



Registrar's Office
 800 Georgia Southwestern State University Drive
 Americus, GA 31709-4379
 Phone: 229-928-1331 / Fax: 229-931-2021

GSW ID Number							
9	1	3					

VETERAN'S BENEFITS FORM

REMINDER: This form must be completed **EACH** semester and returned to the VA Certifying Official located in the Registrar's Office once you have finalized your registration schedule for the upcoming semester. **FAILURE TO DO SO MAY DELAY BENEFITS!**

Personal Information (please type or print clearly)			
Last Name	First Name	Middle Name	Social Security Number
Street Address		Apt/Suite #	
City		State	Zip Code
Home Phone: (area code + number)		Cell Phone: (area code + number)	
Email Address:		VA File #: (The veteran's SSN#)	
Degree Type: (BBA, BA, etc.)	Degree Major: (Accounting, English, etc.)	Minor/Certificate: Must be on file	

Check all the terms that enrollment should be certified, include the year (ie Spring 2018). Any term left unchecked will not be certified. If you decide at a later date to add or remove a term, **it is your responsibility to notify the Certifying Official in the Registrar's Office.** Spring Summer Fall

Check One: (new students only)

I have submitted my VONAPP (Veteran's Online Application) online. I am a guest (transient) student.
 I have **NOT** submitted my VONAPP online, but I have attached one of the following VA forms:
Veteran or Reservist: VA Form 22-1990 (Applying for the first time) **OR** VA Form 22-1995 (Transfer Students)
Dependent or Spouse: VA Form 22-5490 (Applying for the first time) **OR** VA Form 22-5495 (Transfer Students)

Check VA Chapter: (select one)

CH.30 (GI BILL) CH.32 (VEAP) CH.1606 (GUARD/RESERVE)
 CH.31 (VOC. REHAB) CH.33 (POST 9/11) CH.1607 (REAP) CH. 35 (SURVIVOR/DEPENDENT)

Check All That Apply:

I am currently on Active Duty. I am the dependent of the Veteran. I am the spouse of the Veteran.
 I will receive Tuition Assistance (TA) for the following course(s) _____.
 I am an active member of the US Military Reserve/GA National Guard **AND** a Georgia Resident.
 I served in a combat zone on or after September 11, 2001 for a consecutive period of 181 days.

PLEASE REVIEW THE FOLLOWING INFORMATION AND INITIAL BY EACH:

Initial	I understand that....
	If I wish to change my education objective, a signed Major/Advisor Change must be on file.
	Credit for prior training is required; therefore all students requesting VA Benefits MUST have official transcripts submitted to Georgia Southwestern State University and have them evaluated.
	Every semester that I register and choose to use VA Benefits, I AM RESPONSIBLE for paying my tuition and fees. (Except Chapter 31 & Chapter 33 eligible at the 100% tier. However, any unpaid tuition & fees is ultimately my responsibility.)
	I MUST take courses that are in my approved major at GSW. If I am taking classes outside of my major requirements, my enrollment will be reduced and my payments may be affected.
	All Chapter 30, 1606 and 1607 Veterans are responsible for verifying their enrollment at the end of every month. You can verify your enrollment by calling 1-877-823-2378 or via internet on W.A.V.E. at www.gibill.va.gov .
	I am responsible for notifying the Certifying Official at GSW each semester that I enroll in classes and of any adjustments (increase or decrease in hours) in enrollment to avoid a possible VA overpayment.

Signature: _____ Date: _____

VETERAN'S BENEFITS INFORMATION SHEET

IN ORDER TO RECEIVE VA EDUCATIONAL BENEFITS, YOU MUST DECLARE A MAJOR AND HAVE OFFICIAL ACCEPTANCE INTO GEORGIA SOUTHWESTERN STATE UNIVERSITY. THIS MAJOR MUST CORRESPOND WITH THE MAJOR LISTED ON YOUR APPLICATION FOR VETERANS BENEFITS.

THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED TO THE CERTIFYING OFFICIAL AT GSW:

1. **APPLICATION FOR VETERAN** (VA FORM 22-1990) or **SURVIVOR/DEPENDENT BENEFITS** (VA FORM 22-5490)
(a.k.a) VONAPP application must be submitted online to the VA at <http://www.ebenefits.va.gov> . Once approved VA will send you your CERTIFICATE OF ELIGIBILITY LETTER. Please submit a copy to the certifying official.
2. **VETERAN'S BENEFITS FORM** which is required every semester of enrollment in which you wish to receive your benefits.
3. **DD-214** (Service Members only)
Note: There are no physical education requirements for Veterans with at least one year of active duty or for reservists with at least one year of service. *This exception does not apply to majors in Exercise Science & Wellness, Health & PE, and Recreation.*
4. **DD-2384 NOBE** (If Applicable)

KICKER CONTRACTS/BUY-UP DOCUMENTATION – mail directly to the VA along with a copy of your DD-214.

TUITION ASSISTANCE – The service member should contact his/her unit. The unit will send the TA Form to Students Accounts Office for payment. (GSW Students Accounts, 800 GSW State University Dr., Americus, GA 31709, Fax: 229-931-2768)

***IF YOU HAVE PREVIOUSLY APPLIED FOR VA BENEFITS AND HAVE USED VA BENEFITS AT ANOTHER COLLEGE, PLEASE SUBMIT VA FORM 22-1995 (VETERAN) OR VA FORM 22-5495 (SURVIVOR/DEPENDENT).**

***PLEASE NOTE* YOU ARE RESPONSIBLE** FOR PAYING YOUR TUITION AND FEES UP FRONT EACH SEMESTER UNLESS YOU ARE RECEIVING VOC REHAB OR POST 9/11 BENEFITS AT THE 100% TIER, WHICH SHOULD PAY THE COST FOR **IN-STATE TUITION & FEES**. HOWEVER, YOU ARE ULTIMATELY RESPONSIBLE FOR ANY UNPAID BALANCES. POST 9/11 RECIPIENTS NOT ELIGIBLE FOR 100% TUITION & FEE COVERAGE MUST BE PREPARED TO PAY THEIR BALANCES AT THE TIME OF ENROLLMENT.

THE VA **WILL NOT PAY FOR:**

- COURSES FROM WHICH YOU HAVE WITHDRAWN
- REPEATING A COURSE THAT YOU HAVE EARNED A GRADE OF “D” OR BETTER, UNLESS THE COURSE IS A PREREQUISITE FOR OTHER REQUIRED COURSES; AND THE DEPARTMENT POLICY REQUIRES A GRADE OF “C” OR BETTER
- COURSES THAT HAVE BEEN WAIVED OR ARE NOT REQUIRED FOR YOUR DECLARED MAJOR AND/OR MINOR ON FILE AT GEORGIA SOUTHWESTERN
- AUDIT CLASSES
- OPEN ELECTIVES FOR WHICH YOU HAVE EQUIVALENT TRANSFER CREDITS

IT IS YOUR RESPONSIBILITY TO VERIFY WITH YOUR ACADEMIC ADVISOR THAT YOU HAVE REGISTERED FOR THE CORRECT COURSES WHICH APPLY TOWARDS YOUR DEGREE REQUIREMENTS.

CHAPTER 30, 1606 AND 1607 VETERANS ARE RESPONSIBLE FOR VERIFYING THEIR ENROLLMENT AT THE END OF EVERY MONTH. THESE STUDENTS MAY VERIFY THEIR ENROLLMENT BY CALLING **1-877-823-2378** OR VIA INTERNET ON W.A.V.E. AT WWW.BENEFITS.VA.GOV/GIBILL.

FOR QUESTIONS OR DISPUTES CONCERNING YOUR MONTHLY PAYMENT AMOUNTS OR ELIGIBILITY REQUIREMENTS, PLEASE CALL THE VETERANS AFFAIRS REGIONAL OFFICE AT 1-888-442-4551 OR VISIT [HTTPS://WWW.GIBILL.VA.GOV/WAVE/INDEX.DO](https://www.gibill.va.gov/wave/index.do). CHAPTER 31 (VOC REHAB) VETERANS, PLEASE CONTACT YOUR VA CASE MANAGER.

POST 9/11 STUDENTS PLEASE NOTE ALL BENEFIT PAYMENTS, INCLUDING MONTHLY HOUSING ALLOWANCE, ARE PAID IN ARREARS DIRECTLY TO THE STUDENT FROM THE DEPARTMENT OF VETERANS AFFAIRS. POST 9/11 STUDENTS MUST BE ENROLLED GREATER THAN HALF-TIME DURING THE STANDARD TERM IN ORDER TO RECEIVE THE MONTHLY HOUSING ALLOWANCE PAYMENTS THROUGHOUT THE SEMESTER.

ALL CHAPTERS SHOULD SUBMIT THEIR VETERAN'S BENEFITS FORM AS SOON AS POSSIBLE IN ORDER TO AVOID PAYMENT DELAYS!