH 1120H. **Calculus I - Honors.** Calculus I for the Honors Program. (4-0-4) Prerequisites: ( MATH 1113 or MATH 1113H or MTH 113 )

MATH 2008. **Fdns of Numbers & Operations.** Introduces students to concepts of algebra, arithmetic and number theory appropriate for early

childhood and middle grades classrooms. These include number bases, primality, divisibility and congruence, mental arithmetic and estimation, and techniques of problem solving. Use of appropriate classroom technology. Offered in fall semesters. (3-0-3) Prerequisites: MATH 1111 Minimum Grade: C or MTH 110 Minimum Grade: C or MATH 1113 Minimum Grade: C or MTH 113 Minimum Grade: C

MATH 2204. **Elementary Statistics.** The study of the nature of statistics, the fundamental concepts of probability, the methods of collecting and analyzing data, and the techniques of making inferences based upon data. Technology, in the form of graphing calculators and statistical software, will be integrated in the course. (3-0-3) Prerequisites: ( MATH 1111 ) or ( MATH 110 ) or ( MATH 1113 ) or ( MATH 113 )

MATH 2204H. **Elem Statistics- Honors.** The study of the nature of statistics, the fundamental concepts of probability, the methods of collecting and analyzing data, and the techniques of making inferences based upon data. Technology, in the form of graphing calculators and statistical software, will be integrated in the course. This section is for students participating in the GSW Honors Program. (3-0-3)

MATH 2221. **Calculus II.** This is a continuation of Calculus I. It deals with further applications of one variable integration, the techniques of integration, sequences, series, indeterminate forms and improper integrals. Technology, in the form of graphing calculators and modeling software, will be integrated in the course. (4-0-4) Prerequisites: MATH 1120 or MTH 112 or MATH 1501 or MATH 1120H

MATH 2221H. **Calculus II-Honors.** This is a continuation of Calculus I. It deals with further applications of one variable integration, the techniques of integration, sequences, series, indeterminate forms and improper integrals. Technology, in the form of graphing calculators and modeling software, will be integrated in the course. This section is for students participating in the GSW Honors Program. (4-0-4)

MATH 2222. **Calculus III.** This is a continuation of Calculus II. It introduces students to the notions of vector calculus commonly used in engineering and science applications: vector and scalar functions of several variables, gradients, curl and divergence, mini-max theorems, multiple integrals, line integrals, the theorems of Green, Gauss and Stokes, and their applications. Technology in the form of graphing calculators and modeling software, will be integrated in the course. (4-0-4) Prerequisites: MATH 2221 or MTH 210

MATH 2222H. **Calculus III.**

MATH 2223. **Discrete Systems I.** A course designed to give students an early experience of the power and applicability of discrete models in the solution of problems in mathematics, the sciences, computer science and engineering. Discrete I focuses on linear algebra and its applications. (3-0-3) Prerequisites: MATH 2221 or MTH 210 or MATH 2222 or MTH 211. Prerequisites: MATH 2221 or MTH 210 or MATH 2222 or MTH 211

MATH 2223H. **Discrete Systems I - Honors.** A course designed to give students an early experience of the power and applicability of discrete models in the solution of problems in mathematics, the sciences, computer science and engineering. Discrete Systems I focuses on linear algebra and its applications. This section is for students participating in the GSW Honors Program. (3-0-3)

MATH 2224. **Discrete Systems II.** Topics include number theory, graphs and algorithms, analysis of algorithms, Boolean logic, discrete stochastic models, and an applications-oriented introduction to modern algebra. (3-0-3) Prerequisites: ( MATH 2221 or MTH 210 ) or ( MATH 2222 or MTH 211 )

MATH 2224H. **Discrete Systems II-Honors.** Topics include number theory, graphs and algorithms, analysis of algorithms, Boolean logic, discrete stochastic models, and an applications-oriented introduction to modern algebra. This section is for students participating in the GSW Honors Program. (3-0-3)

MATH 3002. **Geometry for Teachers.** Euclidean geometry appropriate for middle grades and early childhood teachers. (3-0-3) Prerequisites: (MATH 1120 or MTH 112 or MATH 1113 or MTH 110 or MATH 1111) or (MTH 109 and MTH 109). Prerequisites: ( MATH 1120 or MTH 112 or MATH 1113 or MTH 110 or MATH 1111 ) or ( MTH 108 and MTH 109 )

MATH 3003. **Probability&Stats for Teachers.** This course is designed to teach students the concepts of probability and statistics appropriate for early childhood and middle grades classrooms, with emphasis on problem solving, active learning, and appropriate technology including calculators, electronic resources, and manipulatives. Students will also learn to use statistical techniques to make decisions in an educational environment. (3-0-3) Prerequisites: MATH 1111 or MATH 1113

MATH 3100. **Modern Geometry.** This course includes the study of topics in classical Euclidean Geometry, non-Euclidean Geometry (Spherical and Hyperbolic), Projective, Algebraic and Differential Geometry and Finite Geometry. The course also explores current research topics such as sphere packing and Fermat curves, and promotes the use of technology as a tool for geometric discovery. (3-0-3) Prerequisites: ( MATH 2222 or MTH 212 ) and ( MATH 2223 or MTH 312 )

MATH 3200. **Number Theory.** This course includes the study of divisibility, congruence, quadratic reciprocity, Diophantine equations, continued fractions, multiplicative functions, algebraic and transcendental numbers, and promotes the use of technology to explore advanced topics of current interest. (3-0-3) Prerequisites: ( MATH 2222 or MTH 212 ) and MATH 2224

MATH 3313. **Differential Equations.** This course provides students of mathematics, science and pre-engineering with a qualitative, numeric and analytic approach to the dynamical systems commonly encountered in their disciplines. (3-0-3) Prerequisites: ( MATH 2222 or MTH 211 ) and ( MATH 2223 or MTH 312 )

MATH 3313H. **Differential Equations- Honors.** This course provides students of mathematics, science and pre-engineering with a qualitative, numeric and analytic approach to the dynamical systems commonly encountered in their disciplines. This section is for students participating in the GSW Honors Program. (3-0-3)

MATH 3316. **Analysis I.** This course introduces students to the basic elements of mathematical analysis. Topics include the topology of Euclidean space, sequences and limits, continuity and differentiation. (3-0-3) Prerequisites: ( MATH 2222 or MTH 211 ) and ( MATH 2223 or MTH 312 )

MATH 3317. **Analysis II.** A continuation of Analysis I. Topics include the integrals of Riemann-Stieltjes and Lebesgue, infinite series and products, sequences of functions, Fourier series and integrals. (3-0-3) Prerequisites: MATH 3316

MATH 3320. **Scientific Computation.** An introduction to the elements of modern scientific computing, using visualization, vector-level thinking skills, numeric models, and analytic techniques. (3-0-3) Prerequisites: ( MATH 2222 or MTH 211 ) and ( MATH 2223 or MTH 312 ) and ( CSCI 1301 or CSC 220 )

MATH 3322. **Adv Mathematical Modeling.** Teaches the art of mathematical modeling and the techniques of validation in deterministic and stochastic settings. (3-0-3) Prerequisites: ( MATH 2222 or MTH 211 ) and ( MATH 2204 or MTH 204 ) or ( MATH 3325 or MTH 325 )

MATH 3325. **Mathematical Statistics.** A course designed to give students of mathematics, computer science, the physical sciences, and pre-engineering a reasoned introduction to probability and statistics using the multivariable calculus. (3-0-3) Prerequisites: ( MATH 2222 or MTH 211 )

MATH 4412. **Modern Algebra I.** This course gives students an understanding of standard algebra structures: groups, rings, ideals and fields, and their relationship to models from number theory & geometry. (3-0-3) Prerequisites: ( MATH 2222 or MTH 211 ) and MATH 2224

MATH 4413. **Modern Algebra II.** This is a continuation of Modern Algebra I. Topics include classification theorems for finite groups, field extensions, Galois theory and applications, algebraic coding theory. (3-0-3) Prerequisites: ( MATH 4412 or MTH 412 )

MATH 4440. **Partial Differential Equations.** The purpose of this course is to familiarize students with the elements of partial differential equations and related aspects of applied mathematics in a modeling context. Topics include boundary value problems, Fourier and generalized Fourier series, Fourier integrals, Laplace and Fourier transforms, the heat, wave, and potential equations. (3-0-3) Prerequisites: ( MATH 3313 or MTH 313 )

MATH 4442. **Complex Analysis.** An introduction to basic ideas concerning functions of one complex variable. Topics include analytic functions, Cauchy's integral theorem, series and products, calculus of residues, conformal mapping, asymptotic methods, and applications to heat conduction, electrostatics, aerodynamics and hydrodynamics. (3-0-3) Prerequisites: MATH 3313 or MTH 313 Prerequisites: MATH 3313 or MTH 313

MATH 4442H. **Complex Analysis Honors.**

MATH 4450. **Topology I.** A study of general topological spaces, continuity, compactness, connectedness, separability, characterization of metrizable. (3-0-3) Prerequisites: (MATH 3316 or MTH 314) Prerequisites: ( MATH 3316 or MTH 314 )

MATH 4451. **Topology II.** A continuation of Topology I, emphasizing the elements of geometric and algebraic topology. Topics include identification spaces, fundamental group, triangulations, surface theory and knot theory. (3-0-3) Prerequisites: ( MATH 4450 or MTH 450 ) and ( MATH 4412 or MTH 412 )

MATH 4454. **Industrial Mathematics I.** This course introduces students to a variety of mathematical techniques used to make organizational, scheduling, and optimization decisions in research and industrial settings. (3-0-3) Prerequisites: ( MATH 3313 or MTH 313 ) and ( MATH 3325 or MTH 325 )

MATH 4455. **Industrial Mathematics II.** A course that provides students with modeling and problem solving experiences that parallel applications of mathematics in industrial, and research and development settings. (3-0-3) Prerequisites: MATH 4440

MATH 4490. **History and Philosophy of Math.** Topics in the history of mathematics for pre-service teachers. A capstone course emphasizing key ideas in algebra, geometry, probability and statistics, and number theory, in a historical and philosophical context. (3-0-3)

MATH 4495. **Mathematics for Grad School.** Mathematical Preparation for Graduate Study is designed to give students in the BS in

Mathematics program a coherent overview of undergraduate mathematics as it relates to graduate study, in a lecture, seminar, mini-research, and oral examination environment. Pre-requisite: Senior standing and approval of the chair of mathematics. (3-0-3)

MATH 4499. **Sr Honors Thesis and Math.** An opportunity for qualified and highly motivated students in mathematics to do mentored research under the guidance of a member of the mathematics faculty. (3-0-3)

MATH 4850. **Special Prob in Mathematics.** Special Topics in Mathematics offers students a variety of courses, either as lecture, or independent study, in areas Mathematics, which are not represented in the list of courses in the University catalogue. A topic may be offered a semester after it has been requested, subject to the approval of the department chair, and the instructor who will teach the course, or direct the independent study. Depending on the topic and depth of coverage, MATH 4850, may grant 1 to 3 hours of credit. (1-0-1, 2-0-2, 3-0-3).

## Management

MGNT 3390. **Human Resources Law.** The current status of legal statutes and issues in human resource management is analyzed. Emerging issues and trends are explored. Taught fall term only. (3-0-3) Prerequisites: MGNT 3600 or MGT 312

MGNT 3600. **Principles of Management.** Management principles applicable to all types of cooperative enterprises. The vital functions of the manager are studied in detail. (3-0-3)

MGNT 3600H. **Prin of Mgnt- HONORS.** Management principles applicable to all types of cooperative enterprises. The vital functions of the manager are studied in detail. This section is for students participating in the GSW Honors Program. (3-0-3)

MGNT 3610. **Operations Management.** The application of management science principles to the actual management of operations. Through the application of these techniques, improved decisions are made as to hiring, firing, training, output planning and controlling, raw material acquisition, quality control budgeting, and maintenance expenditures as concerns business processes. (3-0-3) Prerequisites: ( BUSA 3050 Minimum Grade: C or MATH 2204 Minimum Grade: C or MTH 204 Minimum Grade: C ) and ( MGNT 3600 Minimum Grade: C or MGT 312 Minimum Grade: C )

MGNT 3650. **Introd to Internat'l Business.** An introduction to the nature and environment of international business, multinational business operations, and the future of international business. (3-0-3)

MGNT 3670. **Introd to Human Resource Mgt.** This course is intended as an overview of the field of human resource management for the non-major. Emphasis will be placed on management responsibilities regarding the organization's human resources. (3-0-3) Prerequisites: MGNT 3600 or MGT 312

MGNT 3670S. **Intro HR Mgmt -Study Abroad.** This course is intended as an overview of the field of human resource management for the non-major. Emphasis will be placed on management responsibilities regarding the organization's human resources. Taken as part of a study abroad experience. (3-0-3)

MGNT 3680. **Organizational Theory-Behav.** The theory and application of behavioral interaction within organizations. Extensive use is made of practice exercises that require organizational effort in the classroom. (3-0-3) Prerequisites: MGNT 3600 or MGT 312

MGNT 3700. **Information System for Mgmt.** This course covers the fundamental principles of information technology and illustrates the effective use of information technology in managerial decision making. The focus will be on the role of IT in formulating and implementing strategies for competitive advantage. (3-0-3) Prerequisites: ( BUSA 2010 Minimum Grade: C or CIS 1000 Minimum Grade: C )

MGNT 4190. **Strategic Management.** A study of business strategy and strategic planning in relation to company resources, the environment, and changes which may bring opportunities or threats. An opportunity to apply one's skills through strategic case analysis and through the management of a manufacturing firm in a computer-simulated business situation. (3-0-3) Prerequisites: ( MGNT 3600 Minimum Grade: C or MGT 312 Minimum Grade: C ) and ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C ) and ( BUSA 3150 Minimum Grade: C or BUS 313 Minimum Grade: C ) and ( BUSA 3050 Minimum Grade: C or BUS 350 Minimum Grade: C )

MGNT 4260. **Small Bus./Entrepreneurship.** An introduction to the world of small business including the principles of successful small business management. (3-0-3) Prerequisites: MGNT 3600 Minimum Grade: C or MGT 312 Minimum Grade: C

MGNT 4660. **Business Forecasting.** An introduction to the analysis of business fluctuations as a major factor in forecasting business activity on a general level as well as for the individual firm. The importance of forecasting is included along with consideration of macro- economic forces which affect forecasts and various methods of analysis for determination of cyclical factors and other methods of preparing and documenting forecasts. (3-0-3) Prerequisites: BUSA 3050 or MATH 2204 or MTH 204

MGNT 4670. **Adv Human Resource Mgmt.** An overview of the personnel management function in organizations. It serves as an introductory

course for the prospective personnel officer and as a survey of personnel responsibilities and activities for any manager with supervisory responsibilities. Taught fall term only. (3-0-3) Prerequisites: MGNT 3600 or MGT 312

MGNT 4680. **Compensation Management.** This course comes under the broad area of financial management and deals with rewards for the supply of labor. It addresses the ways in which both tangible and intangible forms of compensation may be used to motivate and reward employee performance. The course also deals with job analysis, job description and job evaluation on the basis of compensable factors as well as designing an equitable pay structure. Additionally, compensation management analyzes the influence of unions and government in determining the compensation of the labor force. It deals with the compensation of both hourly workers and managerial employees. Taught spring term only. (3-0-3) Prerequisites: ( MGNT 3600 Minimum Grade: C or MGT 312 Minimum Grade: C )

MGNT 4690. **Labor Management Relations.** An analysis of the industrial relations problems between organized labor and management, and the interrelationships of the union, its members, and the nonunion workers. (3-0-3) Prerequisites: MGNT 3600 or MGT 312

MGNT 4790. **Current Issues in Human Resour.** This course is designed for senior Human Resources students. It acts as a capstone course, and is conducted as a seminar. Current issues in the field of Human Resources will serve as the springboard for discussion and research. Students will have the opportunity to engage others in their field, and the instructor, in a collegial atmosphere designed to stimulate an appreciation and thorough understanding of the issues in the field. Taught spring term only. (3-0-3) Prerequisites: ( MGNT 4670 Minimum Grade: C or MGT 421 Minimum Grade: C )

## Marketing

MKTG 3800. **Principles of Marketing.** Principles and methods involved in the movement of goods and services from producer to consumer. (3-0-3)

MKTG 3850. **Real Estate Principles.** An introduction to the principles of real estate analysis and utilization. Subjects include the nature of real property, the legal instruments involved in real property transactions, market analysis and the determinants of real estate values, the appraisal process, investment and financial analysis, and public policy aspects of real estate planning and utilization. (3-0-3) Prerequisites: ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C )

MKTG 4800. **Personal Selling.** This course is designed to provide the basic concepts and theories involved with developing and maintaining personal exchange relationships. Students participate in experiential exercises and selling role-playing to develop an understanding and appreciation of the skills required in being a successful salesperson. (3-0-3) Prerequisites: MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C

MKTG 4805. **Sales Management.** This course is designed to provide students the basic concepts about managing a sales force and how to apply them to solve business problems. In addition, the course will introduce students to the sequence of activities that guide sales managers in the creation and administration of a successful sales program. (3-0-3) Prerequisites: ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C )

MKTG 4820. **Consumer Behavior.** This course is a natural blending of psychology, social psychology, cultural anthropology, sociology, and marketing. Based on empirical research on what the consumer does and why, the course focuses on practical guidelines for the marketing manager. Decision-making models are analyzed, and implications for influencing decisions are highlighted. Although heavily laden with the conceptual frameworks of behavioral science, Consumer Behavior is taught as a marketing course. (3-0-3) Prerequisites: MKTG 3800 or MKT 320

MKTG 4830. **Marketing Communications.** An overview of methods, procedures, strategies, and applications in communicating with consumer and business markets as an integral part of the promotion function with respect to mass communications (advertising and public relations), personal selling, direct marketing, and sales promotion. The various media which may be employed in these forms of the promotion function and the effects upon resulting buyer behavior will be evaluated and considered in their specific applications. (3-0-3) Prerequisites: MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C

MKTG 4850. **Marketing Channels.** An overview of methods, procedures, strategies, and applications in the management of channels of distribution of products and services from producer to final consumer sale. This includes retailing for consumer goods, personnel selling and sales management for business goods, as well as transportation and logistic services. Consumer behavior for household purchasing in the retail market and business buying behavior in the business market are also included. (3-0-3) Prerequisites: MKTG 3800 or MKT 320

MKTG 4870. **Sports Marketing.** A course which examines the unique nature of marketing sport both as a participatory and spectator event. Emphasis is upon understanding the synergy of marketing, sport, and society. Consideration is given to marketing collegiate and professional sports. (3-0-3) Prerequisites: ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C )

MKTG 4890. **Marketing Management.** An extension of the descriptive aspects of marketing principles into the arena of application. Emphasis is placed on the marketing planning process, environmental analysis, strategic marketing, and the effective implementation of marketing plans. (3-0-3) Prerequisites: ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C ) and ( MGNT 3600 Minimum Grade: C or MGT 312 Minimum Grade: C )

MKTG 4910. **Marketing Research.** A course to provide the student with a working knowledge of the principles and theory of business research applied specifically to the marketing environment. The course stresses both concepts and application. (3-0-3) Prerequisites: ( BUSA 3050 Minimum Grade: C or BUS 313 Minimum Grade: C ) and ( MKTG 3800 Minimum Grade: C or MKT 320 Minimum Grade: C ) and BUSA 2010 Minimum Grade: C

## Music

MUSC 0990. **Recital Laboratory.** A weekly laboratory designed to provide experiences in hearing live performances of a wide variety of music including student recitals, guest performances, master classes, and other concerts listed by the music faculty. All majors must register for this class for seven semesters. Transfers will be assessed by the music faculty to determine how many semesters of MUSC 0990 they will need to complete their degree requirements. (0-1-0)

MUSC 1100. **Music Appreciation.** Introduction to music listening and literature. A study of traditional forms of music from ancient times to the present with emphasis on the basic elements of music and their relationship. This study emphasizes the development of listening skills and musical understanding. (3-0-3)

MUSC 1100H. **Honors Music Appreciation.** Introduction to music listening and literature. A study of traditional forms of music from ancient times to the present with emphasis on the basic elements of music and their relationship. This study emphasizes the development of listening skills and musical understanding. This section is for students participating in the GSW Honors Program. (3-0-3)

MUSC 1100S. **Music Apprec - Study Abroad.** Introduction to music listening and literature. A study of traditional forms of music from ancient times to the present with emphasis on the basic elements of music and their relationship. This study emphasizes the development of listening skills and musical understanding. (3-0-3)

MUSC 1150. **History of Rock & Roll.** The History of Rock and Roll is an in depth study of the origins of popular music in the 20th century and the social and historical context that gave birth to it and related genres and musical offshoots. 3-0-3

MUSC 1201. **Elementary Harmony Pt I.** A study of the fundamentals of music including intervals, triads, keys, scales, modes, meter, part-writing, figured bass, harmonic analysis, and an intro to modulation. Theory Placement Test required. (3-0-3)

MUSC 1201H. **Elementary Harmony Pt I-Honors.** A study of the fundamentals of music including intervals, triads, keys, scales, modes, meter, part-writing, figured bass, harmonic analysis, and an intro to modulation. Theory Placement Test required. This section is for students participating in the GSW Honors Program. (3-0-3)

MUSC 1202. **Elementary Harmony Pt 2.** Continuation of study covered in MUSC 1201 expanding to non-harmonic tones, 7th chords, secondary dominants, augmented 6th chords and Neapolitan 6th chords with harmonic analysis to early 19th century. (3-0-3) Pre-requisites: MUSC 1201 Minimum Grade: C Prerequisites: MUSC 1201 Minimum Grade: C

MUSC 1211. **Sight Singing I.** A course designed to develop sight reading skills involving ear training, keyboard performance skills, and sight singing. (1-0-1)

MUSC 1212. **Sight Singing II.** Continuation of study covered in MUSC 1211 concentrating on improving skills of ear-training, keyboard performance, and sight singing. (1-0-1) Prerequisites: MUSC 1211 Minimum Grade: C

MUSC 1401. **Group Piano I.** Practical skills and techniques for expressive piano performance, to include the following: reading, improvisation, harmonization, transposition, and sight reading. This course will also provide a variety of piano pieces in contrasting styles for solo and ensemble performance emphasizing melodic, rhythmic, and harmonic structures. (2-0-2)

MUSC 1402. **Group Piano II.** Practical skills and techniques for expressive piano performance, maintaining and refining the techniques of reading, improvisation, harmonization, transposition, sight reading. This course will also build a repertory of solo piano pieces; analyze rhythmic, melodic, and harmonic structures; and perform solo pieces as well as accompaniments to instrumental and vocal solos. (2-0-2) Prerequisites: MUSC 1401 Minimum Grade: C

MUSC 151A. **Flute.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151B. **Oboe.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151C. **Clarinet.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151D. **Clarinet Bass.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151E. **Bassoon.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151F. **Saxophone Alto.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151G. **Saxophone Tenor.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151H. **Trumpet.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151I. **French Horn.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151J. **Trombone.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151K. **Euphonium.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151L. **Tuba.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151M. **Percussion.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151N. **Piano.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151P. **Organ.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151Q. **Harpsichord.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151W. **Voice.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151X. **Guitar.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 151Y. **String Bass.** Freshmen music majors only. Lab fee required. Must register for band or choir. (0-1-1)

MUSC 152A. **Flute.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151A

MUSC 152B. **Oboe.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152C. **Clarinet.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151C

MUSC 152D. **Bass Clarinet.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151D

MUSC 152E. **Bassoon.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151E

MUSC 152F. **Saxophone Alto.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151F

MUSC 152G. **Saxophone Tenor.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152H. **Trumpet.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152I. **French Horn.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152J. **Trombone.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152K. **Euphonium.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151K

MUSC 152L. **Tuba.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152M. **Percussion.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151M  
Minimum Grade: C

MUSC 152N. **Piano.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152P. **Organ.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152Q. **Harpsichord.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152W. **Voice.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 152X. **Guitar.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151X Minimum Grade: C

MUSC 152Y. **String Bass.** Freshmen music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 151Y  
Minimum Grade: C

MUSC 171. **Bassoon.**

MUSC 171A. **Flute.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171B. **Oboe.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171C. **Clarinet.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171D. **Clarinet Bass.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171F. **Saxophone Alto.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171G. **Saxophone Tenor.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171H. **Trumpet.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171I. **French Horn.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171J. **Trombone.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171K. **Euphonium.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171L. **Tuba.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171M. **Percussion.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171N. **Piano.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171P. **Organ.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171W. **Voice.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 171X. **Guitar.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 172. **Applied Music.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171  
Minimum Grade: C or MUS 161 Minimum Grade: C

MUSC 172A. **Flute.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171A Minimum  
Grade: C

MUSC 172B. **Oboe.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171B Minimum  
Grade: C

MUSC 172C. **Clarinet.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171C  
Minimum Grade: C or MUS 161C Minimum Grade: C

MUSC 172D. **Clarinet Bass.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171D  
Minimum Grade: C or MUS 161D Minimum Grade: C

MUSC 172E. **Bassoon.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1). Prerequisites: MUSC 171E  
Minimum Grade: C

MUSC 172F. **Saxophone Alto.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171F  
Minimum Grade: C

MUSC 172G. **Saxophone Tenor.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC  
171G Minimum Grade: C or MUS 161G Minimum Grade: C

MUSC 172H. **Trumpet.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171H  
Minimum Grade: C

MUSC 172I. **French Horn.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171I  
Minimum Grade: C

MUSC 172J. **Trombone.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171J  
Minimum Grade: C



MUSC 172K. **Euphonium.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171K  
Minimum Grade: C

MUSC 172L. **Tuba.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171L Minimum  
Grade: C or MUS 171S Minimum Grade: C

MUSC 172M. **Percussion.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171M  
Minimum Grade: C

MUSC 172N. **Piano.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171N Minimum  
Grade: C

MUSC 172P. **Organ.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171P Minimum  
Grade: C

MUSC 172Q. **Harpsichord.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171Q  
Minimum Grade: C or MUS 171Y Minimum Grade: C

MUSC 172W. **Voice.** Freshmen music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 171W  
Minimum Grade: C or MUS 171W Minimum Grade: C

MUSC 172X. **Guitar.** Minor area. Freshman level. One hour guitar lesson per week. Prerequisites: MUSC 171X Minimum Grade: C

MUSC 2020. **GSW Concert Choir.** A mixed, auditioned chamber choral organization performing Renaissance through 20th Century repertoire  
for collegiate level performance standards. Credit: 1 hour. Offered F, Sp. May be taken more than once.

MUSC 2030. **GSW Chamber Singers.** An auditioned chamber choral ensemble specializing in Renaissance madrigal repertoire, vocal chamber  
literature, and 20th century vocal jazz. Especially geared towards music majors as an introduction to choral literature beyond the level of  
Concert Choir. May be repeated. (3-0-1) Co-requisites: MUSC 2090

MUSC 2080. **GSW Concert Band.** An instrumental ensemble which provides the student an opportunity to study and perform the best in  
standard and contemporary band literature. May be repeated. (2-0-1)

MUSC 2090. **GSW Concert Choir.** A mixed, non-auditioned choral organization performing Renaissance through 20th Century repertoire for  
collegiate level performance standards. May be taken more than once. (2-0-1)

MUSC 2120. **Small Ensemble.** An auditioned chamber ensemble performance experience in brass, woodwind, and percussion instruments.  
May be repeated. (2-0-1)

MUSC 2130. **Jazz Band.** An auditioned jazz band which provides the student an opportunity to study and perform the best in jazz literature.  
Opportunities for solo-improvisation are provided. May be repeated. (2-0-1)

MUSC 2203. **Intermediate Harmony.** Continuation of materials covered in MUSC 1201 & 1202 expanding to mid and later 19th Century  
harmonic analysis, melody harmonization, introductory composition exercises, and an introduction to arranging, orchestration, and  
counterpoint. (3-0-3) Prerequisites: MUSC 1202 Minimum Grade: C

MUSC 2213. **Sight Singing III.** Continuation of sight reading and sight singing skills taught in MUSC 1211 and 1213 with emphasis on ear-  
training, keyboard performance skills, and singing. (1-0-1) Prerequisites: MUSC 1212 Minimum Grade: C

MUSC 2214. **Sight Singing IV.** Continuation of sight reading and sight singing skills taught in MUSC 1211, 1213, and 2213 with emphasis on  
ear training, keyboard performance skills, and singing. (1-0-1) Pre-requisites: MUSC 2213 Minimum Grade: C Prerequisites: MUSC 2213  
Minimum Grade: C

MUSC 2303. **Intermediate Harmony.** Continuation of materials covered in MUSC 1201 & 1202 expanding to mid and later 19th Century  
harmonic analysis, melody harmonization, introductory composition exercises, and an introduction to arranging, orchestration, and  
counterpoint. Prerequisite: MUSC 1202. Credit: 3 hours. Offered every four semesters.

MUSC 2400. **Introduction to Conducting.** Introduction and development of skills basic to instrumental and choral conducting. (2-0-1) Pre-  
requisite: MUSC 1201 Minimum grade: C

MUSC 251A. **Flute.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251B. **Oboe.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251C. **Clarinet.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251D. **Clarinet Bass.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251E. **Bassoon.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251F. **Saxophone Alto.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251G. **Saxophone Tenor.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251H. **Trumpet.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251I. **French Horn.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251J. **Trombone.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251K. **Euphonium.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 152K

MUSC 251L. **Tuba.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251M. **Percussion.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251N. **Piano.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251P. **Organ.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251Q. **Harpsichord.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251W. **Voice.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 251X. **Guitar.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 152X  
Minimum Grade: C

MUSC 251Y. **String Bass.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 252A. **Flute.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251A  
Minimum Grade: C

MUSC 252B. **Oboe.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251B  
Minimum Grade: C

MUSC 252C. **Clarinet.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251C  
Minimum Grade: C or MUS 251C Minimum Grade: C

MUSC 252D. **Clarinet Bass.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251D  
Minimum Grade: C or MUS 251D Minimum Grade: C

MUSC 252E. **Bassoon.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251E  
Minimum Grade: C

MUSC 252F. **Saxophone Alto.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251F  
Minimum Grade: C

MUSC 252G. **Saxophone Tenor.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251G  
Minimum Grade: C or MUS 251G Minimum Grade: C

MUSC 252H. **Trumpet.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251H  
Minimum Grade: C

MUSC 252I. **French Horn.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251I  
Minimum Grade: C

MUSC 252J. **Trombone.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251J  
Minimum Grade: C

MUSC 252K. **Euphonium.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251K  
Minimum Grade: C

MUSC 252L. **Tuba.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251L  
Minimum Grade: C or MUS 251L Minimum Grade: C

MUSC 252M. **Percussion.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251M  
Minimum Grade: C

MUSC 252N. **Piano.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251N  
Minimum Grade: C

MUSC 252P. **Organ.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251P  
Minimum Grade: C

MUSC 252Q. **Harpsichord.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251Q  
Minimum Grade: C or MUS 251Y Minimum Grade: C

MUSC 252W. **Voice.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251W  
Minimum Grade: C or MUS 251W Minimum Grade: C

MUSC 252X. **Guitar.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251X  
Minimum Grade: C

MUSC 252Y. **String Bass.** Sophomore music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 251Y  
Minimum Grade: C

MUSC 2650. **Early Childhood Music.** A study of the fundamental concepts of music needed by early childhood grade teachers and the application of the concepts to musical activities appropriate for growth and development in music at this level. (2-0-2)

MUSC 271A. **Flute.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271B. **Oboe.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271C. **Clarinet.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271D. **Clarinet Bass.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271E. **Bassoon.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271F. **Saxophone Alto.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271G. **Saxophone Tenor.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271H. **Trumpet.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271I. **French Horn.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271J. **Trombone.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271K. **Euphonium.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271L. **Tuba.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271M. **Percussion.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271N. **Piano.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271P. **Organ.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271Q. **Harpsichord.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 271W. **Voice.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 172W

MUSC 271X. **Guitar.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 252X  
Minimum Grade: C

MUSC 272A. **Flute.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271A Minimum  
Grade: C

MUSC 272B. **Oboe.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271B  
Minimum Grade: C

MUSC 272C. **Clarinet.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271C

Minimum Grade: C or MUS 271C Minimum Grade: C

MUSC 272D. **Clarinet Bass.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271D Minimum Grade: C or MUS 271D Minimum Grade: C

MUSC 272E. **Bassoon.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271E Minimum Grade: C

MUSC 272F. **Saxophone Alto.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271F Minimum Grade: C

MUSC 272G. **Saxophone Tenor.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271G Minimum Grade: C

MUSC 272H. **Trumpet.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271H Minimum Grade: C

MUSC 272I. **French Horn.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271I

MUSC 272J. **Trombone.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271J Minimum Grade: C

MUSC 272K. **Euphonium.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271K Minimum Grade: C

MUSC 272L. **Tuba.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271L Minimum Grade: C or MUS 271S Minimum Grade: C

MUSC 272M. **Percussion.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271M

MUSC 272N. **Piano.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271N Minimum Grade: C

MUSC 272P. **Organ.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271P Minimum Grade: C

MUSC 272Q. **Harpsichord.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271Q

MUSC 272W. **Voice.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271W

MUSC 272X. **Guitar.** Sophomore music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 271X Minimum Grade: C

MUSC 3040. **GSW Chamber Singers.** An advanced auditioned chamber choral ensemble specializing in Renaissance madrigal repertoire, vocal chamber literature, and 20th century vocal jazz. Especially geared towards music majors as an introduction to choral literature beyond the level of Concert Choir. (3-0-1)

MUSC 3090. **Music in the Elementary School.** This course is designed to acquaint the student with the curriculum, materials, and methods of teaching music in preschool through elementary grades. (3-0-3) Pre-requisite: MUSC 3204 Minimum grade: C

MUSC 3093. **Choral Music,Secondary School.** A course involved with materials and methods necessary in conducting a secondary choral music program. (3-4-3) Pre-requisites: MUSC 3082 Minimum grade C and MUSC 3090 Minimum grade: C. Prerequisites: MUSC 3071 Minimum Grade: C and MUSC 3082 Minimum Grade: C

MUSC 3103. **Instrumental Music,Secondary.** Designed to provide future band directors with the foundations and principles for teaching instrumental music in the secondary school. (3-4-3) Pre-requisites: MUSC 3071 Minimum grade: C and MUSC 3082 Minimum grade: C and MUSC 3090 Minimum grade: C. Prerequisites: MUSC 3071 Minimum Grade: C and MUSC 3082 Minimum Grade: C

MUSC 3120. **Small Ensemble.** An advanced auditioned chamber ensemble performance experience in brass, woodwind and percussion instruments. Especially geared towards music majors as an introduction to instrumental literature above the level of the Concert Band. (2-0-1)

MUSC 3155. **Mus Hist Ancient to Baroque.** A study of music from ancient Greek and early Christian music to the end of the Baroque period. (3-0-3) Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3165. **Mus Hist - Classic to Modern.** A study of music from the Classical period to present day. (3-0-3) Pre-requisites: MUSC 1201 Minimum grade C and MUSC 3155 Minimum grade: C.

MUSC 3180. **History - Multicultural.** Designed to offer an introduction to music other than that developed from the European tertian harmonic (major/minor) tradition including an examination of the music, instruments, and cultures of India, the Middle East, Greece, China, Japan, Indonesia, Africa, Latin America, and the North American Indian and African American. (2-0-2) Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3190. **Music History: American Music.** American Music is a course designed to study the development of music in the United States. The focus will be on both the vernacular traditions including hymn singing, country music, jazz, blues, big band, and rock, as well as the cultivated traditions of Art music from William Billings to John Cage. 3-0-3

MUSC 3200. **Brass Techniques.** Acquaints students with the performance fundamentals and teaching methods for brass instruments. (2-0-1) Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3204. **Adv Harmony.** Application of principle and techniques acquired in MUSC 1201, 1202, 2203 with examination of late 19th and 20th Century harmonic techniques and a continuation of harmonic and formal analysis and applications of counterpoint. (3-0-3) Prerequisites: MUSC 2203 Minimum Grade: C

MUSC 3210. **Woodwind Techniques.** Concentrates on the performance fundamentals and teaching methods for woodwind instruments. (2-0-1) Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3220. **String Techniques.** Designed to provide techniques for performance and methods of teaching stringed instruments (violin family). (2-0-1) Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3230. **Percussion Techniques.** Provides students with the techniques for performance and methods of teaching percussion instruments. (2-1-0) Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3250. **Voice Techniques.** Designed to study voice and basic principles of its use, including vocal techniques for individual and group performance. Basic techniques of vocal pedagogy are emphasized. (2-0-2). Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 3300. **Choral Conducting.** Provides students with basic skills in choral conducting including hand and baton techniques, score study, rehearsal techniques and performance practices. (2-0-1) Pre-requisites: MUSC 2400 Minimum grade C and MUSC 2090. Taken concurrently with MUSC 2090. Prerequisites: MUSC 2400 Minimum Grade: C and MUSC 2090

MUSC 3310. **Instrumental Conducting.** Develops basic skills in instrumental conducting, including hand and baton techniques, score study, rehearsal techniques and performance practices. (2-0-1). Pre-requisites: MUSC 2400 Minimum grade C. Taken concurrently with MUSC 2080. Prerequisites: MUSC 2400 Minimum Grade: C

MUSC 3400. **Junior Recital.** Taken concurrently with MUSC 352 or MUSC 372 Applied Music. Student will work with Applied Music Instructor and Accompanist in preparation for 20-30 minute recital program. (1-0-1)

MUSC 351A. **Flute.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351B. **Oboe.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351C. **Clarinet.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351D. **Clarinet Bass.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351E. **Bassoon.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351F. **Saxophone Alto.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351G. **Saxophone Tenor.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351H. **Trumpet.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351I. **French Horn.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351J. **Trombone.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351K. **Euphonium.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351L. **Tuba.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351M. **Percussion.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351N. **Piano.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351P. **Organ.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351Q. **Harpichord.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 252Q

MUSC 351W. **Voice.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 351X. **Guitar.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 272X Minimum Grade: C

MUSC 351Y. **String Bass.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 352A. **Flute.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351A Minimum Grade: C

MUSC 352B. **Oboe.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351B Minimum Grade: C

MUSC 352C. **Clarinet.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351C Minimum Grade: C MUS 351C Minimum Grade: C

MUSC 352D. **Clarinet Bass.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351D Minimum Grade: C or MUS 351D Minimum Grade: C

MUSC 352E. **Bassoon.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351E Minimum Grade: C or MUS 351B Minimum Grade: C

MUSC 352F. **Saxophone Alto.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351F Minimum Grade: C

MUSC 352G. **Saxophone Tenor.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351G Minimum Grade: C or MUS 351O Minimum Grade: C

MUSC 352H. **Trumpet.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351H Minimum Grade: C

MUSC 352I. **French Horn.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351I Minimum Grade: C

MUSC 352J. **Trombone.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351J Minimum Grade: C

MUSC 352K. **Euphonium.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351K Minimum Grade: C

MUSC 352L. **Tuba.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351L Minimum Grade: C or MUS 351S Minimum Grade: C

MUSC 352M. **Percussion.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351M Minimum Grade: C

MUSC 352N. **Piano.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351N Minimum Grade: C

MUSC 352NH. **Piano-Honors.** Prerequisites: MUSC 351N Minimum Grade: C

MUSC 352P. **Organ.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 352Q. **Harpichord.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351Q Minimum Grade: C or MUS 351Y Minimum Grade: C

MUSC 352R. **Trumpet.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 352W. **Voice.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351W Minimum Grade: C or MUS 351W Minimum Grade: C

MUSC 352X. **Guitar.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351X Minimum Grade: C

MUSC 352Y. **String Bass.** Junior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 351Y

Minimum Grade: C

MUSC 371A. **Flute.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 272A

MUSC 371B. **Oboe.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371C. **Clarinet.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371D. **Clarinet Bass.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371E. **Bassoon.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371F. **Saxophone Alto.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371G. **Saxophone Tenor.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371H. **Trumpet.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371I. **French Horn.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371J. **Trombone.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371K. **Euphonium.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371L. **Tuba.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371M. **Percussion.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371N. **Piano.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371P. **Organ.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371Q. **Harpsichord.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371W. **Voice.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 371X. **Guitar.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 352X Minimum Grade: C

MUSC 372A. **Flute.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371A or MUS 371A

MUSC 372B. **Oboe.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371B or MUS 371B

MUSC 372C. **Clarinet.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371C or MUS 371C

MUSC 372D. **Clarinet Bass.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371D or MUS 371D

MUSC 372E. **Bassoon.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371E or MUSC 371E

MUSC 372F. **Saxophone Alto.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371F or MUS 371F

MUSC 372G. **Saxophone Tenor.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371G or MUS 371G

MUSC 372H. **Trumpet.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371H

MUSC 372I. **French Horn.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371I or MUS 371I

MUSC 372J. **Trombone.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371J Minimum Grade: C

MUSC 372K. **Euphonium.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371K or MUS 371K

MUSC 372L. **Tuba.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371L or MUS 371L

MUSC 372M. **Percussion.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371M or MUS 371M

MUSC 372N. **Piano.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371N or MUS 371N

MUSC 372P. **Organ.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371P Minimum Grade: C

MUSC 372Q. **Harpichord.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371Q or MUS 371Q

MUSC 372W. **Voice.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371W

MUSC 372X. **Guitar.** Junior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 371X Minimum Grade: C

MUSC 4150. **Diction for Singers.** The study of principles and application of English, Italian, French, and German diction in singing through the use of the International Phonetic Alphabet, spoken language drill, and student and performance of representative song literature. (2-0-2). Pre-requisite: MUSC 1201 Minimum grade: C.

MUSC 451A. **Flute.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451B. **Oboe.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451C. **Clarinet.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451D. **Clarinet Bass.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451E. **Bassoon.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451F. **Saxophone Alto.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451G. **Saxophone Tenor.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451H. **Trumpet.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451I. **French Horn.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451J. **Trombone.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451K. **Euphonium.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451L. **Tuba.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451M. **Percussion.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451N. **Piano.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451P. **Organ.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 352P

MUSC 451Q. **Harpichord.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451W. **Voice.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 451X. **Guitar.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 372X Minimum Grade: C

MUSC 451Y. **String Bass.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 452A. **Flute.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451A

MUSC 452B. **Oboe.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451B or MUS 451B

MUSC 452C. **Clarinet.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451C or MUS 451C

MUSC 452D. **Clarinet Bass.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451D or



MUS 451D

MUSC 452E. **Bassoon.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451E

MUSC 452F. **Saxophone Alto.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451F or MUS 451F

MUSC 452G. **Saxophone Tenor.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451G or MUS 451G

MUSC 452H. **Trumpet.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451H

MUSC 452I. **French Horn.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451I  
Minimum Grade: C

MUSC 452J. **Trombone.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451J or MUS 451J

MUSC 452K. **Euphonium.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451K

MUSC 452L. **Tuba.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451L or MUS 451L

MUSC 452M. **Percussion.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451M or MUS 451M

MUSC 452N. **Piano.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451N or MUS 451N

MUSC 452P. **Organ.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451P or MUS 451P

MUSC 452Q. **Harpsichord.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451Q or MUS 451Q

MUSC 452W. **Voice.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451W or MUS 451W

MUSC 452X. **Guitar.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451X Minimum Grade: C

MUSC 452Y. **String Bass.** Senior music majors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 451Y  
Minimum Grade: C

MUSC 453L. **Tuba.**

MUSC 471A. **Flute.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471B. **Oboe.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471C. **Clarinet.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471D. **Clarinet Bass.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471E. **Bassoon.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471F. **Saxophone Alto.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471G. **Saxophone Tenor.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471H. **Trumpet.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 372H

MUSC 471I. **French Horn.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471J. **Trombone.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 372J

MUSC 471K. **Euphonium.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471L. **Tuba.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471M. **Percussion.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471N. **Piano.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471P. **Organ.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471Q. **Harpsichord.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471W. **Voice.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1)

MUSC 471X. **Guitar.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 452X Minimum Grade: C

MUSC 472A. **Flute.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471A or MUS 471A

MUSC 472B. **Oboe.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471B or MUS 471B

MUSC 472C. **Clarinet.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471C or MUS 471C

MUSC 472D. **Clarinet Bass.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471D

MUSC 472E. **Bassoon.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471E or MUS 471E

MUSC 472F. **Saxophone Alto.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471F or MUS 471F

MUSC 472G. **Saxophone Tenor.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471G or MUS 471G

MUSC 472H. **Trumpet.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471H or MUS 471H

MUSC 472I. **French Horn.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471I or MUS 471I

MUSC 472J. **Trombone.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471J or MUS 471J

MUSC 472K. **Euphonium.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471K or MUS 451K

MUSC 472L. **Tuba.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471L or MUS 471L

MUSC 472M. **Percussion.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471M or MUS 471M

MUSC 472N. **Piano.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471N or MUS 371N

MUSC 472P. **Organ.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471P or MUS 471P

MUSC 472Q. **Harpsichord.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471Q or MUS 471Q

MUSC 472W. **Voice.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471W Minimum Grade: C

MUSC 472X. **Guitar.** Senior music minors only. Lab fee required. Must register for Band or Choir. (0-1-1) Prerequisites: MUSC 471X Minimum Grade: C

MUSC 4800. **Senior Recital.** Taken concurrently with MUSC 452 or MUSC 472 Applied Music. Student will work with Applied Music Instructor and Accompanist in preparation for a 40-50 minute recital program. (1-0-1)

MUSC 4900. **Special Topics in Music.** A variable credit course on selected issues, topics, and literature in music. (1-2 lecture, 0 lab, 1-2 credits)

Pre-requisite: Permission of instructor.

MUSC 4900S. **Special Topics-Study Abroad.** A variable credit course on selected issues, topics, and literature in music. Taken as part of a study abroad program. (1-3 lecture, 0 lab, 1-2 credits). Pre-requisite: Permission of the instructor

## Nursing

NURS 2600. **Concepts of Prof Nursing.** This is a foundation course upon which subsequent nursing courses are built. Nursing as a profession, changes occurring over the years, current factors influencing nursing and health care, and nursing roles are the major topics of focus. Concepts and principles basic to nursing as a profession and concepts of health care are explored. (2-0-2) Prerequisites: Pre-Nursing. Corequisites: None.

NURS 2700. **Clinical Therapeutics.** NURS 2700 is a beginning nursing course in which basic physiological functioning of major biological systems, adaptive responses, and deviations in normal functions are studied. Application of the nursing process to maintain health and in response to selected disruptions, with emphasis on scientifically based interventions and skills necessary for providing care to diverse client populations. Professional standards of care, ethical and legal responsibilities of the nurse when carrying out interventions and/or skills are reviewed. Use of the nursing process and skills learned in this course are reinforced and expanded throughout the curriculum. (3-3-4) Prerequisite: BIOL 2030 or BIOL 2040 Corequisite: PSYC 2103 Prerequisites: ( PSYC 2103 Minimum Grade: D and BIOL 2030 or BIOL 2040 )

NURS 2700L. **Clinical Therapeutics Lab.** (0-3-0)

NURS 3005. **Human Pathophysiology.** A study of the physiological changes and states associated with disease. (3-0-3) Corequisites: None. Prerequisites: ( BIOL 2030 Minimum Grade: C and BIOL 2040 Minimum Grade: C )

NURS 3010. **Prof Nurs Practice for RNs.** This is an online course that is directed to the RN student returning to school for a baccalaureate degree in nursing. This is an introductory course to the BSN curriculum that examines concepts and perspectives in contemporary nursing. The content builds on the RN's prior experience and nursing education. Examples of content include ethical principles, health care economics, legislative process, nursing theories, health & wellness, critical thinking, current trends & issues in nursing. (3-0-3) Prerequisite: Must be a licensed professional nurse. Corequisite: None.

NURS 3050. **Health Promotion.** This course is designed to provide students with the basic knowledge and skills needed to provide health promotion and disease prevention interventions, essential components of comprehensive health care. The course includes content on health promotion, risk reduction, and disease prevention strategies across the life span, with emphasis on application to rural clients; health behavior models and theories; change theories, health education principles, theories, and strategies. (2-0-2) Prerequisites: None. Corequisites: None.

NURS 3050H. **Health Promotion - Honors.** This course is designed to provide students with the basic knowledge and skills needed to provide health promotion and disease prevention interventions, essential components of comprehensive health care. The course includes content on health promotion, risk reduction, and disease prevention strategies across the life span, with emphasis on application to rural clients; health behavior models and theories; change theories; health education principles, theories, and strategies. This section is for students participating in the GSW Honors Program. (2-0-2) Prerequisites: None. Corequisites: None.

NURS 3100. **Nursing of Adults I.** Illnesses common in the adult population are explored, especially as presented in the acute care setting. Emphasis is on identification, treatment, and/or resolution of acute and long term health problems. Health promotion and disease prevention as they apply to specific disease entities are also discussed. The influence of genetics, alternative or cultural health practices, and application of nursing care in the community are reviewed as they relate to specific illnesses as well as collaborative care with other health care professionals. Must be accepted to the Nursing Program. (4-6-6) Corequisites: NURS 3050, NURS 3200, and NURS 3630. Prerequisites: ( NURS 2600 Minimum Grade: C and NURS 2700 Minimum Grade: C and NURS 3005 Minimum Grade: C )

NURS 3100L. **Nursing of Adults I Lab.** (0-6-0) Prerequisites: ( NURS 2600 Minimum Grade: C and NURS 2700 Minimum Grade: C and NURS 3005 Minimum Grade: C )

NURS 3200. **Health Assessment.** Assessment skills for clients across the life span are presented for the purpose of determining health status. Theory and skills necessary to obtain a comprehensive health history and complete physical examination are emphasized. Assessment skills in conducting an interview for the purpose of nutritional, cultural, and family pedigree information are incorporated. Special assessment techniques unique to children, older adults, and clients with functional disabilities are included. Physical findings indicating genetic disorders are also introduced. (3-2-4) Corequisites: NURS 3050, NURS 3100, and NURS 3630. Prerequisites: ( NURS 2600 Minimum Grade: C and NURS 2700 Minimum Grade: C and NURS 3005 Minimum Grade: C )

NURS 3200L. **Health Assessment Lab.** (0-2-0) Prerequisites: ( NURS 2600 Minimum Grade: C and NURS 2700 Minimum Grade: C and NURS

3005 Minimum Grade: C )

NURS 3290. **Int'l Health Care Delivery Sys.** This course compares the health care delivery systems of the United States and one European Union country and one Latin American country. An elective course. (3-0-3) Prerequisites: None. Corequisites: None.

NURS 3500. **Ethical Issues in Health Care.** An exploration of contemporary ethical issues in health care delivery in light of various models of moral thought. Ethical decision-making models are used to analyze issues such as rationing of health care, abortion, euthanasia, surrogate motherhood, genetic engineering, and rights of subjects of research and experimentation. An elective course. (3-0-3) Prerequisites: None. Corequisites: None.

NURS 3600S. **Transcultural HealthCare-St Ab.**

NURS 3630. **Pharmacology I.** This course addresses the principles of nursing management in drug therapy, the basics of core drug knowledge, and patient-related variables. Nursing management of the patient's response to medication is discussed according to various body systems, pathological conditions, and major drug classifications. (2-0-2) Corequisites: NURS 3050, NURS 3100, and NURS 3200. Prerequisites: ( NURS 2600 Minimum Grade: C and NURS 2700 Minimum Grade: C and NURS 3005 Minimum Grade: C )

NURS 3750. **Nursing of the Family.** Focuses on a family-centered approach to meeting health needs during the childbearing and childrearing years. (6-9-9) Corequisites: None. Prerequisites: ( NURS 3100 Minimum Grade: C and NURS 3200 Minimum Grade: C and NURS 3630 Minimum Grade: C )

NURS 3750H. **Nursing of the Family-Honors.** Focuses on a family-centered approach to meeting health needs during the childbearing and childrearing years. This section is for students participating in the GSW Honors Program. (6-9-9) Corequisites: None. Prerequisites: ( NURS 3100 Minimum Grade: C and NURS 3200 Minimum Grade: C and NURS 3630 Minimum Grade: C )

NURS 3750L. **Nursing of Family Lab I & II.** (0-9-0) Prerequisites: ( NURS 3100 Minimum Grade: C and NURS 3200 Minimum Grade: C and NURS 3630 Minimum Grade: C )

NURS 3770. **Issues in Adolescence.** An exploration of the contemporary health, health care, and related issues of concern to professionals who work with adolescent populations. This course is an elective course. (3-0-3) Prerequisites: None. Corequisites: None.

NURS 3850. **Gerontological Nursing.** An exploration of the physiological and psychological changes that are common to the aging adult. Content includes theories of aging, issues related to healthy aging, illness, pharmacology, nutrition, sexuality, ethical/legal situations and sociocultural influences. (3-0-3) Corequisites: None. Prerequisites: ( NURS 3100 Minimum Grade: C and NURS 3200 Minimum Grade: C and NURS 3630 Minimum Grade: C )

NURS 4010. **Leadership in Nursing.** Selected principles of leadership and management as they relate to health care delivery and to specific nursing service roles in which nurses function. Includes content on leadership roles, management theories, components of effective management, organizational dynamics, political and economic context of health care, and career development strategies. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (3-0-3) Corequisites: NURS 4100. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4080. **Special Topic in Leadership.** Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (3-0-3) Corequisites: None. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4100. **Nursing of Adults II.** A study of complex diseases in the adult population. Emphasis is on promotion and maintenance of health and prevention of disability in clients with acute, critical, and long-term health problems. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (3-6-5) Corequisites: NURS 4010 and NURS 4630. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4100L. **Nursing of Adults II Lab.** (0-6-0) Prerequisites: NURS 3850 Minimum Grade: C

NURS 4200. **Psychiatric-Mental Health Nurs.** The course acquaints the beginning practitioner with the essential concepts of mental health and mental illness and builds on the student's knowledge of normal patterns of behavior, personality development, and defense mechanisms. The focus is on the use of the nursing process in caring for clients exhibiting emotional disorders and maladaptive behaviors. Therapeutic communication skills are integrated and practiced throughout the course. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (3-6-5) Corequisite: NURS 4630. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4200L. **Psych-Mental Health Nurs Lab.** (0-6-0) Prerequisites: NURS 3850 Minimum Grade: C

NURS 4400. **Community Health Nursing.** A course designed to aid the baccalaureate nursing student in developing skills essential to population-based practice. This course requires the student to integrate prior knowledge and skills from maternal child health nursing,

medical/surgical nursing, and mental health nursing with concepts of primary care in order to promote and maintain health and prevent disease. Emphasis will be on conducting community assessments, planning and implementing appropriate interventions based on assessment finding, presenting health data to groups, facilitating the development of community coalitions, and collaborating with community partners for effective change in health policy. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisites. (3-6-5) Corequisites: None. Prerequisites: ( NURS 3850 Minimum Grade: C and NURS 4100 Minimum Grade: C and NURS 4200 Minimum Grade: C and NURS 4630 Minimum Grade: C )

NURS 4400L. **Community Health Nursing Lab.** (0-6-0) Prerequisites: ( NURS 3850 Minimum Grade: C and NURS 4100 Minimum Grade: C and NURS 4200 Minimum Grade: C and NURS 4630 Minimum Grade: C )

NURS 4450. **Pop Foc Prac in PHN for RNs.** An online course designed to aid the nurse in developing and/or revitalizing skills essential to population-based practice in conjunction with clinical/prevention skills already obtained in the workforce. Emphasis will be on conducting community assessments, planning and implementing appropriate interventions based on assessment findings, presenting health data to groups, facilitating the development of community coalitions, and collaborating with community partners for effective change in health policy. Must be a licensed registered professional nurse. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (4-0-4) Corequisite: None. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4460. **Dir Study Com Health Nurs RNs.** This course is designed to supplement the online Population Health Nursing course. Other types of community based nursing, such as school health, occupational health, hospice, and prison health are explored. Students can choose to complete their population health project in public health or in any of the above listed areas. Must be a licensed registered professional nurse. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (0-3-1) Corequisite: None. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4630. **Pharmacology II.** Pharmacology II is a continuation of Pharmacology I. This course facilitates the acquisition, comprehension, and application of knowledge in drug therapy. Nursing management of the patient's response to medication is discussed according to various body systems, pathological conditions, and major drug classification. Students must complete all 3XXX nursing courses with a minimum grade of C prior to the stated prerequisite. (2-0-2) Corequisite: NURS 4100. Prerequisites: NURS 3850 Minimum Grade: C

NURS 4800. **Research in Nursing.** An overview of basic research concepts and process. Critical analysis of published research and evaluation for applicability to nursing practice. (3-0-3) Corequisite: None. Prerequisites: MATH 2204 Minimum Grade: C

NURS 4900. **Practicum in Nursing.** Students in this clinical course develop and implement a self-directed contract encompassing their nursing education to-date. Completion of this course, under the guidance of a faculty advisor and a clinical preceptor, facilitates the student's transition to the professional nursing role. (1-9-4) Corequisites: NURS 4400 and NURS 4800, (NURS 4010-RN only). Prerequisites: ( NURS 4010 Minimum Grade: C and NURS 4100 Minimum Grade: C and NURS 4200 Minimum Grade: C and NURS 4630 Minimum Grade: C )

NURS 4900L. **Practicum Lab.** (0-9-0) Prerequisites: ( NURS 4010 Minimum Grade: C and NURS 4100 Minimum Grade: C and NURS 4200 Minimum Grade: C and NURS 4630 Minimum Grade: C )

NURS 4910. **Caregiving Practicum.** Course provide the student the opportunity to synthesize knowledge in the area of caregiving as well as knowledge from the social, psychological, health care, economic, legal and ethical perspective in a practicum experience that focuses on the in-depth analysis of a particular area of caregiving practice (aging, chronic illness, disabilities, children/adults). Emphasis is on leadership and management approaches to caregiving challenges, critical analysis of caregiving research, and implementation of the caregiving specialist role in a variety of settings. Students are challenged by promoting independence in the synthesis and practice of the caregiving specialist role with family and professional caregivers (2-3-3) Prerequisites: ( PSYC 2000 Minimum Grade: C and PSYC 4395 Minimum Grade: C )

## Physical Education

PEDS 1010. **Lifetime Fitness.** A course required of all students as a part of the general curriculum. The purpose of the course is to provide the student with scientific-based knowledge concerning practical application of physical fitness training and evaluation procedures while participating in a fitness program. (0-2-1)

PEDS 1020. **Aerobics - Walk-Jog.** (0-2-1)

PEDS 1030. **Step Aerobics.** (0-2-1)

PEDS 1100. **Beg Swimming.** (0-2-1)

PEDS 1180. **Canoeing.** (0-2-1)

PEDS 1230. **Racquetball.** (0-2-1)

PEDS 1250. **Beg Tennis.** (0-2-1)

PEDS 1280. **Beg Golf.** (0-2-1)

PEDS 1330. **Weight Training.** (0-2-1)

PEDS 1610. **Varsity Sports I.** (0-2-1)

PEDS 1620. **Varsity Sports II.** (0-2-1) Prerequisites: PEDS 1610

PEDS 1630. **Varsity Sports III.** (0-2-1) Prerequisites: PEDS 1610 and PEDS 1620

PEDS 1640. **Varsity Sports IV.** (0-2-1) Prerequisites: PEDS 1610 and PEDS 1620 and PEDS 1630

PEDS 1700. **Fundamentals of Dance.** (0-2-1)

PEDS 1770. **Beg Ballet.** (0-2-1)

PEDS 1910. **Beg Yoga.** The purpose of the course is to provide the beginning students with the skills and knowledge needed to practice yoga on their own. (0-2-1)

PEDS 2000. **CPR and First Aid.** This course is required of all students as part of the general curriculum. The course is designed to provide every student knowledge and practical skill practice in a current first aid, cardiopulmonary resuscitation techniques and HIV/AIDS education. (1-1-2)

## Professional Golf Course Mgmt

PGMT 2200. **Intro to Professional Golf Mgt.** This course will serve as an introduction to the PGM program PGA/PGM bookwork, and the golf industry, including career paths as a whole. Students will also begin on their Level 1 PGA/PGM Materials with special consideration given to those materials that will best prepare students for their first internship experience.

PGMT 2400. **Rules & Tournament Operations.** This course provides an in-depth look into the golf professional's role in tournament operations and event management. Students will gain both knowledge and experience in designing, planning and implementing successful golf tournaments and events. The Rules of Golf will also be explored in detail. Students will learn definitions, how to use and interpret the USGA Rules of Golf in both tournaments and everyday play. 3-0-3

PGMT 2600. **Scientific Asp/Teach&Golf Equip.** This course will serve as an introduction to the art and business of golf instruction, as well as developing golfer development programs and PGA Growth of the Game initiatives. Students will also be exposed to golf club design and repair, both from a hands-on perspective and from a business standpoint. 3-0-3

PGMT 3010. **PGM Seminar 1.** This course provides an in-depth look into golf professional's role in golf car fleet management. Students will also gain knowledge and practical experience into developing golfer development programs, PGA "Growth of the Game" initiatives, and golf club design and repair. All areas will be explored from both a hands-on perspective and from a business standpoint.

PGMT 3020. **PGM Seminar II.** This course provides the student's first look into the art of golf instruction. It is also designed to serve as a Level 1 checkpoint Review and to facilitate the completion of pre-seminar activities. 2-0-2

PGMT 3030. **PGM Seminar III.** In this course, the students begin covering the topics in the PGA's Level 2 PGA/PGM Bookwork. A more in-depth look is taken at each of the pre-seminar activities from the previous checkpoint along with more advanced information regarding golf instruction. Special attention is given to the business specifics at a golf operation. 2-0-2

PGMT 3040. **PGM Seminar IV.** In this course, the students will cover the Level 2 Checkpoint Pre-Seminar Activities as well as receive an overall review on the materials covered for the Level 2 knowledge and simulation exams conducted by the PGA of America. 2-0-2

PGMT 3050. **PGM Seminar V.** In this course, the students will cover the most advanced PGA learning objectives from each of the "People, Business, and Game" principles. All areas will be explored from both a hands-on perspective and from a business standpoint. 2-0-2

PGMT 3060. **PGM Seminar VI.** In this course, Food & Beverage as it relates to the golf operation will be covered in detail providing both a knowledge pass and practical experience. This course will serve as a review for the PGA/PGM Level 3 Checkpoint as well as preparation for the PGA's Final Experience.

PGMT 4000. **PGM Internship - Year 1.**

## Physics

PHYS 1100. **Introduction to Engineering.** This course will introduce the dual degree student to the nature of engineering both as methodology and as a practical career choice. The history, current state and potential future of different fields of engineering will be surveyed with the help of specific examples. A detailed discussion of the different types of practical skills and theoretical background required for a successful career in engineering will be included. Engineering Dual-Degree major required. (1-0-1)

PHYS 1111. **Introduction to Physics I.** Emphasizes classical mechanics, including Newton's laws, rotational motion, and oscillators; wave motion; and thermodynamics. Permission of instructor required. (3-2-4) Prerequisites: MATH 1113 Minimum Grade: D or MTH 113 Minimum Grade: D or MATH 1113H Minimum Grade: D

PHYS 1111H. **Inro to Physics I Honors.**

PHYS 1112. **Introduction to Physics II.** Emphasizes classical electromagnetism, optics, and modern concepts, including relativity, quantum mechanics, and atomic and nuclear structure. (3-2-4) Prerequisites: ( PHYS 1111 or PHY 201 )

PHYS 1112H. **Intro to Physics II-Honors.** Emphasizes classical electromagnetism, optics, and modern concepts, including relativity, quantum mechanics, and atomic and nuclear structure. This section is for students participating in the GSW Honors Program. (3-2-4)

PHYS 1222. **Stellar Astronomy.** Introductory survey course for non-science majors. Does not require GEOL 1221/PHYS 1221. The main focus of this class is to put our solar system into a broader perspective provided by the rest of the universe. The sun as a star, physical properties of stars, principles of spectroscopy as applied to astronomy, binary stars, variable stars, star clusters, gaseous nebulae, stellar motions and distribution, Milky Way and external galaxies, expanding universe, cosmic time scale. (3-0-3)

PHYS 1222H. **Stellar Astronomy - Honors.** Introductory survey course for non-science majors. Does not require GEOL 1221/PHYS 1221. The main focus of this class is to put our solar system into a broader perspective provided by the rest of the universe. The sun as a star, physical properties of stars, principles of spectroscopy as applied to astronomy, binary stars, variable stars, star clusters, gaseous nebulae, stellar motions and distribution, Milky Way and external galaxies, expanding universe, cosmic time scale. This section is for students participating in the GSW Honors Program. (3-0-3)

PHYS 2025. **Intro to Signal Processing.** Introduction to signal processing for discrete-time and continuous-time signals. Topics include problems in filtering, frequency response, and applications of the Fourier transform and the Z-transform. Laboratory emphasizes computer-based signal processing. (3-2-4) Prerequisites: ( MTH 112 or MATH 1120 or MATH 1120H )

PHYS 2211. **Principles of Physics I.** Emphasizes classical mechanics, including Newton's laws, rotational motion, and oscillators; wave motion; and thermodynamics. (3-2-4) Prerequisites: ( MATH 1120 or MATH 1120H or MATH 112 or MATH 1501 )

PHYS 2211H. **Principles of Physics I.**

PHYS 2212. **Principles of Physics II.** Emphasizes classical electromagnetism, optics, and modern concepts, including relativity, quantum mechanics, and atomic and nuclear structure. (3-2-4) Prerequisites: ( PHYS 2211 or PHY 211 )

PHYS 2213. **Modern Physics.** This course provides the student with a survey of modern concepts in physics including wave motion, electromagnetic waves, special relativity, quantum theory and atomic structure. The student will further develop his or her analytical skills by learning and applying a wide variety of problem solving techniques. (3-0-3) Prerequisites: PHYS 2212 or PHY 213

PHYS 3322. **Thermodynamics.** Thermodynamic properties, energy and mass conservation, entropy and the second law. Second law analysis of thermodynamic systems, gas cycles, vapor cycles. (3-0-3) Prerequisites: PHYS 2212

## Prior Learning Assessment

PLA 2000. **Prior Learning Assess Document.** An orientation to the university, educational options and programs at Georgia Southwestern for nontraditional students. College success and study skills are emphasized. Techniques for the development of documentation for prior learning experiences based on standards and criteria established by academic and subject matter professionals. Students prepare and submit documentation which provides a clear description of competencies obtained. Prerequisite: Permission of instructor

## Political Science

POLS 1101. **American Government.** American political institutions and processes and their development over time are carefully examined in this course. A passing grade in this course satisfies the U.S. and Georgia Constitution requirements of Georgia State Code 20-3-68. (3-0-3)

POLS 1101H. **American Government-Honors.** American political institutions and their development. A passing grade in this course satisfies the U.S. and Georgia Constitution requirements of Georgia State Code 20-3-68. This section is for students participating in the GSW Honors

Program. (3-0-3)

POLS 2101. **Intro to Discipline of Pol Sci.** This course is a general introduction to the scope of political science, including types of governments, the variety of institutions and processes, political concepts, and ideologies, and to the methods used to study political phenomena. Required of all political science majors. (3-0-3)

POLS 2201. **State & Local Government.** This course focuses on the organization, powers, functions, and political processes at the state and local levels, as well as the relationship between the state and national governments. A passing grade in this course satisfies the Georgia Constitution requirement of Georgia Code 20-3-68. (3-0-3)

POLS 2401. **Intro to Global Issues.** POLS 2401 Introduction to Global Issues. An examination of contemporary world issues such as environmental degradation, disease, war, human rights, and changes in the global economy. (3-0-3)

POLS 3200. **Intro to the European Union.** This course examines the development of the European Union. It is the basic course for students participating in the E.U. Certification Program. (3-0-3)

POLS 3205. **Intro to Comparative Politics.** This course introduces the comparative method of studying political systems, with an emphasis on institutional arrangements and political behavior found in democratic and non-democratic political systems. Transitions to democracy and political development are also examined. Case studies include political systems in various regions of the world. (3-0-3)

POLS 3210. **Modern European Governments.** This course entails a study of the constitutions, basic principles, governmental organizations, political party systems, and political methods of major countries in Europe. (3-0-3)

POLS 4100. **Amer Pol Parties-Int Groups.** This course involves a careful study of the two main types of political organizations in the United States that serve as linkages between the people and their government: political parties and interest groups. The focus is on the development of political parties and interest groups, their structure and operations, and their roles in the political system. (3-0-3)

POLS 4460. **The Legislative Process.** The focus of this course is the structure, functions, and powers of the U.S. Congress and the behavior and goals of its members. It emphasizes the composition, leadership, and procedures of the House and the Senate. Attention is also given to the role of elections, party, and views of representation. (3-0-3)

POLS 4470. **American Presidency.** Presidential powers, duties, and responsibilities are surveyed. Students will carefully examine historic and contemporary conceptions of the office and the presidency as an administrative institution. (3-0-3)

POLS 4570. **The Structure of American Govt.** This course focuses on the development of the separation of powers, checks and balances, federalism, and national and state regulatory authority as defined in the Constitution and as elaborated through Supreme Court decisions. Prior credit in American Government is recommended. (3-0-3)

POLS 4580. **Civil Liberties.** This course is focused on civil liberties and civil rights as given in the Constitution, especially the Bill of Rights and the Civil War Amendments, and as reflected in Supreme Court decisions. Prior credit in American Government or its equivalent is recommended. Constitutional Law I is not a prerequisite for this course. (3-0-3)

POLS 4630. **International Relations.** The focus of this course is the theory and practices of international relations. (3-0-3)

POLS 4690. **American Foreign Policy.** This course surveys U.S. foreign policy from the 18th to the 21st centuries with emphasis on the role of the international system in shaping American policies and interests. (3-0-3)

POLS 4700. **Political Philosophy.** In this course students examine the development of political philosophy and the perennial issues with which it is concerned through the works of such thinkers as Plato, Aristotle, Augustine, Aquinas, Machiavelli, Hobbes, Locke, Rousseau, and Marx. (3-0-3)

POLS 4730. **Religion and Politics.** This course surveys the interaction of religion in U.S. politics and political behavior from the early colonial period through the contemporary political scene. (3-0-3)

POLS 4760. **American Political Thought.** This course entails an examination of the basic ideas about man and government that have formed the basis for political practice and debate within the United States. Schools and trends of thought from the colonial era to contemporary times will be explored. (3-0-3)

POLS 4900. **Special Topics in Pol Sci.** This course focuses on selected issues, problems, and literature in political science. A student must get the permission of the Department Chair. (3-0-3)

POLS 4920. **Political Science Internship.** Internships with government agencies are available for qualified students. See the Coordinator of Intern Programs for information. (3-0-3)



POLS 4950. **Senior Research.** Required of all political science majors, this capstone research course requires students to integrate the basic concepts, methods, and sub-fields of political science, and to relate these to the contemporary world. It further develops skills in research and communications. A student must have earned a grade of C or better in at least 15 hours of upper division political science. (3-0-3)  
Prerequisites: POLS 3205 Minimum Grade: D and ( POLS 4630 Minimum Grade: D or POL 463 Minimum Grade: D ) and ( POLS 4700 Minimum Grade: D or POL 470 Minimum Grade: D )

## Psychology

PSYC 1101. **Introduction to Psychology.** A survey of the scientific discipline of psychology, including the approach used to address key issues. Emphasis is placed on heredity, environment, emotions, motives, learning and intelligence as related to individual differences. This course serves as a prerequisite for advanced courses in psychology. (3-0-3)

PSYC 1101H. **Intro to Psychology-Honors.** A survey of the scientific discipline of psychology, including the approach used to address key issues. Emphasis is placed on heredity, environment, emotions, motives, learning and intelligence as related to individual differences. This course serves as a prerequisite for advanced courses in psychology. This section is for students participating in the GSW Honors Program. (3-0-3)

PSYC 1102. **Psy as a Natural Science.** An introduction to modern scientific psychology with emphasis upon historical and methodological foundations. Scientific principles of sensation and perception, learning, cognition, motivation and emotion, intelligence and personality, abnormal behavior, health, mating, families, social behavior, and culture will be examined. (3-0-3)

PSYC 1102H. **Psyc as Natural Sci- HONORS.** An introduction to modern scientific psychology with emphasis upon historical and methodological foundations. Scientific principles of sensation and perception, learning, cognition, motivation and emotion, intelligence and personality, abnormal behavior, health, mating, families, social behavior, and culture will be examined. This section is for students participating in the GSW Honors Program. (3-0-3)

PSYC 2000. **Interdiscip App in Caregiving.** A multidisciplinary approach to caregiving is utilized to provide the student with information regarding caregivers and the vital role(s) they play in providing health care. This course seeks to educate current and potential professional caregivers to better meet the needs of the rapidly rising family and community caregiver populations. (3-0-3)

PSYC 2103. **Human Growth-Development.** The study of human development throughout the lifespan, including key events and changes in physical, cognitive, and socio-emotional functioning. (3-0-3)

PSYC 2103H. **Human Growth-Dev-Honors.** The study of human development throughout the lifespan, including key events and changes in physical, cognitive, and socio-emotional functioning. This section is for students participating in the GSW Honors Program. (3-0-3)

PSYC 2103S. **Hum Growth & Dev-Study Abroad.** The study of human development throughout the lifespan, including key events and changes in physical, cognitive, and socio-emotional functioning (3-0-3) Taken as part of a study abroad experience.

PSYC 3301. **Psychological Statistics.** An introduction to the basic principles of descriptive and inferential statistics. The course emphasizes the application of statistical methods and research designs found commonly in the social sciences. May substitute SOCI 3331. (3-0-3)

PSYC 3308. **Psycho Aspects of Aging.** A thorough discussion of human aging, focusing on the physiological and psychosocial aspects of aging, as well as a historical and contemporary examination of the various psychological and sociological aspects of death and dying. May substitute SOCI 3308. (3-0-3) Prerequisites: ( PSYC 1101 or PSY 101 ) or PSYC 1101H or ( SOCI 1101 or SOCI 202 or SOCI 1101H )

PSYC 3309. **Human Sexuality.** A thorough discussion of human sexuality, focusing on the psychological, social, anthropological, and physiological aspects of sexual expression. The treatment of sexual problems, therapies, and deviancy are addressed along with myths and realities. May substitute SOCI 3309. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or SOCI 1101 or SOCI 1101H or PSY 101 or SOC 202

PSYC 3309H. **Human Sexuality- Honors.** A thorough discussion of human sexuality, focusing on the psychological, social, anthropological, and physiological aspects of sexual expression. The treatment of sexual problems, therapies, and deviancy are addressed along with myths and realities. May substitute SOCI 3309. This section is for students participating in the GSW Honors Program. (3-0-3)

PSYC 3311. **Social Psychology.** The scientific study of how people's thoughts, feelings, and behaviors are influenced by both the real and imagined presence of others. Topics include such subjects as social influence, attitudes, social cognition, interpersonal attraction and prejudice. May substitute SOCI 3311. (3-0-3) Prerequisite: PSYC 1101 Prerequisites: PSYC 1101

PSYC 3320. **Child Psychology.** An explanation of the typical and atypical development of children in physical, cognitive, and socioemotional areas, with an emphasis on the scientific study of child development and the application of psychological principles to understanding and enhancing the development of children. (3-0-3) Prerequisite: PSYC 1101 Prerequisites: PSYC 1101

PSYC 3331. **Intro Psychological Testing.** Theory of psychological measurement, types and characteristics of tests, methods for evaluating tests, and review of some of the more commonly used psychological tests. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 3337. **Theories of Personal Relations.** A survey of the major theories and research findings regarding personal relationships. The topics of interpersonal attraction, liking, loving, romance, communication, and therapeutic interventions will be covered. Productive and non-productive human interactions are differentiated. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 3337H. **Thry of Personal Rel- HONORS.** A survey of the major theories and research findings regarding personal relationships. The topics of interpersonal attraction, liking, loving, romance, communication, and therapeutic interventions will be covered. Productive and non-productive human interactions are differentiated. This section is for students participating in the GSW Honors Program. (3-0-3)

PSYC 3338. **Sport Psychology.** A survey of the science of sport psychology in which the principles of psychology are applied in a sport setting. The course will explore the enhancement of both athletic performance and the social-psychological aspects of human enrichment through sport. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 3340. **Mass Media Influences.** An examination of the forces of the modern mass media, including film, music, radio, books, magazines, and the internet, with emphasis upon television, and how they influence the psychosocial development of the individual and normative political and social behavior. May substitute SOCI 3340. Prerequisite: PSYC 1101 or SOCI 1101 (3-0-3). Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101 or SOCI 202 or SOCI 1101 or SOCI 1101H

PSYC 3350. **Health Psychology.** A survey course dealing with how environmental, social, and individual behaviors influence physical health. The interaction of society and psychology is emphasized and specific health problems are discussed such as diabetes, obesity, cardiovascular disease, and HIV/AIDS. Prerequisites: PSYC 1101 Minimum Grade: C or PSYC 1101H Minimum Grade: C or PSY 101 Minimum Grade: C

PSYC 3365. **Biopsychology.** A survey of the relationship between the behavior of organisms and the biological processes mediating the behavior. The emphasis is on the physiological, neurochemical and evolutionary aspects of motivation, emotion, and learning. (3-0-3) Prerequisites: PSYC 1101 ) or PSY 101 or PSYC 1101H

PSYC 3365H. **Biopsychology-Hnr.** A survey of the relationship between the behavior of organisms and the biological processes mediating the behavior. The emphasis is on the physiological, neurochemical and evolutionary aspects of motivation, emotion, and learning. This section is for students participating in the GSW Honors Program. (3-0-3)

PSYC 3380. **Sensation and Perception.** Consideration of the way in which stimuli in our world, such as light and sound, act on the human sensory systems and how the brain transforms raw sensory information into meaningful perceptions. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 4395. **Theo-Rsrch in Caregiving.** A research-based discussion of key issues in the study of caregiving, including similarities and differences among caregiving populations, cultural influences on caregiving, and the interplay between professional and family caregivers. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H and PSYC 2000

PSYC 4401. **Abnormal Psychology.** A survey course of all the major disorders, their symptoms and theories regarding how each disorder originates, and evidence-based treatments. (3-0-3) Prerequisites: PSYC 1101 or PSY 101 or PSYC 1101H

PSYC 4402. **Prin of Behavior Modification.** A survey of learning theory and principles applicable to the modification of human maladaptive behavior. (3-0-3) Prerequisites: PSYC 1101 or PSY 101 or PSYC 1101H

PSYC 4403H. **Soc-Psy Aspects Addict- Hnr.**

PSYC 4404. **Industrial/Organizational Psych.** A survey of psychological principles and practice related to personnel selection, training decisions, and design of the workplace. (3-0-3) Prerequisites: PSY 101 or PSYC 1101 or PSYC 1101H

PSYC 4405. **Theo and Tech of Counseling.** A general introduction to major theories and techniques of counseling and their applicability to various kinds of clientele. (3-0-3) Prerequisites: ( PSYC 1101 or PSY 101 or PSYC 1101H )

PSYC 4405H. **Theo and Tech Counsel - Hnrs.** A general introduction to various theories and techniques of counseling and their applicability to various kinds of clientele. Must have 10 hours of Psychology courses and permission of the instructor or Assistant Dean. This course is for students participating in the GSW Honors Program. (3-0-3)

PSYC 4407. **Theories of Learning.** The principles of classical and operant conditioning as related to animal and human behavior and cognition will be covered. Contemporary research on learning, memory, language, and thinking will be incorporated along with research related to classic learning principles. Content provides an excellent background for further coursework in psychology, sociology, social work, education, and similar areas of study. (3-0-3) Prerequisites: PSYC 1101 or PSY 101 or PSYC 1101H

PSYC 4410. **Cognitive Psychology.** A survey of information processing approaches to understanding the mind that includes perception, attention, memory, language, and problem solving. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 4411. **History-Systems of Psychology.** A survey of the philosophical origins and methodological developments of the science of psychology, including its various systems and/or schools of thought and the current status of each. Major theorists and their theories are presented in the development of the history of the discipline. Must have permission of instructor. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 4414. **Psychology of Language.** An examination of contemporary theories and studies of language comprehension, speech production, neurocognition, language development, and language disorders. (3-0-3) Prerequisites: PSYC 1101 or PSY 101 or PSYC 1101H

PSYC 4418. **AFFIRMING DIVERSITY IN PSYCHOL.** A survey course covering a number of diverse populations, focused on a general rubric for thinking about various groups and their treatment in health, education, and the workplace. Ethical and legal issues are included. Prerequisite: PSYC 1101. (3-0-3) Prerequisites: PSY 101 or ( PSYC 1101 )

PSYC 4422. **Theories of Personality.** A survey of the most important theories of personality. Emphasis is placed upon experimental validation and the implications of the theories for psychology and other . disciplines. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 4431. **Experimental Psychology.** A study of the rationale of experimentation and techniques for the isolation and measurement of variables. Laboratory experience is provided in the construction, execution, and interpretation of scientific experiments on behavior. (3-0-3) Prerequisites: ( PSY 101 or PSYC 1101 or PSYC 1101H ) and ( PSY 301 or PSYC 3301 ) or ( SOCI 3331 or SOC 331 )

PSYC 4450. **Seminar in Psychology.** A capstone course focusing on in-depth discussion of major issues and schools of thought in psychology. The intent is to provide review and closure for psychology majors by demonstrating the interrelatedness of different areas of psychology and their relevance for affecting and explaining different social phenomena. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101

PSYC 4492. **Psychology Internship.** A field experience course in which the student completes responsibilities in a selected human services agency. Designed to provide the student with practical exposure to relevant career fields. Must have permission of advisor and Assistant Dean. (0-0-3)

PSYC 4497. **Senior Research I.** Independent study projects in Psychology ... requires permission of instructor.

PSYC 4498. **Senior Research II.** A three-hour course in basic research requiring the student to specify a problem, review the relevant literature, and collect and analyze data for summary presentation in journal form. (3-0-3) Prerequisites: ( PSYC 3301 or PSY 301 ) and ( PSYC 431 or PSYC 4431 )

PSYC 449A. **Special Topics in Psychology.** A course on selected issues, problems, and literature in Psychology. (3-0-3) Prerequisites: PSYC 1101 or PSY 101 or PSYC 1101H

## Reading

READ 0099. **Learning Support Reading II.** A course designed to assist students who have completed the basic in Developmental Studies Reading I but who failed to perform satisfactorily on the University System's placement/ exit test to increase reading levels and successfully pass the exit test. Laboratory work is required. Must pass Developmental Studies Reading I with a grade of S (Satisfactory). (4-2-4) Prerequisites: ( READ 0098 Minimum Grade: S or DRG 096 Minimum Grade: S )

READ 1000. **Improvement of Learning.** An Academic Assistance course designed to aid the student in the development of effective learning techniques. Emphasis is given to reading speed, comprehension, vocabulary, listening and note taking as these skills apply to university level courses the student is presently taking. (2-1-1)

## Regents' Writing Skills

RGTE 0199. **Regents' Writing Skills.** The Regents' Writing Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in writing. Students learn to evaluate their own writing strengths and weaknesses and work on improving their writing skills so they are able to write an essay meeting the Regents' criteria. (3-1-3)

## Regents' Reading Skills

RGTR 0198. **Regents' Reading Skills.** The Regents' Reading Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in reading comprehension. Students work on improving their comprehension of material drawn from a variety of subject

areas (social science, natural science and humanities) with various modes of discourse (exposition, narration and argumentation). Critical thinking and the following four major aspects of reading are emphasized: vocabulary in context, inferential and literal comprehension and analysis. (3-1-3)

## Sociology

SOCI 1101. **Introduction to Sociology.** A general analysis of human social behavior, culture, social groups, and social institutions. (3-0-3)

SOCI 1101H. **Intro to Sociology-Honors.** A general analysis of human social behavior, culture, social groups, and social institutions. This section is for students participating in the GSW Honors Program. (3-0-3)

SOCI 1160. **Contemporary Social Problems.** In this course a limited number of current social problems are selected for in-depth analysis. The student is introduced to a sociological approach that examines the structures and processes that contribute to "problems." Each problem is also examined for societal changes that might ameliorate the identified conditions. Several theoretical approaches are utilized. (3-0-3)  
Prerequisites: SOCI 1101 or SOC 202

SOCI 1160S. **Cont Social Prob-Study Abroad.** In this course a limited number of current social problems are selected for in-depth analysis. The student is introduced to a sociological approach that examines the structures and processes that contribute to "problems." Each problem is also examined for societal changes that might ameliorate the identified conditions. Several theoretical approaches are utilized. Taken as a study abroad experience. (3-0-3) Prerequisites: SOCI 1101

SOCI 2293. **Sociology of Family.** An in-depth analysis of the American family with cross-cultural and historical comparisons. Emphasis is placed on the various changes occurring within the American family. (3-0-3)

SOCI 2293H. **Sociology of Family.**

SOCI 2295. **American Mosaic.** A study of the culture of the U.S. from the perspective of ethnic identity, ethnic relations, sex and gender and socio-economic class. Emphasis will be placed on the use of anthropological and sociological methods and approaches to enhance understanding of contemporary socio-cultural lifeways. (2-0-2)

SOCI 3308. **Psychosocial Aspects of Aging.** A thorough discussion of human aging, focusing on the physiological and psychosocial aspects of aging, as well as a historical and contemporary examination of the various psychological and sociological aspects of death and dying. May require consent of instructor or meet pre-requisites. May substitute PSYC 3308. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or SOCI 1101 or SOCI 1101H or PSY 101 or SOC 202

SOCI 3309. **Human Sexuality.** A thorough discussion of human sexuality, focusing on the psychological, social, anthropological, and physiological aspects of human sexuality and with treatment of sexual problems, therapies, and deviance. May Substitute PSYC 3309. (3-0-3)  
Prerequisites: PSYC 1101 or PSY 101 or PSYC 1101H or ( SOCI 1101 or SOCI 1101H or SOC 202 )

SOCI 3318. **Sociology of Religion.** An examination of classical and contemporary sociological theory and method as applied in analysis of religion. (3-0-3) Prerequisites: SOC 202 or SOCI 1101 or SOCI 1101H

SOCI 3325. **Introduction to Social Work.** A survey of the field of social work. Content includes an examination of social work concepts, values, and ideology; origin and history; methods of practice; practice settings; and current issues in the delivery of social services. (3-0-3)  
Prerequisites: SOCI 1101 or SOCI 1101H or SOC 202

SOCI 3331. **Sociological Statistics.** An introduction to the basic principles of descriptive and inferential statistics. The course emphasizes a non-mathematical approach to the theory of statistics and the application of statistical methods and research designs found commonly in the social sciences. May substitute PSYC 3301. Prerequisite: SOCI 1101. (3-0-3)

SOCI 3340. **Mass Media Influences.** An examination of the forces of the modern mass media, including film, music, radio, books, magazines, and the internet, with emphasis upon television, and how they influence the psychosocial development of the individual and normative political and social behavior. May substitute PSYC 3340. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or SOCI 1101 or SOCI 1101H or PSY 101 or SOC 202

SOCI 3350. **Criminology.** A study of the legal and social aspects of crime. The making of laws, the breaking of laws, and the sanctioning of law violators are examined. Police, courts, and prevention are included as critical aspects of understanding crime. (3-0-3) Prerequisites: SOCI 1101 or SOC 202 or SOCI 1101H

SOCI 4403. **Psychosocial Aspects of Addict.** This course includes a thorough consideration of genetic, biological, pharmacological, sociological, and psychological aspects of addiction to legal and illegal drugs. In addition to questions of causation, treatment, and prevention strategies

are discussed and observed. Upper division standing required. May substitute PSYC 4403. (3-0-3) Prerequisites: PSYC 1101 or PSYC 1101H or PSY 101 or SOC 202 or SOCI 1101 or SOCI 1101H

SOCI 4411. **Race and Minority Relations.** An analysis of the development of minority group relations in the United States, with emphasis on black-white relationships in the South. Prerequisite: SOCI 2293 or permission of instructor. (3-0-3)

SOCI 4417. **Women in Society.** An analysis of women in the United States emphasizing historical and contemporary relationships of women to education, religion, law, politics, employment, family, and sexuality. Must have permission of instructor or meet pre-requisites. (3-0-3)  
Prerequisites: SOC 202 or SOCI 1101 or SOCI 1101H

SOCI 4420. **Development of Social Theory.** A comprehensive survey of classical sociological thought emphasizing the major theorists of each period. Upper division standing required. (3-0-3) Prerequisites: SOCI 1101 or SOCI 1101H or SOC 202

SOCI 4420H. **Dev of Social Theory-Honors.** A comprehensive survey of classical sociological thought emphasizing the major theorists of each period. Upper division standing required. This section is for students participating in the GSW Honors Program. (3-0-3)

SOCI 4440. **Methods of Social Research.** A comprehensive study of the various methods of social research design and technique, including a directed application. Upper division standing required. (3-0-3) Prerequisites: ( SOCI 1101 or SOCI 1101H or SOC 202 )

SOCI 4445. **Deviant Social Behavior.** A review of the history and research in the area of deviant behavior. The social basis of definitions, theories, and treatment of deviant social behavior will be examined. (3-0-3) Prerequisites: SOC 202 or SOCI 1101 or SOCI 1101H

SOCI 4450. **Seminar in Sociology.** A critical examination of historical and contemporary sociological thought. Topics include the development of major sociological theoretical schools-- including functionalism, conflict theory, modern systems theory, symbolic interactionist theory and ethnomethodology, postmodern social theory, feminist theory, neo-Marxism, and neo-functionalism and major developments in sociological methods and practice. (3-0-3) Prerequisites: SOCI 1101 or SOC 202

SOCI 4460. **Environmental Sociology.** This course examines multiple facets of the relationship between humans and the natural environment. Topics covered include the political economy of environmental problems, the environmental movement, environmental justice, environmental problems in "developing" countries, and the impacts of environmental problems on human health. Prerequisites: SOCI 1101

SOCI 4465. **Society and Natural Resources.** This course is dedicated to analyzing the use of natural resources by humans. The most time is spent investigating water, food, and energy, but conflicts over resources as well as alternative commodity chains will also be examined. By the end of the course, each students will have a better understanding of where our most important resources come from, how they are produced, the effects of their consumption, and what happens when they are disposed of. Prerequisites: SOCI 1101

SOCI 4492. **Sociology Internships.** Directed internships are available for qualified students. (See the Intern Program Coordinator for information) Must have permission of Assistant Dean. (0-7-3)

SOCI 4498. **Research.** Individual research project under faculty direction. Must have permission of instructor & Assistant Dean. (3-0-3)

SOCI 449A. **Special Topics in Sociology.** A course on selected issues, problems, and literature in sociology. (3-0-3) Prerequisites: ( SOCI 1101 or SOC 101 or SOCI 1101H )

## Social Science

SOSC 1000. **Background to Current Events.** Survey of the political, historical and geographical aspects of the major events in the modern world. All regions of the world will be surveyed with special emphasis on North America. Not open to students with credit in World Geography Survey. (2-0-2)

SOSC 1000H. **Background to Current Evnt-Hnr.** Survey of the political, historical and geographical aspects of the major events in the modern world. All regions of the world will be surveyed with special emphasis on North America. Not open to students with credit in World Geography Survey. This section is for students participating in the GSW Honors Program. (2-0-2)

SOSC 1101. **The World and Its Peoples.** A survey of world human cultures. Emphasis will be on geography, history, economic systems, sociological foundations, governmental systems, and religion. An attempt will be made to integrate the various social sciences using a world regional approach. (3-0-3)

SOSC 1101H. **The World and Its People.**

SOSC 1101S. **World-Its Peoples-Study Abrd.** A survey of world human cultures. Emphasis will be on geography, history, economic systems, sociological foundations, governmental systems, and religion. An attempt will be made to integrate the various social sciences using a world regional approach. Taken as a study abroad experience. (3-0-3)

SOSC 4900. **Special Topics in Social Sc.** A variable credit course on selected issues, problems, and literature in social science. Must have permission of the instructor. (3-0-3)

## Spanish

SPAN 1001. **Elementary Spanish I.** Introduction to listening, speaking, reading, and writing in Spanish and to the culture of Spanish-speaking regions. Not open to students with two or more years of high school Spanish. Designed for students with no previous knowledge of Spanish. Not open to native speakers. Laboratory work required. (3-0-3)

SPAN 1001S. **Elem Spanish - Study Abroad.** Introduction to listening, speaking, reading, and writing in Spanish and to the culture of Spanish-speaking regions. Not open to students with two or more years of high school Spanish. Designed for students with no previous knowledge of Spanish. Not open to native speakers. Laboratory work required. (3-0-3) Taken as part of a study abroad experience.

SPAN 1002. **Elementary Spanish II.** Continued listening, speaking, reading, and writing in Spanish with further study of the culture of Spanish speaking regions. Not open to native speakers. (3-2-3) Prerequisites: SPAN 1001 Minimum Grade: C or SPN 101 Minimum Grade: C

SPAN 2001. **Intermediate Spanish I.** Initial exposure to short literary works by authors from Spain and Latin America complemented by biographical and cultural notes. Conversational format with weekly written assignments. Laboratory requirement. (3-0-3) Prerequisites: SPAN 1002 Minimum Grade: C or SPN 102 Minimum Grade: C

SPAN 2001S. **Inter Spanish I - Study Abroad.** Initial exposure to short literary works by authors from Spain and Latin America complemented by biographical and cultural notes. Conversational format with weekly written assignments. Laboratory requirement. (3-0-3) Taught as part of a study abroad experience. Prerequisites: SPAN 1002

SPAN 2002. **Intermediate Spanish II.** Continues building verbal and grammatical skills and expands exposure to touchstones of Hispanic literature from both continents. Laboratory work. (3-0-3) Prerequisites: SPAN 2001 Minimum Grade: C or SPN 201 Minimum Grade: C or SPAN 2001G Minimum Grade: C

SPAN 2002S. **Inter Spanish II -Study Abroad.** Continues building verbal and grammatical skills and expands exposure to touchstones of Hispanic literature from both continents. Laboratory work. (3-0-3) Taught as part of a study abroad experience. Prerequisites: SPAN 2001 or SPAN 2001S

SPAN 3110. **Span Culture-Civil to 1700.** Survey of the civilization and culture of Spain from prehistoric times to 1700 A.D. Reading skills in Spanish will be reinforced by discussions, lab work and written examinations in the target language. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 3120. **Spn Culture-Civil aft 1700.** Survey of the civilization and culture of Spain from 1700 to the present. Reading skills in Spanish will be reinforced by discussions, lab work and written examinations in the target language. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 3130. **Latin America Culture-Civil.** Culture and civilization of Latin America from pre-Colombian times to the present. Lectures, readings and assignments in Spanish. Laboratory work required. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 4010. **Spanish Conversation.** Spanish Conversation focuses on contemporary events and popular Hispanic culture while refining the verbal skills first acquired by students in the introductory sequence of the target language. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 4020. **Span Adv Grammar-Composition.** Inductive study of Spanish grammar. Excerpts from literary masters illustrate principles of grammar that students analyze, personalize and practice. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 4250. **Cervantes.** A study of the Quijote and other works by Cervantes. Laboratory work required. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 4270. **Contemporary Spanish Lit.** Emphasis on the short story and drama. Laboratory work required. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

SPAN 4950. **Study Abroad.** The study of Spanish language and culture in a native environment. Designed specifically for those students in the University System of Georgia Study Abroad Program. Up to 9 hours of credit may be given upon successful completion of the program. (3-0-3) Prerequisites: ( SPAN 2002 Minimum Grade: C or SPN 202 Minimum Grade: C )

## Theater

THEA 1100. **Theatre Appreciation.** Surveys the contributions of performers, designers, and playwrights to a theatre production. The audience as co-author of the theatre event is also examined. The customary sequence involved in producing a play will be discussed. Information will also be presented about audiences, theatres, performers, and the conventions of the theatre of several eras. Lab fee required. (3-0-3)

THEA 1100H. **Honors Theater Appreciation.** Surveys the contributions of performers, designers, and playwrights to a theatre production. The audience as co-author of the theatre event is also examined. The customary sequence involved in producing a play will be discussed. Information will also be presented about audiences, theatres, performers, and the conventions of the theatre of several eras. This section is for students participating in the GSW Honors Program. Lab fee required. (3-0-3)

THEA 1110. **Perf Skills for Bus and Prof.** A training and development workshop focused on the cultivation of individual performance skills vital to success in business and professions, and which are especially relevant in the age of modern media. (3-0-3)

THEA 1111. **Perf and Prod Practicum.** (0-12-1)

THEA 1112. **Video Production Practicum.** (0-2-1)

THEA 2020. **Stage Makeup.** An introduction to the basics of stage makeup design and implementation. Coursework is project driven and is designed to give the student the fundamental analytical and applied skills for the design area mentioned above. (3-0-3) Prerequisites: THEA 1100 Minimum Grade: C or THEA 1100H Minimum Grade: C

THEA 2040. **Acting I - Basic Technique.** An introduction to the principles of acting, including preparation of the actor's instrument, physical and vocal technique, emotional life, analysis and creation of character. (3-0-3)

THEA 2040H. **Acting I - Basic Tech-Hnr.** An introduction to the principles of acting, including preparation of the actor's instrument, physical and vocal technique, emotional life, analysis and creation of character. This section is for students participating in the GSW Honors Program. (3-0-3)

THEA 2111. **Perf and Prod Practicum.** Intermediate level study of the process and craft of video production through application and practice. Selection by approval of instructor. (0-12-1)

THEA 2112. **Video Production Practicum.** (0-2-1)

THEA 2220. **Voice and Articulation.** Study in the physiological and acoustical aspects of vocal delivery and participation in a regimen of exercises to develop articulation and vocal expression. (3-0-3)

THEA 2540. **Introduction to Performance.** An introduction to the field of performance studies and the performance of non-dramatic texts. The construction of solo performance pieces from dialogues, narrative, ethnography and literature is the primary focus of the course. (3-0-3)

THEA 3020. **Stagecraft.** An introduction to the elements of scenic construction, production organization and best construction practices. Course combines traditional lecture and assessment with practical application. (3-0-3) Prerequisites: THEA 1100 Minimum Grade: C or THEA 1100H Minimum Grade: C

THEA 3040. **Acting II - Scene Study.** (3-0-3)

THEA 3060. **Scenic and Lighting Design.** An introduction to the basics of theatrical design concentrating on scenic design and how lighting affects the design. Coursework is project driven and is designed to give the student the fundamental analytical and applied skills for the design areas mentioned above. (3-0-3) Prerequisites: THEA 1100 Minimum Grade: C

THEA 3070. **Costume and Lighting Design.** An introduction to the basics of theatrical design concentrating on costume design and how lighting affects the design. Coursework is project driven and is designed to give the student the fundamental analytical and applied skills for the design areas mentioned above. (3-0-3) Prerequisites: THEA 1100 Minimum Grade: C

THEA 3111. **Perf and Prod Practicum.** Advanced level of study of the process and craft of producing theatre through application and practice. Selection by audition or approval of instructor. (0-12-1)

THEA 3112. **Video Production Practicum.** (0-0-1)

THEA 4020. **Advanced Stagecraft.** A study of advanced theatrical production practices. Course work is project driven and is designed to give the student an advanced understanding and applied skills in the areas of theater production and digital media. Prerequisite: THEA 3020 or with instructor approval. (3-0-3)

THEA 4040. **Acting III - Adv Technique.** Intensive process and performance studio training in contemporary acting methodologies. (3-0-3)

THEA 4080. **Acting IV - Period Styles.** This course serves to introduce students to the basic techniques and methodologies performing period plays. Particular emphasis is given to approaches to Shakespeare and developing an overall approach to style work. (3-0-3) Prerequisites: THEA 2220 Minimum Grade: C and THEA 2040 Minimum Grade: C

THEA 4111. **Perf and Prod Practicum.** (0-12-3)

THEA 4112. **Video Production Practicum.** (3-0-3)

THEA 4545. **Performance Theory.** Advanced studies in the performance of non-dramatic text with emphasis on the development of original performance programs. (3-0-3)

THEA 4770. **Special Topics in Theater.** Advanced opportunities for the study of topics to meet special needs and interest students, presented in conjunction with special programming of the department, or drawing on areas of faculty expertise not covered by the standing offerings. (3-0-3)

THEA 5545. **Performance Literacy.** Advanced studies of the theatrical and cinematic languages that are transforming the nature of the modern world. (3-0-3)

## Orientation

UNIV 1000. **The GSW Experience.** The purpose of UNIV 1000 is to make students more effective consumers of their education by enhancing their survival in college during the first semester. The intention of this course is to prepare these students to deal successfully and responsibly with their academic obligations and the resources offered by GSW. This course is required of all first-time students with the exception of part-time students and transfer who have earned more than nine hours of credit. (1-1-1)

UNIV 1000E. **The GSW Experience for ESL.** The purpose of UNIV 1000 is to make ESL students more effective consumers of their education by enhancing their survival in college during the first semester. The intention of this course is to prepare these students to deal successfully and responsibly with their academic obligations and the resources offered by GSW. This course is required of all first-time students with the exception of part-time students and transfer who have earned more than nine hours of credit. (2-0-1)

UNIV 1000H. **Honors Orientation.** The purpose of UNIV 1000 is to make students more effective consumers of their education by enhancing their survival in college during the first semester. The intention of this course is to prepare these students to deal successfully and responsibly with their academic obligations and the resources offered by GSW. This course is required of all first-time students with the exception of part-time students and transfer who have earned more than nine hours of credit. This section is for students participating in the GSW Honors Program. (1-1-1)

UNIV 1000N. **The GSW Experience for NonTrad.** The purpose of UNIV 1000N is to make nontraditional students more effective consumers of their education by enhancing their survival in college during the first semester. The intention of this course is to prepare these students to deal successfully and responsibly with their academic obligations and the resources offered by GSW. This course is required of all first-time students with the exception of part-time students and transfer who have earned more than nine hours of credit. (1-1-1)

UNIV 1001. **Pathways to College Success.** Specifically designed for students who have demonstrated an on-going need for additional academic or social support beyond their first semester as they continue to transition to college life. Students will work collaboratively and independently to assess their academic and social challenges in order to devise and implement strategies for future success. Course is required for all first time freshmen with the academic standing of "warning" at the end of initial semester of enrollment. Prerequisites: Approval of Academic Affairs required. (1-0-1)

UNIV 2000. **Caregiving Issues-Prof Caregvr.** A multidisciplinary approach to caregiving is utilized to provide the student with information regarding caregivers and the vital role(s) they play in providing health care. Offered by the Rosylnn Carter Institute, this course seeks to educate current and potential professional caregivers to better meet the needs of the rapidly rising family and community caregiver populations.

UNIV 4000. **Contemporary Int Cultures.** This course studies the contemporary culture of a country and the student gains first hand knowledge through a service project with the people of the country. Students will explore the literature, language, music, philosophy, religion, science, education, art, politics, history, healthcare, and/or economics of the country. Course approval through the Dean of Arts and Sciences. (3-0-3)

UNIV 4000H. **Contemp Int'l Cultures- Honors.** This course studies the contemporary culture of a country and the student gains first hand



knowledge through a service project with the people of the country. Students will explore the literature, language, music, philosophy, religion, science, education, art, politics, history, healthcare, and/or economics of the country. Course approval through the Dean of Arts and Sciences. This section is for students participating in the GSW Honors program. (3-0-3)

## **Women's Studies**

WMST 2001. **Intro to Women's Studies.** A course that explores multidisciplinary issues pertinent to Women's Studies and thereby examines women's roles, achievements, and experiences, both historically and across cultures; and also critiques the socio-political and historical creation of gender constructs. (3-0-3)

WMST 2001H. **Intro to Women's Studies.** A course that explores multidisciplinary issues pertinent to Women's Studies and thereby examines women's roles, achievements, and experiences, both historically and across cultures; and also critiques the socio-political creation of gender constructs. This section is for students participating in the GSW Honors Program. (3-0-3)