

WITHDRAWAL FROM GSW and eCore CLASS(ES)

Name: _____ GSW ID: _____ Semester: _____ Year: _____

Please review the options below and check the one that best fits your request.

I am not a freshman and would like to withdraw from some but not all of my courses. Submit the completed form to the Office of the Registrar.

I am a freshman and would like to withdraw from some of my courses. Submit the completed form to the Division of Student Engagement and Success (SES) and meet with a First Year Experience (FYE) representative.

CRN ex: 83214	Course Name/Number ex: ENGL 1101	Instructor's Name ex: Smith

Reason for withdrawal _____

Are you a freshman? (If yes, the signature of a First Year Experience representative is required) YES NO

FYE Representative: _____ **Date:** _____

Are you a GSW student athlete? (If yes, the signature of an athletic representative is required). YES NO

Athletic Representative: _____ **Date:** _____

Are you receiving Veterans Educational Benefits? (This withdrawal may adjust your VA benefits) YES NO

This Portion Is Completed Only If Submitted After the Last Day to Withdraw Without Academic Penalty

If you would like to withdraw from some but not all of your classes and the last day to withdraw for non-academic penalty has passed, please submit your form and supporting documentation to a representative from First Year Experience. Your documentation must clearly show a non-academic reason for the withdrawal, and the reason you are able to remain in some of your courses. If approved you will receive a 'W' on your academic transcript. If it is not approved you will receive a 'WF' on your academic transcript.

Recommendation from the FYE Representative WITHDRAWAL PASSING WITHDRAWAL FAILING

FYE Representative: _____ Date: _____

I UNDERSTAND THE FOLLOWING:

1. It is the student's responsibility to initiate withdrawal from one or more courses by the published non-academic penalty date found on the [Academic Calendar](#). It is only official upon receipt of the completed form to the Office of the Registrar.
2. If submitted prior to the published non-academic penalty date on the Academic Calendar, a grade of 'W' will be assigned to the course(s) and it is the student's responsibility to indicate the correct course(s) from which he/she is withdrawing. If submitted after the published non-academic penalty date, you will receive a grade of 'WF'. These grades will appear on the official academic transcripts and count as part of attempted hours.
3. After the drop/add period, there is no refund for partial reduction of hours.
4. Withdrawing from a course(s) may have an impact on your Financial Aid.
5. If you would like to withdraw from the University for the semester, please complete the form '[Withdrawal from GSW for Term](#)'.

Student's Signature: _____

Date: _____